



**CLERK**

Jill M. Nowak  
(231) 723-3331

**CONTROLLER/ADMINISTRATOR**

Lisa Sagala  
(231) 398-3504

**Board of Commissioners**

**CHAIRPERSON**

Jeffrey Dontz

**VICE-CHAIRPERSON**

Karen Goodman

Margaret Batzer

Eric Gustad

Pauline Jaquish

Nikki Koons

Richard Schmidt

**PUBLIC SAFETY COMMITTEE MINUTES**

Friday, August 6, 2021  
Center  
2:00 P.M.

Manistee County Courthouse & Government

Board of Commissioners Meeting Room

**MINUTES**

Members Present: Margaret Batzer (City of Manistee, Zoom), Karen Goodman and Pauline Jaquish, Chairperson

Members Absent: None.

Others Present: Lisa Sagala, Administrator/Controller; Sheriff Brian Gutowski; Jason Torrey, Undersheriff; Mike Machen, Emergency Manager/Deputy 911 Director; Chief Josh Glass, Manistee City Police; Chief Mark Cameron, Manistee City Fire Dept.; Tpr. David Skorka, MSP; Lt. Keck, MSP; Jason Sopha, MMR; Arielle Breen, Manistee News Advocate; Bruce Schimke, Maintenance, Supervisor; Julie Schmeling, Administrative Secretary; Julie Griffis, HR Generalist; Susan Zielinski, Finance Officer; and Lindsey Marquardt, Chief Deputy County Clerk

The meeting was called to Order at 2:00 p.m.

The County Board and its Committees are operating remotely and electronically by Zoom under the Manistee County Board of Commissioners Resolution #2020-17, which declared a Local State of Emergency through December 31, 2021 due to the COVID-19 pandemic.

**NOTE – Items requiring Board Action are indicated in BOLD**

**PUBLIC COMMENT**

None.

## **SHERIFF'S OFFICE STATISTICS**

Undersheriff Jason Torrey presented the monthly statistics for the months of June and July 2021. (APPENDIX A) Complaints are up over by approximately 500 this year. The Courthouse Bailiffs continue to find items prohibited within the building on people upon screening.

Sheriff Gutowski informed the committee that they are down two road patrol deputies and five corrections officers. They are in the process of hiring 2 to fill some of the open corrections officer positions. Dive equipment has been secured from the money awarded from the Revenue Sharing Grant. A handheld sonar device can be deployed immediately from the department instead of waiting for a boat to be deployed in the event of an emergency.

There were a couple multi agency incidents in the last couple weeks. A group from Eagle Village were in the area hiking when two kids ran away from the group. The Sheriff's Office, City of Manistee and Tribal Police responded and quickly resolved the matter. Yesterday there was an incident at Munson Manistee Hospital. Due to the heroic actions of responders from the County, City of Manistee and Tribal police, the matter was resolved peacefully.

Kamp Omelette will be held at Twisted Trails Off-Road Park in September. Sheriff Gutowski has spoke with the Benzie County Sheriff regarding previous issues with this event.

## **CITY OF MANISTEE PUBLIC SAFETY ITEMS**

Chief Josh Glass, City Police Department, informed the committee that staff is up to 12 officers, with one open position still to be filled. July was their busiest month this year. The department continues with their training curriculum. The department is working toward department accreditation. A third party will review the department against their best practice policies. They received 8 body cameras today with funds awarded from the Revenue Sharing Grant.

Chief Mark Cameron, City Fire Department, indicated that the fire department should have their new ambulance by the end of the month. Chief Cameron just got word that one of his staff members that was undergoing paramedic testing has passed his test. The department has been doing some training without county departments. Everyone out county has also receive their turnout gear that was paid for with funds awarded from the Revenue Sharing Grant.

## **STATE POLICE ITEMS**

Trooper David Skorka, they have been busy assisting in area events. They have three new troopers in training that should be on the road in a month or two.

Lt. Keck, the Post continues to struggle with staffing. Their district drug analyst, for the 7<sup>th</sup> district, over past 4 years, shows almost 1,600 arrests for possession or delivery methamphetamine.

Karen Goodman inquired if the number of overdoses in the area is increasing? Sheriff Gutowski indicated that they are not seeing an uptick in reported overdoses, and he feels it has to do with the availability of Narcan/Naloxone in the community. Before when someone was overdosing a person would have to call for emergency services and now the reversals are most likely being administered within the home and going unreported.

