

MINUTES

Monday, October 17, 2022
12:00 P.M.

Manistee County Blacker Airport
Conference Room

Members Present: Barry Peterson, Chair; Michael Eagan, Vice-Chair; Jeff Dontz, Secretary; Andrew Gentile; Cynthia Kaminski (Arrived at 12:05 PM)

Members Absent: Elissa Laskey; Karen Goodman

Others Present: Barry Lind, Airport Director; Susan Zielinski, Airport Authority Treasurer (Via Zoom); Kristyn Malkowski, Airport Authority Recording Secretary

Mr. Peterson called the meeting to order at 12:02 P.M. Roll was taken by the Secretary.

There was a motion by Mr. Dontz, supported by Mr. Gentile, to approve the October 17, 2022, meeting agenda.

A roll call vote was taken:

Yeas: 5 (Peterson; Eagan; Dontz; Gentile)

Nays: 0

Absent: Laskey; Goodman; Kaminski

Motion carried.

There was no public comment.

The Chair confirmed that each member had received a copy and an opportunity to review the minutes from the regular meeting of the Airport Authority held on Monday, September 19, 2022.

There was a motion by Mr. Eagan supported by Mr. Gentile to approve the Airport Authority regular meeting minutes of September 19, 2022.

A roll call vote was taken:

Yeas: 5 (Peterson; Eagan; Dontz; Gentile)

Nays: 0

Absent: Laskey; Goodman; Kaminski

Motion carried.

The Authority reviewed the September 2022 Accounts Payable Report. Mr. Lind reported that the truck is complete and there should be no more invoices for Manistee Ford.

There was a motion by Mr. Dontz, supported by Mr. Eagan to approve the September 2022 Accounts Payable Report.

A roll call vote was taken:

Yeas: 5 (Peterson; Eagan; Dontz; Gentile; Kaminski)

Nays: 0

Absent: Laskey; Goodman; Kaminski

Motion carried.

The Authority reviewed the September 2022 Financial Statement, which includes a Balance Sheet and a Statement of Revenue and Expenses. The PFAS Grant has been received in the amount of \$145,323.94.

There was a motion by Mr. Gentile, supported by Mr. Dontz to approve the September 2022 Financial Statement.

A roll call vote was taken:

Yeas: 5 (Peterson; Eagan; Dontz; Gentile; Kaminski)

Nays: 0

Absent: Laskey; Goodman

Motion carried.

Ms. Zielinski requested for the board to approve a budget amendment to add \$207,043 to the 2021/2022 Budget, for the ALP grant reimbursement, the new amended budget amount would be \$864,722.

There was a motion by Mr. Dontz, supported by Mr. Gentile to approve the amended budget for the Fiscal Year of 2021/2022, the new amended budget amount will be \$864,722.

A roll call vote was taken:

Yeas: 5 (Peterson; Eagan; Dontz; Gentile; Kaminski)

Nays: 0

Absent: Laskey; Goodman

Motion carried.

The Orchard Beach Aviation rent information was provided, as well as fuel sales for September 2022.

Committee Assignments discussions and reports:

The Executive Committee did not meet.

The Budget Committee did not meet.

The Capital Projects Committee did not meet. The board requested the Capital Projects Committee meet as soon as possible to discuss important and time sensitive material, including the funds received for the ARPA grants.

The Bylaws Committee did not meet.

AD HOC Committee: The Committee met to discuss the Cape Air Hanger/Cadillac Aircraft Service repair facility. Cape Air has allowed Cadillac Aircraft Service to expand their workforce from three (3) maintenance crews to six (6). The committee is recommending that there be heat installed in the hanger to ensure repair facility can be used in the winter months. The AD HOC Committee is requesting for the board's approval to move forward with the installation of heat in the Cape Air Hanger/Cadillac Air Service hanger. The line item that should be used for will be determined at a later date.

There was a motion by Mr. Gentile, supported by Ms. Kaminski, to approve the installation of heat in the Cape Air Hanger/Cadillac Air Service hanger. The amount is not to exceed \$8,000 and there must be an attempt to receive three (3) bids to follow policy procedures.

A roll call vote was taken:

Yeas: 5 (Peterson; Eagan; Dontz; Gentile; Kaminski)

Nays: 0

Absent: Laskey; Goodman

Motion carried.

Mr. Lind presented the October 17, 2022, Airport Directors Report (APPENDIX A).

