

MINUTES

Monday, July 17, 2023
12:00 P.M.

Manistee County Blacker Airport
Conference Room

Members Present: Michael Eagan, Chair; Elissa Laskey, Vice Chair, Andrew Gentile; Karen Goodman; Cynthia Kaminski (Arrived 12:15 PM)

Members Absent: Jeff Dontz, Secretary; George Becker;

Others Present: Barry Lind, Airport Director; Susan Zielinski, Airport Authority Treasurer; Kristyn Malkowski, Airport Authority Recording Secretary

Mr. Eagan called the meeting to order at 12:11 P.M. Roll was taken by the recording Secretary.

There was a motion by Ms. Laskey supported by Mr. Gentile to approve the July 17, 2023, meeting agenda.

All in Favor

Motion Carries

Public Comment: There was no public comment.

The Chair confirmed that each member had received a copy and an opportunity to review the minutes from the regular meeting of the Airport Authority held on Monday, May 15, 2023.

There was a motion by Mr. Gentile supported by Ms. Laskey to approve the Airport Authority regular meeting minutes of May 15, 2023.

All in Favor

Motion Carries

The Authority reviewed the May 2023 Accounts Payable Report. Ms. Zielinski advised the board that there should be two separate motions, one for the approval of the May 2023 Accounts Payable Report, and one for the May 2023 Accounts Payable – Fund 481 (Capital Improvement fund).

There was a motion by Ms. Laskey supported by Mr. Gentile to approve the May 2023 Accounts Payable Report.

A roll call vote was taken:

Yeas: 5 (Eagan; Laskey; Gentile; Goodman; Kaminski)

Nays: 0

Absent: 2 (Dontz; Becker)

Motion carried.

There was a motion by Ms. Goodman supported by Mr. Gentile to approve the May 2023 Accounts Payable – Fund 481 Report.

A roll call vote was taken:

Yeas: 5 (Eagan; Laskey; Gentile; Goodman; Kaminski)

Nays: 0

Absent: 2 (Dontz; Becker)

Motion carried.

The Authority reviewed the May 2023 Financial Statement, which includes a Balance Sheet and a Statement of Revenue and Expenses.

There was a motion by Ms. Laskey supported by Mr. Gentile to approve the May 2023 Financial Statement.

A roll call vote was taken:

Yeas: 5 (Eagan; Laskey; Gentile; Goodman; Kaminski)

Nays: 0

Absent: 2 (Dontz; Becker)

Motion carried.

The Orchard Beach Aviation rent information was provided, as well as fuel sales for May 2023.

The Authority reviewed the June 2023 Accounts Payable Report and the June 2023 Accounts Payable – Fund 481 (Capital Improvement fund).

There was a motion by Ms. Laskey supported by Mr. Gentile to approve the June 2023 Accounts Payable Report.

A roll call vote was taken:

Yeas: 5 (Eagan; Laskey; Gentile; Goodman; Kaminski)

Nays: 0

Absent: 2 (Dontz; Becker)

Motion carried.

There was a motion by Ms. Goodman supported by Mr. Gentile to approve the June 2023 Accounts Payable – Fund 481 Report.

A roll call vote was taken:

Yeas: 5 (Eagan; Laskey; Gentile; Goodman; Kaminski)

Nays: 0

Absent: 2 (Dontz; Becker)

Motion carried.

The Authority reviewed the June 2023 Financial Statement, which includes a Balance Sheet and a Statement of Revenue and Expenses.

There was a motion by Mr. Gentile supported by Ms. Goodman to approve the June 2023 Financial Statement.

A roll call vote was taken:

Yeas: 5 (Eagan; Laskey; Gentile; Goodman; Kaminski)

Nays: 0

Absent: 2 (Dontz; Becker)

Motion carried.

The Orchard Beach Aviation rent information was provided, as well as fuel sales for June 2023.

Committee Assignments discussions and reports:

The Executive Committee: Did not meet.

Capital Projects Committee: Did not meet.

Budget Committee: Did not meet. Ms. Zielinski stated that the committee will have to meet for budget preparation before the Manistee County Board of Commissioner's August 15, 2023, meeting. Finalization of the budget will be done at the September Manistee County Blacker Airport meeting.

Mr. Lind presented the July 17, 2023, Airport Directors Report (APPENDIX A).

Old Business:

Manistee Township Zoning Ordinance: Manistee County Blacker Airport has made Manistee Township Planning Commission aware of their concerns regarding restrictions they feel should be amended within the Zoning Ordinance. These restrictions will ensure that the airport can operate according to all legal policies and procedures.

LEO Coverage: No update.

Bylaws Review – Mr. Lind was requested to present a proposal for the changes. The committee will review the bylaws and bring any concerns to the attention of the board.

Runway Extension Plans – No update at this time, waiting for the completion of the consultant selection process. Will remove from agenda until further notice.

Commercial, Liability and Auto Insurance – There was no update.

