



911 Board / Central Dispatch

Admin Office 231-723-2843

Emergency 231-723-6241

1527 E Parkdale Ave Manistee, Michigan 49660

Regular Meeting Minutes
Manistee County E911 Board
Manistee County Emergency Operations Center / Zoom
October 20th , 2021

1). Call to Order:

The Meeting was called to order by Under Sheriff Torrey at 9:30 am.

2). Roll Call:

Members Present: Under Sheriff Torrey, Director Medacco, Trp. Skorka, Mr. Dontz, Mr. Adams, Chief Glass

Members Absent: Mr. Sopha

Also, present: Ms. Julie Griffis HR Generalist

3). Approval of the Agenda:

A motion by Mr. Dontz second by Director Medacco to approve the meeting agenda. All votes in Favor.

4). Public Comment / Invited Guest:

None at this time

5). Approval of Minutes:

A motion by Mr. Adams second by Trp. Skorka to approve the updated Regular Meeting Minutes from September 15th , 2021.

All Votes in favor.

6). Treasurer's Report:

Mr. Adams gave the Treasurer's report. A motion by Mr. Dontz second by Trp. Skorka to approve the Treasure's report. All votes in favor.

A motion by Mr. Adams second by Chief Glass to approve payment of the bills for the months dated September 15h-September 30th totaling \$5,365.31 and October 1st-October 19th totaling \$16,448.47.The total payment of the bills was \$21,813.78. A roll call vote was taken.

Tpr. Skorka	Yes	Mr. Dontz	Yes	Mr. Adams	Yes	Chief Glass	Yes
Director Medacco		Undersheriff Torrey	Yes				

Mr. Dontz requests a note be added that 2 items in the financial reported needed to be corrected by the administrator.

7). Committee Reports:

- a. Executive – Did not meet.
- b. Finance – Did not meet.
- c. Personnel / Policy – Met October 4th, 2021 to discuss Union Grievance 21-01.

A motion by Mr. Adams second by Director Medacco to accept the Personnel Committee Meeting Minutes. All in favor

- d. Technology – Did not meet.

8). Director’s Report:

Mike advised the repairs from the storm are almost complete. Currently waiting on a camera for outside the door in Dispatch. Mike discussed with the board the Spilmen-Flex CAD system that was DEMO ’ed by Motorola.

9). Deputy Director’ Report

Mike advised the Board Dalton Zawacki resigned and that the Center was in the process of attempting to hire another dispatcher. The other new hire, Justine Chmielewski is progressing as expected through her training.

10). Old Business:

Union Grievance 21-01

A motion by Undersheriff Torrey second by Chief Glass to settle the grievance by paying the following dispatchers the following amounts:

- Leah Miller: \$1,473.24
- Lindsey DeCare: \$922.31
- Kayla Linke: \$414.04
- Justine Chmielewski: \$231.23
- Deb Roy: \$1,650.67
- Tyler Sievert: \$1,397.92

A roll call vote was taken.

Chief Glass	Yes	Mr. Dontz	No	Mr. Adams	Yes	Trp. Skorka	Yes
Director Medacco		Yes	Undersheriff Torrey	Yes			

Closed Session Meeting Minutes: Undersheriff Torrey pushed approval of the minutes to next meeting due to not all 911 Board Members being present to review the minutes.

11). New Business:

None

12). Good of the Order:

Chief Glass- Incident recently took place where information was not passed on from Dispatch to the City Police regarding a vehicle that was called into dispatch. Requesting to improve communication moving forward due to alternate parking beginning in November.

Mr. Dontz- Public notices for Committee Meetings of are still not being posted in a timely manner. 911 has failed to include the County Administrator’s office in the Committee meetings that took place. Director Espvik was not at the meeting, and this is a meeting that he should be attending.

Mrs. Griffis- County Administrator’s Office will be down 3 staff members due to recent events. Things may be moving slower than normal for a short time. Requests to be included in both the 911 Board and Committee meetings to help out in anyway she can. After review of the grievance process, it may be worth 911 looking for other legal representation.

13). Adjournment:

Undersheriff Torrey ended the meeting at 10:21am.

Respectfully Submitted

Mike Machen

911 Deputy Director

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