In old business: Mr. Lind, Prein & Newhof and the State of Michigan are working together on an updated ACIP, 5-year plan. Final agreement should be submitted today. After State approval, Mr. Lind will present to the board. There was no update on the Manistee Township Zoning Ordinance. Mr. Lind will work on report, that was recommended by the board, to show the relevant impacts that are/will be affected by the current Zoning Ordinance. Mr. Lind has not had a chance to move forward with the LEO Coverage draft letter of Agreement. The PFAS grant has been completed.

New Business: Mr. Lind mention to the board that previous State marketing grants will not be as much as previous years. In previous years, the grants could total to about \$10,000. In the years to come, the marketing grants can be as little as \$3,000. Mr. Lind and Brightside Design will present the final a marketing plan to the board at the December meeting.

There being no further business to come before the Authority, the meeting was adjourned at 12:49 P.M.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Jeffrey Donitz", is written over a horizontal line. The signature is stylized and cursive.

Jeffrey Donitz, Airport Authority Secretary

MANISTEE COUNTY BLACKER AIRPORT

SEPTEMBER 2022 ACCOUNTS PAYABLE

AT&T	TELEPHONE	\$ 44.80
AUTO WARES	SUPPLIES	\$ 321.33
BARRY LIND	SEPTEMBER	\$ 4,120.00
BENZIE COUNTY CHAMBER OF COMMERCE	ANNUAL DUES	\$ 250.00
CONSUMERS ENERGY	AUGUST & PARTIAL SEPTEMBER	\$ 1,900.56
CRYOTECH DEICING TECHNOLOGY	LIQUID RUNWAY DEICER	\$ 5,578.69
GILL-ROYS HARDWARE	SUPPLIES	\$ 90.58
INDUSTRIAL MARKETING & CONSULTING	TIRE & INNER TUBE	\$ 1,193.83
MANISTEE FORD	VEHICLE REPAIR	\$ 3,272.86
ORCHARD BEACH AVIATION	SUPPLIES/PARTS - SEPTEMBER (reimbursement of expenses)	\$ 972.89
WAHR HARDWARE	SUPPLIES	\$ 3.63
WEST COAST FARM SERVICE	REPAIRS ON TRACTOR	\$ 200.00
	TOTAL	\$ 17,949.17
ADVERTISING INVOICES	DESCRIPTION	AMOUNT
RIGHTSIDE DESIGN, LLC	AUGUST ADVERTISING	\$ 750.00
ORCHARD BEACH AVIATION	SEPTEMBER (reimbursement of expenses)	\$ 323.72
		\$ 1,073.72
ORCHARD BEACH AVIATION	DESCRIPTION	AMOUNT
REGULAR & MAINTENANCE HOURS	Sep-22	\$ 8,920.64
PART 139 LABOR	Sep-22	\$ 14,430.00
INTERNET & TV SERVICE	Sep-22	\$ 81.79
	TOTAL	\$ 23,432.43
GRAND TOTAL		\$ 42,455.32

