



MINUTES

Monday, April 17, 2023

5:00 P.M.

Manistee County Courthouse and Government Center via ZOOM

415 Third Street, Manistee, MI 49660

Members Present: James Henderson, Chair; Jeffrey Dontz, Vice Chair; James Grabowski, Secretary

Members Absent: None

Others Present: Lisa Sagala, Administrative Support; Kristyn Malkowski, Recording Secretary; and numerous audience members representing Manistee County, the City of Manistee, Townships, and Villages.

The meeting was called to order at 5:00 P.M. Roll call was taken, and the Pledge of Allegiance was recited.

Mr. Henderson, Chairman, requested approval of the meeting agenda.

There was a motion by Mr. Dontz, supported by Mr. Grabowski, to approve the Monday, April 17, 2023, meeting agenda. Motion carried.

The Chairman then requested approval of the minutes from the Monday, February 13, 2023, organizational meeting of the Manistee Local Revenue Sharing Board.

There was a motion by Mr. Dontz, supported by Mr. Grabowski, to approve the Monday, February 13, 2023, organizational meeting minutes of the Manistee Local Revenue Sharing Board, as presented. Motion carried.

There was no public comment.

Appraisal Company update – Discussion took place regarding the cost of the appraisal with a new company. The cost would be approximately \$31,500 for the first time. Cost could decrease each year after. The decision of the board was to do more research in finding out what the other tribes are doing for their appraisals and or how they are paying PILT.

The Chairman requested that Ms. Sagala provide the Board with a detailed explanation of the financial report prepared for the Monday, April 17, 2023, meeting (APPENDIX A). After reviewing the report, Ms. Sagala stated that a total of \$106,162.40 is available for distribution this evening for Public Safety Grants. (\$106,162.40 for Public Safety grants, and \$0 for Other or additional Public Safety grants).

The Chairman then announced that the Board would review the Cycle I-2023 applications one by one in the order that they appear on the synopsis (APPENDIX B). The Chairman announced each applicant in order and invited them to identify themselves and provided a brief summary of their grant application(s). There were 13 Public Safety grant applications totaling \$406,545.49 and 1 other grant application totaling \$1,357.89.

Board Comment: Mr. Dontz requested that the board consider moving all Manistee County Local Revenue Sharing Board meetings to 4:00 PM instead of 5:00 PM.

There was a motion by Mr. Henderson, supported by Mr. Grabowski, to approve the time change from 5:00 PM to 4:00 PM for the Manistee County Local Revenue Sharing Board meetings.

The Chairman announced that the next meeting is the Cycle I-2023 Grant Award meeting, held on June 12, 2023, at 4:00 P.M. at the Manistee County Courthouse and Government Center.

There being no further business to come before the Local Revenue Sharing Board, the meeting was adjourned at 5:36 P.M.

Respectfully Submitted,



Jim Grabowski, Secretary

**MANISTEE LOCAL REVENUE SHARING BOARD
FINANCE REPORT
(Prepared for Monday, April 10, 2023 meeting)**

Total 2% funds received by the County Treasurer:

11/30/99 - 11/30/18 (underpay 3/31/16)	= \$	35,059,790.54	
5/29/2019	= \$	775,502.78	
12/3/2019	= \$	966,852.93	
5/31/2020	= \$	729,683.74	
12/1/2020	= \$	648,925.21	
5/24/2021	= \$	614,299.27	
11/29/2021	= \$	849,031.90	
5/24/2022	= \$	650,460.20	
12/1/2022	= \$	847,819.22	
			\$ 41,142,365.79

ADD: Interest Earnings:

12/99 - 5/31/20	= \$	420,817.39	
6/1/20 - 8/31/20	= \$	16.32	
9/1/20 - 12/1/20	= \$	6,510.36	
4/1/21 - 8/31/21	= \$	45.95	
9/1/21- 2/28/22	= \$	1,070.51	
3/1/22-11/30/22	= \$	3,316.48	
			\$ 431,777.01

LESS: Grant Awards:

