

TUESDAY, SEPTEMBER 21, 2021

Pursuant to law, the Board of Commissioners met on Tuesday, September 21, 2021 at 5:00 p.m. in the Board of Commissioner's Room and were called to order by the Chairperson.

Pledge of Allegiance

Invocation

PRESENT: Margaret Batzer (on-line, City of Manistee), Jeff Dontz, Karen Goodman, Eric Gustad, Pauline Jaquish, Nikki Koons, Richard Schmidt (on-line, Maple Grove Township)

ABSENT: None

The County Board and its Committees are operating remotely and electronically by Zoom under the Manistee County Board of Commissioners Resolution #2020-17, which declared a Local State of Emergency through December 31, 2021 due to the COVID-19 pandemic.

APPROVE MEETING AGENDA

Moved by Goodman, seconded by Gustad to approve the Meeting Agenda, as amended, to include a Public Hearing on the Amendment to the Manistee County Planning Commission Ordinance of December 2008.

Motion Carried

+++++

CONSENT AGENDA

Moved by Goodman, seconded by Jaquish to approve the Consent Agenda which includes the minutes of the August 24, 2021 Board meeting and the September 2021 monthly appropriations and fund transfers.

YEAS: 7 Batzer, Dontz, Goodman, Gustad, Jaquish, Koons, Schmidt

NAYS: 0 None

Motion Carried

+++++

(5:03 p.m.)

**MOTION TO ENTER INTO A PUBLIC HEARING ON THE AMENDMENT TO
THE MANISTEE COUNTY PLANNING COMMISSION ORDINANCE OF
DECEMBER 2008**

Moved by Goodman, seconded by Koons to enter into a Public Hearing on the amendment to the Manistee County Planning Commission Ordinance of December 2008.

TUESDAY, SEPTEMBER 21, 2021

YEAS: 7 Dontz, Goodman, Gustad, Jaquish, Koons, Schmidt, Batzer

NAYS: 0 None

Motion Carried

+++++

**PUBLIC HEARING ON THE AMENDMENT TO THE MANISTEE COUNTY
PLANNING COMMISSION ORDINANCE OF DECEMBER 2008**

Katie Mehl, Planning and Zoning Administrator, appeared before the Board to explain the requested changes. The two changes requested are to section 110 of the Planning Commission Ordinance that refer to the A) Frequency of the Commission meetings and C) a procedure to cancel meetings if needed. The following notes the changes (in red):
110. Meetings:

A. The Planning Commission ~~shall~~ **may** meet at least once every month and **shall meet at least quarterly**. A majority of the Planning Commission shall constitute a quorum for the transaction of the ordinary business of said Planning Commission and all questions which shall arise at their meetings shall be determined by a vote of the majority of the members of the Planning Commission present.

B. The affirmative vote of 2/3 of the total number of seats for members of the Commission, regardless if vacancies or absences exist or not, shall be necessary for the adoption, or recommendation for adoption, of any plan or amendment to a plan.

C. **A meeting may be cancelled due to lack of agenda items, lack of a quorum, or in case of force majeure.**

PUBLIC COMMENT

None.

**MOTION TO ENTER BACK INTO THE REGULAR SESSION OF THE
COUNTY BOARD OF COMMISSIONERS**

Moved by Koons, seconded by Jaquish to close the Public Hearing to receive public comment on the amendment to the Manistee County Planning Commission Ordinance of December 2008.

YEAS: 7 Goodman, Gustad, Jaquish, Koons, Schmidt, Batzer, Dontz

NAYS: 0 None

Motion Carried

+++++

(5:06 p.m.)

RETURN TO REGULAR SESSION OF THE BOARD OF COMMISSIONERS

TUESDAY, SEPTEMBER 21, 2021

Moved by Goodman, seconded by Gustad to adopt the Amendments to the Manistee County Planning Commission Ordinance of December 2008, as presented.

