

TUESDAY, APRIL 11, 2023

Pursuant to law, the Board of Commissioners met on Tuesday, April 11, 2023 at 9:00 a.m. in the Board of Commissioner's Room and were called to order by the Chairperson.

Pledge of Allegiance

Invocation

PRESENT: Margaret Batzer, Karen Goodman, Eric Gustad, Nikki Koons, Janice McCraner

ABSENT: Jeff Dontz, Richard Schmidt

APPROVE MEETING AGENDA

Moved by McCraner, seconded by Batzer to approve the Meeting Agenda as amended.

Motion Carried

+++++

CONSENT AGENDA

Moved by McCraner, seconded by Batzer to approve the Consent Agenda which includes the minutes of the March 21, 2023 Board meeting and the April monthly appropriations and fund transfers.

YEAS: 5 Batzer, Goodman, Gustad, Koons, McCraner

NAYS: 0 None

ABSENT: 2 Dontz, Schmidt

Motion Carried

+++++

PUBLIC COMMENT

Shirley Madden with the Great Lakes Environmental Festival appeared to present a resolution supporting the 2023 Great Lakes Environmental Festival.

RESOLUTION # 2023-8
MANISTEE COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO SUPPORT THE 2023 GREAT LAKES ENVIRONMENTAL FESTIVAL

TUESDAY, APRIL 11, 2023

At a regular meeting of the Manistee County Board of Commissioners held in the Manistee County Courthouse & Government Center, 415 Third Street, Manistee, Michigan, on the 11th day of April, 2023.

PRESENT: Batzer, Goodman, Gustad, Koons, McCraner

ABSENT: Dontz, Schmidt

The following resolution was offered by Batzer and seconded by McCraner:

WHEREAS, we are proud to live in the City of Manistee, located on Lake Michigan, which has a long and beneficial relationship with the Great Lakes and the Manistee National Forest.

WHEREAS, we recognize that people must work together to maintain a healthy, sustainable Great Lakes ecosystem, and

WHEREAS, we recognize that a clean, healthy, sustainable ecosystem is essential to support the quality of life, tourism, economic development, business and industry, and

WHEREAS, we recognize that a vigilant, informed and ongoing effort must be made to maintain and protect the Great Lakes ecosystem, and

WHEREAS, everyone should have access to safe and clean drinking water and clean safe air to breathe, and

WHEREAS, we recognize that living in an environmentally friendly community supports the well being of all of our citizens, now, and into the future, and

WHEREAS, we recognize that more than 35 million people rely on the Great Lakes for their drinking water supply, and

WHEREAS, it is known and accepted that the 2023 Great Lakes Environmental Festival (GLEF), is a gathering of people on, and around, Earth Day, April 22nd to promote the responsible use and protection of the natural environment through conservation and sustainable practices that enhance ecosystem resilience and human well-being.

WHEREAS, we accept our responsibility as the proud stewards of our Great Lakes, which accounts for 21% of the world’s fresh water, and

THEREFORE BE IT RESOLVED, that Manistee County will become the official site for the Great Lakes Environmental Festival (GLEF).

Moved by Batzer, seconded by McCraner to approve Resolution #2023-8 Resolution To

Support the 2023 Great Lakes Environmental Festival.

YEAS: 5 Goodman, Gustad, Koons, McCraner, Batzer

NAYS: 0 None

ABSENT: 2 Dontz, Schmidt

Motion Carried

+++++

TUESDAY, APRIL 11, 2023

TREASURER'S REPORT

Rachel Nelson, County Treasurer appeared before the Board to present the Quarterly Investment Update and an update on the 2023 Foreclosures.

CENTRA WELLNESS BOARD OF DIRECTORS APPOINTMENT

One (1) individual to serve a three (3) year term beginning April 1, 2023 and expiring March 31, 2026. This vacancy is for an at-large position on the Board.

Two (2) Applicants:

Teresa Pechacek
Jack Loynes

An Applicant must receive at least four (4) votes to be appointed.

