



911 Board / Central Dispatch

Admin Office 231-723-2843

Emergency 231-723-6241

1527 E Parkdale Ave Manistee, Michigan 49660

Regular Meeting Minutes
Manistee County E911 Board
Manistee County Emergency Operations Center / Zoom
May 19th, 2021

1). Call to Order:

The Meeting was called to order by Chief Glass at 9:30 am. Via zoom

2). Roll Call:

Members Present: Mr. Sopha, Mr. Dontz, Mr. Adams, Chief Glass, Trp. Skorka, Director Medacco

Members Absent: Under Sheriff Torrey, Director Medacco

Also, present: Ms. Julie Griffis

3). Approval of the Agenda:

A motion by Mr. Adams second by Mr. Dontz to approve the meeting agenda. All votes in Favor.

4). Public Comment / Invited Guest:

None at this time

5). Approval of Minutes:

A motion by Mr. Adams second by Mr. Dontz to approve the Regular Meeting Minutes from April 21st, 2021.
All Votes in favor.

6). Treasurer's Report:

Mr. Adams gave the Treasurer's report, explaining the 4 reports that were sent to everyone. A motion by Mr. Dontz second by Mr. Sopha to approve the Treasure's report. A roll call vote was taken.

Mr. Sopha	Yes	Chief Glass	Yes
Mr. Dontz	Yes	Mr. Adams	Yes

Mr. Adams made a motion second by Mr. Dontz to approve payment of the bills for the month of May with the total to be approved at \$144,985.07. A roll call vote was taken.

Mr. Sopha	Yes	Chief Glass	Yes
Mr. Dontz	Yes	Mr. Adams	Yes

7). Committee Reports:

- a. Executive – Did not meet.
- b. Finance – Did not meet.
- c. Personnel / Policy – Met on April 26th to discuss the Deputy Director / Emergency Management Coordinator Position Minutes attached

A motion by Mr. Adams second by Mr. Dontz to approve the minutes from the meetings. All votes in favor

- d. Technology – Did not meet.

8). Director's Report:

Jim advised all of the equipment requested has arrived and is being distributed.

9). Deputy Director' Report

Mike advised the Board on the progress of the new employees and how their training was progressing. We are currently take the EMD classes and all should be approved by Friday this week.

10). Old Business:

Deputy Director / Emergency Management Coordinator Position was discussed and amotion by Mr. Dontz second by Mr. Sopha to approve the addendum to Mikes work agreement A roll call vote was taken.

Mr. Sopha	Yes	Chief Glass	Yes	Trp. Skorka	Yes
Mr. Dontz	Yes	Mr. Adams	Yes		

11). New Business:

None.

12). Good of the Order:

None

13). Adjournment:

A motion by Mr. Adams second by Mr. Dontz to adjourn. All votes in favor 9:45 am

Respectfully Submitted

Jim Espvik
911 Director