YEAS: 7 Gustad, Jaquish, Koons, Schmidt, Batzer, Dontz, Goodman
NAYS: 0 None

Motion Carried

+++++

PUBLIC COMMENT

None.

RECOGNITION & ANNOUNCEMENTS

None.

WAYS & MEANS COMMITTEE REPORT/SEPTEMBER 1, 2021

Richard Schmidt presented the Ways & Means Committee Report of September 1, 2021.

FINANCE REPORT

Board of Commissioners
Manistee County
Manistee, Michigan 49660

We hereby submit claims for August 3, 2021 through August 30, 2021, and a summary of the On-Demand checks for their review and approval. The totals are as follows:

101 General Fund	\$204,404.61
201 County Road Fund.....	0.00
208 Parks/Recreation Trails Fund	0.00
215 Friend of the Court Fund	0.00
216 Department Contingency Fund.....	0.00
220 Local Revenue Sharing Grant Fund	0.00
225 Recycling Fund.....	21,374.69
234 Judicial Technology Fund	0.00
235 District Court Services Fund	0.00
236 Maintenance of Effort Fund	9,841.64
238 Land Bank Authority Fund.....	150.00
239 NF&W Foundation Grant.....	0.00
241 AIS Grant Fund	0.00
242 Bear Lake Improvement Fund.....	4,866.50
243 Brownfield Redevelopment Authority Fund.....	0.00
244 Brownfield Redevelopment-Joslin Cove.....	0.00
245 Public Improvement Fund	0.00
246 Township Improvement Revolving Fund.....	0.00
251 Capital Improvement Fund.....	5,900.00
252 PRE Audit Fund	0.00
253 Remonumentation Fund	0.00
254 Medical Care Depreciation Fund.....	0.00
255 Brownfield Site Assessment Fund.....	0.00

TUESDAY, SEPTEMBER 21, 2021

256 Register of Deeds Automation Fund	2,627.75
257 Budget Stabilization Fund	0.00
258 Community Emergency Response Team (CERT)	959.84
259 Indigent Defense Fund	3,744.59
260 Health Insurance Fund.....	159,301.57
261 9-1-1 Service Fund	0.00
262 Dive Equipment Fund.....	88.00
263 Sheriff's Office Forfeited Assets Fund.....	0.00
264 Family Counseling Services Fund.....	0.00
265 Juvenile Drug Court Fund	0.00
266 Law Enforcement Training Fund	0.00
267 Concealed Pistol Licensing Fund	12.97
268 Homeland Security Grant Fund.....	0.00
269 Law Library Fund.....	1,965.94
270 Corrections Officer Training Fund.....	0.00
271 County Library Fund	0.00
272 County Library Trust Fund.....	0.00
274 OHSP Grant Funds	0.00
275 Dial-A-Ride Fund.....	0.00
276 Forestry Fund.....	0.00
277 Air Photo Fund	0.00
278 LEPC Grant Fund	0.00
279 Economic Development - Housing Fund	0.00
280 MSHDA Grant Fund	0.00
281 Law Enforcement Technology Fund	0.00
282 Care Act Fund.....	0.00
283 F.I.A. Benzie County	0.00
284 Community Corrections Fund	0.00
285 Drunk Driving Case Flow Fund.. ..	0.00
286 Juvenile Intervention Fund	0.00
287 Juvenile Accountability Fund.....	0.00
290 Department of Human Services Fund	0.00
292 Child Care Fund	18,071.62
293 Soldiers & Sailors Relief Fund.....	0.00
294 Veterans Trust Fund	0.00
295 Airport Authority Fund.....	38,992.99
296 Juvenile Justice Fund.....	1,250.00
297 Compensated Services Fund.....	124,391.88
298 County Employee Separation Fund.....	0.00
299 Unemployment Fund	0.00
356 Fair Board Debt Fund.....	0.00
360 9-1-1 Expansion Construction Fund.....	0.00
361 Jail Expansion Construction Fund.....	0.00
362 Jail Building Bond.....	0.00
368 Library Loan Fund.....	0.00
369 Building Authority Debt Fund.....	0.00
370 County Road Building Debt Fund.....	0.00
461 Building Authority Construction Fund.....	0.00
462 County Road Construction Fund	0.00
512 Medical Care Facility Fund	0.00
516 Delinquent Tax Revolving Fund	300.00
606 Tax Revolving Fund	0.00
609 2009 Tax Revolving Fund	0.00
610 2010 Tax Revolving Fund	0.00
611 2011 Tax Revolving Fund	0.00
612 Delinquent Taxes.....	0.00
613 2013 Tax Revolving Fund	0.00
614 2014 Tax Revolving Fund	0.00
615 2015 Tax Revolving Fund	0.00
616 2016 Tax Revolving Fund	0.00
617 2017 Tax Revolving Fund	0.00
618 2018 Tax Revolving Fund	0.00