MANISTEE COUNTY BLACKER AIRPORT

SEPTEMBER 2022 REVENUE & EXPENSES

DESCRIPTION	ACTIVITY FOR		ACTIVITY FOR		YTD BALANCE 10/01/21 TO 09/30/2022 NORMAL (ABNORMAL)	21/2022		% BDGT USED
	AUGUST 2022 INCREASE (DECREASE)	SEPTEMBER 2022 INCREASE (DECREASE)	SEPTEMBER 2022 INCREASE (DECREASE)	ORIGINAL BUDGET				
Fund 295 - AIRPORT AUTHORITY FUND								
Revenues								
STATE REIMBURSEMENTS	0.00	1,390.85	4,093.71	22,000.00				18.6%
STATE REIMBURSEMENTS - PFAS	0.00	145,323.94	145,323.94	0.00				0.0%
INTEREST EARNED	0.00	9.47	26.06	0.00				0.0%
OFFICE RENT	1,278.56	1,278.56	14,858.23	15,200.00				97.8%
LANDING FEES GENERAL AVIATION	544.92	609.04	2,329.30	2,000.00				116.5%
RENT AND LANDING FEES	22,086.21	22,026.86	259,336.92	259,479.00				99.9%
HANGAR RENT	3,660.00	2,550.00	26,422.42	30,000.00				88.1%
CAR RENTAL FEES	1,860.08	2,209.70	9,062.22	5,000.00				181.2%
SIGN LEASE	0.00	0.00	3,600.00	4,000.00				90.0%
PASSENGER FACILITY CHARGES	2,654.46	2,131.48	22,661.91	27,000.00				83.9%
MISC. REVENUE	10.70	16.75	474.91	0.00				0.0%
FUEL SALES	2,755.25	3,457.66	15,379.88	21,000.00				73.2%
TRANSFER IN - GENERAL FUND	10,833.33	10,833.33	130,000.00	130,000.00				100.0%
	45,683.51	191,837.68	633,569.50	515,679.00				122.9%
Expenditures								
MISC. SUPPLIES	0.00	972.89	2,158.16	4,000.00				54.0%
EQUIPMENT	0.00	0.00	8,030.40	10,000.00				80.3%
GAS AND OIL	0.00	0.00	9,374.07	7,000.00				133.9%
CONTRACTED SERVICES	0.00	0.00	915.15	1,300.00				70.4%
CONTRACTED SERVICES - AUDIT	0.00	0.00	6,300.00	6,500.00				96.9%
CONTRACTED SERVICES - MANAGEMENT	4,120.00	8,240.00	49,440.00	49,440.00				100.0%
CONTRACTED SERVICES - MAINT.	25,107.44	23,350.64	282,686.72	277,800.00				101.8%
ATTORNEY FEES	0.00	0.00	50.00	2,500.00				2.0%
DUES AND FEES	0.00	0.00	100.00	1,000.00				10.0%
TELEPHONE	44.95	44.80	535.40	600.00				89.2%
TRAVEL	0.00	0.00	0.00	500.00				0.0%
TRAINING-FIRE FIGHTER	0.00	0.00	0.00	2,000.00				0.0%
ADVERTISING	362.62	2,147.02	20,773.07	35,000.00				59.4%
LIABILITY INSURANCE	0.00	0.00	20,772.37	20,000.00				103.9%
UTILITIES	1,716.59	2,403.24	34,717.35	28,000.00				124.0%
REPAIRS & MAINTENANCE	6,902.27	7,172.07	64,640.89	30,000.00				215.5%
MISC. EXPENSE	0.00	0.00	1,492.40	1,000.00				149.2%
MISC EXPENSES - STATE REIMBURSEMENT (PFAS)	0.00	0.00	141,643.09	0.00				0.0%
MISC. EXPENSE - PFC	0.00	0.00	772.59	0.00				0.0%
MISC EXPENSE - MCGUINEAS DRAIN	0.00	0.00	4,139.39	4,140.00				100.0%
TRANSFER OUT - AIRPORT CAPITAL FUND	0.00	0.00	0.00	34,899.00				0.0%
	38,253.87	44,330.66	648,541.05	515,679.00				125.8%
TOTAL REVENUES								
	45,683.51	191,837.68	633,569.50	515,679.00				122.9%
TOTAL EXPENDITURES								
	38,253.87	44,330.66	648,541.05	515,679.00				125.8%
NET OF REVENUES & EXPENDITURES								
	7,429.64	147,507.02	(14,971.55)	0.00				

MANISTEE COUNTY BLACKER AIRPORT

TRIAL BALANCE AS OF SEPTEMBER 2022

DESCRIPTION	END BALANCE
	09/30/2022
	NORMAL (ABNORMAL)
Assets	
CASH	(38,843.15)
LIQUID ASSETS - PFC ACCOUNT	115,547.23
	<u>(68,785.91)</u>
Liabilities	
ACCOUNTS PAYABLE	33,796.90
TOTAL LIABILITIES	<u>33,796.90</u>
Fund Equity	
FUND BALANCE	68,712.10
TOTAL FUND EQUITY	<u>68,712.10</u>
Revenues	
STATE REIMBURSEMENTS	4,093.71
STATE REIMBURSEMENTS - PFAS	145,323.94
INTEREST EARNED	26.06
OFFICE RENT	14,858.23
LANDING FEES GENERAL AVIATION	2,329.30
RENT AND LANDING FEES-CONTRACT	259,336.92
HANGAR RENT	26,422.42
CAR RENTAL FEES	9,062.22
SIGN LEASE	3,600.00
PASSENGER FACILITY CHARGES	22,661.91
MISC. REVENUE	474.91
FUEL SALES	15,379.88
TRANSFER IN - GENERAL FUND	130,000.00
	<u>633,569.50</u>
Expenditures	
MISC. SUPPLIES	2,158.16
EQUIPMENT	8,030.40
GAS AND OIL	9,374.07
CONTRACTED SERVICES	915.15
CONTRACTED SERVICES - AUDIT	6,300.00
CONTRACTED SERVICES - MANAGEMENT	49,440.00
CONTRACTED SERVICES - MAINT.	282,686.72
ATTORNEY FEES	50.00
DUES AND FEES	100.00
TELEPHONE	535.40
ADVERTISING	20,773.07
LIABILITY INSURANCE	20,772.37
UTILITIES	34,717.35
REPAIRS & MAINTENANCE	64,640.89
MISC. EXPENSE	1,492.40
MISC EXPENSES - STATE REIMB (PFAS)	141,643.09
MISC. EXPENSE - PFC	772.59
MISC EXPENSE - MCGUINEAS DRAIN	4,139.39
	<u>648,541.05</u>
Total - All Funds:	<u><u>(15,045.36)</u></u>