5/8/00 - 6/11/2018	= \$	32,031,646.10	
12/10/18 & 2/11/19	= \$	1,499,890.14	
6/10/2019	= \$	129,480.00	
12/9/2019	= \$	1,603,786.36	
6/8/2020	= \$	120,900.62	
12/14/2020	= \$	1,559,347.77	
6/14/2021	= \$	90,150.00	
10/11/2021	= \$	1,109,102.20	
4/11/2022	= \$	96,227.45	
12/12/2022	= \$	1,422,642.65	
			\$ (39,663,173.29)

ADD: Grant Reimbursements received from 9/21/07
through 04/10/23

\$185 City of Manistee Cycle II 2020	=	\$	100,903.13
--------------------------------------	---	----	------------

ADD: MI Township Participating Plan Dividend = 167.52

LESS: Administrative Fees and other invoices approved for
payment through 12/12/22

= (\$1,154,260.94)

ACCOUNT BALANCE AS OF 04/10/23

\$ 857,779.22

2021 CYCLE I ESTIMATED GRANT DISTRIBUTION

CURRENT ACCOUNT BALANCE (Includes interest earned through 3/31/22)	=	\$ 857,779.22
LESS: Outstanding invoices scheduled to be paid on 4/10/23 (Appraisal Fee)	=	
LESS: Estimate of invoice scheduled to be paid on 6/12/23 (50% of annual Administrative fee = \$12,500) for June 2023	=	(12,500.00)
LESS: Approximate amount which will remain in the account for operating expenses	=	<u>(10,000.00)</u>
Balance remaining for grant distribution		<u>\$ 835,279.22</u>
LESS: Minimum amount required for distribution in the form of Public Safety Grants (\$847,819.22 x 12.5%) + \$185 reimbursement		<u>(\$106,162.40)</u>
Amount remaining for distribution in the form of "Offset", "Other" and additional "Public Safety" grants (Note: P.I.L.T. grants distributed in Cycle II)		<u>\$ 729,116.82</u>

NOTE: The Board may consider reserving a portion of the account balance for P.I.L.T. payments awarded in December 2023 and paid in February 2024. The following is an estimate of the amount that may be needed to pay the 2024 P.I.L.T. obligation:

2 % payment to be received from the casino for May 2023	=	\$ 700,000.00
Less: Minimum Public Safety grant obligation in December 2022 (\$700,000 X 12.5%)	=	(\$87,500.00)
Less: Estimated Administrative expenses, per diem, etc (6/23 - 12/23)	=	\$ (15,000.00)
Add: Estimated interest earnings 6/23 thru 12/23. (Interest estimated at \$150 per month)		\$ 900.00
Less: Normal reserved account balance	=	\$ (10,000.00)
Less: Total estimated 2023 P.I.L.T. payment: (2021 taxable value of casino; real and personal property as of 12/31/21 = \$38,820,720.00) (Source: 2021 Tax Year Appraisal) (Millage estimated and based on 2022):		
West Shore College (3.0806 mills)	=	\$ 77,284.39
Intermediate School District (2.2713 mills)	=	\$ 66,860.24
Manistee Area Public Schools (22.15 mills)	=	\$ 790,900.89
Manistee County (9.0682 mills)	=	\$ 94,531.20
Manistee Township (1.4878 mills + 1% tax admin fee)	=	<u>\$ 53,983.19</u>
		\$ 1,083,559.91

Estimated amount which will be available for "Offset", "Other",
And additional "Public Safety" grants in December 2023 = \$ 1,671,959.91

**Based on the above estimates, it is recommended that 100% of the estimated
(non-Public Safety) balance be reserved for the 2023 – Cycle II grant process to meet P.I.L.T.
payments. If the Board takes this action, the following is available in this cycle for distribution:**

Public Safety Grants	=	\$ 106,162.40
Other Grants/Additional (Public Safety Grants)	=	\$ -
		<u>\$ 106,162.40</u>

GRANT APPLICATION SYNOPSIS - 2023 CYCLE 1

(Grant Application Deadline Friday March 3, 2023)

All grant applications are listed in the approximate order they were received.