Gustad -Teresa Pechacek
Koons -Teresa Pechacek
McCraner -Teresa Pechacek
Batzer -Teresa Pechacek
Goodman -Teresa Pechacek

Dontz -ABSENT
Schmidt -ABSENT

Ms. Pechacek received at least four (4) votes. Therefore, Teresa Pechacek is appointed to the Centra Wellness Board of Directors to serve a three (3) year term beginning April 1, 2023 and expiring March 31, 2026, to fill an at-large position on the Board.

MANISTEE COUNTY JURY BOARD APPOINTMENT

One (1) individual to serve a six (6) year term beginning May 1, 2023 and expiring April 30, 2029.

One (1) Applicant:

Theresa Mandeville

An Applicant must receive at least four (4) votes to be appointed.

Gustad -Theresa Mandeville
Koons -Theresa Mandeville
McCraner -Theresa Mandeville
Batzer -Theresa Mandeville
Goodman -Theresa Mandeville

Dontz -ABSENT
Schmidt -ABSENT

Ms. Mandeville received at least four (4) votes. Therefore, Theresa Mandeville is appointed to the Manistee County Jury Board to serve a six (6) year term beginning May 1, 2023 and expiring April 30, 2029.

MANISTEE CHAMBER OF COMMERCE ANNUAL REPORT

Stacie Bytwork, Manistee Chamber of Commerce President & CEO, along with Marc Miller Carmen Kott and Cassidy Jessup to present their annual report.

TUESDAY, APRIL 11, 2023

2023 EQUALIZATION REPORT

Heather Vasquez, Equalization Director, presented the Board with the 2023 Manistee County Equalization Report and requested approval of Resolution # 2023-7 to Adopt the 2023 County Equalization Report as Submitted with the Accompanying Statements including acceptance of the L-4024 and L-4037 forms; and authorize the County Board Chair and the County Clerk to sign the same.

RESOLUTION # 2023-7
MANISTEE COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ADOPT THE 2023 COUNTY EQUALIZATION REPORT AS
SUBMITTED WITH THE ACCOMPANYING STATEMENTS**

At a regular meeting of the Manistee County Board of Commissioners held in the Manistee County Courthouse & Government Center, 415 Third Street, Manistee, Michigan, on the 11th day of April 2023.

PRESENT: Batzer, Goodman, Gustad, Koons, McCraner

ABSENT: Dontz, Schmidt

The following resolution was offered by Batzer and seconded by Gustad:

WHEREAS The Equalization Department has examined the assessment rolls of the 14 townships and one city within Manistee County to ascertain whether the real and personal property in the respective townships and cities has been equally and uniformly assessed at true cash value; and

WHEREAS, based on its studies, the Equalization Department has presented to the Board of Commissioners of the County of Manistee, the 2023 Equalization data that equalizes the townships' and cities' valuations, by adding to or deducting from the valuations of the said taxable property in the 14 townships and one city, an amount which represents the true cash value; and

WHEREAS, the attached report is the result of the foregoing process.

THEREFORE BE IT RESOLVED, by the Board of Commissioners of the County of Manistee, that the accompanying statements be, and the same hereby are, approved and adopted by the Board of Commissioners of the County of Manistee as the equalized value of all taxable property, both real and personal, for each of the 14 townships and one city in said County for real property values equalized at \$1,831,891,900 and personal property values equalized at \$116,292,000 for a total equalized value of real and personal property at \$1,948,183,900 pursuant to Section 211.34 M.C.L., 1948, as amended and to authorize the Chairperson of the County Board of Commissioners and the Clerk of the County Board of Commissioners to sign the L-4024 forms.

BE IT FURTHER RESOLVED, that the County Board of Commissioners accept the L-4037 forms as prepared and to authorize the Chairperson of the County Board of Commissioners and the Clerk of the County Board of Commissioners to sign the L-4037 forms.

Moved by Batzer, seconded by Gustad to approve the above Resolution #2023-7, to Adopt the 2023 County Equalization Report as Submitted with the Accompanying Statements including acceptance of the L-4024 and L-4037 forms; and authorize the County Board Chair and the County Clerk to sign the same.

TUESDAY, APRIL 11, 2023

YEAS: 5 McCraner, Batzer, Goodman, Gustad, Koons

NAYS: 0 None

ABSENT: 2 Dontz, Schmidt

Motion Carried

+++++

POLICY COMMITTEE MINUTES/MARCH 24, 2023

Karen Goodman presented the Policy Committee minutes of March 24, 2023.