New Business:

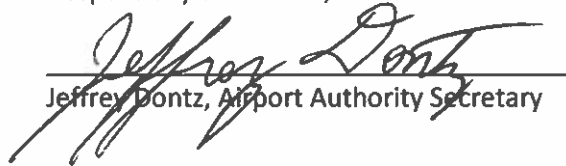
Consultant Selection Process:

Mr. Lind stated that the board shall renew their consulting firm every 5 years. Manistee County Blacker Airport has used Prein & Newhoff for the past 50 years or so. The beginning process will begin with the request for qualifications for each proposal. The board requested that Mr. Lind provide copies of the proposals to each board member. Each member will bring their input to the next Manistee County Blacker

Airport meeting. The board felt that it would be best to review the proposals before determining if a committee will need to be created to conduct interviews. Mr. Lind stated that a firm will have to be chosen by the end of this current fiscal year.

There being no further business to come before the Authority, the meeting was adjourned at 1:25 P.M.

Respectfully Submitted,



Jeffrey Dontz, Airport Authority Secretary

MANISTEE COUNTY BLACKER AIRPORT

MAY 2023 ACCOUNTS PAYABLE

AES & SERVICE INC	S/C INTERIOR DOOR	
ARFF SPECIALISTS, LLC	ARFF TRAINING	\$ 5,000.00
AT&T	TELEPHONE	\$ 1,061.42
AUTO WARES	SUPPLIES	\$ 23.98
BARRY LIND	MAY	\$ 4,367.50
BLARNEY CASTLE OIL CO	FUEL	\$ 92.76
BLUE GLOBES, LLC	LAMP, ECT	\$ 301.21
CONSUMERS ENERGY	APRIL & PARTIAL MAY	\$ 1,356.94
DTE ENERGY	UTILITIES- GAS	\$ 505.94
GILL-ROYS HARDWARE	PARTS & SUPPLIES	\$ 4.77
LEGACY FIRE & SAFETY LLC	HYRO & FILL NITROGEN TANK	\$ 750.00
MID-CONTINENT CASUALTY COMPANY	INSURANCE	\$ 1,058.00
ORCHARD BEACH AVIATION	SUPPLIES/PARTS - MAY (reimbursement of expenses)	\$ 13.00
PRIMARY AIRPORT SERVICES	PFC PROGRAM	\$ 363.90
	TOTAL	\$ 14,899.42
ADVERTISING INVOICES	DESCRIPTION	AMOUNT
RIGHTSIDE DESIGN, LLC	APRIL ADVERTISING	\$ 2,498.51
ORCHARD BEACH AVIATION	MAY (reimbursement of expenses)	\$ 887.86
		\$ 3,386.37
ORCHARD BEACH AVIATION	DESCRIPTION	AMOUNT
REGULAR & MAINTENANCE HOURS	May-23	\$ 12,020.89
PART 139 LABOR	May-23	\$ 15,300.00
INTERNET & TV SERVICE	May-23	\$ 94.56
	TOTAL	\$ 27,415.45
	GRAND TOTAL	\$ 45,701.24

AT&T - CONTRACT ISSUE - GORDON IS WORKING WITH AT&T TO GET CORRECTED.

MANISTEE COUNTY BLACKER AIRPORT

MAY 2023 ACCOUNTS PAYABLE - FUND 481

GALAXY ELECTIC INC.	LED LIGHTING	\$ 5,335.00
BUCK'S EXTERIORS	T-HANGER ROOFING PROJECT - 50%	\$ 10,875.50
FREEMAN CREEK EQUIPMENT INC	RHINO 3150 CUTTER	\$ 30,970.00
WATSON'S MANISTEE CHRYSLER	2023 RAM TRUCK	\$ 50,603.00
GRAND TOTAL		\$ 97,783.50