TUESDAY, SEPTEMBER 21, 2021

618 2018 Tax Revolving Fund.....	0.00
619 2019 Tax Revolving Fund.....	0.00
620 Foreclosure Fund.....	7,807.68
701 Trust and Agency.....	34,855.61
702 OPEB Trust Fund.....	0.00
801 Drain Fund.....	0.00

Total: \$640,907.88
(includes 2 acct. payable runs; on demand checks):

Payroll for the period of August 3, 2021 thru August 30, 2021 + \$503,542.96
(includes 2 payrolls)

Employee Separation
Carol Shively - \$2,397.15
Alan Pfister - \$3,497.74
Tessa White - \$1,094.31

Total to be Claimed and allowed September 21, 2021 1,144,450.84

Moved by Schmidt, seconded by Batzer to approve the on-demand checks, bills and payroll, be accepted in the amount of \$1,144,450.84; and that the same be placed on file.

YEAS: 7 Jaquish, Koons, Schmidt, Batzer, Dontz, Goodman, Gustad
NAYS: 0 None

Motion Carried

+++++

PAYMENT OF UNUSED ACCUMULATED VACATION AND PERSONAL TIME

Moved by Schmidt, seconded by Batzer to approve payment for unused accumulated vacation hours to Ryan Snay, who resigned from the Prosecuting Attorney’s Office effective August 18, 2021 = \$1,462.77; to be paid from the Employee Separation Fund.

YEAS: 7 Koons, Schmidt, Batzer, Dontz, Goodman, Gustad, Jaquish
NAYS: 0 None

Motion Carried

+++++

HALO AIR PURIFIER IN THE HEALTH DEPARTMENT BUILDING

Moved by Schmidt, seconded by Koons to approve the bid from Custom Sheet Metal in the amount of \$7,450 to install a Halo Air Purifier in the Health Department Building at 385 Third Street, Manistee; to be paid from the ARPA Funds.

YEAS: 6 Schmidt, Dontz, Goodman, Gustad, Jaquish, Koons

TUESDAY, SEPTEMBER 21, 2021

NAYS: 1 Batzer

Motion Carried

+++++

REQUEST FROM CORELOGIC REGARDING RESELLING COUNTY PARCEL AND ADDRESS DATA

Mike Szokola, County Planning Director, appeared before the Board to continue discussion on a request from Corelogic Spatial Solutions to resell County parcel and address data. However, Mr. Szokola wanted to clarify that Corelogic is not selling raw County GIS data, but rather they want to sell proprietary data. Corelogic bought the County data in 2018 and is now requesting a waiver to sell the modified proprietary data. The County GIS data was sold for \$3,750 for both parcel data and address points. It was agreed that data is valuable, and it provides a lot of regional benefits. But we need to re-coup our costs as these fees fund our arial fund. Discussion suggested that possibly having a two tier pricing structure of selling each data set with or without a waiver that would include an expiration date. Mr. Szokola was asked to do some research and bring the information back to the Board.

