

THURSDAY, SEPTEMBER 28, 2023

Pursuant to law, the Board of Commissioners called a Special Board Meeting on Thursday, September 28, 2023 at 9:00 a.m. in the Board of Commissioner's Room and were called to order by the Chairperson.

Pledge of Allegiance

Invocation

PRESENT: Margaret Batzer, Jeff Dontz, Karen Goodman, Eric Gustad, Nikki Koons, Janice McCraner and Richard Schmidt

ABSENT: None.

PUBLIC COMMENT

None.

**MOTION TO ENTER INTO PUBLIC HEARING ON THE
FY 2023/24 COUNTY BUDGET**

Moved by McCraner, seconded by Batzer to enter into a Public Hearing on the FY 2023/24 County Budget.

YEAS: 7 Batzer, Dontz, Goodman, Gustad, Koons, McCraner, Schmidt

NAYS: 0 None

Motion Carried

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PUBLIC HEARING ON THE FY 2023/24 COUNTY BUDGET

The purpose of this hearing is to receive public comment on the Manistee County FY 2023/24 budget and the proposed tax millage rate to be levied to support the budget and County entity budgets which are supported by special millages.

On Thursday, August 24, 2023, the Board of Commissioners adopted a FY 2023/24 tentative General Fund Budget totaling \$13,964,888, and tentative Supplemental Fund budgets totaling \$12,904,831. Since that time, the tentative budget and maximum property tax milage rate of 9.1478 mills has been available for public inspection in the County Clerk’s office and on the County’s website. The County Board has reviewed the financial statements of all County entities receiving special voted millage to determine whether millage reductions should occur. The Board, during its budget study sessions have reached a consensus that the following Manistee County millage should be levied in accordance with the General Property Tax Act.

County Allocated Operating	5.500
Library Operations	.9855
Medical Care Operations	.4927
9-1-1 Emergency Operations	.9855
Dial-A-Ride Operations	.4927
Council on Aging Operations	.4680

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Conservation District .0984
Conservation District .1250

TOTAL 9.1478 Mills

Lisa Sagala, County Administrator/Controller, provided a brief overview of recommended changes to the tentative budget. Ms. Sagala has provided an updated L4029. The updated General Fund Budget total is \$13,964,888 and the Supplemental Budgets total is \$12,904,831 for FY 2023/2024.

PUBLIC COMMENT

None.

**MOTION TO ENTER BACK INTO REGULAR SESSION OF THE
COUNTY BOARD OF COMMISSIONERS**

Moved by McCraner, seconded by Batzer to close the Public Hearing to receive public comment on the Manistee County FY 2023/24 Budget and the proposed tax millage rate to be levied to support the budget and enter into the regular session of the Board of Commissioners.

YEAS: 7 Dontz, Goodman, Gustad, Koons, McCraner, Schmidt, Batzer

NAYS: 0 None

Motion Carried

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RETURN TO REGULAR SESSION OF THE BOARD OF COMMISSIONERS

RESOLUTION #2023-16

MANISTEE COUNTY BOARD OF COMMISSIONERS

**COUNTY OF MANISTEE
GENERAL APPROPRIATIONS ACT - 2023**

A Resolution appropriating monies and adopting the FY 2023/24 Manistee County General Fund budget, and FY 2023/24 Supplemental Fund budgets.

It being the finding and opinion of the Manistee County Board of Commissioners:

The County Board of Commissioners has taken into consideration the taxes of local units of government and the budgetary needs of various County departments/budgetary units.

The County Board of Commissioners, after considerable deliberations, has recommended adoption of the FY 2023/24 Budget.

In recognition of the above-listed findings and opinions:

The Manistee County Board of Commissioners hereby resolves to levy, under the General Property Tax Act, the total millage of 9.1478 mills for FY 2023/24 operations. Included in this total millage are:

County Allocated Operating 5.5000

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County Library Voted	.9855
Medical Care Voted	.4927
9-1-1 Voted	.9855
Dial-A-Ride Voted	.4927
Council on Aging Voted	.4680
Conservation District	.0984
Conservation District	.1250

The Board further resolves to adopt the FY 2022/23 General Fund Operating Budget at a total of \$13,964,888 and FY 2023/24 Supplemental Fund budgets totaling \$12,904,831.

The Board further resolves to approve all wage increases for FY 2023/24 in accordance with the Union Labor Contracts and various other agreements reached between the Manistee County Board of Commissioners, and the Elected Officials, employees, and Chief Judges of the Circuit, District, and Probate Courts.

The Board further resolves that the FY 2023/24 Budget will follow the philosophy of a Departmental expenditure control budget for all County Departments and Courts with specific end results with a basic approach as follows:

In the event that a department finishes the fiscal year with non-personnel related funds continuing to be available, one-half of that amount would be set aside into an account, not exceeding \$10,000, specifically dedicated to departmental purchases following the County Policy and Procedure for Contingency Funds. The other one-half of any annual budget underrun would revert to the Manistee County Contingency balance for use at the discretion of the County Board of Commissioners. The Board resolves to implement this program subject to modifications which may be required and subject to elimination of the program.