MANISTEE COUNTY BLACKER AIRPORT

MAY 2023 REVENUE & EXPENSES

Fund 295 - AIRPORT AUTHORITY FUND	ACTIVITY FOR MAY 2023 INCREASE (DECREASE)	ACTIVITY FOR MAY 2022 INCREASE (DECREASE)	CHANGE IN VALUE	YTD BALANCE 10/01/22 TO 05/31/2023 NORMAL (ABNORMAL)	YTD BALANCE 10/01/21 TO 05/31/2022 NORMAL (ABNORMAL)	CHANGE IN VALUE	2022/23 ORIGINAL BUDGET	% BGD USED
Revenues								
OTHER FEDERAL GRANTS (CARES ACT)	0.00	0.00	0.00	0.00	0.00	0.00	32,000.00	0.0%
STATE REIMBURSEMENTS	0.00	0.00	0.00	0.00	2,702.86	(2,702.86)	12,000.00	0.0%
INTEREST EARNED	33.05	0.88	32.17	245.86	6.52	239.34	0.00	100.0%
RENT & ROYALTIES	1,292.19	1,278.56	13.63	9,839.40	9,743.99	95.41	16,100.00	61.1%
LANDING FEES GENERAL AVIATION	52.24	85.48	(33.24)	522.40	512.88	9.52	2,200.00	23.7%
RENT AND LANDING FEES	22,406.70	21,694.50	712.20	173,122.27	149,428.15	23,694.12	275,000.00	63.0%
HANGAR RENT	3,675.00	1,300.00	2,375.00	19,577.42	14,262.42	5,315.00	25,000.00	78.3%
CAR RENTAL FEES	0.00	0.00	0.00	4,772.26	3,077.71	1,694.55	7,500.00	63.6%
SIGN LEASE	2,700.00	2,700.00	0.00	2,700.00	2,700.00	0.00	4,000.00	67.5%
PASSENGER FACILITY CHARGES	2,226.67	2,685.46	(458.79)	11,166.82	10,725.48	441.34	30,000.00	37.2%
MISC. REVENUE	4.90	6.80	(1.90)	295,059.50	430.13	294,629.37	300,000.00	98.4%
FUEL SALES	1,179.94	697.38	482.56	7,745.48	5,244.47	2,501.01	22,000.00	35.2%
TRANSFER IN - GENERAL FUND	10,833.33	10,833.33	0.00	86,666.64	86,666.64	0.00	130,000.00	66.7%
	44,404.02	41,282.39	3,121.63	611,418.05	285,501.25	325,916.80	855,800.00	71.4%
Expenditures								
MISC. SUPPLIES	819.00	15.89	803.11	2,749.24	1,185.27	1,563.97	3,000.00	91.6%
GAS AND OIL	92.76	0.00	92.76	7,420.52	7,383.17	37.35	9,000.00	82.5%
CONTRACTED SERVICES	363.90	243.85	120.05	607.30	915.15	(307.85)	1,400.00	43.4%
CONTRACTED SERVICES - AUDIT	0.00	0.00	0.00	6,800.00	6,300.00	500.00	7,500.00	90.7%
CONTRACTED SERVICES - MAINT.	25,200.17	22,247.76	2,952.41	190,470.44	160,477.68	29,992.76	294,500.00	64.7%
CONTRACTED SERVICES - AIRPORT	4,367.50	4,120.00	247.50	34,692.50	28,840.00	5,852.50	52,410.00	66.2%
ATTORNEY FEES	0.00	0.00	0.00	0.00	50.00	(50.00)	2,500.00	0.0%
DUES AND FEES	0.00	0.00	0.00	100.00	100.00	0.00	1,000.00	10.0%
TELEPHONE	45.30	0.00	45.30	311.32	386.82	(75.50)	600.00	51.9%
TRAVEL	0.00	0.00	0.00	0.00	0.00	0.00	500.00	0.0%
TRAINING-FIRE FIGHTER	5,750.00	0.00	5,750.00	5,750.00	0.00	5,750.00	7,000.00	82.1%
ADVERTISING	3,034.44	2,756.89	277.55	12,910.61	11,761.98	1,148.63	25,000.00	51.6%
LIABILITY INSURANCE	0.00	0.00	0.00	21,414.86	19,714.37	1,700.49	22,000.00	97.3%
UTILITIES	2,308.17	2,980.05	(671.88)	26,245.36	24,656.06	1,589.30	29,000.00	90.5%
REPAIRS & MAINTENANCE	3,883.63	1,461.97	2,421.66	43,627.23	32,447.61	11,179.62	40,000.00	109.1%
MISC EXPENSES - AIRPORT	0.00	0.00	0.00	161.70	27.45	134.25	0.00	100.0%
MISC. EXPENSE - PFC	0.00	0.00	0.00	183.45	142.40	41.05	1,000.00	18.3%
MISC EXP - PFAS EXPENDITURES	0.00	0.00	0.00	0.00	94,401.57	(94,401.57)	0.00	100.0%
MISC EXPENSE - MCGUINEAS DRAIN	0.00	0.00	0.00	4,139.39	4,139.39	0.00	4,140.00	100.0%
TRANSFER OUT - AIRPORT CAPITAL FUND	0.00	0.00	0.00	295,000.00	0.00	295,000.00	355,250.00	83.0%
	45,864.87	33,826.41	12,038.46	652,583.92	392,928.92	259,655.00	855,800.00	
TOTAL REVENUES	44,404.02	41,282.39	3,121.63	611,418.05	285,501.25	325,916.80	855,800.00	71.4%
TOTAL EXPENDITURES	45,864.87	33,826.41	12,038.46	652,583.92	392,928.92	259,655.00	855,800.00	
NET OF REVENUES & EXPENDITURES	(1,460.85)	7,455.98	(8,916.83)	(41,165.87)	(107,427.67)	66,261.80	0.00	

