



Manistee County Courthouse  
415 Third Street · Manistee, Michigan 49660

**CLERK**

Lindsey Marquardt  
(231) 723-3331

**CONTROLLER/ADMINISTRATOR**

Lisa Sagala  
(231) 398-3504

**Board of Commissioners**

**CHAIRPERSON**

Jeffrey Dontz

**VICE-CHAIRPERSON**

Karen Goodman

Margaret Batzer

Eric Gustad

Nikki Koons

Janice McCraner

Richard Schmidt

**GREEN TEAM/RECYCLING COMMITTEE MINUTES**

Thursday, June 22, 2023  
8:30 a.m.

Manistee County Courthouse & Government Center  
Board of Commissioners Meeting Room

**MINUTES**

Members Present: Nikki Koons and Margaret Batzer, Chairperson

Members Absent: Eric Gustad

Others Present: Karla Smith-Kasten, Bay Area Recycling for Charity; Phil Landis;  
Renee Mallison, Manistee Conservation District; Lisa Sagala,  
Controller/Administrator; Lindsey Marquardt, County Clerk Clerk

The meeting was called to Order at 8:32 a.m.

**NOTE – Items requiring Board Action are indicated in BOLD**

**PUBLIC COMMENT**

None.

**P.A. 69 RECYCLING UPDATE**

Karla Smith-Kasten appeared before the committee to present the P.A. 69 Recycling Program Report of June 22, 2023. (Appendix A) Volumes for year to date are at 175,500 pounds. The scrap tire event is set for July 29, 2023 and the Household Hazardous Waste (HHW) event is set for August 19, 2023. (Appendix B) There was discussion regarding P.A. 69 & 115 and collaboration opportunities.

**Manistee County Green Team  
Recycling Program Report  
Thursday, June 22, 2023  
Karla Smith-Kasten, Bay Area Recycling for Charity**

**Current Volume Report**

Total weight pounds) of materials collected from 8 - PA 69 Recycling Program drop off sites in 2022. See Attached Volume Report for Details.

MONTH	2020 Totals	2021 TOTALS	2022 TOTALS	2023 Totals
JANUARY	34,840	41,876	22,200	34,500
FEBRUARY	32,558	26,602	23,400	33,000
MARCH	36,154	39,720	31,000	37,500
APRIL	36,128	17,236	30,600	30,600
MAY	37,744	35,030	35,220	39,900
JUNE	49,842	34,391	48,300	
JULY	47,580	51,706	48,300	
AUGUST	46,821	60,172	51,620	
SEPTEMBER	51,892	29,649	35,700	
OCTOBER	37,239	29,392	32,700	
NOVEMBER	33,958	37,277	35,400	
DECEMBER	47,971	20,644	33,000	
YTD TOTAL	492,727	422,695	427,440	175,500

**MTA - Next Meeting June 28, 2023 at Manistee Township - 7:00 pm**

**HHW collection will be at the Manistee County Road Commission, 8946 Chippewa HWY, Bear Lake Mi. from 9am to 1 pm, on August 19, 2023. Suggested Minimum Donation is \$15.00. Last year 26,428 lbs of materials were collected in Manistee County. The Manistee County Conservation District request HHW - Next meeting will be August 19, 2023**

**Tire Event, July 29, 2023 - Renee Mallison, Manistee County Conservation District Secured the Egle Grant for the Tires and the hauler. The Tire Event will take place at B.A.R.C. at 14407 Industrial Drive, Kaleva Mi. 49645. Brown Township Supervisor Paul Adamski and a group of students from Bear Lake High School will be volunteering for the tire event this year.**

**DISCUSSION REGARDING NICRA**

Renee Mallison included follow up regarding NICRA (Negotiated Indirect Cost Rate Agreement) questions from the last Green Team meeting. (Appendix C) This topic will be ongoing and will be included in further Green Team agendas.

