



MANISTEE LOCAL REVENUE SHARING BOARD

c/o Manistee County Controller/Administrator's Office
415 Third Street • Manistee, MI 49660 • Telephone: (231) 398-3504 • Fax: (231) 723-1795

MINUTES

Monday, April 12, 2021
5:00 P.M.

Manistee County Courthouse and Government Center via ZOOM
415 Third Street, Manistee, MI 49660

Members Present: James Henderson, Chair; Jeffrey Dontz, Vice Chair; Roger Zielinski, Secretary

Members Absent: None

Others Present: Lisa Sagala, Administrative Support; Julie Schmeling, Recording Secretary; and numerous audience members representing Manistee County, the City of Manistee, Law Enforcement, the Townships, Villages, the Public, and the Media via ZOOM

The meeting was called to order at 5:00 P.M. Roll call was taken and the Pledge of Allegiance was recited.

The Chairman requested approval of the meeting agenda.

There was a motion by Mr. Dontz, supported by Mr. Zielinski, to approve the Monday, April 12, 2021, meeting agenda. Motion carried.

The Chairman then requested approval of the minutes from the Monday, February 8, 2021, organizational meeting of the Manistee Local Revenue Sharing Board.

There was a motion by Mr. Dontz, supported by Mr. Zielinski, to approve the Monday, February 8, 2021, organizational meeting minutes of the Manistee Local Revenue Sharing Board, as presented. Motion carried.

There was no public comment.

The Board considered payment to Frischman Appraisal and Consulting LLC, for the 2020 appraisal update, invoice #1450, in the amount of \$4,750.00 (APPENDIX A).

There was a motion by Mr. Zielinski, supported by Mr. Dontz, to approve the payment to Frischman Appraisal and Consulting LLC, for the 2020 appraisal update in the amount of \$4,750.00.

A roll call vote was taken:

Yeas: 3 (Henderson; Dontz; Zielinski)

Nays: 0

Absent: 0

Motion carried.

The Chairman requested that Ms. Sagala provide the Board with a detailed explanation of the financial report prepared for the Monday, April 12, 2021 meeting (APPENDIX B). The total account balance as of March 31, 2021, is \$666,242.66, which includes all grants awarded through February 2021, grant reimbursements received through March 31, 2021, administrative fees, and other invoices approved for payment through December 14, 2020. Ms. Sagala went on to explain the 2020 Cycle I estimated grant distribution, which takes into account the outstanding invoices approved for payment tonight, invoices scheduled to be paid in June 2021, retaining \$10,000 in reserve, and estimated interest earnings, for a balance of \$638,992.66. She then took into account the minimum 2020 Cycle I Public Safety grant obligation of \$82,235.73, which leaves a balance of \$556,756.93 remaining for distribution in the form of Offset, Other, and additional Public Safety grants for 2021 Cycle I. Ms. Sagala explained the estimates for the 2% monies anticipated to be received from the Tribe in May 2021, the Public Safety obligation in December 2021, expenses, per diem, etc., interest earnings for June 2021 through December 2021, retaining \$10,000 in reserve, and an estimated 2021 P.I.L.T. payment of \$1,254,700.81. After considering all these estimates, the Board would have a negative amount available for distribution in the form of Other, Offset, and additional Public Safety grants in December 2021, and the P.I.L.T. grant amounts will likely need to be reduced. A total of \$82,235.73 is available for distribution in 2021 Cycle I (\$82,235.73 in Public Safety grants, and \$0 in Other grants or additional Public Safety grants).

There was a motion by Mr. Dontz, supported by Mr. Zielinski, to approve the Finance Report prepared for Monday, April 12, 2021 as presented. Motion carried.

The Chairman then announced that the Board would proceed to review the Cycle I-2020 grant applications one by one in the order that they appear on the synopsis (APPENDIX C). The Chairman announced each applicant in order and invited those applicants to identify themselves and provide a brief summary of their individual grant application(s). There were 16 Public Safety grant applications totaling \$297,424.10, and 2 Other grant application totaling \$21,649.00.

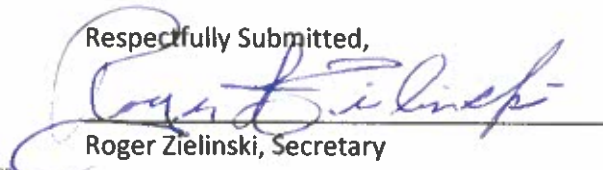
There was no public comment.

The Chairman announced that the next regularly scheduled meeting, which is the grant award meeting, is scheduled for Monday, June 14, 2021, at 5:00 P.M. at the Manistee Township Hall.

Ms. Sagala reminded everyone to turn in expense reports from previous grant awards.

There being no further business to come before the Local Revenue Sharing Board, the meeting was adjourned at 5:47 P.M.

Respectfully Submitted,



Roger Zielinski, Secretary