MANISTEE COUNTY BLACKER AIRPORT

TRIAL BALANCE AS OF MAY 2023

DESCRIPTION	END BALANCE
	05/31/2023
	NORMAL (ABNORMAL)
Assets	
CASH	(69,294.15)
LIQUID ASSETS - PFC ACCOUNT	130,758.77
	<hr/> 61,464.62
Liabilities	
ACCOUNTS PAYABLE	0.00
TOTAL LIABILITIES	<hr/> 0.00
Fund Equity	
FUND BALANCE	75,914.63
TOTAL FUND EQUITY	<hr/> 75,914.63
Revenues	
STATE REIMBURSEMENTS	0.00
INTEREST EARNED	245.86
RENT AND ROYALTIES	9,839.40
RENT - LANDING FEES	522.40
RENT AND LANDING FEES	173,122.27
HANGAR RENT	19,577.42
CAR RENTAL FEES	4,772.26
SIGN LEASE	2,700.00
PASSENGER FACILITY CHARGES	11,166.82
MISC. REVENUE	295,059.50
FUEL SALES	7,745.48
TRANSFER IN - GENERAL FUND	86,666.64
	<hr/> 611,418.05
Expenditures	
MISC. SUPPLIES	2,749.24
GAS AND OIL	7,420.52
CONTRACTED SERVICES	607.30
CONTRACTED SERVICES - AUDIT	6,800.00
CONTRACTED SERVICES - MAINT.	190,470.44
CONTRACTED SERVICES - AIRPORT	34,692.50
DUES AND FEES	100.00
TELEPHONE	311.32
TRAINING-FIRE FIGHTER	5,750.00
ADVERTISING	12,910.61
LIABILITY INSURANCE	21,414.86
UTILITIES	26,245.36
REPAIRS & MAINTENANCE	43,627.23
MISC. EXPENSE - AIRPORT	161.70
MISC. EXPENSE - PFC (AIRPORT)	183.45
MISC EXPENSE - MCGUINEAS DRAIN	4,139.39
TRANSFER OUT- AIRPORT CAPITAL FUND	295,000.00
	<hr/> 652,583.92

Manistee County Blacker Airport

T-HANGER REFURBISHMENT

AWARD AMOUNT 105,000.00

Amount Spent to date **16,875.50**

Remaining Amount 88,124.50

Date	Vendor	Check Number	Description	Amount Paid
2/9/2023	FORBES SANITATION		REMOVAL OF BUILDING	6,000.00
5/19/2023	BUCK'S EXTERIORS		T-HANGERS ROOFING PROJECT	10,875.50

ENVIRONMENTAL CLEANUP & EQUIPMENT

AWARD AMOUNT 100,000.00

Amount Spent to date **81,573.00**

Remaining Amount 18,427.00

Date	Vendor	Check Number	Description	Amount Paid
5/19/2023	FREEMAN CREED EQUIPMENT		RHINO 3150 CUTTER	30,970.00
5/24/2023	WATSON'S MANISTEE CHRYSLER		2023 RAM TRUCK	50,603.00

TERMINAL & FUEL SYSTEMS UPDATES

AWARD AMOUNT 90,000.00

Amount Spent to date **29,409.04**

Remaining Amount 60,590.96

Date	Vendor	Check Number	Description	Amount Paid
12/9/2023	AUTOMATIC EQUIPMENT		REPAIRS	1,365.08
4/20/2023	AUTOMATIC EQUIPMENT		TERMINAL COOR / SECURITY CARD READERS	8,343.96
4/20/2023	HAGLUND'S FLOOR		NEW CARPETING	14,365.00
5/15/2023	GAKAYV ELECTRIC		LED LIGHTING	5,335.00

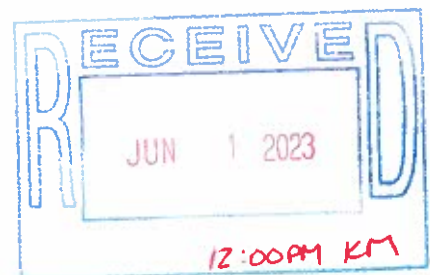
127,857.54

ORCHARD BEACH AVIATION

May 2023

RENT

OFFICE	\$498.12	
FUEL	\$1695.95	
LANDING FEES		
TWIN	\$0.00	(0 @ \$13.06)
JET	\$339.56	(13 @ \$26.12)
DAILY HANGERS	\$0.00	(0 @ \$24.75)
VENDING	\$9.50	(10% of \$95.00)
TOTAL	\$2543.13	



