

MINUTES

Monday, March 14, 2022
3:00 P.M.

Manistee County Courthouse & Government Center
Board of Commissioners' Meeting Room

Members Present: Rachel Nelson, Chair; Gary Buren, Vice Chair; Pauline Jaquish, Secretary/
Treasurer; Julie Griffis; Tamara Buswinka.

Members Absent: none

Others Present: Lindsey Traeger, Recording Secretary

Rachel Nelson, Chair, called the meeting to order at 3:01 P.M. Roll was taken by the Recording Secretary.

There was a motion by Ms. Buswinka, supported by Ms. Jaquish, to approve the meeting agenda as presented. Motion carried by unanimous vote.

No public comment.

The Chair confirmed that each member had received a copy and had an opportunity to review the minutes from the regular meeting of the Land Bank Authority held on Monday, February 7, 2022.

There was a motion by Ms. Griffis, supported by Mr. Buren, to approve the Manistee County Land Bank Authority regular meeting minutes of Monday, February 7, 2022, as presented. Motion carried by unanimous vote.

Ms. Nelson provided the finance report (APPENDIX A). There is nothing new to report.

There is nothing new to report on the Bear Lake (US 31) property. The Two Lake Collaborative Sewer Authority has gathered questions from the community and is working to answer the questions. This project could have a big impact on the potential uses for the property. We should continue to work on ways to use the property in the meantime.

Ms. Nelson did an update for the Bear Lake (Maple Street) property as Mr. Butler could not be here today but sent an update. There hasn't been any progress on the house. They are having a hard time finding an electrician. Framers are planning on working on the garage next week. In other news, Tiny Developers continues to pursue other projects involving tiny homes and they would like to take on larger projects. There has been talk about a 7-acre parcel as well as a 4-5-acre parcel project.

Last meeting, Ms. Buswinka did a case study presentation. She has since then made some small changes to it. She will get a revised copy out to us. We are waiting to find out more on the County Board's process for distributing ARPA funds.

Ms. Nelson has been in contact with Ron Stoneman, Superintendent of Manistee Area Public Schools. There is potential collaboration with the Jefferson School property. Ms. Nelson will be meeting with the Jefferson Neighborhood Sub-Committee later this month. It was noted that the MAPS Vision Plan doesn't call for the demolition of the Jefferson school building until early spring 2025.

Habitat for Humanity has expressed interest in partnering with us and potentially doing a Brownfield Plan. They have recently acquired some property on Merkey Road and on 15th Street. Ms. Nelson is working on drafting a holding in trust document.

Ms. Nelson recently had a conversation with John McCrackin about private owner rehab. He owns a building in the City of Manistee that the fire fighters used as a training facility. It isn't in good condition anymore, so he is having it demolished. Mr. McCrackin seems to be very community oriented, and there could be opportunities for collaboration in the future.

There being no further business to come before the Authority, the meeting was adjourned at 4:03 P.M.