**OTHER ITEMS FROM COMMITTEE MEMBERS**

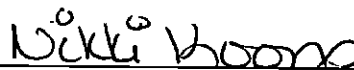
None.

The meeting was adjourned at the Call of the Chair at 8:55 a.m.

ABSENT

Eric Gustad

  
Margaret Batzer, Chairperson



Nikki Koons

**RECYCLING SITE**

Arcadia - 4 - 5 Bins, 2 year Contract. GFL is picking up twice weekly  
 Bear Lake Township - 3 Bins and a 1 year Contract. I will be attending August 2023 meeting for contract renewal. *GFL is picking up twice weekly*  
**Cleon Township**- 2 Bins, 2 year contract. A semi trailer parked by the recycling bins no plates or identification. Have received a number of calls. Betsy Valley Cardboard trailer has been gone for about a 6 weeks. Jesse Zylststra Benzie County Recycling Coordinator is checking into it and had reached out about the status. **Dickson Township** - 2 Bins, 2 year Contract  
**Maple Grove Township** - 3 Bins, 2 year Contract  
**Manistee Township** - I attended a meeting and started dialog on March 9, 2023 and again on June 8, 2023. I will continue to talk with them. A number of residents from the Township have reached out to me about having recycling in Manistee Township. Residents are asking if they can pay for recycling themselves and take it to one of the other sites.  
**Marrilla Township** No Bins, Renew 2 year Contract  
**Norman Township** - I attended the Norman Township Meeting and provided some basic information on the PA69 program on April 11, 2023. I plan to attend a July or August meeting. Norman Township is gathering additional information about the current contract they have.  
 Onokama Township - Has 4 to 5 Bins. 2 year Contract. GFL is picking up twice weekly. Pending EPA Grant  
**Pleasanton Township** - January 3, 2023 received 2 Bins to start with. 2 year contract  
**Springdale Township** - 2 year contract with no on-site Bins.

**Manistee County Green Team  
 Recycling Program Report  
 Thursday, June 22, 2023  
 Karla Smith-Kasten, Bay Area Recycling for Charity**

<b>A Grant for Electronics for the participating PA-69 Townships from Egle \$10,000.00</b>			
2023. We have had a clarification with the EPA. We did hear that we have meet all the required qualifications to be considered for the grant.			
<b>GFL FUEL COST AJUSTMENT: A fuel surcharge of 0.0005%</b>			
<b>MONTH</b>	<b>DEM AVERAGE</b>	<b>ADDITIONAL COST</b>	<b>YTD COST</b>
January		\$387.33	\$387.33
February		\$387.33	\$774.66
March		\$387.33	\$1,161.99
April		\$387.33	\$1,549.32
May		\$387.33	\$1,936.65
Sponsorship - I have been working on Sponsorship for the PA 69 Program and have meet with several businesses that are interested in joining. Adding businesses in the PA69 Program discussion			
Who and / or how do we get the locks re-keyed for the Signage at the sites? We have Pleasanton and Bear Lake do not have the Locked signage boxes -Springdale has one. On going			

Setting Goals for 2023 - Strategic Planning for the next 3 years. Incorporate a Strategic plan in the Master Plan for Manistee County and Township in PA 69 & 115. Further discussion about the 115 collaboration and having a representative from Egle and Networks Northwest to answer question. Perhaps during a Green Team Meeting via Zoom?