FUEL SALES MAY 2023

100LL 5781.3 Gal

JET 4194.9 Gal

TOTAL 9976.2 Gal

 General 4901.7 Gal @ .17 = \$833.29

 Cape Air 4969.6 Gal @ .17 = \$844.83

 Orchard Beach 104.9 Gal @ .17 = \$17.83

DIESEL FUEL 0.0 Gal @ \$4.50 = \$0.00

MANISTEE COUNTY BLACKER AIRPORT

June 2023 ACCOUNTS PAYABLE

AIS LANDSCAPING	MULCH	\$ 480.00
AT&T	TELEPHONE	\$ 45.09
AUTO WARES	SUPPLIES	\$ 20.51
AUTO-OWNERS INSURANCE	COMMERICAL LIABILITY	\$ 643.89
BARRY LIND	JUNE	\$ 4,367.50
COFESSCO FIRE PROTECTION	FIRE ALARM SYSTEM - INSPECTION	\$ 378.00
CONSUMERS ENERGY	MAY & PARTIAL JUNE	\$ 2,597.30
DTE ENERGY	UTILITIES- GAS	\$ 178.19
GILL-ROYS HARDWARE	PARTS & SUPPLIES	\$ 125.24
GRAND RENTAL STATION	CHAIN SAW / BLADE	\$ 61.80
MOORE MECHANICAL	VACUUM REPIAR KIT	\$ 1,039.36
ORCHARD BEACH AVIATION	SUPPLIES/PARTS - JUNE (reimbursement of expenses)	\$ 118.65
PREIN & NEWHOF	PFAS INVESTIGATION	\$ 1,999.00
TKS SECURITY	REMOTE VIDEO SERVICES	\$ 30.00
	TOTAL	\$ 12,084.53
ADVERTISING INVOICES	DESCRIPTION	AMOUNT
RIGHTSIDE DESIGN, LLC	APRIL ADVERTISING	
ORCHARD BEACH AVIATION	JUNE (reimbursement of expenses)	\$ 182.94
		\$ 182.94
ORCHARD BEACH AVIATION	DESCRIPTION	AMOUNT
REGULAR & MAINTENANCE HOURS	Jun-23	\$ 12,564.01
PART 139 LABOR	Jun-23	\$ 15,300.00
INTERNET & TV SERVICE	Jun-23	\$ 94.56
	TOTAL	\$ 27,958.57
	GRAND TOTAL	\$ 40,226.04

AT&T - CONTRACT ISSUE - GORDON IS WORKING WITH AT&T TO GET CORRECTED.

MANISTEE COUNTY BLACKER AIRPORT

JUNE 2023 ACCOUNTS PAYABLE - FUND 481

DENNIS LEEUW	METAL SIDING ON AIRPORT HANGERS	\$ 9,800.00
GTR EQUIPMENT CO.	PLOW FOR AIRPORT TRUCK	\$ 7,410.32
	GRAND TOTAL	\$ 17,210.32

MANISTEE COUNTY BLACKER AIRPORT

JUNE 2023 REVENUE & EXPENSES

Fund 295 - AIRPORT AUTHORITY FUND	ACTIVITY FOR JUNE 2023 INCREASE (DECREASE)	ACTIVITY FOR JUNE 2022 INCREASE (DECREASE)	CHANGE IN VALUE	YTD BALANCE 10/01/22 TO 06/30/23 NORMAL (ABNORMAL)	YTD BALANCE 10/01/21 TO 06/30/22 NORMAL (ABNORMAL)	CHANGE IN VALUE	2022/23 ORIGINAL BUDGET	% BDGT USED
Revenues								
OTHER FEDERAL GRANTS (CARES ACT)	0.00	0.00	0.00	0.00	0.00	0.00	32,000.00	0.0%
STATE REIMBURSEMENTS	0.00	0.00	0.00	0.00	2,702.86	(2,702.86)	12,000.00	0.0%
STATE REIMBURSEMENTS - PFAS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
INTEREST EARNED	32.67	0.87	31.80	278.53	7.39	271.14	0.00	100.0%
RENT & ROYALTIES	1,292.19	1,278.56	13.63	11,131.59	11,022.55	109.04	16,100.00	69.1%
LANDING FEES GENERAL AVIATION	339.56	85.48	254.08	861.96	598.36	263.60	2,200.00	39.2%
RENT AND LANDING FEES	22,926.86	21,694.50	1,232.36	196,049.13	193,149.51	2,899.62	275,000.00	71.3%
HANGAR RENT	1,000.00	2,825.00	(1,825.00)	20,577.42	17,087.42	3,490.00	25,000.00	82.3%
CAR RENTAL FEES	0.00	0.00	0.00	4,772.26	3,077.71	1,694.55	7,500.00	63.6%
SIGN LEASE	900.00	900.00	0.00	3,600.00	3,600.00	0.00	4,000.00	90.0%
PASSENGER FACILITY CHARGES	2,285.80	3,332.10	(1,046.30)	13,452.62	14,057.58	(604.96)	30,000.00	44.8%
MISC. REVENUE	9.50	8.13	1.37	295,069.00	438.26	294,630.74	300,000.00	98.4%
FUEL SALES	1,695.95	1,526.21	169.74	9,441.43	6,770.68	2,670.75	22,000.00	42.9%
TRANSFER IN - GENERAL FUND	10,833.33	10,833.33	0.00	97,499.97	97,499.97	0.00	130,000.00	75.0%
	41,315.86	42,484.18	(1,168.32)	652,733.91	350,012.29	302,721.62	855,800.00	76.3%
Expenditures								
MISC. SUPPLIES	0.00	0.00	0.00	2,749.24	1,185.27	1,563.97	3,000.00	91.6%
GAS AND OIL	0.00	0.00	0.00	7,420.52	7,383.17	37.35	9,000.00	82.5%
CONTRACTED SERVICES	0.00	0.00	0.00	607.30	915.15	(307.85)	1,400.00	43.4%
CONTRACTED SERVICES - AUDIT	0.00	0.00	0.00	6,800.00	6,300.00	500.00	7,500.00	90.7%
CONTRACTED SERVICES - MAINT.	27,320.89	24,512.08	2,808.81	217,791.33	208,838.16	8,953.17	294,500.00	74.0%
CONTRACTED SERVICES - AIRPORT	4,367.50	4,120.00	247.50	39,060.00	37,080.00	1,980.00	52,410.00	74.5%
ATTORNEY FEES	0.00	0.00	0.00	0.00	50.00	(50.00)	2,500.00	0.0%
DUES AND FEES	0.00	0.00	0.00	100.00	100.00	0.00	1,000.00	10.0%
TELEPHONE	1,061.42	44.02	1,017.40	1,372.74	430.84	941.90	600.00	228.8%
TRAVEL	0.00	0.00	0.00	0.00	0.00	0.00	500.00	0.0%
TRAINING-FIRE FIGHTER	0.00	0.00	0.00	5,750.00	0.00	5,750.00	7,000.00	82.1%
ADVERTISING	3,386.37	4,983.49	(1,597.12)	16,296.98	16,745.47	(448.49)	25,000.00	65.2%
LIABILITY INSURANCE	1,058.00	1,058.00	0.00	22,472.86	20,772.37	1,700.49	22,000.00	102.1%
UTILITIES	2,067.54	4,370.08	(2,302.54)	28,312.90	29,026.14	(713.24)	29,000.00	97.6%
REPAIRS & MAINTENANCE	433.33	8,140.16	(7,706.83)	44,060.56	40,587.77	3,472.79	40,000.00	110.2%
MISC EXPENS - AIRPORT	13.00	1,350.00	(1,337.00)	174.70	1,492.40	(1,317.70)	0.00	100.0%
MISC. EXPENSE - PFC	0.00	360.00	(360.00)	183.45	387.45	(204.00)	1,000.00	18.3%
MISC EXP - PFAS EXPENDITURES	0.00	0.00	0.00	0.00	94,401.57	(94,401.57)	0.00	100.0%
MISC EXPENSE - MCGUINEAS DRAIN	0.00	0.00	0.00	4,139.39	4,139.39	0.00	4,140.00	100.0%
TRANSFER OUT - AIRPORT CAPITAL FUND	0.00	0.00	0.00	295,000.00	0.00	295,000.00	355,250.00	83.0%
	39,708.05	48,937.83	(9,229.78)	692,291.97	469,835.15	222,456.82	855,800.00	
TOTAL REVENUES	41,315.86	42,484.18	(1,168.32)	652,733.91	350,012.29	302,721.62	855,800.00	76.3%
TOTAL EXPENDITURES	39,708.05	48,937.83	(9,229.78)	692,291.97	469,835.15	222,456.82	855,800.00	80.9%
NET OF REVENUES & EXPENDITURES	1,607.81	(6,453.65)	8,061.46	(39,558.06)	(119,822.86)	80,264.80	0.00	