BOARD AND COMMISSION APPOINTMENTS

MANISTEE COUNTY PARK AND RECREATION COMMISSION APPOINTMENT

One (1) at-large position to fill an unexpired three (3) year term beginning immediately and expiring December 31, 2023.

Applicant for the position is Robert Schuelke

Moved by Batzer, seconded by Goodman to cast a unanimous ballot to appoint Robert Schuelke to fill an unexpired three (3) year term beginning immediately and expiring December 31, 2023 on the Manistee County Park and Recreation Commission.

YEAS: 7 Batzer, Dontz, Goodman, Gustad, Jaquish, Koons, Schmidt

NAYS: 0 None

Motion Carried

+++++

COUNTY BOARD OF CANVASSER APPOINTMENTS

Two (2) individuals, one (1) Democrat and one (1) Republican, will each be considered for a four (4) year term of office beginning November 1, 2021 and expiring October 31, 2025.

Democratic Applicants

Shirley Madden (I) John Helge

Moved by Goodman, seconded by Batzer to nominate Shirley Madden to a four (4) year term of office beginning November 1, 2021 and expiring October 31, 2025 to the Manistee County Board of Canvassers.

TUESDAY, SEPTEMBER 21, 2021

YEAS: 7 Dontz, Goodman, Gustad, Jaquish, Koons, Schmidt, Batzer
NAYS: 0 None

Motion Carried

+++++

Shirley Madden was appointed to represent the Democratic Party for a four (4) year term of office beginning November 1, 2021 and expiring October 31, 2025.

Republican Applicant

Jim Mowry

Moved by Koons, seconded by Gustad to appoint Jim Mowry to a four (4) year term of office beginning November 1, 2021 and expiring October 31, 2025 to the Manistee County Board of Canvassers.

YEAS: 7 Goodman, Gustad, Jaquish, Koons, Schmidt, Batzer, Dontz
NAYS: 0 None

Motion Carried

+++++

Jim Mowry was appointed to represent the Republican Party for a four (4) year term of office beginning November 1, 2021 and expiring October 31, 2025.

MICHIGAN STATE UNIVERSITY EXTENTION ANNUAL REPORT

Jennifer Berkey, District Director – District 3, Michigan State University Extension (MSUE), appeared before the Board to give the 2020-2021 Annual Report.

(6:03 p.m.)

**MOTION TO ENTER INTO A PUBLIC HEARING ON THE
FY 2021/2022 COUNTY BUDGET**

Moved by Jaquish, seconded by Gustad to enter into a Public Hearing on the FY 2021/2022 County Budget.

YEAS: 7 Gustad, Jaquish, Koons, Schmidt, Batzer, Dontz, Goodman
NAYS: 0 None

Motion Carried

+++++

TUESDAY, SEPTEMBER 21, 2021

PUBLIC HEARING ON THE FY 2021/22 COUNTY BUDGET

The purpose of this hearing is to receive public comment on the Manistee County FY 2021/22 budget and the proposed tax millage rate to be levied to support the budget and County entity budgets which are supported by special millages.

On Tuesday, August 24, 2021, the Board of Commissioners adopted a FY 2021/22 tentative General Fund budget totaling \$12,322,881, and tentative Supplemental Fund budgets totaling \$11,569,484. Since that time, the tentative budget and maximum property tax millage rate of 8.8319 mills has been available for public inspection in the County Clerk’s Office and on the County’s website. The County Board has reviewed the financial statements of all County entities receiving special voted millage to determine whether millage reductions should occur. The Board, during its budget study sessions have reached consensus that the following Manistee County millage should be levied in accordance with the General Property Tax Act:

County Allocated Operating	5.4708
Library Operations	.9947
Medical Care Operations	.4973
9-1-1 Emergency Operations	.8000
Dial-A-Ride Operations	.4973
Council on Aging Operations	.4724
Conservation District	<u>.0994</u>
TOTAL	8.8319 Mills