GL Number Description Budget AMENDED AMOUNT Amended Budget

Fund 295

--- Estimated Revenue ---

295-000-505.001	ALP UPDATE - AIRPORT	0.00	207,043.00	207,043.00
295-000-540.000	STATE REIMBURSEMENTS	22,000.00	0.00	22,000.00
295-000-540.005	STATE REIMBURSEMENT - PFAS	142,000.00	0.00	142,000.00
295-000-668.000	OFFICE RENT	15,200.00	0.00	15,200.00
295-000-668.001	LANDING FEES GENERAL AVIATION	2,000.00	0.00	2,000.00
295-000-668.002	RENT AND LANDING FEES-AGREEMENT	259,479.00	0.00	259,479.00
295-000-668.003	HANGAR RENT	30,000.00	0.00	30,000.00
295-000-668.004	CAR RENTAL FEES	5,000.00	0.00	5,000.00
295-000-668.005	SIGN LEASE	4,000.00	0.00	4,000.00
295-000-668.006	PASSENGER FACILITY CHARGES	27,000.00	0.00	27,000.00
295-000-698.001	FUEL SALES	21,000.00	0.00	21,000.00
295-000-699.001	TRANSFER IN - GENERAL FUND	130,000.00	0.00	130,000.00
Total Estimated Revenue:			207,043.00	864,722.00

--- Appropriations ---

295-000-727.002	MISC. SUPPLIES	4,000.00	0.00	4,000.00
295-000-730.000	EQUIPMENT	10,000.00	0.00	10,000.00
295-000-743.000	GAS AND OIL	7,000.00	0.00	7,000.00
295-000-800.000	CONTRACTED SERVICES	1,300.00	0.00	1,300.00
295-000-800.002	CONTRACTED SERVICES - AUDIT	6,500.00	0.00	6,500.00
295-000-801.000	CONTRACTED SERVICES - MANAGEMENT	49,440.00	0.00	49,440.00
295-000-801.001	CONTRACTED SERVICES - MAINT.	277,800.00	0.00	277,800.00
295-000-806.000	ATTORNEY FEES	2,500.00	0.00	2,500.00
295-000-812.000	DUES AND FEES	1,000.00	0.00	1,000.00
295-000-850.000	TELEPHONE	600.00	0.00	600.00
295-000-860.000	TRAVEL	500.00	0.00	500.00
295-000-862.002	TRAINING-FIRE FIGHTER	2,000.00	0.00	2,000.00
295-000-901.000	ADVERTISING	35,000.00	0.00	35,000.00
295-000-911.000	LIABILITY INSURANCE	20,000.00	0.00	20,000.00
295-000-920.000	UTILITIES	28,000.00	0.00	28,000.00
295-000-931.000	REPAIRS & MAINTENANCE	30,000.00	0.00	30,000.00
295-000-970.000	CAPITAL EQUIPMENT	0.00	207,043.00	207,043.00
295-000-995.000	MISC. EXPENSE	1,000.00	0.00	1,000.00
295-000-995.001	MISC EXPENSES - STATE REIMB (PFAS)	142,000.00	0.00	142,000.00
295-000-995.003	MISC EXPENSE - MCGUINEAS DRAIN	4,140.00	0.00	4,140.00
295-000-999.016	TRANSFER OUT- AIRPORT CAPITAL FUND	34,899.00	0.00	34,899.00
Total Appropriations:			207,043.00	864,722.00

ORCHARD BEACH AVIATION

September 2022

RENT

OFFICE	\$484.49	
FUEL	\$3259.01	
LANDING FEES		
TWIN	\$10.68	(1 @ \$10.68)
JET	\$491.51	(23 @ \$21.37)
DAILY HANGERS	\$0.00	(0 @ \$22.50)
VENDING	\$7.95	(10% of \$79.50)
TOTAL	\$4253.64	

