



PLANNING DEPARTMENT
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Manistee County Planning Building • 395 Third Street • Manistee, Michigan 49660

6:15 p.m., Thursday
May 27, 2021

Manistee County Board Room
415 Third Street
Manistee, Michigan

MINUTES

A. Call to Order, Pledge of Allegiance and Roll Call.

Chair Rishel called the meeting to order at 6:15 p.m.

Members Present: by zoom: Bob Rishel-Stronach Township Manistee MI, Ted Batzer-Stronach Township Manistee MI, Margaret Batzer-City of Manistee; County Board Room: Phil Landis, Glenn Zaring, Mary Becker-Witt, and Sharon Goble

Members Absent: none

Ex-OFFICIO MEMBERS PRESENT: County Board Room: Mike Szokola-Planning Director, Zach Sompels-City Zoning /Planner 1, Katie Mehl-Planner 1, and Nancy Baker-Assistant to Planner; zoom, Jessica Sorensen-Clerical Assistant— County Planning Department Manistee MI.

OTHERS PRESENT: County Board Room: Lisa Sagala-County Administrator, Robert Carson-NWNW: zoom, Robert Blackmore-Onekama Township MI, Mary Reilley MSU Extension-Ludington MI, and Harold & Carol Penxa-Bear Lake MI

B. Approval of the Agenda.

Mr. Szokola amended the agenda to place under New Business, #4 Brown Township Ordinance Amendment.

Mr. Zaring moved, seconded by Ms. Becker-Witt to approve the agenda as amended.

Roll call vote:

Yes: Mr. Batzer, Ms. Becker-Witt, Mr. Landis, Mr. Zaring, Ms. Goble, and Mr. Rishel

No: None

C. Public Comment.

None

D. House Keeping Business

a. Act to approve the April 22, 2021 Minutes.

Ms. Becker-Witt moved, seconded by Mr. Zaring to approve the April 22, 2021 minutes as printed.

Roll call vote:

Yes: Mr. Batzer, Ms. Becker-Witt, Mr. Landis, Mr. Zaring, Ms. Goble, and Mr.

Rishel
No: None

F. Unfinished Business and Reports.

1. Planning Department Update

Mr. Szokola:

- Brownfield: received expected costs for Joslin Cove-\$4,000-6,000, this will go to Ways and Means, Brownfield Authority will be updated at a later date
- Rec Comm Fund Raising: department no longer handles meetings but assists with zoom info, 501c3 group should proceed with fund raising, matches will be required, a grant application may possibly be submitted in February by the department if directed by County Board and Planning Commission
- Soil Erosion Testing: passed, will be taking over for Mr. Solomon-contracted SEO
- Budget: completed and ready for administration/board review, department will receive info on cuts, capital improvements, and any changes
- Enforcement: Larry Gibson doing many field inspections, other entities looking for possible future assistance, enforcement provided in county is being handled very well
- USFS Grant/MCCD agreement: grant agreement for AIS, amount increased (now \$28,000), 2-year funding will provide summer position for classroom education and boat washing events
- City Contract update: new contract will wait and be renegotiated with new city manager

Ms. Mehl:

- working on several (2) Onekama Township variances, potential Bear Lake Township text amendments and township zoning contracts
- Onekama Township text amendments were approved, solar amendment sections are at the Township Planning Commission level but not thus far to the Township Board
- permits have dropped off, most likely due to building costs

Mr. Sompels:

- City Planning Commission passed the Lakeshore Motel PUD at the last meeting
- working on motel resolutions, enforcement issues with the city police, housing and new development SUP's, and minor zoning amendment changes

2. Meetings and Trainings Attended by Planning Commission Members

Subcommittee report—Ms. Becker-Witt

Minutes to the subcommittee meeting were provided for PC review. Mary Reilley will be providing training in June for the PC.

Mr. Zaring

Technology Committee and Broadband Committee discussed the following:

- Making progress, following Mason County lead
- Survey has provided excellent information, once compiled this information will be shared
- Many suppliers available
- Many residents are without internet
- Tech Committee is exploring requirements for system improvements to connect county buildings

- Expansions to improve school, service, business connections-which ISP can do this and what would be the cost
- Connection maintenance concerns

G. New Business & Communications

1. Glovers Lake Rd/Swanson Rd Address Issue

Ms. Sorensen stated the Pleasanton Township accessor requested the Planning Department investigate the address for parcel 51-12-014-100-01 because the address comes off the incorrect road and does not comply with the Address Ordinance.

A field check observed an access driveway off Glovers Lake Road however, an address of Swanson Road is being used. The parcel's address history along with pictures of the parcel were provided to the PC. The pictures showed the driveway to be a good distance from Swanson Road with no Swanson Road access.

Parcel owners/residents wish to keep the Swanson Road address. They have been using this address for years and prefer not to change all the effected documents. They stated the driveway cannot come off Swanson Road due to the terrain and the location of the septic system, and the home can easily be accessed off Glovers Lake Road.

Staff recommended the Manistee County Planning Commission formally move to change the address to comply with the MSAG Range and the Address Ordinance, allowing emergency responders the ability to locate the property and to change the address from 16990 Swanson Road to 10940 Glovers Lake Road, Bear Lake.

Ms. Becker-Witt moved, seconded by Mr. Zaring to accept the recommendation of the staff.

Roll call vote:

Yes: Ms. Becker-Witt, Mr. Landis, and Mr. Zaring

No: Mr. Batzer, Ms. Batzer, Ms. Goble, and Mr. Rishel

The Planning Commission did not accept the recommendation of the staff.

The 16990 Swanson Road address will not be changed to 10940 Glovers Lake Road. The address will not be brought into compliance with the County Address Ordinance and MSAG Range as recommended by the Planning Department.

2. Legislation Bills

Mr. Szokola commented on several Legislation Bills. Bill SB 431, Sanding & Gravel Bill- legislation is attempting to modify MI zoning enabling act and Bill-HB 4722, Short Term Rentals. People are encouraged to contact Lansing to give support or nonsupport on any of the listed items.

Ms. Goble thanked Mr. Rishel for his service on the Planning Commission.

Mr. Szokola thanked Mr. Rishel for his support and the opportunity to work with him.

3. Other Business from Planning Commission Members or Staff

Maple Grove Township Correspondence Letter

Mr. Szokola read the correspondence letter the department received from Maple Grove Township.

Mr. Szokola requested the Planning Commission review the PC By-laws.

Mr. Rishel inquired about the Solid Waste Agreement. Ms. Batzer stated this is still in the legislation and reviewing this should wait until funding is received.

Brown Township Ordinance Amendment

Mr. Szokola stated Brown Township followed procedure by submitting their ordinance amendment to the PC. The requirement of a license by the State of Michigan before obtaining a land use or SUP has been removed.

Ms. Goble moved, seconded by Ms. Becker-Witt to send a letter to Brown Township stating the County Planning Commission has no comment regarding their ordinance amendment and appreciated the opportunity to review it.

Roll call vote:

Yes: Mr. Batzer, Ms. Becker-Witt, Mr. Landis, Ms. Batzer, Mr. Zaring, Ms. Goble, and Mr. Rishel

No: None

G. Adjourn

The meeting was adjourned by call of the Chair. The meeting adjourned at 7:59

Respectfully submitted,



Nancy Baker, Recording Secretary, for
Mary Becker-Witt, Secretary, Manistee County Planning Commission
Date: May 27, 2021