Respectfully Submitted,

Pauline Jaquish, Land Bank Authority Secretary/Treasurer

APPENDIX A

Fund 238 - LAND BANK AUTHORITY FUND

Account	Description	2021-22 Amended Budget	YEAR-TO-DATE THRU 02/28/22	Available Balance	% Used
Revenues					
Department 000: GENERAL					
404.000	TAX CAPTURE - LAND BANK				
10/12/2021	CR CLEON TOWNSHIP/2021 SUMMER TAX DISBURSEMENT BLOCK: 1- 8		1.72 Receipt #: 70666		
12/28/2021	CR NORMAN TOWNSHIP/2021 TAX DISBURSEMENT WINTER: 11/30/21		180.09 Receipt #: 71497		
01/14/2022	CR MAPLE GROVE TOWNSHIP/2021 WINTER DISTRIBUTION - LAND BA		268.06 Receipt #: 71691		
01/24/2022	CR CLEON TOWNSHIP/2021 WINTER TAX DISBURSEMENT BLOCK: 1- 3		1.89 Receipt #: 71802		
404.000	TAX CAPTURE - LAND BANK	500.00	451.76	48.24	90.35
647.000	SALE OF LAND				
01/04/2022	CR MOREL DEIDRA/PURCHASE OF LAND BANK PARCEL PARCEL NO.		380.00 Receipt #: 71568		
647.000	SALE OF LAND	0.00	380.00	(380.00)	100.00
668.000	LAND CONTRACT				
10/04/2021	GJ JE# 6440		253.20 JE# 6440		
11/03/2021	GJ JE# 6503		253.20 JE# 6503		
12/31/2021	GJ JE# 6618		253.20 JE# 6618		
01/07/2022	GJ JE# 6648		1,300.00 JE# 6648		
01/07/2022	GJ JE# 6649		253.20 JE# 6649		
668.000	LAND CONTRACT	3,038.00	2,312.80	725.20	76.13
Total - Dept 000		3,538.00	3,144.56	393.44	88.88
Total Revenues		3,538.00	3,144.56	393.44	88.88
Expenditures					
Department 000: GENERAL					
727.000	OFFICE SUPPLIES	500.00	0.00	500.00	0.00
800.000	CONTRACTED SERVICES	500.00	0.00	500.00	0.00
806.000	ATTORNEY FEES	1,000.00	0.00	1,000.00	0.00
812.000	DUES AND FEES				
10/21/2021	AP MICHIGAN ASSOCIATION OF LAND BANKS/2021 MALB SUMMIT VIT		50.00 Inv #: '2016' Vendor '4595'		
812.000	DUES AND FEES	125.00	50.00	75.00	40.00
860.000	TRAVEL	500.00	0.00	500.00	0.00
901.000	ADVERTISING	500.00	0.00	500.00	0.00
995.000	MISC. EXPENSE				
01/04/2022	CD RECORD DEED (MOREL)		30.00 Check #: '58922 GENWS' Vendor '4205'.		
995.000	MISC. EXPENSE	413.00	30.00	383.00	7.26
Total - Dept 000		3,538.00	80.00	3,458.00	2.26
Total Expenditures		3,538.00	80.00	3,458.00	2.26

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REVENUE AND EXPENDITURE REPORT FOR MANISTEE COUNTY
Balances as of 02/28/2022

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Fund 238 - LAND BANK AUTHORITY FUND

Account	Description	2021-22 Amended Budget	YEAR-TO-DATE THRU 02/28/22	Available Balance	± Used
NET OF REVENUES AND EXPENDITURES		0.00	3,064.56	(3,064.56)	

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GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	BALANCE DEBIT	BALANCE CREDIT
Fund 238 - LAND BANK AUTHORITY FUND				
238-000-001.000	CASH		28,176.07	
238-000-202.000	ACCOUNTS PAYABLE			
238-000-214.000	DUE TO OTHER FUNDS			
238-000-390.000	FUND BALANCE			17,280.93
238-000-400.000	REVENUE CONTROL	0.00		
238-000-404.000	TAX CAPTURE - LAND BANK	500.00		451.76
238-000-540.000	STATE REIMBURSEMENTS	0.00		
238-000-647.000	SALE OF LAND	0.00		380.00
238-000-668.000	LAND CONTRACT	3,038.00		2,312.80
238-000-699.020	TRANSFER IN - OTHER FUNDS	0.00		
238-000-727.000	OFFICE SUPPLIES	500.00		
238-000-800.000	CONTRACTED SERVICES	500.00		
238-000-806.000	ATTORNEY FEES	1,000.00		
238-000-807.000	DUES	0.00		
238-000-812.000	DUES AND FEES	125.00	50.00	
238-000-860.000	TRAVEL	500.00		
238-000-901.000	ADVERTISING	500.00		
238-000-995.000	MISC. EXPENSE	413.00	30.00	
Total Fund 238 - LAND BANK AUTHORITY FUND				
NET OF REVENUES/EXPENDITURES - 2020-21		0.00	28,256.07	7,830.58 28,256.07