



**CLERK**

Jill M. Nowak  
(231) 723-3331

**CONTROLLER/ADMINISTRATOR**

Lisa Sagala  
(231) 398-3504

**PUBLIC SAFETY COMMITTEE MINUTES**

Friday, June 4, 2021  
2:00 P.M.

Manistee County Courthouse & Government Center  
Board of Commissioners Meeting Room

**MINUTES**

- Members Present: Margaret Batzer (City of Manistee, Zoom), Karen Goodman (online City of Manistee) and Pauline Jaquish, Chairperson
- Members Absent: None.
- Others Present: Lisa Sagala, Administrator/Controller; Sheriff Brian Gutowski; Jason Torrey, Undersheriff; Jim Espvik, 911 Director; Chief Josh Glass, Manistee City Police; Chief Mark Cameron, Manistee City Fire Dept.; Tpr. David Skorka, MSP; Robert Medacco, LRBOI; Jason Sopha, MMR; Gabriel Mattice, 85<sup>th</sup> District Court Magistrate; Mike Szokola, County Planner; Ariel Breen, Manistee News Advocate; Sam Koscinski; and Lindsey Marquardt, Chief Deputy County Clerk

The meeting was called to Order at 2:00 p.m.

The County Board and its Committees are operating remotely and electronically by Zoom under the Manistee County Board of Commissioners Resolution #2020-17, which declared a Local State of Emergency through December 31, 2021 due to the COVID-19 pandemic.

**NOTE – Items requiring Board Action are indicated in BOLD**

**PUBLIC COMMENT**

None.

**SHERIFF'S OFFICE STATISTICS**

Undersheriff Jason Torrey presented the monthly statistics for the month of May 2021. (APPENDIX A) The Courthouse Bailiffs continue to find items prohibited within the building on people upon screening. Sheriff Gutowski indicates that he sees nothing changing as far as screening goes once the building opens back up to the public on Monday. That may have to be adjusted once the Courts are running completely in-person once again. Undersheriff Torrey indicated that they are in the process of filling one vacant bailiff position.

The Sheriff's Office is currently training 2 new deputies that recently graduated from the West Shore Community College Community Corrections program. The Personnel Committee is recommended, to the County Board, that a full-time School Resource Officer position be created to work with the schools to combat truancy.

### **CITY OF MANISTEE PUBLIC SAFETY ITEMS**

Chief Josh Glass, City Police Department, currently has one officer in training and have another opening that the department is currently accepting applications for. Complaints are up for road patrol stops and blight.

Chief Mark Cameron, City Fire Department, recently hired paramedic Matt Witkowski.

Chief Glass reported that a young lady saved 3 individuals from the water on Lake Michigan. The Department plans to recognize her for her heroic actions at an upcoming ceremony.

### **STATE POLICE ITEMS**

Trooper David Skorka indicated that they had 65 calls for service in May. They are temporarily down two troopers assigned to Manistee who have been filing in down in Detroit.

### **TRIBAL POLICE ITEMS**

Robert Medacco, LRBOI Public Safety Director, has one new hire in training and working on licensing. The K-9 officer will be in training soon. In working with Sheriff Gutowski, they are working on implementing a schedule that would allow for having a K-9 officer available during all shifts. There was a bi-annual vote, and they have a new judge and will in turn have all new court staff.

### **MMR ITEMS**

Jason Sopha indicated that they had 201 calls for service in May and 119 transports. Their average response time is 12 minutes. They recently lost a full-time paramedic to the City of Manistee. A part-time medic was recently hired and they will be interviewing for a full-time EMT position. Currently they are using 2 full-time medics from other counties to remain fully staffed.

MMR has a policy regarding violence and safety when responding to calls. There was an issue in May that will require follow up with MMR, 911 and the Sheriff. Crews are not to put themselves in any situation of danger or to be at risk of injury when responding to calls. The matter needs to be readdressed and all will need to work together should a situation such as this occur.

### **EMERGENCY MANAGEMENT COORDINATOR ITEMS**

Jim Espvik, 911 Director indicated that there were no new COVID-19 cases to report. Manistee County has had 1,111 cases with 19 deaths. The District #10 Health Department will be holding various pop-up vaccination clinics, encouraging people to get vaccinated. Mr. Machen, Deputy 911 Director and Emergency Manager is still settling into the position, is continuing with online classes and attending necessary meetings.

### **JAIL ADMINISTRATOR ITEMS**

Undersheriff Torrey presented the Jail statistics for the month of May 2021. (Appendix B) Jail population is averaging low to mid 20s daily.

### **9-1-1 DIRECTOR ITEMS**

Jim Espvik, 911 Director, complaints are up approximately 550 from last year. 911 is fully staffed at this time with 12 dispatchers. The newest hires still have some advanced dispatch schooling to complete.