The Board further resolves that an appropriation is not a mandate to spend but shall limit the amount which may be spent for such purposes as are defined by the Board of Commissioners and which shall be limited to the time period of October 1, 2023 through September 30, 2024. The Board further resolves that any County department, Court, agency, board, commission, or unit whatsoever, and any organization, public or private, which accepts a County appropriation, shall do so subject to an agreement which provides for an inspection and/or audit by the Manistee County Board or its designee. The Board or its designee shall have access for the purpose of audit and examination to any and all books, documents, papers, and records of the recipient organization. Each funded agency shall also be required to provide the County with its annual budget each year.

The Board further resolves that in the event the State of Michigan fails to provide certain revenue transfer payments as required by State law and/or contractual agreements between the State of Michigan and Manistee County, the specific programs funded by such State revenue transfer payments shall bear the full impact of such revenue reduction. In the event the State of Michigan defaults or otherwise fails to provide general, unrestricted revenue transfer payments, the Board, upon the recommendation of the Ways & Means Committee shall allocate said revenue reduction in its legislative judgment. **The Manistee County Board of Commissioners cannot and will not absorb the program costs created by revenue transfer payment default by the State of Michigan.**

The Board further resolves that the budget may be amended as conditions indicate, provided the budget remains in a balanced state.

The Board further resolves to authorize the Board Chairman and County Clerk to sign the amended form L-4029 which is attached to this resolution, and which lists the millage to be levied on December 1, 2023 and July 1, 2024 totaling 9.1478 mills.

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Michigan Department of Treasury
834 (3-17)

This form is based under MCL Sections 211.24e, 211.24f and 211.24i. Filing is mandatory. Penalty applies.

ORIGINAL TO: County Clerk(s)
COPY TO: Equalization Dept.(s)
COPY TO: Each Twp or City Clerk

L-4029

**2023 TAX RATE REQUEST
MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS**

County	2023 Taxable Value of ALL Properties in the Unit as of 5/22/23 (Not including Ren Zone)
MANISTEE	1,379,313,001
Local Government Unit	MANISTEE COUNTY

**PLEASE READ THE
INSTRUCTIONS ON
THE REVERSE SIDE
CAREFULLY.**

You must complete this form for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec. 211.119. The following tax rates have been authorized for levy on the 2023 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Millage Authorized by Election, Charter, etc, MCL 211.34d	(5) 2022		(6) 2023		(7) Sec. 211.34 Millage Reduced by Rollback Fraction	(8) Maximum Allowable Millage 'Levy'	(9) Requested to be Levied July 1	(10) Requested to be Levied Dec. 1	(11) Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
				Millage Rate	Current Year Millage	Millage Rate	Permanently Reduced by MCL 211.34d Fraction						
ALLOCATION	OPERATING	08/22/22	5.5000	5.5000	1.0000	5.5000	1.0000	5.5000	5.5000	5.5000			Dec-2024
VOTED	LIBRARY	08/07/18	1.0000	0.9855	1.0000	0.9855	1.0000	0.9855			0.9855		Dec-2023
VOTED	MEDICAL CARE	08/04/20	0.5000	0.4927	1.0000	0.4927	1.0000	0.4927			0.4927		Dec-2025
VOTED	911	08/07/18	1.0000	0.9855	1.0000	0.9855	1.0000	0.9855			0.9855		Dec-2023
VOTED	DIAL A RIDE COUNCIL ON AGING	03/10/20	0.5000	0.4927	1.0000	0.4927	1.0000	0.4927			0.4927		Dec-2026
VOTED	CONSERVATION DISTRICT	11/03/20	0.4750	0.4680	1.0000	0.4680	1.0000	0.4680			0.4680		Dec-2026
VOTED	CONSERVATION DISTRICT	08/07/18	0.1000	0.0984	1.0000	0.0984	1.0000	0.0984			0.0984		Dec-2023
VOTED	CONSERVATION DISTRICT	08/02/22	0.1250	0.1250	1.0000	0.1250	1.0000	0.1250			0.1250		Dec-2023

Truth in Taxation procedure accomplished through annual budget process

Prepared by Lisa Senters	Title Deputy Equalization Director	Date
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As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary, to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34, and for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, MCL 380.1211(3).

<input checked="" type="checkbox"/> Clerk	Signature	Type Name Lindsey Marquardt	Date
<input type="checkbox"/> Secretary			
<input checked="" type="checkbox"/> Chairperson	Signature	Type Name Jeff Dontz	Date
<input type="checkbox"/> President			

**Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. A public hearing and determination is required for an operating levy which is larger than the base tax rate but not larger than the rate in column 9.*

**** IMPORTANT:** See instructions on the reverse side for the correct method of calculating the millage rate in column (5).

Moved by Batzer, seconded by Goodman to adopt Resolution #2023-16, The General Appropriations Act which adopts the FY 2023/24 General Fund Budget of \$13,964,888 and the Supplemental Fund Budget of \$12,904,831. Also, under the General Property Tax Act, levy a total millage of 9.1478 mills for 2023/2024 operations, and set specific policies and procedures regarding the FY 2023/2024 budget.

YEAS: 7 Goodman, Gustad, Koons, McCraner, Schmidt, Batzer, Dontz

NAYS: 0 None

Motion Carried

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HISTORIC VOGUE THEATRE ARPA FUNDS

Moved by McCraner, seconded by Batzer to approve that the Historic Vogue Theatre be allowed to use previously awarded ARPA funds for the third screen project toward elevator installation, as the first phase of the third screen project.

YEAS: 6 Koons, McCraner, Schmidt, Batzer, Dontz, Goodman

NAYS: 0 None

ABSTAIN: 1 Gustad

