

## **SPECIAL MEETING MINUTES**

Tuesday, November 2, 2021  
8:00 A.M.

Manistee County Courthouse & Government Center  
Friend of the Court Hearing Room

**Members Present:** Rachel Nelson, Chair; Gary Buren, Vice Chair; Pauline Jaquish, Secretary/  
Treasurer; Julie Griffis; and Tamara Buswinka

**Members Absent:** none

**Others Present:** Marc Miller, Director of Economic Development; and Lindsey Traeger, Recording  
Secretary.

Rachel Nelson, Chair, called the meeting to order at 8:02 A.M. Roll was taken by the Recording Secretary.

No public comment.

This special meeting was scheduled to discuss what we would like to do with the potential ARPA funds we may receive from the county. Ms. Nelson reminded the Authority that there are established "Priorities, Policies and Procedures" as adopted by the Board on September 12, 2018.

As you recall, at the Regional Summit, we put a call out to people for ideas on Land Bank projects and unfortunately, we didn't get much feedback. Ms. Nelson is following up on one potential project that was brought up by Ed Bradford from the City.

Mr. Miller also brought up a few potential projects.

There was discussion regarding hiring a part time contractual person to help with the Land Bank if ARPA funds are received. Ms. Nelson is going to reach out to other Land Bank's and inquire what an appropriate wage would be to fill a position like this.

Ms. Griffis commented that a 3-year plan is a good idea and that we should not just settle on one project but lay some ideas out on paper. Mr. Miller offered to come up with a few ideas regarding some potential properties.

Ms. Buswinka shared that there is a potential project to partner with Habitat for Humanity again. More details to come with this.

It's hard at this time to commit to a plan because we are not sure what funds we will be receiving or what projects might work out.

There being no further business to come before the Authority, the meeting was adjourned at 9:32 A.M.

Respectfully Submitted,

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Pauline Jaquish, Land Bank Authority Secretary/Treasurer