



**CLERK**

Jill M. Nowak  
(231) 723-3331

**CONTROLLER/ADMINISTRATOR**

Lisa Sagala  
(231) 398-3504

**Board of Commissioners**

**CHAIRPERSON**

Jeffrey Dontz

**VICE-CHAIRPERSON**

Karen Goodman

Margaret Batzer

Eric Gustad

Pauline Jaquish

Nikki Koons

Richard Schmidt

**PUBLIC SAFETY COMMITTEE MINUTES**

Friday, April 9, 2021  
2:00 P.M.

Manistee County Courthouse & Government Center  
Board of Commissioners Meeting Room

**MINUTES**

**Members Present:** Margaret Batzer (online, City of Manistee), Karen Goodman (online, City of Manistee), and Pauline Jaquish, Chairperson

**Members Absent:** None.

**Others Present:** Lisa Sagala, Administrator/Controller; Sheriff Brian Gutowski; Jason Torrey, Undersheriff; Jim Espvik, 911 Director; Mike Machen, Deputy 911 Director; Kirsten Goodspeed, Manistee City Police; Chief Mark Cameron, Manistee City Fire Dept.; Trooper Chris Ingalls, MSP; Trooper David Skorka, MSP; Sam Koscinski, DNR; Jason Sopha, MMR; Paul Owens, MMR; Julie Griffis, HR Generalist; Ariel Breen, Manistee News Advocate; and Lindsey Marquardt, Chief Deputy County Clerk

The meeting was called to Order at 2:00 p.m.

The County Board and its Committees are operating remotely and electronically by Zoom under the Manistee County Board of Commissioners Resolution #2020-17, which declared a Local State of Emergency through December 31, 2021 due to the COVID-19 pandemic.

**NOTE – Items requiring Board Action are indicated in BOLD**

**PUBLIC COMMENT**

None.

**SHERIFF'S ITEMS**

Sheriff Brian Gutowski, this month is Sexual Assault and Awareness and Prevention Month and has been working with the MDVSART Team. (Manistee Domestic Violence and Sexual Assault

Response team) Sheriff Gutowski, Trooper Skorka, Detective Sergeant Pefley, and Detective Sergeant Goodspeed all appear on a Start By Believing billboard in the City of Manistee to help raise awareness for sexual assault. There will be an event on April 21<sup>st</sup>, hopefully at the old House of Flavors building parking lot, to help raise awareness.

In the past month, Undersheriff Torrey and Jail Administrator, Lt. Chris Banicki, attended the Michigan Sheriff's Association New Undersheriff and New Jail Administrator Leadership Institute. Sheriff Gutowski will be attending the New Sheriff's Leadership Institute later this month.

They are in the final stages of the apprenticeship program and hope to have another program with the corrections division. Sheriff Gutowski went and spoke with the Chamber Leadership Group at the Public Safety Training Center with West Shore Community College.

The Sheriff's Office is still looking to hire more staff. One conditional offer has been made and Sheriff Gutowski is still looking to fill two road patrol deputies as well as one Courthouse bailiff position.

Sheriff Gutowski indicated that 77% of the Sheriff Office staff have been vaccinated for COVID-19.

### **SHERIFF'S OFFICE STATISTICS**

Undersheriff Jason Torrey presented the monthly statistics for the month of March 2021. (APPENDIX A) Statistics have increased from last month due to nicer weather. The Courthouse bailiffs screened 693 people and found 10 knives and 1 pepper spray. They are still looking to fill one bailiff position. The animal control statistics are down for the month as the deputy was off for part of the month.

### **CITY OF MANISTEE PUBLIC SAFETY ITEMS**

Detective Sergeant Kirsten Goodspeed informed the committee that their department had one new hire start last week. They have picked up on traffic enforcement this month.

Chief Mark Cameron indicated that they have one staff position vacant. Currently they have two candidates going through the interview process. In March, their department had 116 calls for service. Chief Cameron indicated that 85% of staff have been vaccinated for COVID-19.

### **STATE POLICE ITEMS**

Trooper David Skorka did not have any statistics to present for the month of March 2021. They have three new hires from the last trooper class that have started working in this area.

### **TRIBAL POLICE ITEMS**

None.

### **MMR ITEMS**

Jason Sopha presented statistics for the month of March 2021. Their agency had 217 requests for service. That is high volume for this time of year as compared to past years. The county-wide response time for calls is at 12 minutes and 21 seconds. Many calls had to do with difficulty breathing and falls this month.

Paul Owens informed the committee that they do intend to submit written statistics each month and were just unable to have those ready for this month's meeting. They will continue to monitor call types and response times.

### **EMERGENCY MANAGEMENT COORDINATOR ITEMS**

Undersheriff Torrey has provided PPE equipment for the City of Manistee Fire Department as well as other agencies. He was advised the M-55 bridge project is a week behind at this time. Their department continues to work on moving the Emergency Management Coordinator position to another person or department.

