



Manistee County Planning Building - 395 Third Street - Manistee, Michigan 49660

**DRAFT**

5:30 p.m.

Wednesday, October 5, 2022

Manistee County Board Room

415 Third Street

Manistee, Michigan

MANISTEE COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY  
SPECIAL MEETING MINUTES

A. Call to Order, Pledge of Allegiance and Roll Call

The meeting was called to order by Chair Ted Batzer at 5:30 p.m.

MEMBERS PRESENT: Glenn Zaring, Eleanor DeYoung, Duane Jones, Theodore Batzer, Phil Landis and Mary Becker-Witt

MEMBERS ABSENT: Margaret Batzer

OTHERS PRESENT: Mike Szokola Planning Director, Katie Mehl Planner 1/City Zoning Administer, Jodie Lynch Planner 1, Nancy Baker Assistant to Planner  
Public present, see attachment A. Via Zoom Vanessa Buhs, Habitat

- a. Swearing in for Oath of Office—County Clerk Lindsey Marquardt  
Ms. Marquardt swear in the following: Mr. Zaring, Mr. Jones, Mr. Batzer, Ms. Becker-Witt, Mr. Landis

B. Housekeeping Business.

- a. Approve October 5, 2022 Agenda

**Ms. Becker-Witt moved, seconded by Mr. Landis to approve the October 5, 2022 agenda as printed. Motion carried with a voice vote.**

- b. Approve September 22, 2022 Minutes.

There were no changes to the September 22, 2022 Minutes.

**Mr. Jones moved, seconded by Mr. Zaring to approve the September 22, 2022 minutes as printed. Motion carried with a voice vote.**

C. Conflict of Interest

There are no members with a conflict of interest regarding the agenda items

D. Public Comment.

None

E. New Business

- a. Training—Susan Wenzlick, Fishbeck

1. Grant Presentation

- Her background, experience
- Housing
- Landbanks
- Revolving funds
- Tax Increment Financing (TIF)
- Ability under Act 381
- Neighborhood Improvement Authority
- Community land trust
- EPA Assessment Grant-application

Ms. DeYoung entered the meeting at 6:10 pm.

2. Questions and Answers followed the presentation

- Landbanks, trust properties, habitat housing, taxes, old buildings, bundling projects etc.

**Motion by Mr. Zaring, seconded by Mr. Jones the Brownfield Redevelopment Authority recommends to the Manistee County Board of Commissioners to write a Request for Proposal (RFP) for the EPA Assessment Grant and to put it out for bid. Motion carried with a voice vote.**

F. Old Business

None

G. Other Business from Brownfield Redevelopment Authority members or staff.

None

H. Adjournment.

Meeting was adjourned by call of the chair at 6:53 p.m.

Respectfully submitted,

Nancy Baker

Nancy Baker, Planning Assistant  
Recording for Margaret Batzer  
Brownfield Authority Secretary  
Date: October 5, 2022