### **OTHER ITEMS**

Lisa Sagala indicated that anyone interested in participating in-person for next month's meeting may do so or may continue to attend by Zoom.

The meeting was adjourned at the Call of the Chair at 3:02 p.m.

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Pauline Jaquish, Chairperson

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Margaret Batzer

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Karen Goodman

# APPENDIX A

## Julie Schmeling

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**From:** Undersheriff Jason Torrey  
**Sent:** Wednesday, June 2, 2021 3:32 PM  
**To:** Julie Schmeling  
**Cc:** Sheriff Brian Gutowski  
**Subject:** May Public Safety Stats  
**Attachments:** May Road Patrol and Bailiff.pdf

Julie,

Here are our stats for May.

People: 774  
Knives : 9  
Pepper Spray: 3

Warrants:  
Misdemeanors -17  
Felony's : 5

Arrest: 4

Guns: 1 .380 auto spare mag.

Prints:  
CPL's -24  
Court Ordered-6  
Employment---5  
Visa--1  
Liquor License app 1  
Application print -1

***Jason Torrey***  
Undersheriff  
Manistee County Sheriff's Office  
1525 E. Parkdale Ave.  
Manistee, MI 49660  
231-723-8393

A-L

Manistee County Sheriff's Department  
Manistee County Station Daily

Month	MAY 2021																															Monthly		
	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	Totals		
Day:	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Totals		
Officers on duty:																																		
Officers	5	4	6	6	5	4	6	6	4	6	6	5	4	5	5	5	5	7	5	4	3	4	6	6	2	4	5	6	4	4				
Daily Activities:																																		
Patrol	210	140	190	315	150	170	200	275	150	200	190	150	110	155	180	140	115	90	150	140	160	120	160	115	160	25	75	210	220	145	135	494.5		
Complaint	215	175	260	180	150	160	270	175	110	220	195	80	90	240	225	200	170	155	160	120	140	130	130	140	155	100	95	145	300	240	200	534.5		
Report Writing	90	210	170	190	170	80	150	150	170	150	230	180	80	65	145	200	70	105	85	145	120	100	130	160	115	110	45	85	105	75	100	398.0		
Court											10							10					10	05								3.5		
Transport							90									70	200							70			30					46.0		
Airport																											05	05	05				1.5	
ZTP																																	0.0	
ACO	15	15						10	10	05			20			10				20			20	15			15	05	30			19.0		
Inmate Services											05					20								115			95						23.5	
Liquor Inspection																																	0.0	
Civil Process						10	10														05				05		10	05	05	10			6.0	
Other	35	15	10			15		10			10	20	30		40	10		10	135	25	30	10	20	20	45	265	20	10				78.5		
Training			10	05			120	20			180	120	90				135	120	240	120	20		40	90							15		131.5	
Administrative	40	45	80	30	90	45				140	95		30	50	10	40		10	60	45	10		175	70		10	10	30				111.5		
Total Hours Daily:	605	600	720	720	560	480	720	740	460	720	720	620	480	600	600	620	560	690	840	620	480	360	480	720	740	250	500	605	690	460	460	00	1848.0	
Daily Stats:																																		
Verbal Warnings	10		50	180		10	90	130	40	40	20	60	30		70	20	50		40	20		10	40	10	20		10	70	10	50	40	112.0		
Traffic								10						10	10	10		10		10	60		10				10		10	10			16.0	
Misd				20	10			30	20	20		10	20		20			10	20	20	10	20					10	10			10		26.0	
Felony											10																							1.0
Property Inspections	10	10	10	240		10	150	130	40		30	100	110		10		100	50				50	100	30	10	10		20	50	20	20	133.0		
Civil Papers			10	30			10	40	30		40	30				10			10	10					10	20	30	20	30				33.0	
Traffic Stops	10		70	150		10	100	140	40	40	20	80	30	10	80	20	30		70	80		10	40	10	20		10	90	10	50	50	127.0		
Persons Investigated	250	380	240	270	180	250	340	330	170	280	240	180	90	310	300	150	150	160	200	230	170	140	140	150	230	40	140	220	430	270	260	691.0		
Vehicles Assisted	40	20	50	80	10	30	60	50	20	10	30	50	20	20	70	30	60	40	60	40	30	40	10	60	90	20	40	40	110	60	60	135.0		
Mileage	682	537	695	728	843	608	1057	676	273	643	452	280	288	589	848	722	674	928	639	749	418	554	331	542	991	150	283	607	975	765	628	19150.0		
PI / OWI																																		1.0
OWI										10													10	10										3.0
PIA ONLY						10																												1.0
PDA		10	10		10		10		10		20	10							10		10		10	10	10			30	10	10			18.0	