No Action Items.

The Performance Appraisal Form and Pay for Performance Merit Program Guideline Policy was discussed.

Moved by Goodman, seconded by Batzer to accept the Policy Committee Minutes of March 24, 2023.

Motion Carried

+++++

WAYS & MEANS COMMITTEE REPORT/APRIL 5, 2023

Margaret Batzer presented the Ways & Means Committee Report of April 5, 2023.

FINANCE REPORT

Board of Commissioners
Manistee County
Manistee, Michigan 49660

We hereby submit claims for March 1, 2023 through March 31, 2023 and a summary of the On-Demand checks for their review and approval. The totals are as follows:

**MANISTEE COUNTY
WAYS & MEANS REPORT**

FUND #	FUND NAME	03/01/2023 THRU 03/31/2023	ON DEMAND & ACH PAYMENTS	TOTAL
101	GENERAL FUND	\$ 63,576.72	195.48	\$ 263,772.20
102	BUDGET STABILIZATION FUND			\$ -
201	COUNTY ROAD FUND			\$ -
208	PARK/RECREATION FUND-TRAILS			\$ -
213	AIS GRANT FUND	\$ 17,959.31		\$ 17,959.31
214	BEAR LAKE IMPROVEMENT FUND	\$ 3,625.00		\$ 3,625.00
215	FRIEND OF THE COURT FUND			\$ -
216	DEPARTMENT CONTINGENCY FUND			\$ -

TUESDAY, APRIL 11, 2023

217	LOCAL REVENUE SHARING GRANT FUND			\$		-
225	RECYCLING FUND	\$	10,657.33	\$		10,657.33
232	MANISTEE COUNTY DIVE EQUIPMENT FUND	\$	175.99	\$		175.99
233	SHERIFF DEPT. FORFIET ASSETS FUND			\$		-
234	FAMILY COUNSELING SERVICES FUND			\$		-
235	MEDICAL SUPPORT INCENTIVE FUND			\$		-
236	MAINTENANCE OF EFFORT FUND	\$	6,328.76	\$		6,328.76
237	HOMELAND SECURITY GRANT FUND			\$		-
238	LAND BANK AUTHORITY FUND	\$	800.40	\$		800.40
239	US FISH & WILDLIFE GRANT			\$		-
242	LOCAL - BROWNFIELD REDEVELOPMENT- JOSLIN COVE			\$		-
245	OHSP GRANT FUNDS			\$		-
246	BROWNFIELD REVELOPMENT - JOSLIN COVE			\$		-
251	CAPITAL IMPROVEMENT FUND	\$	13,464.65	\$		13,464.65
252	PRE AUDIT FUND			\$		-
253	REMOUMENTATION FUND			\$		-
256	REGISTER OF DEEDS AUTOMATION FUND	\$	3,529.91	\$		3,529.91
260	INDIGENT DEFENSE FUND	\$	4,376.73	\$		4,376.73
263	CONCEALED PISTOL LICENSING FUND			\$		-
266	LAW ENFORCEMENT TRAINING FUND	\$	290.50	\$		290.50
269	LAW LIBRARY FUND	\$	1,687.87	\$		1,687.87
272	COMMUNITY CORRECTIONS - 511	\$	333.33	\$		333.33
277	AIR PHOTO FUND			\$		-
280	HEALTH INSURANCE FUND	\$	154,689.70	\$	1,988.14	\$ 156,677.84
292	CHILD CARE FUND	\$	7,933.17	\$		7,933.17
293	SOLDIERS & SAILORS RELIEF FUND	\$	601.34	\$		601.34
295	AIRPORT AUTHORITY FUND	\$	43,046.68	\$		43,046.68
296	JUVENILE JUSTICE FUND	\$	4,333.00	\$		4,333.00
297	COMPENSATED SERVICES FUND	\$	17,815.57	\$	146,722.87	\$ 164,538.44
299	UNEMPLOYMENT FUND			\$		-
370	COUNTY ROAD DEBT FUND			\$		-
481	AIRPORT CAPITAL FUND			\$		-
516	DELINQUENT TAX FUND	\$	812.50	\$		812.50
620	FORECLOSURE FUND	\$	340.72	\$		340.72
701	TRUST AND AGENCY FUND	\$	12,502.13	\$		12,502.13
737	OPEB TRUST FUND	\$	22,506.06	\$	325.83	\$ 22,831.89