**Manistee County PA69 Recycling Totals January 2023**

Township	2020	2021	2022	2023
Arcadia Township	7480	9128	3600	4800
Bear Lake Township	0	0	0	3900
Brown Township	4176	5079	2700	3300
Cleon Township	2873	3807	1500	3000
Dickson Township	0	1119	1800	1800
Maple Grove Township	5759	7617	3300	4800
Onekama Township	11420	12171	9300	10500
Pleasanton Township	0	0	0	2400
Springdale Township	3132	2955	0	0
Monthly Total	34840	41876	22200	34500

**Manistee County PA69 Recycling Totals February 2023**

Township	2020	2021	2022	2023
Arcadia Township	6318	5431	4500	3900
Bear Lake Township	0	0	0	4500
Brown Township	3910	3076	2700	2700
Cleon Township	2533	1987	2100	3600
Dickson Township	0	604	1200	1200
Maple Grove Township	5453	3973	3300	5400
Onekama Township	11647	9225	9600	8700
Pleasanton Township	0	0	0	3000
Springdale Township	2697	0	0	0
Monthly Total	32558	24296	23400	33000

**Manistee County PA69 Recycling Totals March 2023**

Township	2020	2021	2022	2023
Arcadia Township	6972	9141	6300	5700
Bear Lake Township	0	0	0	4800
Brown Township	4185	4152	3300	3100
Cleon Township	3134	3116	2400	3000
Dickson Township	0	1316	1800	1500
Maple Grove Township	6280	6227	4800	6000
Onekama Township	12356	12452	12000	10200
Pleasanton Township	0	0	0	2700
Springdale Township	3227	3116	0	0
Monthly Total	36154	39520	30600	37500

**Manistee County PA69 Recycling Totals April 2023**

Township	2020	2021	2022	2023
Arcadia Township		3741	6900	5700
Bear Lake Township		0	0	6300
Brown Township		2795	3300	2700
Cleon Township		1026	2400	3600
Dickson Township		945	1200	2400
Maple Grove Township		2494	4800	5400
Onekama Township		4987	12000	9300
Pleasanton Township		0	0	2100
Springdale Township		1248	0	0
Monthly Total		17236	30600	37500

**Manistee County PA69 Recycling Totals May 2023**

Township	2020	2021	2022	2023
Arcadia Township	9240	8459	7500	4800
Bear Lake Township	0	0	0	6300
Brown Township	4106	3760	3900	3000
Cleon Township	2841	2820	2400	5100
Dickson Township	0	951	1920	2400
Maple Grove Township	6158	4940	6000	5400
Onekama Township	12319	11280	13500	9300
Pleasanton Township	0	0	0	3600
Springdale Township	3080	2820	0	0
Monthly Total	37744	35030	35220	39900

# HOUSEHOLD HAZARDOUS WASTE COLLECTION 2023

## Volunteers Appreciated

## Measurable Impact

**Manistee County collected 26,428 lbs of hazardous waste in 2022!**

Electronics:	5,738 lbs
Oil/Auto Fluids:	3,438 lbs
Oil-based Paints:	5,544 lbs
Pesticides:	1,996 lbs
Pharmaceuticals:	223 lbs
Other Hazardous Waste:	9,489 lbs

This collection is a service to the community and it takes many volunteers on the day of the event to ensure this program continues.

We are looking for dedicated participants! Volunteers are needed to collect surveys, direct traffic, sort batteries, and unload electronics. If you would like to be involved, please contact Manistee Conservation District.

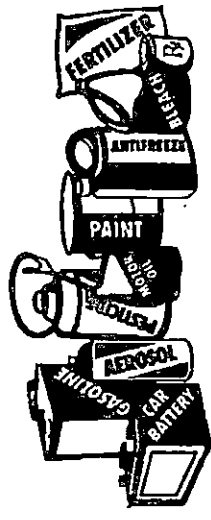
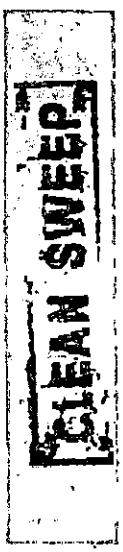
**Clean Sweep is made possible by a strong and unique state, federal, local, and industry partnership.**

### Thank you for doing your part!

Safe disposal of hazardous waste not only protects our local natural resources but also our health.