Lisa Sagala, County Administrator/Controller, provided a brief overview of recommended changes to the tentative budget. Ms. Sagala noted that there were no changes to the tentative General Fund Budget approved on August 24, 2021. The budget is \$12,322,881, with revenues of \$12,129,206, for a deficit of \$193,675, to be used from fund balance to stabilize the budget. The only changes were to the Supplemental Funds, which included some changes to Fund 293-Veterans Grant, in the amount of \$68,759. This change included making the Veterans Counselor full-time with benefits. This change did affect the Veterans Department General Fund budget by \$8,800 which is a match for the salary (which was already in the Veterans budget). Highlights of the budget include a Truancy Officer, that is already in place; adding a Corrections Officer; added \$20,000 to Economic Development for Housing; and the total appropriated to the Airport is \$130,000.

In comparison to last year’s budget, this adjusted budget is increased \$648,587 or approximately 5.556% from the FY 2020/2021 budget. Fund balance budget is \$254,210 lower than the amount budgeted in FY 2020/2021.

PUBLIC COMMENT

None.

**MOTION TO ENTER BACK INTO THE REGULAR SESSION OF THE
COUNTY BOARD OF COMMISSIONERS**

Moved by Goodman, seconded by Gustad to close the Public Hearing to receive public comment on the Manistee County FY 2021/2022 Budget and the proposed tax millage rate to be levied to support the budget and enter into the regular session of the Board of Commissioners.

YEAS: 7 Jaquish, Koons, Schmidt, Batzer, Dontz, Goodman, Gustad

TUESDAY, SEPTEMBER 21, 2021

NAYS: 0 None

Motion Carried

+++++

(6:19 p.m.)

RETURN TO REGULAR SESSION OF THE BOARD OF COMMISSIONERS

RESOLUTION #2021-15

MANISTEE COUNTY BOARD OF COMMISSIONERS

**COUNTY OF MANISTEE
GENERAL APPROPRIATIONS ACT - 2021**

A Resolution appropriating monies and adopting the FY 2021/22 Manistee County General Fund budget, and FY 2021/22 Supplemental Fund budgets.

It being the finding and opinion of the Manistee County Board of Commissioners:

The County Board of Commissioners have had under consideration the taxes of local units of government and the budgetary needs of various County departments/budgetary units.

The County Board of Commissioners, after considerable deliberations, has recommended adoption of the FY 2021/22 Budget.

In recognition of the above-listed findings and opinions:

The Manistee County Board of Commissioners hereby resolves to levy, under the General Property Tax Act, the total millage of 8.8319 mills for FY 2021/22 operations. Included in this total millage are:

County Allocated Operating	5.4708
County Library Voted	.9947
Medical Care Voted	.4973
9-1-1 Voted	.8000
Dial-A-Ride Voted	.4973
Council on Aging Voted	.4724
Conservation District	.0994

The Board further resolves to adopt the FY 2021/22 General Fund Operating Budget at a total of \$12,322,881 and FY 2021/22 Supplemental Fund budgets totaling \$11,569,484.

The Board further resolves to approve all wage increases for FY 2021/22 in accordance with the Union Labor Contracts and various other agreements reached between the Manistee County Board of Commissioners, and the Elected Officials, employees, and Chief Judges of the Circuit, District, and Probate Courts. The Board further resolves that the FY 2021/22 Budget will follow the philosophy of a line item expenditure control budget for all County Departments and Courts with specific end results with a basic approach as follows:

In the event that a department finishes the fiscal year with non-personnel related funds continuing to be available, one-half of that amount would be set aside into an account, not exceeding \$10,000, specifically dedicated to departmental purchases following the County Policy and Procedure for Contingency Funds. The other one-half of any annual budget underrun would revert to the Manistee County Contingency balance for use at the discretion of the County Board of Commissioners. The Board resolves to implement this program subject to modifications which may be required and subject to elimination of the program.

