



MINUTES

Monday, April 11, 2022
5:00 P.M.

Manistee County Courthouse and Government Center via ZOOM
415 Third Street, Manistee, MI 49660

Members Present: James Henderson, Chair; Jeffrey Dontz, Vice Chair; James Grabowski, Secretary

Members Absent: None

Others Present: Lisa Sagala, Administrative Support; Kristyn Malkowski, Recording Secretary;
Chief of City Police, Josh Glass; City of Manistee Fire Chief, Mark Cameron;
Cleon Township Fire Chief, Mark Griner

The meeting was called to order at 5:00 P.M. Roll call was taken, and the Pledge of Allegiance was recited.

Chairman, Mr. Henderson requested approval of the meeting agenda.

There was a motion by Mr. Dontz, supported by Mr. Henderson, to approve the Monday, April 11, 2022, meeting agenda. Motion carried.

The Chairman then requested approval of the minutes from the Monday, February 14, 2022, organizational meeting of the Manistee Local Revenue Sharing Board.

There was a motion by Mr. Dontz, supported by Mr. Grabowski, to approve the Monday, February 14, 2022, organizational meeting minutes of the Manistee Local Revenue Sharing Board, as presented. Motion carried.

There was no public comment.

The Chairman next requested the Board's consideration to approve payment to Manistee County in the amount of \$12,500.00, which represents 50% of the annual administrative fees, per agreement.

There was a motion by Mr. Dontz, supported by Mr. Grabowski, to approve payment of \$12,500 to County of Manistee, which is 50% of the annual administrative fees, per agreement.

A roll call vote was taken:

Yeas: 3 (Henderson; Dontz; Grabowski)

Nays: 0

Absent: 0

Motion carried.

Nays: 0

The Board considered payment to Frischman Appraisal and Consulting LLC, for the 2021 appraisal update, invoice #1453, in the amount of \$4,450.00. (APPENDIX A). According to Ms. Sagala, Sharon Frischman, from Frischman Appraisal & Consulting, LLC will be moving on to other duties, leading Ms. Sagala to search for another appraisal companies for years ahead.

There was a motion by Mr. Henderson supported by Mr. Dontz, to approve the payment to Frischman Appraisal and Consulting LLC, for the 2021 appraisal update in the amount of \$4,450.00.

A roll call vote was taken:

Yeas: 3 (Henderson; Dontz; Grabowski)

Nays: 0

Absent: 0

Motion carried.

The Chairman requested that Ms. Sagala provide the Board with a detailed explanation of the financial report prepared for the Monday, April 11, 2022, meeting (APPENDIX B). After reviewing the report, Ms. Sagala stated that a total of \$143,394.66 is available for distribution this evening for Public Safety Grants. (\$143,394.66 for Public Safety grants, and \$0 for Other or additional Public Safety grants).

There was a motion by Mr. Dontz, supported by Mr. Henderson, to award \$8,530 to the Manistee Township Fire Department to purchase a forcible entry training simulator door.

A roll call vote was taken:

Yeas: 3 (Henderson; Dontz; Grabowski)

Nays: 0

Absent: 0

Motion carried.

There was a motion by Mr. Dontz, supported by Mr. Henderson, to award \$33,629 to the Manistee Township Fire Department to purchase a 6,000 PSI fixed site compressor, running single phase 220VAC electrical service, carbon monoxide monitoring equipment, installation and testing of the unit.

A roll call vote was taken:

Yeas: 3 (Henderson; Dontz; Grabowski)

Nays: 0

Absent: 0

Motion carried.

There was a motion by Mr. Dontz, supported by Mr. Grabowski, to award \$6,691.70 to the Arcadia Township Fire Department to purchase (4) traffic flashlights, (10) rechargeable scene flashlights, (2) five-bank chargers for the safety and visibility of the crew in the amount of \$1,561.70. \$5,130.00 will be used to replace (5) out-of-date composite SCBA cylinders with (5) up-to-date 2216 PSI 30 minute carbon cylinders for M7 SCBA.

A roll call vote was taken:

Yeas: 3 (Henderson; Dontz; Grabowski)

Nays: 0

Absent: 0

Motion carried.

There was a motion by Mr. Dontz, supported by Mr. Henderson, to award \$9,317.75 to the City Fire Department to purchase the ESO software program that will record all incidents (Fire and EMS), personnel, inventory, training, inspections, and activities, on one easy to access data base.

A roll call vote was taken:

Yeas: 3 (Henderson; Dontz; Grabowski)

Nays: 0

Absent: 0

Motion carried.

There was a motion by Mr. Dontz, supported by Mr. Henderson, to award \$9,394 to the City Police Department to purchase the Decatur Onsite 300MX Matrix Speed Trailer.

A roll call vote was taken:

Yeas: 3 (Henderson; Dontz; Grabowski)

Nays: 0

Absent: 0

Motion carried.

There was a motion by Mr. Dontz, supported by Mr. Henderson, to award \$9,394 to the City Police Department for vehicle repairs for Engine 181, 185R and Tender 182 in the amount of \$7,900.00. The funds will also be used for a battery powered ventilation fan & (2) batteries that will total \$4,765.00.

A roll call vote was taken:

Yeas: 3 (Henderson; Dontz; Grabowski)

Nays: 0

Absent: 0

Motion carried.

There was a motion by Mr. Dontz, supported by Mr. Henderson, to deny the Cleon Township Fire Department's request for funds for road repairs in the amount of \$30,055. The Township will have to wait until the road is turned into a private driveway as the land is considered a public road.

A roll call vote was taken:

Yeas: 3 (Henderson; Dontz; Grabowski)

Nays: 0

Absent: 0

Motion carried.

There was a motion by Mr. Dontz, supported by Mr. Grabowski, to award \$8,000 to the Cleon Township Fire Department for (4) sets of innotex structural firefighting jackets and trousers.

A roll call vote was taken:

Yeas: 3 (Henderson; Dontz; Grabowski)

Nays: 0

Absent: 0

Motion carried.

There was a motion by Mr. Dontz, supported by Mr. Grabowski, to award \$8,000 to the Cleon Township Fire Department for (4) new 6,000 PSI breathing air storage cylinders.

A roll call vote was taken:

Yeas: 3 (Henderson; Dontz; Grabowski)

Nays: 0

Absent: 0

Motion carried.

Out of the available \$143,394.66 Public Safety Grant funds, \$96,227.45 was approved and will be granted. The remaining balance will be moved to the 2022 Cycle II.

The Chairman announced that there will not be a June meeting due to applications being granted today. The next regularly scheduled meeting will be scheduled for Monday, October 10, 2022, at 5:00 P.M. at the Manistee County Courthouse and Government Center.

The Board set the deadline for the 2022-Cycle II grant applications for Friday, September 2, 2022, at 5:00 P.M. in the Manistee County Controller/Administrator's Office.

Ms. Sagala reminded everyone to turn in expense reports from previous grant awards by the December deadline.

There being no further business to come before the Local Revenue Sharing Board, the meeting was adjourned at 5:19 P.M.

Respectfully Submitted,



Jim Grabowski, Secretary