



PLANNING COMMISSION
PLANNING DEPARTMENT
(231) 723-6041
Fax (231) 398-3526
planning@manisteecountymi.gov

Manistee County Planning Building • 395 Third Street • Manistee, Michigan 49660

Thursday, March 23, 2023
Immediately following the
Brownfield Redevelopment Authority Meeting

Manistee County Board Room
415 Third Street
Manistee, Michigan

MINUTES

A. Call to Order, Pledge of Allegiance and Roll Call.

The meeting was called to order by Vice Chair Zaring at 8:01 pm.

Members Present: Eleanor DeYoung, Glenn Zaring, Duane Jones, Phil Landis, Ted Batzer, and Margaret Batzer

Members Absent: Mary Becker-Witt

Ex-OFFICIO MEMBERS PRESENT: Mike Szokola Planning Director, Katie Mehl City Zoning /Planner 1, Nancy Baker Planning Secretary/Assistant to Planner

OTHERS PRESENT: None

B. Approval of the Agenda

Mr. Batzer moved, seconded by Mr. Landis to approve the March 23, 2023, agenda as printed. Motion passed with a voice vote.

C. Public Comment.

None

D. House Keeping Business

Act to approve the February 23, 2023 Minutes.

Mr. Batzer moved, seconded by Ms. Batzer to approve the February 23, 2023, minutes as printed. Motion passed with a voice vote.

E. Unfinished Business and Reports

1. Planning Department Update

Mr. Szokola:

- Working on Capital Improvement Plan; 5-year plan, inventory pictures needed, department heads to be contacted, update to plan
- City contract in discussion

Ms. Mehl:

- City amendments

➤ Completed zoning administrative certification with Mr. Szokola

2. Meetings and Trainings Attended by Planning Commission Members

Ms. DeYoung: attended Recreation meeting

Mr. Zaring: attended EGLE training with Ms. Baker, EGLE made complimentary statements of county work

Ms. Batzer: Green Team- certification can be obtained by federal grants for administrative purposes

F. New Business and Communications

1. 911 EMS Request Change

Mr. Szokola: mapping area change in green, Mike Machen (911 Director) requested EMS update change for Springdale Township mapping system which is presently listed under Maple Grove Fire/EMS, see Attachment A.

Ms. Batzer motioned, seconded by Mr. Jones to approve the Springdale Township address mapping system, except Section 30, change from Maple Grove to Cleon Township Fire Service and Thompsonville EMS.

Roll call vote:

Yes: Ms. Batzer, Mr. Batzer, Ms. Eleanor DeYoung, Mr. Zaring, Mr. Landis, Mr. Jones. No: None.

Motion passed.

Mr. Szokola: Mike Machen (911 Director) requested Horizon Point Apartments (305 Care Center Drive) boundaries be changed- presently politically incorrect- serviced by Filer Township Fire Department for Fire and EMS-presently listed under the City.

Ms. Batzer motioned, seconded by Mr. Jones to approve the correction of the political boundaries of Horizon Point Apartments to Filer Township.

Roll call vote:

Yes: Ms. Batzer, Mr. Batzer, Ms. Eleanor DeYoung, Mr. Zaring, Mr. Landis, Mr. Jones. No: None.

Motion passed.

2. Review of Bear Lake Township Master Plan

Ms. Mehl:

- Township board approved draft Master Plan
- Within the 63-day review period of Michigan Planning Enabling Act
- Staff to review and Planning Commission to submit comments
- Recommendation(s) to township to be reviewed at next PC meeting

3. Onekama Township Master Plan Review

Ms. Mehl:

- Received draft Master Plan
- Within the 63-day review period of Michigan Planning Enabling Act

- Plan contains necessary information and data to meet Michigan Planning enabling Act requirements
- Grammatical errors to be noted to township

Mr. Jones motioned, seconded by Mr. Landis to recommend approval of Onekama Township's proposed Master Plan with the grammatical corrections, as the document was developed with community input, insight into the historical character of the community, proper data, and information concerning existing conditions and a future land use policy which captures the information contained within the plan.

Roll call vote:

Yes: Ms. Batzer, Mr. Batzer, Ms. Eleanor DeYoung, Mr. Zaring, Mr. Landis, Mr.

Jones. No: None.

Motion passed.

4. Other business from Planning Commission members or its staff
None

G. Adjourn

The meeting was adjourned by call of the Vice Chair at 8:33 pm.

Respectfully submitted,

Nancy Baker

Nancy Baker, Recording Secretary, for

Eleanor DeYoung, Secretary, Manistee County Planning Commission

Date: March 23, 2023