TUESDAY, SEPTEMBER 21, 2021

The Board further resolves that an appropriation is not a mandate to spend but shall limit the amount which may be spent for such purposes as are defined by the Board of Commissioners and which shall be limited to the time period of October 1, 2021 through September 30, 2022. The Board further resolves that any County department, Court, agency, board, commission or unit whatsoever, and any organization, public or private, which accepts a County appropriation, shall do so subject to an agreement which provides for an inspection and/or audit by the Manistee County Board or its designee. The Board or its designee shall have access for the purpose of audit and examination to any and all books, documents, papers, and records of the recipient organization. Each funded agency shall also be required to provide the County with its annual budget each year.

The Board further resolves that in the event the State of Michigan fails to provide certain revenue transfer payments as required by State law and/or contractual agreements between the State of Michigan and Manistee County, the specific programs funded by such State revenue transfer payments shall bear the full impact of such revenue reduction. In the event the State of Michigan defaults or otherwise fails to provide general, unrestricted revenue transfer payments, the Board, upon the recommendation of the Ways & Means Committee shall allocate said revenue reduction in its legislative judgment. **The Manistee County Board of Commissioners cannot and will not absorb the program costs created by revenue transfer payment default by the State of Michigan.**

The Board further resolves that the budget may be amended as conditions indicate, provided the budget remains in a balanced state.

The Board further resolves to authorize the Board Chairman and County Clerk to sign the amended form L-4029 which is attached to this resolution, and which lists the millage to be levied on December 1, 2021 and July 1, 2022 totaling 8.8319 mills.

Michigan Department of Treasury
6/11/19-12

This form is issued under MCL Sections 211.246, 211.247 and 211.248. File this numberless penalty notice.

ORIGINAL TO: County Clerk(s)
COPY TO: Equalization Dept.(s)
COPY TO: Each Top or City Clerk

L-4029

**2021 TAX RATE REQUEST
MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS**

County	MANISTEE	2021 Taxable Value of ALL Properties in the Unit as of 5/30/21 (Not including Plan Zones)	1,214,529,515
Local Government Unit	MANISTEE COUNTY		

You must complete this form for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec. 211.119.
The following tax rates have been authorized for levy on the 2021 tax roll.

Source	Purpose of Millage	Date of Election Charter, etc. MCL 211.348	2020		2021		Sec. 211.247 Reduction	Maximum Allowable Millage Levy	Millage Requested to be Levied July 1	Millage Requested to be Levied Dec. 1	Expiration Date of Millage Authorized
			Authorized	Reduced by	Authorized	Reduced by					
ALLOCATION	OPERATING	08/02/16	5.5000	5.5000	0.9947	5.4708	1.0000	5.4728			Dec-2022
VOTED	LIBRARY	08/07/18	1.0000	1.0000	0.9947	0.9947	1.0000	0.9947		0.9947	Dec-2023
VOTED	MEDICAL CARE	08/02/20	0.5000	0.5000	0.9947	0.4973	1.0000	0.4973		0.4973	Dec-2025
VOTED	911	08/07/18	1.0000	1.0000	0.9947	0.9947	1.0000	0.9947		0.8000	Dec-2023
VOTED	DIAL & RIDE COUNCIL	03/18/20	0.5000	0.5000	0.9947	0.4973	1.0000	0.4973		0.4973	Dec-2026
VOTED	EN AGING CONSERVATION DISTRICT	11/03/20	0.4750	0.4750	0.9947	0.4724	1.0000	0.4724		0.4724	Dec-2026
VOTED		08/07/18	0.1000	0.1000	0.9947	0.9947	1.0000	0.9947		0.0994	Dec-2023

Truth in Taxation procedure accomplished through annual budget process

Prepared by: **Heather Vasquez** Title: **Equalization Director** Date: _____

As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary, to comply with the state constitution (Article 9, Section 31), and that the requested low rates have also been reduced, if necessary, to comply with MCL Sections 211.246, 211.247, and for LOCAL school districts which levy a Supplemental (Not Mainland) Millage, MCL 380.121(2).

