

TUESDAY, MARCH 21, 2023

Pursuant to law, the Board of Commissioners met on Tuesday, March 21, 2023 at 5:00 p.m. in the Board of Commissioner's Room and were called to order by the Chairperson.

Pledge of Allegiance

Invocation

PRESENT: Margaret Batzer, Karen Goodman, Eric Gustad, Janice McCraner,
Richard Schmidt

ABSENT: Jeff Dontz, Nikki Koons

APPROVE MEETING AGENDA

Moved by McCraner, seconded by Batzer to approve the Meeting Agenda as amended.

Motion Carried

+++++

CONSENT AGENDA

Moved by McCraner, seconded by Batzer to approve the Consent Agenda which includes the minutes of the February 21, 2023 Board meeting, as amended, and the March monthly appropriations and fund transfers.

YEAS: 4 Batzer, Goodman, Gustad, McCraner, Schmidt

NAYS: 0 None

ABSENT: 2 Dontz, Koons

Motion Carried

+++++

PUBLIC COMMENT

None.

RECONGNITION & ANNOUNCEMENTS

None.

POLICY COMMITTEE MINUTES/MARCH 3, 2023

Karen Goodman presented the Policy Committee minutes of March 3, 2023.

TUESDAY, MARCH 21, 2023

No Action Items.

The Performance Merit Program Guideline Policy and Wage Classification Policy were discussed.

Moved by Goodman, seconded by Batzer to accept the Policy Committee Minutes of March 3, 2023.

Motion Carried

+++++

WAYS & MEANS COMMITTEE REPORT/MARCH 1, 2023

Eric Gustad presented the Ways & Means Committee Report of March 1, 2023.

FINANCE REPORT

Board of Commissioners
Manistee County
Manistee, Michigan 49660

We hereby submit claims for February 1, 2023 through February 28, 2023 and a summary of the On-Demand checks for their review and approval. The totals are as follows:

**MANISTEE COUNTY
WAYS & MEANS REPORT**

FUND #	FUND NAME	02/01/2023 THRU 02/28/2023	ON DEMAND & ACH PAYMENTS	TOTAL
101	GENERAL FUND	\$ 217,040.71	2,337.18	\$ 219,377.89
102	BUDGET STABILIZATION FUND			\$ -
201	COUNTY ROAD FUND			\$ -
208	PARK/RECREATION FUND-TRAILS			\$ -
213	AIS GRANT FUND			\$ -
214	BEAR LAKE IMPROVEMENT FUND			\$ -
215	FRIEND OF THE COURT FUND			\$ -
216	DEPARTMENT CONTINGENCY FUND			\$ -
217	LOCAL REVENUE SHARING GRANT FUND	\$ 5,525.00		\$ 5,525.00
225	RECYCLING FUND	\$ 5,499.34		\$ 5,499.34
232	MANISTEE COUNTY DIVE EQUIPMENT FUND	\$ 119.89		\$ 119.89
233	SHERIFF DEPT. FORFIET ASSETS FUND			\$ -
234	FAMILY COUNSELING SERVICES FUND			\$ -
235	MEDICAL SUPPORT INCENTIVE FUND			\$ -
236	MAINTENANCE OF EFFORT FUND	\$ 6,781.81		\$ 6,781.81
237	HOMELAND SECURITY GRANT FUND			\$ -
238	LAND BANK AUTHORITY FUND	\$ 125.00		\$ 125.00
239	US FISH & WILDLIFE GRANT			\$ -
242	LOCAL - BROWNFIELD REDEVELOPMENT- JOSLIN COVE			\$ -