FUEL SALES SEPTEMBER 2022

100LL 10205.7 Gal

JET 10163.1 Gal

TOTAL 20368.8 Gal

 General 10852.9 Gal @ .16 = \$1736.46

 Cape Air 9300.4 Gal @ .16 = \$1488.06

 Orchard Beach 215.5 Gal @ .16 = \$34.48

DIESEL FUEL 0.0 Gal @ \$4.50 = \$0.00

Airport Directors Report 10/17/2022

- Airport Incidents/Accidents
 - None
- Staffing changes at Cape Air for Manistee Station
- TSA is replacing the carryon baggage x-ray machine

Manistee County Blacker Airport

Enplaned/Deplaned

	2017		2018		2019		2020		2021		2022	
	Out/in	Total	Out/in	Total	Out/in	Total	Out/in	Total	Out/in	Total	Out/in	Total
Jan	228/211	439	246/192	438	255/203	455	75/59	134	200/154	354	224/197	421
Feb	243/231	474	180/158	338	195/187	382	94/78	172	212/192	404	224/216	440
Mar	289/268	557	326/306	632	261/253	514	44/64	108	274/233	507	310/244	554
Apr	259/286	545	220/237	457	221/240	461	1/10	11	291/325	616	278/314	592
May	411/430	841	333/351	684	313/312	625	20/19	39	383/399	782	533/573	1106
Jun	445/567	1013	469/555	1024	361/413	774	113/166	279	593/610	1203	314/352	666
Jul	849/793	1642	890/891	1781	654/699	1353	305/279	584	791/735	1526	626/629	1255
Aug	778/742	1520	752/787	1539	694/728	1422	222/207	429	735/603	1338	805/701	1506
Sep	488/463	951	383/275	658	315/201	516	180/164	344	547/505	1052	561/570	1131
Oct	392/365	757	334/312	646	381/375	756	CA	528	502/459	961		
Nov	328/341	669	327/290	617	182/194	376	186/192	378	298/292	590		
Dec	330/361	691	314/328	642	273/250	523	187/162	349	304/297	601		
Total		10099		9456		8157		3355		9934		7671

On-time Performance

	2017		2018		2019		2020		2021		2022	
	Cancel/Delay	On-time	Cancel/Delay	On-time	Cancel/Delay	On-time	Cancel/Delay	On-time	Cancel/Delay	On-time	Cancel/Delay	On-time
Jan	0%/24%	76%	0%/9%	91%	11%/6%	83%	52%/2%	46%	4%/23%	73%	15%/9%	76%
Feb	0%/8%	92%	6%/25%	69%	25%/0%	75%	35%/2%	63%	4%/28%	68%	16%/8%	76%
Mar	0%/7%	93%	2%/20%	78%	0%/13%	87%	10%/0%	90%	10%/14%	76%	18%/7%	75%
Apr	0%/6%	94%	10%/15%	75%	0%/6%	94%	0%/0%	100%	2%/17%	81%	13%/7%	80%
May	0%/11%	89%	6%/16%	78%	0%/4%	96%	0%/2%	98%	2%/11%	87%	5%/5%	90%
Jun	5%/17%	78%	0%/13%	87%	2%/9%	89%	5%/0%	95%	7%/18%	75%	46%/6%	48%
Jul	3%/44%	53%	0%/6%	94%	1%/7%	92%	4%/1%	95%	4%/20%	76%	23%/10%	67%
Aug	3%/17%	80%	1%/6%	93%	0%/4%	96%	2%/0%	98%	11%/14%	75%	5%/13%	82%
Sep	1%/21%	78%	0%/9%	91%	2%/21%	77%	0%/0%	100%	10%/13%	77%	16%/17%	67%
Oct	0%/11%	89%	0%/7%	93%	2%/34%	64%	3%/19%	78%	13%/11%	76%		
Nov	0%/13%	87%	0%/9%	91%	3%/79%	19%	7%/12%	81%	23%/10%	67%		
Dec	7%/49%	44%	0%/12%	88%	3%/97%	12%	6%/21%	73%	17%/18%	65%		