### **TRIBAL POLICE ITEMS**

None.

### **MMR ITEMS**

Jason Sopha first wanted to thank the County, multiple law enforcement agencies and Central Dispatch for the response to the incident at the hospital yesterday. Thank you for protecting the community, the hospital, employees, and the public. They are to be commended for their professionalism and excellence in bringing the matter to a swift and peaceful outcome.

MMR has been very busy and been able to provide a third ambulance two to three days a week. EMTs are stepping up, taking on additional hours. Four EMTs are starting the paramedic class and should be completed about a year from now. A full-time EMT has been brought back, which has been helping fill holes in scheduling. This allows for having two units available seven days a week.

They started using a new scheduling program on July 1<sup>st</sup>. This will allow the agency to provide more factual data for the committee in the future.

Karen Goodman inquired regarding extended response times for transports. Pauline Jaquish was contacted regarding two separate incidents with extend wait times as well. Mr. Sopha indicated that EMTs and paramedics are a dying breed, and it is becoming increasingly hard to staff agencies, thus limiting available units for emergency response and transports. Mr. Sopha will inquire on the matters and obtain further information for the commissioners.

### **EMERGENCY MANAGEMENT COORDINATOR ITEMS**

Mike Machen, Emergency Manager/Deputy 9-1-1 Director, a Search and Rescue exercise was held on July 14, 2021. The exercise was held with CERT, Benzie County CERT and the Tribe Public Safety. There will be an active shooter exercise at the Casino on August 10, 2021.

### **JAIL ADMINISTRATOR ITEMS**

Sheriff Gutowski presented the Jail statistics for the month of July 2021. (Appendix B) Jail population is trending upward, averaging 38 inmates a day. Being down in staff and up in inmates is putting a bind on staff. A letter from the Michigan Department of Corrections (MDOC) regarding the jail inspection was received. The jail is in 100% compliance.

### **9-1-1 DIRECTOR ITEMS**

Mike Machen, Emergency Manager/Deputy 9-1-1 Director states that they are getting back to normal in their department. In the last month the department handled 3,055 complaints. They are hiring again for two dispatchers and have interviewed two in the last week.

### **OTHER ITEMS**

Sheriff Gutowski informed the committee that the last two beams for the M-55 bridge project have been delivered.

The meeting was adjourned at the Call of the Chair at 2:57 p.m.

---

Pauline Jaquish, Chairperson

---

Margaret Batzer

---

Karen Goodman





A-3

Manistee County Sheriff's Department  
Manistee County Station Daily

Month	JULY 2021																															Monthly		
	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	Totals		
Day:	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Totals		
Date:																																		

Officers on duty: Officers

5	4	4	3	6	6	4	4	5	4	5	4	6	5	4	5	4	3	4	4	5	4	5	4	6	5	5	4	4	5	5	5	4
---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---

Daily Activities:	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Totals	
Patrol	19.5	21.0	16.0	11.0	20.0	11.0	12.5	19.0	13.5	13.5	9.5	19.5	16.0	18.0	9.0	18.0	15.0	11.5	15.0	11.5	19.0	12.0	18.0	13.0	12.0	14.5	18.0	16.0	11.0	25.5	17.0	476.0	
Complaint	17.0	14.0	21.5	10.5	21.5	21.0	16.5	18.0	20.0	23.0	13.5	22.5	20.0	18.5	16.5	11.5	18.0	19.0	22.0	13.0	16.5	18.0	28.0	31.0	13.0	18.5	15.0	28.0	23.0	12.0	13.5	574.0	
Report Writing	30.0	8.0	9.0	9.5	15.5	25.0	17.5	20.5	9.0	17.0	20.5	24.0	22.5	17.0	11.5	6.0	15.0	15.5	14.0	14.0	12.0	19.0	18.0	15.0	28.0	16.0	12.5	15.5	17.5	10.0	17.5	482.0	
Court	4.5			1.5			1.0											1.0					1.0									10.0	
Transport									2.5																	12.0						14.5	
Airport																																	0.0
ZTP																																	0.0
ACO	3.5		0.5				3.5			1.0				3.0		0.5	1.0		1.5		4.0		2.0	1.5	1.0			1.0			24.0		
Inmate Services							2.0		4.0	2.5																						8.5	
Liquor Inspection	1.0	1.0		1.0	0.5			0.5							1.0							2.0						1.0	7.5			16.5	
Civil Process	3.0		1.0	5.0	5.0	6.0		1.0	2.0	1.5	3.5	2.0	1.5	2.0	2.0	1.0		2.0	5.0	8.0	1.0			1.5		1.0	1.0	1.0			55.0		
Other	2.0						2.0				3.0						2.0				10.5											29.5	
Training	2.0	2.0		1.5	8.0	6.5		1.0	2.5	1.0	1.0	4.0	8.0	4.0	8.0		6.5	4.5		6.5	4.5		8.0	3.0	4.5		4.0	5.5			72.5		
Administrative	60.5	48.0	48.0	38.5	72.0	75.0	48.5	60.0	52.0	60.0	48.0	72.0	60.0	60.5	48.0	36.0	50.0	48.0	62.0	48.0	70.0	52.0	75.0	63.5	60.0	50.0	58.5	60.0	54.0	48.0		1753.5	