TUESDAY, MARCH 21, 2023

245	OHSP GRANT FUNDS			\$	-
246	BROWNFIELD REVELOPMENT - JOSLIN COVE	\$	50,000.00	\$	50,000.00
251	CAPITAL IMPROVEMENT FUND	\$	5,864.15	\$	5,864.15
252	PRE AUDIT FUND			\$	-
253	REMOUMENTATION FUND			\$	-
256	REGISTER OF DEEDS AUTOMATION FUND	\$	270.00	\$	270.00
260	INDIGENT DEFENSE FUND	\$	13,237.78	\$	13,237.78
263	CONCEALED PISTOL LICENSING FUND	\$	208.21	\$	208.21
266	LAW ENFORCEMENT TRAINING FUND			\$	-
269	LAW LIBRARY FUND	\$	1,303.00	\$	1,303.00
272	COMMUNITY CORRECTIONS - 511	\$	400.00	\$	400.00
277	AIR PHOTO FUND			\$	-
280	HEALTH INSURANCE FUND	\$	144,353.17	1,988.14	\$ 146,341.31
292	CHILD CARE FUND	\$	3,324.22	\$	3,324.22
293	SOLDIERS & SAILORS RELIEF FUND	\$	1,535.93	\$	1,535.93
295	AIRPORT AUTHORITY FUND	\$	58,933.24	\$	58,933.24
296	JUVENILE JUSTICE FUND	\$	4,333.00	\$	4,333.00
297	COMPENSATED SERVICES FUND	\$	18,977.12	148,381.51	\$ 167,358.63
299	UNEMPLOYMENT FUND			\$	-
370	COUNTY ROAD DEBT FUND	\$	8,168.12	\$	8,168.12
481	AIRPORT CAPITAL FUND	\$	6,000.00	\$	6,000.00
516	DELINQUENT TAX FUND	\$	340.20	\$	340.20
620	FORECLOSURE FUND	\$	154.44	\$	154.44
701	TRUST AND AGENCY FUND	\$	1,814.32	\$	1,814.32
737	OPEB TRUST FUND	\$	17,706.22	325.83	\$ 18,032.05
<hr/>					
	TOTALS	\$	572,014.87	53,032.66	\$ 725,047.53
	(Includes 2 accounts payable runs; on demand checks and ACH Payments)				
	TOTAL PAYROLL FOR 02/01/23 THRU 02/28/23				<u>\$ 609,265.06</u>
	(includes 2 payrolls)				
	<u>Employee Separation Payouts</u>				
	Debroah Bostwick - Library				
	GRAND TOTAL				<u>\$ 1,334,312.59</u>

Moved by Gustad, seconded by Batzer to approve the on-demand checks, bills and payroll, be accepted in the amount of \$1,334,312.59 and that the same be placed on file.

YEAS: 5 Goodman, Gustad, McCraner, Schmidt, Batzer

NAYS: 0 None

ABSENT: 2 Dontz, Koons

Motion Carried

+++++

TUESDAY, MARCH 21, 2023

BID FOR AWNING OVER SOUTH ENTRANCE

Moved by Gustad, seconded by Schmidt to approve the bid from Amor Sign, a division of Johnson Sign, Co., for installation of the awning over the opening at the south entrance of the Courthouse and Government Center, in the amount not to exceed \$16,000.00; to be paid for from the Capital Improvement Fund.

YEAS: 5 Gustad, McCraner, Schmidt, Batzer, Goodman
NAYS: 0 None
ABSENT: 2 Dontz, Koons

Motion Carried

+++++

PAYMENT OF UNUSED ACCUMULATED VACATION AND PERSONAL TIME

Moved by Gustad, seconded by Batzer to approve the payment for unused accumulated vacation and personal hours to Eric Ross, who resigned from the Maintenance Department, effective January 27, 2023 = \$2,241.90; to be paid from the Employee Separation Fund.

YEAS: 5 McCraner, Schmidt, Batzer, Goodman, Gustad
NAYS: 0 None
ABSENT: 2 Dontz, Koons

Motion Carried

+++++

Nikki Koons present at 5:24 p.m.

REVIEW AND PRIORITIZE GRANTS SUBMITTED BY THE COUNTY TO THE LOCAL REVENUE SHARING BOARD

Review and prioritize grants to be submitted to the County to the Local Revenue Sharing Board in the 2023 Cycle I grant process.

First Priority

Moved by Gustad, seconded by McCraner to approve the application request from the Manistee County Sheriff’s Office for funding to purchase 1 Tek84 full body scanner for the Manistee

TUESDAY, MARCH 21, 2023

County Jail in the amount of \$161,500.00, and that it be forwarded to the Local Revenue Sharing Board in the 2023 Cycle I grant process.

