

Manistee County Planning Building • 395 Third Street • Manistee, Michigan 49660

DRAFT
Thursday, April 28, 2022
6:15 pm

Manistee County Board Room
415 Third Street
Manistee, Michigan

MINUTES

A. Call to Order, Pledge of Allegiance and Roll Call.

Chair Becker-Witt called the meeting to order at 6:21 p.m.

Members Present: Eleanor DeYoung, Glenn Zaring, Ted Batzer, Phil Landis, Duane Jones, and Mary Becker-Witt

Members Absent: Margaret Batzer

Ex-OFFICIO MEMBERS PRESENT: Mike Szokola Planning Director, Katie Mehl City Zoning /Planner 1, and Nancy Baker Planning Secretary/Assistant to Planner

OTHERS PRESENT: none

B. Approval of the Agenda

Mr. Jones moved, seconded by Mr. Landis to approve the April 28, 2022, agenda as printed. Motion passed by a voice vote.

C. Public Comment.

None

D. House Keeping Business

Act to approve the March 24, 2022 Minutes.

There were no changes to the minutes.

Mr. Zaring moved, seconded by Mr. Landis to approve the March 24, 2022, minutes as printed. Motion passed by a voice vote.

E. Unfinished Business and Reports.

1. Planning Department Update

Mr. Szokola:

- Hiring Planner 1, candidates accepted job offers elsewhere, department work is heavy with the missing position
- Assisting villages with zoning ordinance changes
- Mapping for Filer Township, new district set up

- Budget request for soil erosion officer, contingency for iPad for field work and new plotter/blueprint scanner
- Contact with Maintenance Supervisor regarding renovating the PD building with upgraded conference room equipment
- Conservation District working with AIS, payment to AIS approved
- Training on bike/trail towns, active transportation projects, MCRC required to spend 1% on active transportation
- Filer Township adopted complete street resolution, redoing DDA area in 2026
- City has complete street ordinance
- City Manager made contact on revisiting the city short-term rental situation
- Housing North & Community Foundation trying to obtain 3-year housing position
- Toured Hollander apartment project, apartments are filling fast

2. Ms. Mehl:

- Responding back to people/communities difficult with staff shortage
- Arcadia Township, Arcadia Bluffs SUP for clubhouse structures/cabins, bathroom building
- Onekama Township, SUP commercial kitchen in an agricultural district
- City has PUD request
- Onekama amendments will come before the PC at the next meeting
- City HDC, ongoing complaint of a building's windows on River Street

3. Meetings and Trainings Attended by Planning Commission Members

Mr. Batzer; prison- assisting potential new employees with applications along with tour of facility- pilot program for visitors/employees may use a wearable tracking wristband to locate them within the building in case of emergency- training dogs for hearing impaired.

Mr. Zaring; broadband's major player no longer with the group, solutions are needed to connect Manistee groups, study may take place on county internet needs, obtained soil erosion license/training.

Mr. Landis; Michigan Township Association in Lansing-social media/marihuana were a few topics.

Ms. Becker-Witt; Governor breakfast in Cadillac with 500 in attendance, Cadillac trails are 1 of 19 with Pure Michigan stamp, 1 Michigan county doesn't have a state park-will be turning a park into a state park then all 84 Michigan counties will have a state park.

F. New Business & Communications

1. Marilla Township Zoning Ordinance Update—Katie Mehl

Ms. Mehl reviewed the ordinance changes.

- Forest Recreation: Section 1 amend Section 18.06 Table of Uses
- Junk and Blight Provisions: Section 1 remove Section 10.1 Junk and Blight
- Minimum Residential Drive Length Requirements: Section 1 remove Section 10.104 Dwelling/Residential Standards
- Align Subdivision, Condominium, and Lot Split Development Regulations: Section 1 amend Section 2.2 Definitions, Section 2 remove Section 10.111, Section 3 rename Article 12 "Subdivision Development Design" to "Development Design Standards", Section 4 amend Article 12

- Non-Conforming Uses, Buildings & Structures Regulations: Section 1 rename Section 80.04 “Discontinuance” to “Abandonment of Non-Conforming Use, Building, or Structure”, Section 2 amend Section 80.04, Section 3 rename Section 80.06 “Grandfathering Parcel Size” to “Non-Conforming Lots”, Section 4 amend Section 80.06
- Sign Regulations: Section 1 amend Section 2.2 Definitions, Section 2 amend Section 2.2 Definitions, Section 3 rename Section 10.9 “Aesthetics, Signs and Lighting” to “Signs and Lighting”, Section 4 amend Section 10.90

Motion by Mr. Batzer, seconded by Mr. Zaring to convey to Marilla Township the County Planning Commission reviewed the Zoning Ordinance amendments and the amendments look good. Motion passed with a voice vote.

2. SESC Ordinance and Fee Schedule—Mike Szokola

Mr. Szokola received support from Jake Riley, EGLE, regarding the added language section allowing the ability to fine contractors for violating erosion measures and working without a permit.

Motion by Mr. Jones, seconded by Mr. Landis to send the approved SESC Ordinance draft, with EGLE support, to the County Board of Commissioners for adoption. Motion passed with a voice vote.

Mr. Szokola reviewed the current soil erosion fee schedule. An updated fee schedule was compiled and submitted to the PC for review.

Mr. Szokola reviewed a proposed contract for hiring a soil erosion officer for 16 hours per week, \$20 per hour with compensation of mileage paid at government rate if using their personal vehicle.

Motion by Mr. Landis, seconded by Ms. DeYoung to accept the increased fee schedule as set forth. Motion passed with a voice vote.

Motion by Mr. Landis, seconded by Ms. DeYoung to draw up a soil erosion officer contract. Motion passed with a voice vote.

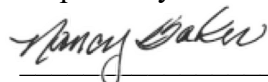
3. Other Business from Planning Commission Members or Staff

None.

G. Adjourn

Meeting was adjourned by call of the Chair at 8:09 pm.

Respectfully submitted,



 Nancy Baker, Recording Secretary, for
 Eleanor DeYoung, Secretary, Manistee County Planning Commission
 Date: April 28, 2022