TOTALS \$ 591,387.37 149,232.32 **\$ 740,619.69**
(Includes 2 accounts payable runs; on demand checks and ACH Payments)

TOTAL PAYROLL FOR 03/01/23 THRU 03/31/23 **\$ 862,567.37**
(includes 3 payrolls)

Employee Separation Payouts
Eric Ross

GRAND TOTAL **\$ 1,603,187.06**

Moved by Batzer, seconded by Gutstad to approve the on-demand checks, bills and payroll, be accepted in the amount of \$1,603,187.06 and that the same be placed on file.

TUESDAY, APRIL 11, 2023

YEAS: 5 Batzer, Goodman, Gustad, Koons, McCraner
NAYS: 0 None
ABSENT: 2 Dontz, Schmidt

Motion Carried

+++++

PAYMENT OF UNUSED ACCUMULATED VACATION AND PERSONAL TIME

Moved by Batzer, seconded by Gustad to approve payment for unused accumulated vacation and personal hours to Kim Scarnavack, who resigned from the Public Defender’s Office, effective March 3, 2023 = \$1,174.20; to be paid from the Employee Separation Fund.

YEAS: 5 Goodman, Gustad, Koons, McCraner, Batzer
NAYS: 0 None
ABSENT: 2 Dontz, Schmidt

Motion Carried

+++++

Moved by Batzer, seconded by Gustad to approve payment for unused accumulated vacation and personal hours to Carrie Griffis, who resigned from the Prosecuting Attorney’s Office, effective February 17, 2023 = \$294.80; to be paid from the Employee Separation Fund.

YEAS: 5 Gustad, Koons, McCraner, Batzer, Goodman
NAYS: 0 None
ABSENT: 2 Dontz, Schmidt

Motion Carried

+++++

Moved by Batzer, seconded by Gustad to approve payment for unused accumulated vacation and personal hours to Theron Blake, who resigned from the Manistee County Sheriff’s Department, effective March 3, 2023 = \$2,119.38; to be paid from the Employee Separation Fund.

TUESDAY, APRIL 11, 2023

YEAS: 5 Koons, McCraner, Batzer, Goodman, Gustad
NAYS: 0 None
ABSENT: 2 Dontz, Schmidt

Motion Carried

+++++

**RENEWAL OF AGREEMENT BETWEEN MANISTEE COUNTY AND THE
MONUMENTATION SURVEYOR AND THE AGREEMENT BETWEEN MANISTEE
COUNTY AND THE PEER REVIEW SURVEYOR**

Moved by Batzer, seconded by Gustad to recommend approval of the Renewal Agreement between Manistee County and the Monumentation Surveyor, Wendy A. Papineau, Owner of Papineau P.C. Land Surveys, be renewed for 2023 in the amount of \$18,471.

YEAS: 5 McCraner, Batzer, Goodman, Gustad, Koons
NAYS: 0 None
ABSENT: 2 Dontz, Schmidt

Motion Carried

+++++

Moved by Batzer, seconded by Gustad to recommend approval of the Renewal Agreement between Manistee County and the Monumentation Surveyor, Pat Bentley of Spicer Group, be renewed for 2023 in the amount of \$18,471. Ayes: All. Motion Carried.

YEAS: 5 Batzer, Goodman, Gustad, Koons, McCraner
NAYS: 0 None
ABSENT: 2 Dontz, Schmidt

Motion Carried

+++++

Moved by Batzer, seconded by Gustad to approve the Peer Review Surveyor Professional Services Agreement between Manistee County and Alex Altmaier in the amount of \$300 per meeting, not to exceed a total cost of \$600.

TUESDAY, APRIL 11, 2023

YEAS: 5 Goodman, Gustad, Koons, McCraner, Batzer
NAYS: 0 None
ABSENT: 2 Dontz, Schmidt

Motion Carried

+++++

Moved by Batzer, seconded by Gustad to approve the Peer Review Surveyor Professional Services Agreement between Manistee County and Wendy A. Papineau, PS, in the amount of \$300 per meeting, not to exceed a total cost of \$600.

