

Regular Meeting Minutes
Manistee County E911 Board
Manistee County Emergency Operations Center / Zoom
March 16th, 2022

1). Call to Order:

The Meeting was called to order by U/S Torrey at 9:35 am.

2). Roll Call:

Members Present: U/S Torrey, Mr. Sopha via zoom, Director Medacco, Mr. Adams, Chief Glass, Mr. Dontz.

Members Absent: Trp. Skorka

Also, present: Julie Griffis, Alvin Rischel, Fred Craigin Munson Security, and Sheriff Gutowski via zoom

3). Approval of the Agenda:

A motion by Mr. Adams second by Director Medacco to approve the revised meeting agenda. All in favor

4). Public Comment / Invited Guest:

Fred Craigin was present to advise the Board of the remodeling of Munson ER would begin soon and some of the changes that were made until the project is completed.

5). Approval of Minutes:

A motion by Mr. Adams second by Mr. Dontz to approve the Minutes from the regular meeting of February 16th, 2022, with spelling correction of Mr. Adams name in # 5.
All in favor

6). Treasurer's Report:

Mr. Adams gave the Treasurer's report. A motion by Mr. Dontz second by Chief Glass to approve the Treasurer's report

U/S Torrey	Yes	Mr. Adams	Yes	Mr. Dontz	Yes	Chief Glass	Yes
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Mr. Adams made a motion second by Mr. Dontz to approve payment of the bills totaling \$92,019.37. A roll call vote was taken.

U/S Torrey	Yes	Mr. Adams	Yes	Director Medacco	Yes	Mr. Dontz	Yes
Chief Glass	Yes						

7). Committee Reports:

Executive – Met on March 8th, 2022 Minutes attached. Under Sheriff Torrey went over the Meeting Minutes and discussion was held on the auditor findings of some money that was never deposited into the 911 Account. Discussion was held on the bill from Priority Dispatch as to the cancellation of that program. Discussion was held on the 911 Covid policy. Director Espvik explained what had taken place with these issues, at which time Mr. Dontz requested to discuss the Directors Job performance. Director Espvik requested to go into closed session for this discussion. Mr. Dontz moved, to move into a closed session under Section 8 (a) of

the Open Meetings Act, to consider the dismissal, suspension, or disciplining of, or to hear complaints or charges brought against, or to consider a periodic personnel evaluation of, a public officer, employee, staff member, or individual agent by the request of Director Espvik supported by Chief Glass, Mr. Dontz requested that Julie Griffis also be present. A roll call vote was taken

U/S Torrey	Yes	Mr. Adams	Yes	Director Medacco	Yes	Mr. Dontz	Yes
Chief Glass	Yes						

the Board went into closed session at 10:18 am.

A motion by Mr. Dontz second by Chief Glass to go back into open session. A roll call vote was taken

U/S Torrey	Yes	Mr. Adams	Yes	Director Medacco	Yes	Mr. Dontz	Yes
Chief Glass	Yes						

The Board returned to open session at 10:51 am.

- a. Finance – Did not meet
- b. Personnel / Policy – Did not meet
- c. Technology – Did not meet

8). Director’s Report:

Jim advised the Board that the audit is in progress, and he just received a draft of this year’s audit for review.

Jim advised the board that on Monday he received a letter from Tyler Sievert that he was resigning as of the 26th of March, and the person we offered the position to has declined. We have started the process of looking for new applicants.

9). Deputy Director’s Report: Mike presented the stats, in a new format that was requested by the Board. He also advised that he has been working with the Ham Radio group and the Forest Service is going to start charging them \$1,400 per year to use the fire tower antenna. They have been looking at alternative sites and have found that our Marilla tower may work for there equipment. The cost would be about \$120 per year to us for the electricity.

10). Old Business:

None

11). New Business:

Emergency Manager Work Agreement. Some discussion was held and the agreement needs to signed.

12). Good of the Order:

none

13). Adjournment:

U/S Torrey adjourned the meeting at 11:25 am.

Respectfully Submitted

Jim Espvik

911 Director