

Manistee County Planning Building - 395 Third Street - Manistee, Michigan 49660

DRAFT

6:15 p.m.

Thursday, August 25, 2022

Manistee County Board Room

415 Third Street

Manistee, Michigan

MANISTEE COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY
MINUTES

A. Call to Order, Pledge of Allegiance and Roll Call

The meeting was called to order by Chair Ted Batzer at 6:15 p.m.

MEMBERS PRESENT: Glenn Zaring, Eleanor DeYoung, Duane Jones, Theodore Batzer, Phil Landis, Margaret Batzer, and Mary Becker-Witt

MEMBERS ABSENT: None

OTHERS PRESENT: Mike Szokola Planning Director, Katie Mehl Planner 1/City Zoning Administer, Jodie Lynch Planner 1, Nancy Baker Assistant to Planner, Bill Kennis County Grant Administer, and Mark Herberger USFS

B. Housekeeping Business.

a. Approve August 25, 2022 Agenda

Ms. Becker-Witt moved, seconded by Mr. Landis to approve the August 25, 2022 agenda as printed. Motion carried with a voice vote.

b. Approve July 28, 2022 Minutes.

There were no changes to the July 28, 2022 Minutes.

Mr. Landis moved, seconded by Ms. Becker-Witt to approve the July 28, 2022 minutes as printed. Motion carried with a voice vote.

C. Conflict of Interest

There are no members with a conflict of interest regarding the agenda items

D. Public Comment.

None

E. New Business

None

F. Old Business

a. Joslin Cove

Mr. Szokola:

- Requested \$15,000.00 from developer for plan development

- Will reimburse developer what is not utilized
- Received all invoices from plan developer and attorney
- Account has \$4,105.04 remaining
- Planning Department recommends returning unused funds

Motion by Mr. Zaring, seconded by Mr. Jones to return the unused funds of \$4,105.04 to the developer Benchmark Capital, and Todd Harding.

With a Roll Call:

Yes: Mr. Jones, Ms. Becker-Witt, Ms. DeYoung, Mr. Batzer, Mr. Zaring, Mr. Landis, and Ms. Batzer. No: none. Motion passed.

b. By-law Review

Mr. Szokola: Planning Department recommends the following amendments to the Brownfield Authority By-laws

- Article II:
 - Modify Section 9: Participation by Communication Equipment
 - Add Section 3: Oath of Public Office
 - Renumber Article II to coincide with the new section
- Article III:
 - Modify Section 1: Officers
 - Modify Section 2: Nomination, Election and Term of Office
- Checking with County Clerk office regarding swearing Authority into office and who can do this

Motion by Mr. Zaring, seconded by Mr. Landis to accept the By-law amendments as recommended by the Planning Department.

With a Roll Call:

Yes: Mr. Jones, Ms. Becker-Witt, Ms. DeYoung, Mr. Batzer, Mr. Zaring, Mr. Landis, and Ms. Batzer. No: none. Motion passed.

- G. Other business from Brownfield Redevelopment Authority members or staff.
Mr. Szokola: Conflict of Interest Policy paper for each member to read and sign; Joslin Cove tour revealed the construction being done in keeping with the timeline and looks to be well done.
- H. Adjournment.
Meeting was adjourned by call of the chair at 6:34 p.m.

Respectfully submitted,

Nancy Baker

Nancy Baker, Planning Assistant
Recording for Margaret Batzer
Brownfield Authority Secretary
Date: August 25, 2022