YEAS: 5 Gustad, Koons, McCraner, Batzer, Goodman
NAYS: 0 None
ABSENT: 2 Dontz, Schmidt

Motion Carried

+++++

Moved by Batzer, seconded by Gustad to approve the Peer Review Surveyor Professional Services Agreement between Manistee County and Patrick Johnson in the amount of \$300 per meeting, not to exceed a total cost of \$600.

YEAS: 5 Koons, McCraner, Batzer, Goodman, Gustad
NAYS: 0 None
ABSENT: 2 Dontz, Schmidt

Motion Carried

+++++

COMPUTER ROTATION QUOTES

Moved by Batzer, seconded by Gustad to approve the quote from CDWG for the replacement of 25 desktop computers in the amount of \$27,016.75.

TUESDAY, APRIL 11, 2023

YEAS: 5 McCraner, Batzer, Goodman, Gustad, Koons
NAYS: 0 None
ABSENT: 2 Dontz, Schmidt

Motion Carried

+++++

TECHNOLOGY ON WAYS AND MEANS AGENDA

Moved by Batzer, seconded by Gustad to approve that the Technology Committee be combined into the Ways and Means Committee agendas.

YEAS: 5 Batzer, Goodman, Gustad, Koons, McCraner
NAYS: 0 None
ABSENT: 2 Dontz, Schmidt

Motion Carried

+++++

HHW PUMP VFD REPLACEMENTS AT THE JAIL

Moved by Batzer, seconded by Gustad to approve the bid from Control Resource in the amount of \$5,654.00 for replacement of two (2) HHW Pump VDF at the Jail; to be paid for from the Capital Improvement Fund.

YEAS: 5 Batzer, Goodman, Gustad, Koons, McCraner
NAYS: 0 None
ABSENT: 2 Dontz, Schmidt

Motion Carried

+++++

OPIOID SETTLEMENT AND CREATION OF COMMITTEE

Resolution #2023-6
Manistee County Board of Commissioners

RESOLUTION AUTHORIZING ENTRY OF PARTICIPATION AGREEMENTS IN
PARTIAL SETTLEMENT OF THE NATIONAL PRESCRIPTION OPIATE LITIGATION

TUESDAY, APRIL 11, 2023

**AND ENTRY OF STATE LOCAL GOVERNMENT INTRASTATE AGREEMENT
CONCERNING ALLOCATION OF SETTLEMENT PROCEEDS**

At a regular meeting of the Manistee County Board of Commissioners held in the Manistee County Courthouse & Government Center, 415 Third Street, Manistee, Michigan, on the 11th day of April, 2023.

PRESENT: Batzer, Goodman, Gustad, Koons, McCraner

ABSENT: Dontz, Schmidt

The following resolution was offered by Batzer and seconded by Gustad:

WHEREAS, the MANISTEE COUNTY filed a lawsuit to address the public nuisance that is the Opioid Epidemic, which named, among other companies, the following four Defendants (“Settling Defendants”):

1. Teva Pharmaceuticals Industries Ltd. (a prescription opioids manufacturer);
2. Allergan Finance, LLC (a prescription opioids manufacturer);
3. CVS Health Corp. and CVS Pharmacy, Inc. (a prescription opioids distributor); and
4. Walmart, Inc. (a prescription opioids distributor);

AND WHEREAS the Settling Defendants have negotiated proposed national settlement agreements (“Proposed Settlements”) with the State Attorneys General, and a Plaintiff Executive Committee-designated negotiating committee that represents approximately 4,000 local governments that have brought lawsuits similar to MANISTEE COUNTY’s lawsuit; AND WHEREAS the Proposed Settlements contain significant equitable and monetary relief, including:

1. An agreement to pay (a) up to \$3.34 billion over the next 13 years by Teva; (b) up to \$2.02 billion over 7 years by Allergan; (c) \$4.9 billion over the next ten years by CVS; and (d) \$2.74 billion within six years by Walmart. The bulk of each of these payments will be dedicated to funding abatement and prevention strategies associated with the opioids public nuisance;
2. An agreement by Teva and Allergan to abide by strict limitations on their marketing, promotion, sale, and distribution of opioids, including a ban on (a) promotion and lobbying; (b) rewarding or disciplining employees based on volume of opioid sales; and (c) funding or grants to third parties; and
3. An agreement by CVS and Walmart to implement changes in how they handle opioids, including requirements addressing: their compliance structures; pharmacist judgment; diversion prevention; suspicious order monitoring; and reporting on red-flag processes, as well as blocked and potentially problematic prescribers.