<input checked="" type="checkbox"/>	Clerk	Signature	Type Name	Date
<input checked="" type="checkbox"/>	Secretary	Signature	Jill Nowell	
<input checked="" type="checkbox"/>	Chairperson	Signature	Jeff Dantz	
<input type="checkbox"/>	President	Signature		

Under Truth in Taxation, MCL Section 211.246, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. A public hearing and determination is required for an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

**** IMPORTANT: See instructions on the reverse side for the correct method of calculating the millage rate in column (5).**

Moved by Goodman, seconded by Gustad to adopt Resolution #2021-15, The General Appropriations Act which adopts the FY 2021/22 General Fund Budget of 12,322,881 and the Supplemental Fund Budget of \$11,569,484. Also, under the General Property Tax Act, levy a total millage of 8.8319 mills for 2021/22 operations, and set specific policies and procedures regarding the FY 2021/22 budget.

TUESDAY, SEPTEMBER 21, 2021

YEAS: 7 Koons, Schmidt, Batzer, Dontz, Goodman, Gustad, Jaquish
NAYS: 0 None

Motion Carried

+++++

MOTION TO ACCEPT THE AMENDED L-4029

Moved by Goodman, seconded by Gustad to accept the amended L-4029 as presented; and authorize the Board Chair to sign the same.

YEAS: 7 Schmidt, Batzer, Dontz, Goodman, Gustad, Jaquish, Koons
NAYS: 0 None

Motion Carried

+++++

(Break 6:22 p.m. – 6:32 p.m.)

WAYS & MEANS COMMITTEE REPORT/SEPTEMBER 1, 2021 (cont.)

COUNTY CODE ENFORCEMENT OFFICER SERVICES AGREEMENT

Moved by Gustad, seconded by Goodman to approve the one year contract, effective September 21, 2021, between Manistee County and Larry Gibson, County Code Enforcement Services Officer.

YEAS: 5 Batzer, Dontz, Goodman, Gustad, Jaquish
NAYS: 2 Koons, Schmidt

Motion Carried

+++++

Moved by Schmidt, seconded by Batzer to accept the Ways & Means Committee Minutes of September 1, 2021, as amended.

Motion Carried

+++++

PUBLIC SAFETY COMMITTEE MINUTES/SEPTEMBER 3, 2021

Pauline Jaquish presented the Public Safety Committee Minutes of September 3, 2021.

No Action Items.

Items Not Requiring Board Action.

TUESDAY, SEPTEMBER 21, 2021

Sheriff Brian Gutowski reported they are still hiring three (3) Corrections Officers (CO) and just accepted another resignation from another CO. A new Deputy was pinned at college graduation, and he will be starting with the County soon. The School Resource Officer started in the schools the beginning of the school year. The Sheriff reported there were 665 complaints, busiest year ever. Not sure why such a high number of complaints. The Sheriff thanks his Staff for the job they do.

Mobile Medical Response (MMR), has taken an aggressive approach to the staff shortage issue that has been discussed in the past. The Public Safety Committee was not satisfied with status quo and MMR has now implemented a tiered approach with eleven incentives. Hopefully, this will help solve staffing issues.

Moved by Goodman, seconded by Koons to accept the Public Safety Committee Minutes of September 3, 2021.

Motion Carried

+++++

GREEN TEAM/RECYCLING COMMITTEE MINUTES/AUGUST 26, 2021

Margaret Batzer presented the Green Team/Recycling Committee Minutes of August 26, 2021.

No Action Items.

Items Not Requiring Board Action.

The estimated bids for the relocation of the Onekama Recycling site are approximately \$49,473 plus the cost of the property of around \$8,500. Numerous grants and funding avenues are being explored.