Daily Stats:	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Totals	
Verbal Warnings	5.0	16.0		4.0	4.0	2.0	3.0	4.0	2.0	2.0	1.0	3.0	1.0	3.0	1.0	1.0	2.0		1.0	2.0	1.0	2.0	1.0	7.0	2.0	2.0	6.0	1.0	5.0	6.0	87.0		
Traffic	3.0	2.0	2.0		3.0	1.0			1.0	1.0	2.0	1.0	2.0	1.0	2.0	2.0				2.0		2.0		2.0	1.0	1.0		1.0			26.0		
Misd.	1.0	7.0	1.0	1.0	2.0				4.0	2.0	1.0	3.0	2.0			1.0		1.0		1.0	1.0	2.0	1.0	2.0		1.0		4.0	4.0		41.0		
Felony	1.0								1.0	1.0	1.0	1.0					1.0		2.0													9.0	
Property Inspections	1.0	2.0		1.0	2.0	1.0			2.0					2.0	1.0			3.0	1.0				3.0	2.0								21.0	
Civil Papers	1.0													2.0	1.0											3.0		1.0				17.0	
Traffic Stops	8.0	18.0	2.0	4.0	7.0	4.0	3.0	5.0	4.0	2.0	1.0	6.0	3.0	4.0	1.0	2.0	1.0	2.0	1.0	4.0	1.0	4.0	1.0	9.0	3.0	2.0	7.0	1.0	7.0	8.0	120.0		
Persons Investigated	22.0	36.0	37.0	26.0	34.0	33.0	8.0	21.0	31.0	28.0	15.0	33.0	28.0	13.0	23.0	11.0	20.0	19.0	33.0	24.0	22.0	11.0	55.0	41.0	26.0	22.0	30.0	25.0	14.0	22.0	28.0	791.0	
Vehicles Assisted	5.0	3.0	5.0	6.0	6.0	7.0	3.0	3.0	3.0	5.0	3.0	8.0	4.0	4.0	2.0		2.0	5.0	6.0	6.0	6.0	3.0	6.0	7.0		2.0	1.0	7.0	1.0	1.0	121.0		
Mileage	613	770	611	335	683	785	350	522	876	704	462	547	292	729	490	442	347	572	513	444	601	280	751	745	440	421	642	777	441	464	412	16981.0	
PI / OWI	2.0																															2.0	
OWI																																	2.0
PIA ONLY																																	7.0
PDA	1.0			3.0				1.0	2.0	1.0	1.0	2.0	1.0	2.0	1.0	2.0	1.0	3.0	3.0	3.0	1.0	1.0	4.0			1.0	2.0	1.0	2.0		37.0		





COURT SECURITY – JUNE 2021

People: 1848

Knives: 41

Prints:

CPL'S                    13

Court Ordered :        9

Conviction set a side -1

Warrants:

Misdemeanors- 21

Felony's - 4

Pepper Spray - 1

Other -                1 taser

A-6

JULY COURTHOUSE STATS

People: 2,004

Knives: 37

Pepper Spray: 2

Warrants: 28 total  
Misdemeanor's: 22

Felony's: 8

Fingerprints: 28 total  
CPL'S: 12

Employment: 4

Court Ordered: 11

Name Change: 1

Duress Alarms Tested: 26

Other: 1 Fire Drill

Arrest : 1

wedding : 1

County of Manistee



Office of the Sheriff  
Brian Gutowski  
Sheriff

August 2<sup>nd</sup>, 2021

Manistee County Jail

July 2021 Jail Statistics and Reports

---

- *Arrests by Department*
- *Jail Statistics*
- *Average Jail Count*
- *Recidivism Report*
- *Michigan Department of Corrections Jail Inspection Report Findings*