AND WHEREAS MANISTEE COUNTY previously executed Participation Agreements for the Distributor and Janssen Settlements, which have conferred and continue to confer valuable benefits;

AND WHEREAS the Proposed Settlements each contain a “default” allocation method where settlement funds that are allocated to a particular state to resolve the claims asserted by state and local governments within that state are allocated as follows:

- 15% of settlement proceeds paid under the Proposed Settlements are allocable to the State;
- 15% of the settlement proceeds are allocable to local governments; and
- 70% of the settlement proceeds are allocable to an opioid abatement fund;

AND WHEREAS the Proposed Settlements enable the state and local governments within a State to negotiate alternative allocation methods to the “default” allocation method referenced above;

AND WHEREAS MANISTEE COUNTY desires to enter into an alternative allocation method which allocates settlement funds on a 50/50 basis to:

1. Participating Local Governments who have elected to participate in the Proposed Settlements; and
2. the State of Michigan.

AND WHEREAS MANISTEE COUNTY previously executed the Michigan State-Subdivision Agreement for Allocation of Distributor Settlement Agreement and Janssen Settlement

TUESDAY, APRIL 11, 2023

Agreement, which allocated funds attributed to the State of Michigan in a streamlined and equitable manner;

NOW THEREFORE, MANISTEE COUNTY authorizes the execution of Participation Agreements for: (1) the Master Settlement Agreement with Teva Pharmaceuticals Industries Ltd.; (2) the Master Settlement Agreement with Allergan Finance, LLC; (3) the Master Settlement Agreement with CVS Health Corp. and CVS Pharmacy, Inc.; and (4) the Master Settlement Agreement with Walmart, Inc., each of which are listed and available to the public at <https://nationalopioidsettlement.com/>. Specimen copies of the material terms of the participation agreements are attached as Exhibit A to this resolution.

MANISTEE COUNTY also authorizes the execution of a new Michigan State-Subdivision Agreement For Allocation of Allergan, Teva, CVS, and Walmart Settlement Agreements substantially similar to the proposed agreement attached as Exhibit B to this resolution.

MANISTEE COUNTY also authorizes execution of a similar state-subdivision agreement to the extent that it provides a substantially similar allocation of settlement or bankruptcy proceeds obtained from opioids litigation with any other entity.

For the avoidance of doubt, MANISTEE COUNTY also authorizes its continued participation in the Distributor Settlement Agreement, the Janssen Settlement Agreement, and the Michigan State-Subdivision Agreement for the Allocation of Distributor Settlement Agreement and Janssen Settlement Agreement, all previously executed.

Moved by Batzer, seconded by Gustad to approve the Opioid settlements between Manistee County and Teva Pharmaceuticals Industries LTD.; Allergan Finance, LLC; CVS Health Corp. and CVS Pharmacy, Inc.; and Walmart, Inc., and sign above Resolution #2023-6, Resolution Authorizing Entry of Participation Agreements in Partial Settlement of the National Prescription Opiate Litigation and Entry of State Local Government Intrastate Agreement Concerning Allocation of Settlement Proceeds;

YEAS: 5 Goodman, Gustad, Koons, McCraner, Batzer
NAYS: 0 None
ABSENT: 2 Dontz, Schmidt

Motion Carried

+++++

Moved by Batzer, seconded by Gustad to approve the Ways and Means Committee minutes of April 5, 2023.

Motion Carried

+++++

TUESDAY, APRIL 11, 2023

PERSONNEL COMMITTEE MINUTES/APRIL 6, 2023

Karen Goodman presented the Personnel Committee minutes of April 6, 2023.

JUNETEENTH HOLIDAY

Moved by Gustad, seconded by McCraner to approve adding Juneteenth as a holiday for 2023 and going forward and removing Good Friday as a holiday in year 2024 and going forward; with the cost for implementation in 2023 of \$4,800.