A. CATEGORY I - Local Public Safety

APPLICANT	CONTACT	REQUESTED	AMOUNT
<p>A-1_Manistee County On behalf of the Manistee Sheriff's Office</p> <p>Public Safety Grant Received on Feb. 17, 2023 @ 4:38 PM</p>	<p>Brian Gutowski, Sheriff 1525 E. Parkdale Manistee 49660</p>	<p>This application request is for funding to purchase 17 Aimpoint Duty RDS - Red Dot Sights. This will allow uniformity, on every patrol rifle in our road patrol.</p>	<p>\$7,403.50</p>
<p>A2_Manistee County On behalf of the Manistee Sheriff's Office</p> <p>Public Safety Grant Received on Feb. 17, 2023 @ 4:38 PM</p>	<p>Brian Gutowski, Sheriff 1525 E. Parkdale Manistee 49660</p>	<p>This application request is for funding to purchase 17 Mustang PFD's; 17 75' Thowline Bags; 17 Long Range Strobe Lights; 17 Whistles; 17 Ice Awls and Paracord.</p>	<p>\$6,981.29</p>
<p>A-3_Filer Township On behalf of the Filer Township Fire Department</p> <p>Public Safety Grant Received on Feb. 21, 2023 @ 10:15 AM</p>	<p>James Espvik, Fire Chief 2706 Filer City Rd, Manistee 49660</p>	<p>This application request is for funding to purchase one defibtech Lifeline ARM - Automated Compression System (Automated CPR Machine).</p>	<p>\$13,225.00</p>
<p>A-4_City of Manistee On behalf of the City of Manistee Fire Dept.</p> <p>Public Safety Grant Received on Feb. 23, 2023 @ 11:58 AM</p>	<p>Mark Cameron, Fire Chief 281 First Street Manistee 49660</p>	<p>This application request is for funding to purchase essential medical and fire ground equipment.</p> <p>Priority #1 - Fiberoptic intubation upgrade would replace the existing reusable stainless-steel blades used for inserting an advanced airway breathing tube.</p> <p>Priority #2 - Advanced airway management instruments. The King Vision is a portable camera that allows medics to visualize a patients vocal cords so that a tube can be inserted to provide a secured method to assist breathing for the patient.</p> <p>Priority #3 - Portable scene lighting that would be utilized to increase safe operations on all types of emergency scenes.</p>	<p>\$4,957.29</p>

<p>A-5_City of Manistee On behalf of the City of Manistee Police Dept.</p> <p>Public Safety Grant Received on Feb. 23, 2023 @ 11:58 AM</p>	<p>Josh Glass, Chief of Police 70 Maple St. Manistee 49660</p>	<p>This application request is for funding to purchase 4 TASERS with 5-Year warranties; all cartridges needed for training/annual certification and real-world deployments for the next 5 years; a charging station and holsters for all patrol officers.</p>	<p>\$23,973.35</p>
<p>A-6_Manistee County On behalf of the Manistee Sheriff's Office</p> <p>Public Safety Grant Received on Feb. 24, 2023 @ 4:15 PM</p>	<p>Brian Gutowski, Sheriff 1525 E. Parkdale Manistee 49660</p>	<p>This application request is for funding to purchase 1 Tek84 full body scanner for the Manistee County Jail which includes a 3 year warranty.</p>	<p>\$161,500.00</p>
<p>A-7_Norman Township On behalf of the Norman Township Fire Department</p> <p>Public Safety Grant Received on March 1, 2023 @ 11:15 AM</p>	<p>Jack Vanderbie, Fire Chief PO Box 143, Wellston 49689</p>	<p>This application request is for the funding to purchase 48 Seek Thermal Imaging Cameras; 12 charging stations; and 48 gear keepers. This request is on behalf of the Manistee County Fire Fighters Association members.</p>	<p>\$40,285.00</p>
<p>A-8_Cleon Township On behalf of the Cleon Township Fire Department</p> <p>Public Safety Grant Received on March 1, 2023 @ 2:05 PM</p>	<p>Mark Griner, Fire Chief 16505 Imhoff Dr. Copemish, 49625</p>	<p>Priority #1 - This application request is for the funding to pave the new parking lot for the new fire station.</p>	<p>\$45,000.00</p>
<p>A-9_Cleon Township On behalf of the Cleon Township Fire Department</p> <p>Public Safety Grant Received on March 1, 2023 @ 2:05 PM</p>	<p>Mark Griner, Fire Chief 16505 Imhoff Dr. Copemish, 49625</p>	<p>Priority #2 - This application request is for the funding to purchase new emergency equipment for the departments emergency vehicles. Traffic control safety equipment and fire hose fittings.</p>	<p>\$15,000.00</p>
<p>A-10_Cleon Township On behalf of the Cleon Township Fire Department</p> <p>Public Safety Grant Received on March 1, 2023 @ 2:05 PM</p>	<p>Mark Griner, Fire Chief 16505 Imhoff Dr. Copemish, 49625</p>	<p>Priority #3 - This application request is for the funding to purchase new interior and exterior equipment for the new fire station. (PPE Washer; clothes washer & dryer; process air compressor and piping and truck fill valves.</p>	<p>\$15,000.00</p>