Manistee County Jail Administrator

Lt. Chris Banicki

ARRESTS BY DEPARTMENT FOR	
DEPARTMENT	# ARRESTS
MANISTEE COUNTY SHERIFF'S OFFICE	30
MANISTEE CITY POLICE DEPARTMENT	19
MICHIGAN STATE POLICE POST #71	7
LITTLE RIVER TRIBAL POLICE	3
DEPARTMENT OF NATURAL RESOURCES	1
PROBATION OFFICE	3
LAKE CO SO	1
Total Arrests	64
Number Of Departments	7

MANISTEE COUNTY SHERIFF'S OFFICE

RUN DATE 08-02-2021 10:10

JAIL STATISTICS FOR 07-01-2021 TO 07-31-2021

	ADULT MALES	ADULT FEMALES	ADULT OTHERS	JUVENILE MALES	JUVENILE FEMALES	JUVENILE OTHER	TOTAL
NUMBER BOOKED DURING THE DATE RANGE	45	19	0	0	0	0	64
NUMBER OF COUNTY RESIDENTS	31	10	0	0	0	0	41
NUMBER RELEASED FOR THE MONTH	35	19	0	2	0	0	56
AVERAGE STAY (IN DAYS)	9.83	5.95	0	2.50	0	0	8.25
AS AN OR PACIFIC ISLANDER	0	0	0	0	0	0	0
BLACK	3	1	0	0	0	0	4
HISPANIC	0	1	0	0	0	0	1
AMERICAN INDIAN OR ALASKAN NATIVE	2	1	0	0	0	0	3
UNKNOWN	0	0	0	0	0	0	0
WHITE	40	16	0	0	0	0	56
NUMBER CHARGED WITH FELONIES	17	8	0	0	0	0	25
NUMBER CHARGED WITH MISDEMEANORS	27	12	0	0	0	0	39
NUMBER OF ALCOHOL-RELATED OFFENDERS	7	2	0	0	0	0	9

B-3

Average Jail Count for 07-01-2021 to	
Date	Jail Count
07-01-2021	25
07-02-2021	24
07-03-2021	26
07-04-2021	28
07-05-2021	27
07-06-2021	29
07-07-2021	31
07-08-2021	27
07-09-2021	27
07-10-2021	28
07-11-2021	26
07-12-2021	28
07-13-2021	25
07-14-2021	26
07-15-2021	25
07-16-2021	24
07-17-2021	27
07-18-2021	27
07-19-2021	30
07-20-2021	29
07-21-2021	31
07-22-2021	32
07-23-2021	31
07-24-2021	32
07-25-2021	32
07-26-2021	32
07-27-2021	33
07-28-2021	32
07-29-2021	34
07-30-2021	37
07-31-2021	33

B-5



STATE OF MICHIGAN  
DEPARTMENT OF CORRECTIONS  
LANSING

Gretchen Whitmer  
GOVERNOR

Heidi Washington  
DIRECTOR

June 21, 2021

Sheriff Brian Gutowski  
Manistee County Sheriff's Office  
1525 East Parkdale Ave  
Manistee, MI 49660

RE: MDOC Inspection

Dear Sheriff Gutowski,

An inspection of the Manistee County Jail was conducted on June 16, 2021 by the Michigan Department of Corrections, County Jail Services Unit, as provided for by Act No. 232 of the Public Acts of 1953, as amended, being section 791.262 of the Michigan Compiled Laws.

The inspection was conducted by Larry Abraham, Regulation Agent with the County Jail Services Unit.

**Inspection Findings**

On the day of inspection, the Manistee County jail was in full compliance with all of the Administrative Rules for Jails and Lockups.

Sincerely,

A handwritten signature in cursive script that reads "Larry Abraham".

Larry Abraham  
Regulation Agent  
County Jail Services Unit  
517-582-4197  
[Abrahaml@michigan.gov](mailto:Abrahaml@michigan.gov)