November Travel as of 10/14/2022

Best Fares

	MBL	TVC	GRR	MKG
Atlanta (ATL)	309 AA	376 UA	347 DL	508 AA
Boston (BOS)	334 AA	418 DL	276 AA	364 AA
Chicago (MDW or ORD)	128 9K	211 DL	278 UA	148 SO
Dallas (DFW)	351 AA	441 UA	355 UA	532 AA
Denver (DEN)	395 AA	250 DL	198 DL	494 UA
Houston (HOU)	373 AA	418 DL	246 DL	532 AA
Kansas City (MCI)	309 AA	468 DL	324 DL	446 AA
Las Vegas (LAS)	440 AA	458 AA	284 F9	561 AA
Los Angeles (LAX)	436 AA	512 UA	454 DL	536 AA
Minneapolis (MSP)	287 AA	399 UA	338 DL	446 UA
New York Area (NYC)	338 AA	337 DL	226 DL	378 AA
Orlando (MCO)	395 AA	485 UA	214 F9	472 AA
Philadelphia (PHL)	415 AA	478 UA	285 F9	510 AA
Phoenix (PHX)	441 AA	467 DL	328 DL	587 AA
Portland (PDX)	541 UA	558 AA	453 UA	532 AA
San Diego (SAN)	440 AA	538 AA	285 F9	579 AA
San Francisco (SFO)	443 UA	482 AA	284 F9	473 AA
Seattle (SEA)	354 UA	511 UA	438 UA	386 AA
St Louis (STL)	356 AA	358 DL	279 AA	386 AA
Washington DC Area (WA)	351 AA	226 DL	297 AA	464 AA

Average Fare	\$371.80	\$419.55	\$309.45	\$466.70
Change from one month	\$8.25	-\$19.30	\$12.50	\$14.15
Change from two months	-\$3.85	\$17.20	-\$26.25	\$65.75

Fares Pulled 10/14/2022 for travel 11/8/2022 - 11/15/2022

Best Fares +7 days parking

	MBL	TVC	GRR	MKG
Atlanta (ATL)	309 AA	439 UA	417 DL	578 AA
Boston (BOS)	334 AA	481 DL	346 AA	434 AA
Chicago (MDW or ORD)	128 9K	274 DL	348 UA	218 SO
Dallas (DFW)	351 AA	504 UA	425 UA	602 AA
Denver (DEN)	395 AA	313 DL	268 DL	564 UA
Houston (HOU)	373 AA	481 DL	316 DL	602 AA
Kansas City (MCI)	309 AA	531 DL	394 DL	516 AA
Las Vegas (LAS)	440 AA	521 AA	354 F9	631 AA
Los Angeles (LAX)	436 AA	575 UA	524 DL	606 AA
Minneapolis (MSP)	287 AA	462 UA	408 DL	516 UA
New York Area (NYC)	338 AA	400 DL	296 DL	448 AA
Orlando (MCO)	395 AA	548 UA	284 F9	542 AA
Philadelphia (PHL)	415 AA	541 UA	355 F9	580 AA
Phoenix (PHX)	441 AA	530 DL	398 DL	657 AA
Portland (PDX)	541 UA	621 AA	523 UA	602 AA
San Diego (SAN)	440 AA	601 AA	355 F9	649 AA
San Francisco (SFO)	443 UA	545 AA	354 F9	543 AA
Seattle (SEA)	354 UA	574 UA	508 UA	456 AA
St Louis (STL)	356 AA	421 DL	349 AA	456 AA
Washington DC Area (WA)	351 AA	289 DL	367 AA	534 AA

Average Fare	\$371.80	\$482.55	\$379.45	\$536.70
Change from one month	\$8.25	-\$19.30	\$12.50	\$14.15
Change from two months	-\$3.85	\$17.20	-\$26.25	\$65.75

Parking Fees for one week are \$0 at Manistee, \$63 at Traverse City, \$70 at Grand Rapids, \$70 at Muskegon

Airport Directors Report 10/17/2022

- Airfield Crack Sealing and Pavement Marking
 - Both projects completed
 - Closes final FAA Inspection Item

Capital Project Updates 10/17/2022

- Airport ALP Update (2020 Project)
 - Waiting on State review
- PFAS Testing (2020 Project)
 - Waiting on final payment
- Working on 5 Year ACIP with P&N and State
 - To be submitted today

Cape Air Service Update 10/17/2022

- Cape Air Performance is not as Good
 - Cancellations
 - June 46%
 - July 23%
 - August 5%
 - September 16%
- Cape Air Plans to be at our next meeting to give in person updates

Cape Air Service Update 10/17/2022

- Advanced booking continue strong through fall
 - October looks to be about 40% ahead of last year
 - Advance bookings for Nov – Jan are up 10%-30%
 - We may surpass July Passenger numbers in October

Marketing Update 10/17/2022

- Working on finalizing Marketing Plan for FY23
 - Planning on a presentation to the board next month
- Working more with Cape Air to align our marketing efforts