Motion Carried

+++++

Second Priority

Moved by Gustad, seconded by Batzer to recommend the application request from the Manistee County Sheriff’s Office for funding to purchase 17 Mustang PFD’s; 17 75; Throwline Bags; 17 Long Range Strobe Lights; 17 Whistles; 17 Ice Awls and Paracord in the amount of \$6,981.29 and that it be forwarded to the Local Revenue Sharing Board in the 2023 Cycle I grant process.

Motion Carried

+++++

Third Priority

Moved by Gustad, seconded by McCraner to recommend approval of the application request from the Manistee County Sheriff’s Office for funding to purchase 17 Aimpoint Duty RDS – Red Dot Sights for all patrol cars, in the amount of \$7,403.50 and that it be forwarded to the Local Revenue Sharing Board in the 2023 Cycle I grant process.

Motion Carried

+++++

Moved by Gustad, seconded by Schmidt to accept the Ways & Means Committee Minutes of March 1, 2023.

Motion Carried

+++++

CENTRA WELLNESS BOARD OF DIRECTORS APPOINTMENT

One (1) individual to serve a three (3) year term beginning April 1, 2023 and expiring March 31, 2026. This vacancy is for an at-large position on the Board.

Two late applications were received. The position will remain open. The two late applications will be considered with any others received at the April Board meeting.

TUESDAY, MARCH 21, 2023

CENTRA WELLNESS BOARD OF DIRECTORS - COMMISSIONER APPOINTMENT

One (1) County Commissioner to serve a three (3) year term beginning April 1, 2023 and expiring March 31, 2026.

Moved by Gustad, seconded by Batzer to appoint Janice McCraner to the Centra Wellness Board of Directors for the Commission Appointment to serve a three (3) year term beginning April 1, 2023 and expiring March 31, 2026.

Motion Carried

+++++

PARKS AND RECREATION COMMISSION APPOINTMENT

One (1) vacancy to fill an unexpired term commencing immediately and expiring December 31, 2024.

Moved by Batzer, seconded by McCraner to appoint Robert DeYoung to the Parks and Recreation Commission to fill an unexpired term commencing immediately and expiring December 31, 2024.

Motion Carried

+++++

PERSONNEL COMMITTEE MINUTES/MARCH 3, 2023

Karen Goodman presented the Personnel Committee minutes of March 3, 2023.

No Action Items.

There was discussion regarding pension options and the Juneteenth holiday.

Moved by Goodman, seconded by McCraner to accept the Personnel Committee Minutes of March 3, 2023.

Motion Carried

+++++

PUBLIC SAFETY COMMITTEE MINUTES/MARCH 3, 2023

Karen Goodman presented the Public Safety Committee minutes of March 3, 2023.

No Action Items.

Sheriff Gutowski addressed the board.

TUESDAY, MARCH 21, 2023

Moved by Goodman, seconded by McCraner to approve the Public Safety Committee meeting minutes of March 3, 2023.

Motion Carried

+++++

REGIONAL SUMMIT COMMITTEE MINUTES/MARCH 3, 2023

Janice McCraner presented the Regional Summit Committee meeting minutes of March 3, 2023.

No Action Items.

The menu and topics for the summit were discussed.

Moved by McCraner, seconded by Gustad to approve the Regional Summit Committee meeting minutes of March 3, 2023.

Motion Carried

+++++

MISCELLANEOUS CONTROLLER AND BOARD ITEMS

PROPOSAL FOR ENCLOSURE IN EQUALIZATION OFFICE

Moved by McCraner, seconded by Koons to accept the bid from Northern Michigan Glass for installation of a glass enclosure in the Equalization Office, in the amount of \$1,617.00; to be paid for from ARPA funds.

- YEAS: 6 Schmidt, Batzer, Goodman, Gustad, Koons, McCraner
- NAYS: 0 None
- ABSENT: 1 Dontz

Motion Carried

+++++

TUESDAY, MARCH 21, 2023

RESOLUTION #2023-4
MANISTEE COUNTY BOARD OF COMMISSIONERS

Resolution for
National County Government Month - April 2023
“Counties RISE!”

At a regular meeting of the Manistee County Board of Commissioners held in the Manistee County Courthouse & Government Center, 415 Third Street, Manistee, Michigan, on the 21st day of March, 2023.

