

THURSDAY, AUGUST 24, 2023

Pursuant to law, the Board of Commissioners called a Special Board Meeting on Thursday, August 24, 2023 at 9:30 a.m. in the Board of Commissioner's Room and were called to order by the Chairperson.

Pledge of Allegiance

Invocation

PRESENT: Margaret Batzer, Jeff Dontz, Karen Goodman, Eric Gustad, Nikki Koons and Richard Schmidt

ABSENT: Janice McCraner

PUBLIC COMMENT

None.

REVIEW AND CONSIDERATION TO ADOPT A TENTATIVE FY 2023/24

GENERAL FUND BUDGET AND SUPPLEMENTAL FUND BUDGETS

Lisa Sagala, County Administrator/Controller presented a tentative FY 2023/24 General Fund Budget in the amount of \$13,850,470 and various Supplemental Fund Budgets in the amount of \$12,841,894. Based upon the discussions of County Administration, and recommendations by the full Board at the Board meeting on August 15, 2023, a tentative budget is to be considered. Once the tentative budget is adopted, it will be available for public review, and the Board may consider various amendments to the proposed budget after meeting with various Department Supervisors, Elected Officials and funded agencies. A Public Hearing on the budget will be held at the Thursday, September 28, 2023, Board meeting, after which a final budget will be adopted by Resolution, which will include setting tax levies and various budget related policies and procedures.

Ms. Sagala indicated that the proposed Tentative FY 2023/24 budget presented today does include a 3% wage increase that the Board previously discussed at the August 15, 2023 meeting.

MILLAGE LEVY REQUESTS

Manistee County Transportation (Dial-A-Ride)

Julie Stec, Manager, Manistee County Transportation, appeared before the Board to request the full mill for Dial-A-Ride. The Board packet contains the FY 2024 budget for Manistee County Transportation, Revenue and Expenditure report and the Audit report. They are still waiting for 5 buses that have been ordered and still need to update 13 more in the fleet. Federal funding is expected to decrease from 36% to 18%. There is a \$4,075 surplus projected for FY 2024. The maximum allowable millage levy for Manistee County Transportation is 0.4927.

911/Central Dispatch

Mike Machen, Director, 911/Central Dispatch, appeared before the Board to request the full mill for 911/Central Dispatch. Mr. Machen updated the Board on various projects completed and those that still need to be completed. Next fiscal year they plan to replace all the CAD systems and vehicle computer systems. The maximum allowable millage levy for 911/Central Dispatch is 0.9855.

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Manistee County Library

Julie Cirone, Interim Executive Director appeared before the Board to request that the 1.000 that has been allotted to the library in the past continue. The Library has had a busy summer with various PR events. There are multiple building updates that need to be taken care of for the Carnegie Building. There drainage issues causing foundation and footing problems. A new elevator and electrical panel for the elevator are needed as well. The Manistee County Library currently has a high fund balance for these projects. The maximum allowable millage levy for the Library is 0.9855.

Manistee County Medical Care Facility (MCMCF)

Joe Coleman, Administrator Manistee County Medical Care Facility and Doug Parkes, DHHS Board, appeared before the County Board and asked that the Board levy the full millage. They are awaiting new drawing for the expansion project. The maximum allowable millage levy for the Manistee County Medical Care Facility is 0.4927.

Council on Aging (COA)

Sarah Howard, Council on Aging (COA), appeared before the Board and requested that the entire mill that has been allocated in the past continue. They have been working on their capital campaign. Currently this year the COA will have served over 55,000 home delivery meals. The Council on Aging currently has \$260,00 in fund balance. The maximum millage levy for the Council on Aging is 0.4680.

Manistee Conservation District (MCD)

Renee Mallison, MCD Administrator, appeared before the Board and asked that their full millage be allocated. They are currently working on capital improvement projects including building and parking lot updates. In 2024 they plan to install a new storage building and signage for the Conservation District. They are in the process of implementing their stragic plan. The maximum millage levy for the Manistee Conservation District is 0.2234.

INTERIM PUBLIC DEFENDER

Moved by Goodman, seconded by Batzer to appoint Jane Johnson as the Interim Chief Public Defender and to advertise for the public defender position.

YEAS: 6 Batzer, Dontz, Goodman, Gustad, Koons, Schmidt
NAYS: 0 None
ABSENT: 1 McCraner

Motion Carried

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Recess 10:45 a.m. / Return to Session 10:50 a.m.

ADOPT TENTATIVE FY 2023/24 BUDGET

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Discussion continued regarding wage increases and Cost of Living Adjustment (COLA) one-time lump sum payments for staff for FY 2023/24. The Board agreed to a 5% wage increase for all non-union, Court and Elected Official staff for FY 2023/24 and not award a COLA one-time lump sum payment.

Barry Lind, Manistee County Airport, appeared before the board to request an increase of appropriation from \$140,000 to \$150,000. Their current tentative budget has 3% wage increases and they historically follow suit with what the County grants their staff. The airport budget has also been over \$10,000 per year for maintenance costs.

The 5% wage increase for all non-union, Court staff and Elected Officials will be added to the Tentative FY 2023/24 budget as well as the \$10,000 increase in the appropriation to the airport.

Moved by Schmidt, seconded by Koons to adopt the Tentative FY 2023/24 Budget as presented with changes discussed.

YEAS: 6 Dontz, Goodman, Gustad, Koons, Schmidt, Batzer
NAYS: 0 None
ABSENT: 1 McCraner

Motion Carried

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The Tentative FY 2023/24 Budget will be available for public review for 30 days and will be adopted at Public Hearing at a Special Board meeting on Thursday, September 28, 2023 at 9:30a.m.

PUBLIC COMMENT

None.

Adjourn at the Call of the Chair at 11:23 a.m.

 /s/ Lindsey Marquardt Clerk
Lindsey Marquardt