MANISTEE COUNTY BLACKER AIRPORT

TRIAL BALANCE AS OF JUNE 2023

DESCRIPTION	END BALANCE
	06/30/2023 NORMAL (ABNORMAL)
Assets	
CASH	(70,004.81)
LIQUID ASSETS - PFC ACCOUNT	133,077.24
	<u>63,072.43</u>
Liabilities	
ACCOUNTS PAYABLE	0.00
TOTAL LIABILITIES	<u>0.00</u>
Fund Equity	
FUND BALANCE	75,914.63
TOTAL FUND EQUITY	<u>75,914.63</u>
Revenues	
STATE REIMBURSEMENTS	0.00
INTEREST EARNED	278.53
RENT AND ROYALTIES	11,131.59
RENT - LANDING FEES	861.96
RENT AND LANDING FEES	196,049.13
HANGAR RENT	20,577.42
CAR RENTAL FEES	4,772.26
SIGN LEASE	3,600.00
PASSENGER FACILITY CHARGES	13,452.62
MISC. REVENUE	295,069.00
FUEL SALES	9,441.43
TRANSFER IN - GENERAL FUND	97,499.97
	<u>652,733.91</u>
Expenditures	
MISC. SUPPLIES	2,749.24
GAS AND OIL	7,420.52
CONTRACTED SERVICES	607.30
CONTRACTED SERVICES - AUDIT	6,800.00
CONTRACTED SERVICES - MAINT.	217,791.33
CONTRACTED SERVICES - AIRPORT	39,060.00
DUES AND FEES	100.00
TELEPHONE	1,372.74
TRAINING-FIRE FIGHTER	5,750.00
ADVERTISING	16,296.98
LIABILITY INSURANCE	22,472.86
UTILITIES	28,312.90
REPAIRS & MAINTENANCE	44,060.56
MISC. EXPENSE - AIRPORT	174.70
MISC. EXPENSE - PFC (AIRPORT)	183.45
MISC EXPENSE - MCGUINEAS DRAIN	4,139.39
TRANSFER OUT- AIRPORT CAPITAL FUND	295,000.00
	<u>692,291.97</u>