### **JAIL ADMINISTRATOR ITEMS**

Undersheriff Jason Torrey presented the Jail statistics. (APPENDIX B) Nothing stood out as far as statistics go. They have planned next week with the assistance of the District #10 Health Department to have the inmates vaccinated for COVID-19.

### **9-1-1 DIRECTOR ITEMS**

Jim Espvik indicated that 85% of staff have been vaccinated for COVID-19. Next week is (April 12<sup>th</sup> through April 16<sup>th</sup>) is National Public Safety Telecommunicator Week.

Deputy 911 Director Mike Machen stated that March 2021 is the first time in a year that call volume has increased. They had 2,478 calls or complaints for the month. They have seen an increase in traffic stops, ordinance enforcement and fire runs.

### **DNR ITEMS**

Sam Koscinski informed the committee that there are currently 3 officers in Manistee County from the DNR. They are currently focusing on fish. The Manistee Weir has approximately 1,000 steelhead in the ponds and will start egg harvesting next week. Over 4,000 kids have completed the State of Michigan Hunter Safety class online. For those kids to obtain their certificate they

have to complete a field day. They are hoping to hold a couple of those field day events at the Big Bear Sportman's Club in Kaleva.

**OTHER ITEMS**

None.

The meeting was adjourned at the Call of the Chair at 2:28 p.m.

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Pauline Jaquish, Chairperson

\_\_\_\_\_  
Margaret Batzer

\_\_\_\_\_  
Karen Goodman

**Manistee County Sheriff's Department**  
**Manistee County Station Daily**

Month	MARCH 2021																								
Day:	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH
Date	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25

**Officers on duty:**

Officers	5	5	4	4	5	5	5	5	5	6	5	5	6	6	5	5	5	6	4	4	5	5	5	5	5
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**Daily Activities:**

Patrol	200	205	230	240	295	290	235	260	100	295	175	220	325	170	255	170	195	210	165	80	160	160	205	305	165
Complaint	215	75	100	120	115	145	130	140	210	205	125	190	175	210	145	160	145	180	80	245	140	200	90	55	130
Report Writing	85	135	100	100	95	95	145	60	110	90	175	105	105	230	145	70	95	280	180	135	215	110	90	40	125
Court	10		20																05						
Transport			10				10					20										35	210		
Airport																									
ZTP																									
ACO																05		05		05	10				
Inmate Services																								25	
Liquor Inspection																									
Civil Process	05										05				05	10	10	10						15	
Other	65	80	10		30	50	20	20	40		30	10	20	10		135	15		10		30	10	10		30
Training		20	20			10	30	45	10			20	60	40			460	15			10	55	45	360	50
Administrative	50	105		20	65	50	40	25	50	50	90	50	40	60	50	50	40	40	40	15	35	30		40	100
<b>Total Hours Daily:</b>	<b>63.0</b>	<b>62.0</b>	<b>49.0</b>	<b>48.0</b>	<b>60.0</b>	<b>64.0</b>	<b>60.0</b>	<b>56.0</b>	<b>52.0</b>	<b>64.0</b>	<b>60.0</b>	<b>61.5</b>	<b>72.5</b>	<b>72.0</b>	<b>60.0</b>	<b>60.0</b>	<b>96.0</b>	<b>74.0</b>	<b>48.0</b>	<b>48.0</b>	<b>60.0</b>	<b>60.0</b>	<b>65.0</b>	<b>84.0</b>	<b>60.0</b>

**Daily Stats:**

Verbal Warnings	40	20	140	170	100	30	60	80	20	40	10	60	320	80	40		20	80	60		70	100	50	80	
Traffic	10	10	20	10	20		30	70				10	40		10					10		10		10	
Misd.	20	20	30		10	20	10	10	20			20	50	10			20		20					30	10
Felony																									
Property Inspection	10	10	100	100	20	40	40	120	10	120		60	60	120		10	10	70	40	10			120	250	10
Civil Papers	10										10				10	10	20	20				10			
Traffic Stops	60	30	160	170	130	40	90	120	20	40	10	80	370	80	50		20	80	60		70	110	50	70	
Persons Investigated	240	90	300	390	230	180	230	260	150	240	200	140	630	380	200	190	180	250	300	390	280	200	200	160	100
Vehicles Assisted	40	20	60	60	30	40	40	10	30	50	40	50	50	50	10	40	30	70	70	50	40	40	60		20
Mileage	616	412	604	343	721	746	584	721	262	714	388	513	574	617	589	319	598	449	371	684	660	610	856	526	415
PI / OWI																									
OWI																									
PIA ONLY													10												
PDA			10	20						10			20		10		50	10		20					



**Manistee County Sheriff's Department  
Animal Control Officer Station Daily**

Month	March 2021																										
Date	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27

