



911 Board / Central Dispatch

Admin Office 231-723-2843

Emergency 231-723-6241

1527 E Parkdale Ave Manistee, Michigan 49660

Regular Meeting Minutes  
Manistee County E911 Board  
Manistee County Emergency Operations Center / Zoom  
March 17<sup>th</sup>, 2021

1). Call to Order:

The Meeting was called to order by Under Sheriff Torrey at 9:30 am. Via zoom

2). Roll Call:

Members Present: Under Sheriff Torrey, Mr. Sopha, Mr. Dontz, Mr. Adams,

Members Absent: Chief Glass, Trp. Skorka, Director Medacco

Also, present: F/Lt. Keck via zoom, Ms. Lisa Sagala, Sgt. Robert Robles

3). Approval of the Agenda:

A motion by Mr. Adams second by Mr. Dontz to approve the meeting agenda. With the addition of PFN to Old Business. Roll call vote was taken:

U/S. Torrey	Yes	Mr. Sopha	Yes
Mr. Dontz	Yes	Mr. Adams	Yes

4). Public Comment / Invited Guest:

None at this time

5). Approval of Minutes:

A motion by Mr. Dontz second by Mr. Adams to approve the Regular Meeting Minutes from February 17<sup>th</sup>, 2020. A roll call vote was taken.

U/S. Torrey	Yes	Mr. Sopha	Yes
Mr. Dontz	Yes	Mr. Adams	Yes

6). Treasurer's Report:

Mr. Adams gave the Treasurer's report, explaining the 4 reports that were sent to everyone. A motion by Mr. Sopha second by Mr. Dontz to approve the Treasure's report. A roll call vote was taken.

U/S. Torrey	Yes	Mr. Sopha	Yes
Mr. Dontz	Yes	Mr. Adams	Yes

Mr. Adams made a motion second by Mr. Dontz to approve payment of the bills for the month of March with the total to be approved at \$137,237.15. A roll call vote was taken.

U/S. Torrey	Yes	Mr. Sopha	Yes
Mr. Dontz	Yes	Mr. Adams	Yes

Mr. Adams requested to contact GTM to see what tempiture the equipment at the North Tower should be at.

7). Committee Reports:

- a. Executive – Did not meet.
- b. Finance – Did not meet.
- c. Personnel / Policy – Did not meet.
- d. Technology – Did not meet.

8). Director's Report:

Jim advised the Board that the new offices were almost done still waiting on some material.

The annual Audit is Still on going.

Jim advised that the state was looking at restricting what the 911 surcharge money could be used for.

9). Deputy Director' Report

Mike advised the Board on the progress of the new employees and how their training was progressing.

2 Trainers have gone thru the CTO classes with one remaining to complete the class. EMD classes scheduled for the first part of May.

10). Old Business:

A job description was drafted for the Deputy Director / Emergency Management Coordinator position, it will be forwarded to the Personnel committee. Jim will set up a meeting.

Jim explained where we were with PFN taking over the Phone lines from A T & T, hopefully by mid April

11). New Business:

2 letters were received. One from the Sheriff advising that Under Sheriff Jason Torrey would be representing the Sheriff's Office on the 911 Board, and one from Under Sheriff Torrey that Director Robert Medacco from the Tribal public Safety would be the representative for the emergency Management Coordinator.

12). Good of the Order:

Mr. Dontz asked if we could mention at the FFA meeting tonight the West Shore Collage EMS and Fire Courses for Juniors and seniors that may be offered, he also advised that grant money should be available for 91. Mr. Dontz said that with the Covid vaccines being given that the County is hoping for in person meeting may begin as soon as May.

Lt Keck advised the MSP may be back in the offices by May 1<sup>st</sup>. Lt also advised they have 3 new troops at the Cadillac Post.

13). Adjournment:

A motion by Mr. Adams second by Mr. Dontz to adjourn. All votes in favor. Meeting adjourned at 10:10 am.

Respectfully Submitted

Jim Espvik

911 Director