Manistee County Blacker Airport

T-HANGER REFUBISHMENT

AWARD AMOUNT 105,000.00
 Amount Spent to date **26,675.50**
 Remaining Amount 78,324.50

Date	Vendor	Check Number	Description	Amount Paid
2/9/2023	FORBES SANITATION		REMOVAL OF BUILDING	6,000.00
5/19/2023	BUCK'S EXTERIORS		T-HANGERS ROOFING PROJECT	10,875.50
6/16/2023	DENNIS LEEUW		METAL SIDING ON AIRPORT HANGERS	9,800.00

ENVIRONMENTAL CLEANUP & EQUIPMENT

AWARD AMOUNT 100,000.00
 Amount Spent to date **88,983.32**
 Remaining Amount 11,016.68

Date	Vendor	Check Number	Description	Amount Paid
5/19/2023	FREEMAN CREED EQUIPMENT		RHINO 3150 CUTTER	30,970.00
5/24/2023	WATSON'S MANISTEE CHRYSLER		2023 RAM TRUCK	50,603.00
6/16/2023	GTR EQUIPMENT CO.		PLOW FOR TRUCK	7,410.32

TERMINAL & FUEL SYSTEMS UPDATES

AWARD AMOUNT 90,000.00
 Amount Spent to date **29,409.04**
 Remaining Amount 60,590.96

Date	Vendor	Check Number	Description	Amount Paid
12/9/2023	AUTOMATIC EQUIPMENT		REPAIRS	1,365.08
4/20/2023	AUTOMATIC EQUIPMENT		TERMINAL COOR / SECURITY CARD READERS	8,343.96
4/20/2023	HAGLUND'S FLOOR		NEW CARPETING	14,365.00
5/15/2023	GAKAXY ELECTRIC		LED LIGHTING	5,335.00

Airport Directors Report 7/17/2023

- Airport Incidents/Accidents
 - None
- Gas Line Run to Cape Air Hangar
 - No Change - Waiting for contractor to install heater
- Annual FAA Airport Inspection end of May
 - Went well, a few minor corrections
- New Private Hangar Interest

Manistee County Blacker Airport

	Explained/Deplaned																	
	2018			2019			2020			2021			2022			2023		
	Out/In	Total		Out/In	Total		Out/In	Total		Out/In	Total		Out/In	Total		Out/In	Total	
Jan	246/192	438		255/203	458	NCS	75/59	134		200/154	354		224/197	421		225/181	406	
Feb	180/158	338		195/187	382		94/78	172		212/192	404		224/216	440		214/187	401	
Mar	326/306	632		261/253	514		44/64	108		274/233	507		310/244	554		341/333	674	
Apr	220/237	457		221/240	461		1/10	11		291/325	616		278/314	592		327/347	674	
May	333/351	684		313/312	625		20/19	39		383/399	782		533/573	1106		430/444	874	
Jun	469/555	1024		361/413	774		113/166	279		593/610	1203		314/352	666		568/641	1109	
Jul	890/891	1781		654/699	1353		305/279	584		791/735	1526		626/629	1255				
Aug	752/787	1539		694/728	1422		222/207	429		735/603	1338		805/701	1506				
Sep	383/275	658		315/201	516		180/164	344		547/505	1052		561/570	1131				
Oct	334/312	646		381/375	756	CA	283/245	528		502/459	961		618/543	1161				
Nov	327/290	617		182/194	376		186/192	378		298/292	590		427/369	796				
Dec	314/328	642		273/250	523		187/162	349		304/297	601		265/260	525				
Total		9456			8157			3355			9934			10153			4138	

On-time Performance

	On-time Performance																	
	2018			2019			2020			2021			2022			2023		
	Cancel/Delay	On-time	Cancel/Delay	On-time	Cancel/Delay	On-time	Cancel/Delay	On-time	Cancel/Delay	On-time	Cancel/Delay	On-time	Cancel/Delay	On-time	Cancel/Delay	On-time		
Jan	0%/9%	91%	11%/6%	83%	52%/2%	46%	4%/23%	73%	15%/9%	76%	19%/16%	75%						
Feb	6%/25%	69%	25%/0%	75%	35%/2%	63%	4%/28%	68%	16%/8%	76%	23%/21%	66%						
Mar	2%/20%	78%	0%/13%	87%	10%/0%	90%	10%/14%	76%	18%/7%	75%	10%/11%	79%						
Apr	10%/15%	75%	0%/6%	94%	0%/0%	100%	2%/17%	81%	13%/7%	80%	8%/8%	84%						
May	6%/16%	78%	0%/4%	96%	0%/2%	98%	2%/11%	87%	5%/5%	90%	6%/9%	85%						
Jun	0%/13%	87%	2%/9%	89%	5%/0%	95%	7%/18%	75%	46%/6%	48%	9%/8%	83%						
Jul	0%/6%	94%	1%/7%	92%	4%/1%	95%	4%/20%	76%	23%/10%	67%								
Aug	1%/6%	93%	0%/4%	96%	2%/0%	98%	11%/14%	75%	5%/13%	82%								
Sep	0%/9%	91%	2%/21%	77%	0%/0%	100%	10%/13%	77%	16%/17%	67%								
Oct	0%/7%	93%	2%/34%	64%	3%/19%	78%	13%/11%	76%	20%/18%	62%								
Nov	0%/9%	91%	3%/79%	16(78%)	7%/12%	81%	23%/10%	67%	36%/15%	49%								
Dec	0%/12%	88%	3%/97%	16(85%)	6%/21%	73%	17%/18%	65%	19%/17%	62%								