YEAS: 5 Gustad, Koons, McCraner, Batzer, Goodman
NAYS: 0 None
ABSENT: 2 Dontz, Schmidt

Motion Carried

+++++

NOTTLEY STUDY AND STEP INCREASES

Moved by Batzer, seconded by Koons to approve wage increases for employees who were eligible under the old pay system for a step increase October 1, 2022 thru September 30, 2023, retroactive to the date of eligibility if applicable, at a rate of 3% in the amount of \$13,831.67.

YEAS: 5 Koons, McCraner, Batzer, Goodman, Gustad
NAYS: 0 None
ABSENT: 2 Dontz, Schmidt

Motion Carried

+++++

Moved by Goodman, seconded by Koons to accept the Personnel Committee Minutes of April 6, 2023.

Motion Carried

+++++

GREEN TEAM COMMITTEE MINUTES/MARCH 23, 2023

Margaret Batzer presented the Green Team Committee minutes of March 23, 2023.

No Action Items.

TUESDAY, APRIL 11, 2023

Margaret Batzer had one correction to wording.

Moved by Batzer, seconded by Gustad to approve the Green Team Committee meeting minutes of March 23, 2023.

Motion Carried

+++++

MISCELLANEOUS CONTROLLER AND BOARD ITEMS

FY 2024 COUNTY VETERAN SERVICE GRANT

Moved by Goodman, seconded by McCraner to submit the application for the County Veteran Service Grant for FY 2024 in the amount of \$51,566.00.

YEAS: 5 McCraner, Batzer, Goodman, Gustad, Koons

NAYS: 0 None

ABSENT: 2 Dontz, Schmidt

Motion Carried

+++++

MICHIGAN INDIGENT DEFENSE GRANT BUDGET FOR FY 2023/24

Moved by McCraner, seconded by Batzer approve the Michigan Indigent Defense Grant Budget for FY 2023/24 pending review and approval by the Joint Manistee Benzie Public Defender Committee.

YEAS: 5 Batzer, Goodman, Gustad, Koons, McCraner

NAYS: 0 None

ABSENT: 2 Dontz, Schmidt

Motion Carried

+++++

REVIEW OF THE FY 2023/24 BUDGET CALENDAR

**PROPOSED
COUNTY OF MANISTEE
2023/24 BUDGET CALENDAR
10/1/23 through 9/30/24**

April 7, 2023

Budget packets distributed to all Departments and Courts.

TUESDAY, APRIL 11, 2023

- April 7, 2023 Budget request forms sent to all appropriated agencies.
- May 5, 2023 Completed budget request forms due in the County
Controller/Administrator’s Office.
- May 8, 2023 - Tentative budget recommendations prepared by the County
June 9, 2023 Controller/Administrator’s Office.
- June 12, 2023 - County Board of Commissioners hold several Study Sessions on
June 30, 2023 Tentative Budget.
- July 3, 2023 - Department/Court/Agency review of recommendations. Budget
July 14, 2023 hearings take place with the full Board. Tentative adjustments, if
necessary, are made to the recommended tentative budget.
- July 18, 2023 County Board of Commissioners adopt a tentative budget.
- July 19, 2023 - County Board reviews financial statements of entities receiving
August 14, 2023 special millages.
- July 19, 2023 - Tentative budget available for public review, additional budget
August 14, 2023 hearings with the full Board are held, if necessary.
- August 15, 2023 Public Hearing on the 2022/23 budget held during the County
Board Meeting. Board adopts final 2022/23 budget and General
Appropriations Act resolution.

Moved by Koons, seconded by Batzer to approve the Proposed 2023/24 Budget Calendar, as presented above.

- YEAS: 5 Goodman, Gustad, Koons, McCraner, Batzer
- NAYS: 0 None
- ABSENT: 2 Dontz, Schmidt

Motion Carried

+++++

STRATEGIC PLAN UPDATE

Lisa Sagala asked the Board members to review the updated Strategic Plan. The Board will review the updated plan and will look for approval at next month’s meeting.

PUBLIC COMMENT

None.

Adjourn at the Call of the Chair at 11:58 a.m.

/s/ Lindsey Marquardt Clerk
Lindsey Marquardt