**Daily Stats/Monthl**

Patrol				6.0	3.0	4.0																		2.0	2.0	4.0			
Complaint				1.0	2.0																			2.0	3.0	1.0			
Report Writing				2.0	2.0	1.0																		3.0	2.0	2.0			
Assist Other Agency																													
Pound (Misc.)				1.0	3.0	5.0																		3.0	3.0	3.0	10.0		
<b>Total Hours Daily:</b>	0.0	0.0	0.0	10.0	10.0	10.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	10.0	10.0	10.0	10.0	0.0		

**Monthly Stats Only:**

Citations Issued																													
Verbal Warnings																								5.0	8.0				
Warrant Arrests																													
Impounds					1.0																			2.0					

**Monthly Township**

Arcadia Township																													
Bear Lake Township				1.0																					2.0	2.0			
Brown Township				1.0																				1.0					
Cleon Township																													
Dickson Township				1.0	1.0	1.0																				1.0	1.0		
Filer Township																													
Manistee Township					1.0	1.0																		1.0	1.0				
Maple Grove Twp				1.0	1.0	1.0																				1.0	1.0		
Marilla Township																													
Norman Township				1.0	2.0																								
Onkama Township																									1.0		1.0		
Pleasanton Township																													
Springdale Township																													
Stronach Township				1.0		1.0																							
<b>Manistee City</b>																										1.0			

# County of Manistee



**Office of the Sheriff**  
**Brian Gutowski**  
Sheriff

*April 7, 2021*

*Manistee County Jail*

*March 2021 Jail Statistics and Reports*

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- *Arrests by Department*
- *Jail Statistics*
- *Average Jail Count*
- *Recidivism Report*

*\*All reports reflect time period 3/1/2021 to 3/31/2021\**

*--Covid-19 Vaccine Clinic for Inmates – Thursday April 15, 2021 District Health Department 10# will be at the Jail to vaccinate Inmates, employees, and outside vendors that work in the Jail on a regular basis.*

*Manistee County Jail Administrator*

*Lt. Chris Banicki*



ARRESTS BY DEPARTMENT FOR	
DEPARTMENT	# ARRESTS
MANISTEE CITY POLICE DEPARTMENT	10
MANISTEE COUNTY SHERIFF'S OFFICE	19
DEPARTMENT OF NATURAL RESOURCES	1
LITTLE RIVER TRIBAL POLICE	6
MICHIGAN STATE POLICE POST #71	13
Total Arrests	49
Number Of Departments	5

MANISTEE COUNTY SHERIFF'S OFFICE

JAIL STATISTICS FOR 03-01-2021 TO 03-31-2021							
MALES	ADULT FEMALES	ADULT OTHERS	JUVENILE MALES	JUVENILE FEMALES	JUVENILE OTHER	TOTAL	
42	8	0	0	0	0	50	
82	7	0	0	0	0	89	
40	8	0	1	0	0	47	
6.98	3.58	0	2.00	0	0	6.48	
0	0	0	0	0	0	0	
1	0	0	0	0	0	1	
4	0	0	0	0	0	4	
3	0	0	0	0	0	3	
0	0	0	0	0	0	0	
34	8	0	0	0	0	42	
17	4	0	0	0	0	21	
28	3	0	0	0	0	31	
14	1	0	0	0	0	15	

Average Jail Count for 03-01-2021 to	
Date	Jail Count
03-01-2021	16
03-02-2021	15
03-03-2021	16
03-04-2021	16
03-05-2021	18
03-06-2021	19
03-07-2021	20
03-08-2021	22
03-09-2021	18
03-10-2021	18
03-11-2021	20
03-12-2021	20
03-13-2021	20
03-14-2021	20
03-15-2021	20
03-16-2021	21
03-17-2021	23
03-18-2021	21
03-19-2021	20
03-20-2021	19
03-21-2021	19
03-22-2021	20
03-23-2021	20
03-24-2021	23
03-25-2021	28
03-26-2021	27
03-27-2021	28
03-28-2021	28
03-29-2021	25
03-30-2021	25
03-31-2021	21

**MONTHLY AVERAGE 20.74**

RECIDIVISM REPORT FOR 03-01-2021 TO 03-31-2021		
	TOTAL	PERCENT
NUMBER BOOKED DURING THE DATE RANGE	50	
AVERAGE AGE OF PEOPLE BOOKED	35	
# OF PEOPLE CHARGED WITH FELONIES	21	42.00
PREVIOUS FELONY CHARGE	24	48.00
PREVIOUS MISDEMEANOR CHARGE	41	82.00
PEOPLE CHARGED WITH SAME CHARGE	25	50.00
PEOPLE PREVIOUSLY ON PROBATION/PARC	28	56.00
PEOPLE WITH A RECORD AT OTHER JAILS	36	72.00
BREAKDOWN OF REPEATERS TO THIS JAIL	49	98.00
2 OR 3 TIMES	27	54.00
4 OR 5 TIMES	8	16.00
6 OR 7 TIMES	2	4.00
8 OR 9 TIMES	2	4.00
10 OR MORE TIMES	10	20.00