### Tips for Safe Transport of Hazardous Materials:

- Keep items in their original and labeled containers.
- Do not mix contents of unknown or unlabeled containers.
- Do not transport containers with open lids.
- Secure all containers so they cannot slide, tip or spill contents; away from passengers.
- 55 gallon drums must be removed from premises by producer.



## Manistee County

Dispose of unused, unwanted, outdated cleaners, pesticides, pharmaceuticals, electronics, batteries & more

**August 19, 2023**

9 am – 1 pm

Manistee County Road Commission  
8946 Chippewa Hwy • Bear Lake, MI

**Suggested Minimum Donation: \$15**

### Thank you to Michigan

Department of Agriculture's Clean Sweep Program, the Manistee Conservation District, the Household Hazardous Waste Committee, United Way, Manistee County Community Foundation Environmental Fund, contributions from local county government including townships, villages, and cities within the county, and personal donations.



### MANISTEE CONSERVATION DISTRICT

8840 Chippewa Highway  
Bear Lake, MI 49614  
(231) 889-9666  
www.manisteedcd2.org



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# Acceptable Materials

# Unacceptable Materials

# Frequently Asked Questions

## From Your House

- Aerosols
- Appliances
- Batteries
- Bug sprays
- Cell phones
- Dry-cleaning solvents
- Dyes
- Electronics
- Fire extinguishers
- Floor care products
- Fluorescent light bulbs
- Household cleaners
- Ink cartridges
- Lighter fluid
- Medicines (in original container)
- Mercury
- Muriatic acid
- Rust removers
- Silver polish
- Small appliances

## From Your Garage

- Antifreeze
- Brake fluid
- Car batteries
- Car wax
- Diesel fuel
- Engine cleaners
- Fuel oil
- Gasoline
- Grease
- Kerosene
- Motor oil
- Oil/gas mixes
- Oil filters
- Transmission fluid

## From Your Workshop

- Alcohols
- Creosote
- Glues/adhesives
- Epoxies
- Paint brush cleaners
- Polyurethane
- Turpentine
- Varnish/sealers
- Wood stain
- Paint Products:
  - Oil-based paint
  - Lead-based paint
  - Car paint
  - Artist paint
  - Paint thinners
  - Paint strippers
  - Primer
- \*\*No Latex Paint

## From Your Farm, Yard & Garden

- Algaecides
- Fertilizers
- Fungicides
- Herbicides
- Insecticides
- Insect killers/repellants
- Mouse/rat poison
- Pesticides
- Pool chemicals
- Weed killers

## Items Not Accepted:

- ⇨ Ammunition
- ⇨ Explosives
- ⇨ Household trash
- ⇨ Latex paint
- ⇨ Infectious meds
- ⇨ Radioactive materials
- ⇨ Tires
- ⇨ Styrofoam
- ⇨ Waste from spills
- ⇨ Fiberglass

## Disposal options for these items:

Ammunition/Explosives: Sheriff's Dept.

Latex Paint: Latex paint is not considered HHW and can be disposed of in the trash. Remove lid, add cat litter & dry out the paint prior to disposal.

Tires: Scrap tire collection is scheduled for Saturday, July 29 from 9am-12pm at Bay Area Recycling for Charities in Kaleva. Tires are also accepted for a \$3 fee at Manistee Tire for car and light truck tires.

If you miss our collection day, see below for locations that take HHW throughout the year:

Motor Oil, Transmission Fluid: AutoZone, Advanced Auto Parts and Auto Value.

Large Appliances: Larry Bowling (231) 970-0012.

Prescription Medications: Pharmaceuticals are accepted through the Red Med Box program, located at Family Fare, Manistee City Police, Manistee Sheriff's office, and The Little River Band of Ottawa Indians Tribal Police Station.

Sharps: District Health Department #10

Electronics: Bay Area Recycling for Charities

## Who can use the program?

Manistee County residents only. Hazardous waste will not be accepted from businesses except for pesticides in which case pesticide users such as agribusinesses, greenhouses, nurseries, and golf courses can use this service.

