



Manistee County Courthouse  
415 Third Street • Manistee, Michigan 49660

**CLERK**

Lindsey Marquardt  
(231) 723-3331

**CONTROLLER/ADMINISTRATOR**

Lisa Sagala  
(231) 398-3504

**Board of Commissioners**

**CHAIRPERSON**

Jeffrey Dontz

**VICE-CHAIRPERSON**

Karen Goodman

Margaret Batzer

Eric Gustad

Nikki Koons

Janice McCraner

Richard Schmidt

**REGIONAL SUMMIT COMMITTEE MINUTES**

Friday, May 5, 2023  
10:00 a.m.

Manistee County Courthouse & Government Center  
Board of Commissioners Meeting Room

**MINUTES**

Members Present: Nikki Koons (Zoom); Eric Gustad and Janice McCraner,  
Chairperson

Members Absent: None.

Others Present: Lisa Sagala, Controller/Administrator; Kristyn Malkowski,  
Administrative Secretary; Julie Griffis, HR Generalist; Lindsey  
Marquardt, County Clerk

The meeting was called to Order at 10:01 a.m. by the Chairperson.

**NOTE - Items requiring Board Action are indicated in BOLD**

**PUBLIC COMMENT**

None.

**MENU UPDATE**

Kristyn presented menu options from Zupin Catering for the Summit. (Appendix A) The Committee decided on option #1 for the lunch menu, along with the proposed breakfast menu.

**TOPIC/PRESENTER IDEAS**

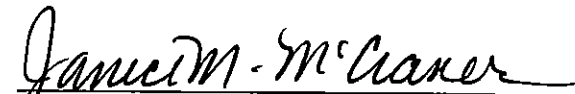
Topics and presenters for the Summit were discussed (Appendix B) Janice McCraner has an additional business presenter for the morning session.


**OTHER ITEMS**

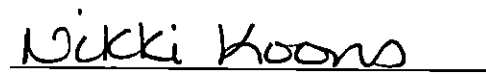
The June meeting will be cancelled. Administration and committee members will set a time to go visit the Wagoner Center to help determine the best way to set up for the Summit.

Save the date reminders will be going out in June.

The meeting was adjourned at the Call of the Chair at 10:14 a.m.

  
Janice McCraner, Chairperson

  
Eric Gustad

  
Nikki Koons

# ZUPIN CATERING

## NOTES

- Price: \$16/Person. Includes morning brunch and lunch.
- The committee will have to choose either Lunch Option #1 or #2.
- Time: 8:00 AM
- Price will include plates; cups; bowls; silverware; napkins.
  - o Karla mentioned she could supply the above items to ensure proper recycling procedures. Kristyn Called her rep Jordan Byron. Left message.

## MORNING BRUNCH

- Assorted Yogurts
- Assorted Bagels with an assortment of Cream Cheeses
- Assorted Flavored Breads
- Assorted Granola Bars and Fruit bars
- Fruit: Bananas, Apples and Grapes
- Assorted Cakes
- Assorted Juices
- Coffee
- Bottled Water

## LUNCH – OPTION 1

- Broccoli Cheddar Soup
- Autumn Soup
- Chicken Salad on Croissants
- Ham & Cheese or Turkey & Cheese on Hawaiian Rolls
- Garden Salad with assorted Dressings
- Assorted Cakes

## LUNCH - OPTION 2

- Mini Sub Sandwich with Turkey, Ham, Salami, Colby Cheese, Provolone Cheese Tomato, Lettuce, Red Onion
- Potato Salad
- Pasta Salad

# PRESENTERS

## 1.27.23 – Preparation

- Confirmed/RSVP with Mark Fedder
- Presented to committee Kendra Dula's Request to present on behalf of the Conservation District.

## 2.3.23 – The Thought Process of the Committee

### MORNING – Highlights on new businesses.

- Karla Smith-Kasten – Recycling P.A. 69 (10 Minutes)
- Chamber of Commerce – List of new business
- Hotel General Manager – Discussions on new Hotel
- New Businesses – Each committee member will choose businesses within their district.
- Mark Fedder – Close Out

### AFTERNOON – Partnership & Collaboration

- Manistee County Sheriff's Office
- Manistee Conservation District
- City of Manistee Police Department
- Michigan State Police
- United States Coast Guard
- United States Forestry Service
- Department of Natural Resources
- Little River Band of Ottawa Indians Police
- Mark Fedder – Close out. Maybe on the Great Fire of 1871 or The Blizzard of 1978