A-11_Village of East Lake On behalf of the Eastlake Fire and Rescue Public Safety Grant Received on March 2, 2023 @ 11:40 AM	Steve Bernatche, Asst. Fire Chief 175 Main St. Eastlake, 49626	This application request is for the funding of the new electrical for the new addition (Priority #1 - \$10,260.00). Along with the Pump for the water tender (Priority #2 - \$1,540.00)	\$11,800.00
A-12_Village of Onekama On behalf of the Onekama Township Fire Department Public Safety Grant Received on March 3, 2023 @ 9:00 AM	Rob Johnson, Fire Chief PO Box 458, Onekama, 49675	This application request is for the funding to purchase multiple battery tools and equipment to replace dated gasoline and oil driven equipment and tools. Hose guards requested to aid in traffic flow during structure fires. Extractor requested to meet safety guidelines of removing contaminants from fire gear.	\$11,775.71
A-13_Manistee Township On behalf of the Manistee Township Fire Department Public Safety Grant Received on March 3, 2023 @ 11:00 AM	Joseph Cerka, Fire Chief 1331 Hill Rd. Manistee, 49660	This application request is for the funding to purchase Jaws equipment and rope rescue equipment, necessary to safely carry out these types of rescues with the proper equipment. We can safely extract a person that is trapped in vehicle. For the rope rescue that can help the trained rescue personnel on high or low angle rescue safely.	\$49,644.35
TOTAL CATEGORY I - Local Public Safety Applications (13)			\$406,545.49

B. CATEGORY II - 2023 Payment in Lieu of Taxes

APPLICANT	CONTACT	REQUESTED	AMOUNT
TOTAL CATEGORY II - 2023 Payment in Lieu of Taxes (0)			\$0.00

C. CATEGORY III - Offset of Actual Operating Expenses

APPLICANT	CONTACT	REQUESTED	AMOUNT
C-1_Manistee Township On behalf of the Manistee Township Public Safety Grant Received on March 3, 2023 @ 11:00 AM	Dennis Bjorkquist, Supervisor 410 Holden St, Manistee, 49660	This application request is for funding to reimburse the wage costs expended during 2022 for EMS incident responses to tribal housing.	\$1,357.89
TOTAL CATEGORY III - Offset of Actual Operating Expenses (1)			\$1,357.89

D. CATEGORY IV - Other Lawful Local Government Purposes

APPLICANT	CONTACT	REQUESTED	AMOUNT
		TOTAL CATEGORY IV - Other Lawful Local Government Purposes (0)	\$0.00

GRANT APPLICATION SYNOPSIS - 2023 Cycle I Re-Cap

TOTAL CATEGORY I - Local Public Safety Applications (13)	\$406,545.49
TOTAL CATEGORY - II Payment in Lieu of Taxes (0)	\$0.00
TOTAL CATEGORY III - Offset of Local Operating Costs Application (1)	\$1,357.89
TOTAL CATEGORY IV - Other Lawful Local Government Purposes Applications (0)	\$0.00
TOTAL APPLICATION AMOUNT FOR ALL CATERGORIES CYCLE I - 2023 (14)	\$407,903.38