## Which appliances will be accepted?

Small appliances such as microwaves, small refrigerators, dehumidifiers, and window air conditioners. We also accept large appliances including full-size refrigerators, stoves, and freezers. There is a \$10 fee for items containing Freon.

## Which electronics will be accepted?

TVs, DVD and CD players, VCRs, radios, phones, gaming systems, answering machines, fax machines, etc. Computers and computer accessories are also accepted including desktop and laptops, keyboards, modems, printers, scanners, and speakers.

## Is there a limit to how much I can bring?

Pre-registration is required for amounts exceeding 200 pounds. Please call the Conservation District at (231) 889-9666, ext 3.

## Can I drop off HHW before/after the event?

No. Please drop off hazardous waste at collection sites only during scheduled hours. This is an annual event held the 3rd Saturday of August each year.

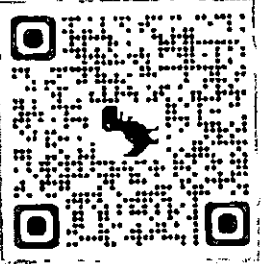
## Is there a fee on collection day?

Donations are crucial to help cover the \$60,000 it takes to host the event in three counties. Suggested minimum donation of \$15 is appreciated!





# SCRAP TIRE RECYCLING EVENT



- Manistee County Residents only
- Limit 10 tires per vehicle, per visit
- \$2.00 per tire, cash only
- Tires must be clean
- Standard passenger & light-duty truck tires only
- No commercial businesses or farms; household & residential tires only

**Saturday, July 29**  
**9:00am - 12:00pm**

Bay Area Recycling for Community  
 14407 Industrial Dr.  
 Kaleva, MI 49645

**Lisa Sagala**

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**From:** Renee Mallison <renee.mallison@macd.org>  
**Sent:** Saturday, June 17, 2023 4:04 PM  
**To:** Margaret Batzer; Eric Gustad; Lisa Sagala; Karla Smith-Kasten  
**Subject:** Green Team NICRA Update

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Hello everyone,

I am following up on the NICRA questions from our last Green Team meeting. I apologize but I do not have the complete email list for everyone on the Green Team committee and am hoping if I missed anyone you would forward the email along. Dani McGarry, Mason-Lake CD Executive Director has provided the following answers to our questions. She has applied and received a NICRA (Negotiated Indirect Cost Rate Agreement) in the recent past. I have also put a link at the bottom of the email to the EPA's NICRA information page. Dani also shared with me her previously approved NICRA application for our use as a guide if the County or MCD moves forward with a NICRA application. I hope this information helps answer all the questions we discussed and will see you all soon at the next meeting.

1. Does the State of Michigan have a NICRA application/agreement that you know of?

Dani's answer:

*There is no template that I'm aware of. Each Federal Agency has their own process for how this is approached, so the County would have to work with the NICRA contact for the federal agency providing the largest amount of federal dollars to the county (this is referred to as the "cognizant agency"). Once the NICRA is in place, other agencies would follow it.*

*Some state agencies have their own NICRA with federal agencies (for example, I know the DNR has a NICRA with EPA to for federal funding). However, they are such a large agency, I don't think that their NICRA would relate to what we need at our level or county level to be used as a template.*

2. Does having a NICRA with a higher admin % than other applicants affect the scoring of the grant, making NICRA holders less favorable for getting a grant award?

Dani's answer:

*Question 2 might be better to ask a grant administrator. My understanding is no, it should not negatively affect an application. It can actually be a benefit, in some cases, because if you have a NICRA in place, you can waive some or all of it and use it as your match toward the grant. Example - the County has a NICRA rate of 17% and applies to an EPA grant requiring 20% match. The county could say they'll waive claiming their indirect (17%) and only need to come up with another 3% match.*

**EPA NICRA Information**

Thank You, LS  
 Renee Mallison  
 Executive Director  
 Manistee Conservation District