August Travel as of 7/14/2023

Best Fares

	MBL	TVC	GRR	MKG
Atlanta (ATL)	269 AA	377 DL	261 AA	386 AA
Boston (BOS)	375 AA	308 AA	261 AA	386 UA
Chicago (MDW or ORD)	238 9K	159 DL	218 UA	258 SO
Dallas (DFW)	291 AA	478 AA	295 DL	487 AA
Denver (DEN)	355 AA	287 AA	237 UA	416 AA
Houston (HOU)	345 AA	377 AA	204 AA	492 UA
Kansas City (MCI)	269 AA	357 DL	260 AA	392 AA
Las Vegas (LAS)	427 AA	429 AA	275 F9	528 AA
Los Angeles (LAX)	429 AA	429 DL	368 AA	564 AA
Minneapolis (MSP)	300 AA	398 DL	265 AA	365 UA
New York Area (NYC)	307 AA	222 DL	178 DL	386 UA
Orlando (MCO)	365 AA	347 DL	214 F9	488 AA
Philadelphia (PHL)	365 AA	368 AA	260 AA	462 UA
Phoenix (PHX)	407 AA	417 AA	379 AA	498 UA
Portland (PDX)	497 AA	429 AA	337 DL	566 UA
San Diego (SAN)	450 AA	429 AA	378 AA	564 AA
San Francisco (SFO)	479 AA	422 AA	381 DL	496 UA
Seattle (SEA)	475 AA	377 AA	381 AA	505 UA
St Louis (STL)	349 AA	317 AA	184 AA	345 SO
Washington DC Area (WA)	311 AA	187 DL	242 AA	426 AA

Average Fare	\$365.15	\$351.70	\$275.90	\$445.50
Change from one month	-\$157.85	-\$175.80	###	-\$91.55
Change from two months	-\$57.15	-\$41.85	-\$84.30	-\$25.40

Fares Pulled 7/14/2023 for travel 8/16/2023 - 8/23/2023

Best Fares +7 days parking

	MBL	TVC	GRR	MKG
Atlanta (ATL)	269 AA	447 DL	366 AA	456 AA
Boston (BOS)	375 AA	378 AA	366 AA	456 UA
Chicago (MDW or ORD)	238 9K	229 DL	323 UA	228 SO
Dallas (DFW)	291 AA	548 AA	400 DL	557 AA
Denver (DEN)	355 AA	277 AA	342 UA	486 AA
Houston (HOU)	345 AA	447 AA	309 AA	562 UA
Kansas City (MCI)	269 AA	427 DL	365 AA	462 AA
Las Vegas (LAS)	427 AA	499 AA	380 F9	598 AA
Los Angeles (LAX)	429 AA	499 DL	473 AA	634 AA
Minneapolis (MSP)	300 AA	468 DL	310 AA	435 UA
New York Area (NYC)	307 AA	292 DL	283 DL	456 UA
Orlando (MCO)	365 AA	417 DL	319 F9	558 AA
Philadelphia (PHL)	365 AA	438 AA	385 AA	532 UA
Phoenix (PHX)	407 AA	487 AA	484 AA	568 UA
Portland (PDX)	497 AA	499 AA	442 DL	636 UA
San Diego (SAN)	450 AA	499 AA	483 AA	634 AA
San Francisco (SFO)	479 AA	492 AA	486 DL	566 UA
Seattle (SEA)	475 AA	447 AA	486 AA	575 UA
St Louis (STL)	349 AA	387 AA	289 AA	415 SO
Washington DC Area (WA)	311 AA	257 DL	347 AA	496 AA

Average Fare	\$365.15	\$421.70	\$380.90	\$515.50
Change from one month	-\$157.85	-\$175.80	###	-\$91.55
Change from two months	-\$57.15	-\$41.85	-\$84.30	-\$25.40

Parking Fees for one week are \$0 at Manistee, \$70 at Traverse City, \$105 at Grand Rapids, \$70 at Muskegon

Capital Project Updates 7/17/2023

- Airport ALP Update (2020 Project)
 - State returned comments
- Consultant Selection
 - Later in agenda

Cape Air Service Update 7/17/2023

- Cape Air Performance is stable
- June was significantly improved vs prior year
- July is comparable to 2021, better than 2022
- Advanced bookings for late summer/fall are slow

Marketing Update 7/17/2023

- Preparing updates for new gate
 - Brochures – in printing, website - done, video display
- In our slower spend season
 - Will ramp up next month for fall