After ten (10) years working with Manistee County, Ms. Archer, County Recycling Coordinator, announced she will be stepping away from this work when her contract expires with Manistee County the end of 2021. The Board thanked Ms. Archer for her expertise and passion for recycling and wishes her well.

The Scrap Tire Event will take place on Saturday, September 25, 2021 at Bay Area Recycling for Charities (BARC) in Kaleva.

There was a 22% decrease in volume for July 2021 compared to July 2020, but total program costs are \$9,167.56 higher because of materials that had to be moved to the landfill due to two (2) oil contaminated loads. It was noted that contaminated loads seem to be occurring more frequently than in the past. It was commented that recycling is great if we can do it successfully, but not sure if Manistee County has the volume or the population base to subsidize the program sufficiently. Is there a point when the program can't survive? Educational tools and cameras at various locations have been used. Prosecution hasn't been pursued in the past.

Ms. Archer offered her services to the County to help create an RFP for the Recycling Coordinator position. Ms. Sagala asked the Board if they would like Ms. Archer to help with the RFP. There is a possibility that the Conservation District could possibly be involved in the program. The conservation District will meet to discuss this possibility.

It was requested that the Board send Ms. Archer a thank you for her ten (10) years of service to our County.

Moved by Batzer, seconded by Koons to accept the Green Team/Recycling Committee Minutes of August 26, 2021.

TUESDAY, SEPTEMBER 21, 2021

Motion Carried

+++++

MISCELLANEOUS CONTROLLER AND BOARD ITEMS

**LOCAL REVENUE SHARING GRANT APPLICATION APPROVAL-
MANISTEE COUNTY SHERIFF'S OFFICE**

Lisa Sagala explained that the Revenue Sharing Grant Application from the Manistee County Sheriff's Office was not submitted in time to be considered at the Ways & Means Committee Meeting. Therefore, the Revenue Sharing Grant Application request submitted by the Manistee County Sheriff's Office under Public Safety needs approval. The grant is for 10 Taser X2 devices to replace current Taser X2 devices that are at end of life (5 years). The cost of 10 Taser X2 devices is \$14,865.20. This price also includes batteries and cartridges for the Taser X2 devices. This is the only County Revenue Sharing Grant that is being applied for this grant cycle.

Total Grant Applications Submitted by Manistee County (1) = \$14,865.20

Moved by Goodman, seconded by Koons to approve the Public Safety Grant Application submitted by Manistee County Sheriff's Office in the amount of \$14,865.20, and it be forwarded to the Local Revenue Sharing Board for the 2021 Cycle II grant process.

YEAS: 7 Dontz, Goodman, Gustad, Jaquish, Koons, Schmidt, Batzer

NAYS: 0 None

Motion Carried

+++++

APPROVAL OF VETERAN'S SERVICES FUND CONTRACT

Lisa Sagala presented the Grant Contract between the Michigan Department of Military and Veterans Affairs, Michigan Veterans Affairs Agency and Manistee County in the amount of \$68,759.00, effective October 1, 2021 and ending September 30, 2022 (at a previous meeting, the Board had approved the Grant Application).

Moved by Schmidt, seconded by Goodman to approve the Grant Contract between the Michigan Department of Military and Veterans Affairs, Michigan Veterans Affairs Agency and Manistee County in the amount of \$68,759.00, effective October 1, 2021 and ending September 30, 2022; and authorize the Board Chair to sign the same.

YEAS: 7 Goodman, Gustad, Jaquish, Koons, Schmidt, Batzer, Dontz

NAYS: 0 None

Motion Carried

+++++

The Planning Department Report is in the Board Packet, please review. The Strategic Plan Update will be moved to the next meeting.

TUESDAY, SEPTEMBER 21, 2021

PUBLIC COMMENT

None.

Adjourn at the Call of the Chair at 7:40 p.m.

Jill M. Nowak Clerk