M-1

## Manistee County Sheriff's Department Bailiff Daily Stats

Month	MAY 2021																															Monthly	
Day:	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	Totals	
Date	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Totals	
H																																	
<b>Officers on duty:</b>																																	
Officers			3	2	3	2	2				3	2	4	4	2			3	2	3	2	2			3	2	3	2	2				
<b>Daily Activities:</b>																																	
Court Duties			4	5	3	5	6				6	5		10	5	10			5	5	4	8	1	2	5		6	5	4	7	1	10	80.5
Inmate Services																																0.0	
Transport																																0.5	
Report Writing																																0.0	
Training/Other																																7.0	
Court Security	2	2	0	1	6	0	1	6	1	5	1	7	0	1	5	1	7	0	1	5	1	7	0	1	5	1	7	0	1	5	364.5		
<b>Total Hours Daily:</b>	00	00	26.5	19.5	25.5	20.0	19.5	00	00	25.5	19.5	28.5	24.0	20.5	00	00	26.5	19.5	28.0	20.0	19.5	00	00	25.5	19.5	25.5	20.0	19.5	00	00	00	452.5	
Alarms																																0	
Warrants Signed			2	1			1	4			3				1			4	2		1				1	1					21		
Arrests																																4	
Fingerprints			1	1	5	1	5			1	3		1	2				2	1	7	2					3	1	2			38		
Knives			1	1	3													1			1				1		2				10		
Firearms																																0	
Other				1	1						1																				3		

County of Manistee

APPENDIX B



Office of the Sheriff  
Brian Gutowski  
Sheriff

June 1<sup>st</sup>, 2021

Manistee County Jail

May 2021 Jail Statistics and Reports

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- Arrests by Department
- Jail Statistics
- Average Jail Count
- Recidivism Report

\*All reports reflect time period 5/1/2021 to 5/31/2021\*

Manistee County Jail Administrator

*Lt. Chris Banicki*

Lt. Chris Banicki

B-2

RUN DATE 08-02-2021 06:51

MANISTEE COUNTY SHERIFF'S OFFICE

PAGE 1 of 1

ARRESTS BY DEPARTMENT FOR		
DEPARTMENT	# ARRESTS	
MANISTEE CITY POLICE DEPARTMENT		13
MANISTEE COUNTY SHERIFF'S OFFICE		3
MICHIGAN STATE POLICE POST #71		3
MANISTEE COUNTY SHERIFF'S OFFICE		3
LITTLE RIVER TRIBAL POLICE		5
Number Of Departments		6



B-3

RUN DATE 06-02-2021 07:00

MANISTEE COUNTY SHERIFF'S OFFICE

PAGE 1 of 1

JAIL STATISTICS FOR 05-01-2021 TO 05-31-2021							
	ADULT MALES	ADULT FEMALE	ADULT OTHER	JUVENILE MALES	JUVENILE FEMALE	JUVENILE OTHER	TOTAL
NUMBER BOOKED DURING THE DATE RANGE	32	9	0	0	0	0	41
NUMBER RELEASED FOR THE MONTH	27	8	0	0	0	0	35
ASIAN OR PACIFIC ISLANDER	0	0	0	0	0	0	0
HISPANIC	0	0	0	0	0	0	0
UNKNOWN	0	0	0	0	0	0	0
NUMBER CHARGED WITH FELONIES	16	6	0	0	0	0	22
NUMBER OF ALCOHOL-RELATE OFFENDERS	9	2	0	0	0	0	11

B-4

RUN DATE 06-01-2021 11:21

MANISTEE COUNTY SHERIFF'S OFFICE

PAGE 1 of 1

Arrests and Court	Arrests	Court
05-01-2021	16	
05-03-2021	19	
05-04-2021	17	
05-07-2021	20	
05-09-2021	19	
05-11-2021	19	
05-18-2021	23	
05-18-2021	21	
05-17-2021	21	
05-19-2021	22	
05-21-2021	24	
05-23-2021	23	
05-25-2021	20	
05-27-2021	21	
05-28-2021	20	
05-31-2021	20	

B-5

RUN DATE 06-02-2021 06:54

MANISTEE COUNTY SHERIFF'S OFFICE

PAGE 1 of 1

RECIDIVISM REPORT FOR 05-01-2021 TO 05-31-2021		
	TOTAL	PERCENT
NUMBER BOOKED DURING THE DATE RANGE	41	
# OF PEOPLE CHARGED WITH FELONIES	22	53.66
PREVIOUS MISDEMEANOR CHARGE	33	80.49
PEOPLE PREVIOUSLY ON PROBATION/PARC	30	73.17
BREAKDOWN OF REPEATERS TO THIS JAIL	41	100.00
4 OR 5 TIMES	8	19.51
6 OR 7 TIMES		
8 OR 9 TIMES	1	2.44