PRESENT: Batzer, Goodman, Gustad, Koons, McCraner, Schmidt

ABSENT: Dontz

The following resolution was offered by Batzer and seconded by McCraner:

WHEREAS, the nation’s 3,069 counties serving more than 330 million Americans provide essential services to create healthy, safe and vibrant communities; and

WHEREAS, counties fulfill a vast range of responsibilities and deliver services that touch nearly every aspect of our residents’ lives; and

WHEREAS, Manistee County and all counties take pride in our responsibility to protect and enhance the health, wellbeing and safety of our residents in efficient and cost-effective ways; and

WHEREAS, under the leadership of National Association of Counties President Denise Winfrey, NACo is highlighting how “Counties RISE!,” demonstrating exemplary Resiliency, Inclusion, Solvency, and Empowerment; and

WHEREAS, each year since 1991 the National Association of Counties has encouraged counties across the country to elevate awareness of county responsibilities, programs and services; and

NOW, THEREFORE, BE IT RESOLVED THAT, The Manistee County Board of Commissioners, do hereby proclaim April 2023 as National County Government Month and encourage all county officials, employees, schools and residents to participate in county government celebration activities.

Moved by Batzer, seconded by Schmidt to approve the above Resolution #2023-4 National County Government Month – April 2023 “Counites RISE”.

YEAS: 6 Batzer, Goodman, Gustad, Koons, McCraner, Schmidt

NAYS: 0 None

ABSENT: 1 Dontz

Motion Carried

+++++

TUESDAY, MARCH 21, 2023

RESOLUTION #2023-5
MANISTEE COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO DECLARE APRIL 2023 AS
PARKINSON’S DISEASE AWARENESS MONTH**

At a regular meeting of the Manistee County Board of Commissioners held in the Manistee County Courthouse & Government Center, 415 Third Street, Manistee, Michigan, on the 21st day of March, 2023.

PRESENT: Batzer, Goodman, Gustad, Koons, McCraner, Schmidt

ABSENT: Dontz

The following resolution was offered by Batzer and seconded by McCraner:

WHEREAS, Parkinson’s disease, a chronic, progressive neurological disease with no known cause, affects approximately 35,000 people in the State of Michigan; and

WHEREAS, diverse symptoms mark Parkinson’s disease, including rigidity, slowness of movement, poor balance and tremors; and

WHEREAS, effective control of Parkinson’s disease can be achieved through medication and surgery in addition to education and rehabilitation programs; and

WHEREAS, Parkinson’s disease takes an enormous emotional, psychological and physical toll on those with the disease and similar tolls on care givers, families and friends of the patients of the disease; and

WHEREAS, Michigan is a center of groundbreaking research and new treatments for Parkinson’s disease, which offer hope for more effective control and possible cures for Parkinson’s disease and related neurological disorders; and

WHEREAS, Michigan has, for 20 years, established programs through a largely volunteer effort to provide education and support for people with Parkinson’s disease, their families and healthcare professionals;

NOW, THEREFORE, BE IT RESOLVED, that the Manistee County Board of Commissioners do hereby proclaim April 2023 as Parkinson’s Disease Awareness Month in Manistee County, Michigan.

Moved by Batzer, seconded by McCraner to approve Resolution #2023-5 To Declare April 2023 as Parkinson’s Disease Awareness Month.

YEAS: 6 Goodman, Gustad, Koons, McCraner, Schmidt, Batzer

NAYS: 0 None

ABSENT: 1 Dontz

Motion Carried

+++++

TUESDAY, MARCH 21, 2023

STRATEGIC PLAN UPDATE

Lisa Sagala asked the Board members to review the updated Strategic Plan. The Board will review the updated plan and will look for approval at next month's meeting.

ARPA FUNDS

Lisa Sagala inquired about the remaining ARPA funds and how the Board would like to proceed in disbursing those funds. Ms. Sagala will email elected officials and department heads to inquire of any needs within the County. Once those are submitted then requests from other entities may be submitted.

PUBLIC COMMENT

None.

Adjourn at the Call of the Chair at 6:59 p.m.

/s/ Lindsey Marquardt _____ Clerk
Lindsey Marquardt

DRAFT