

TUESDAY, FEBRUARY 17, 2026

Pursuant to law, the Board of Commissioners met on Tuesday, February 17, 2026 at 9:00 a.m. in the Board of Commissioner's Room and were called to order by the Chairperson.

Pledge of Allegiance

Invocation

PRESENT: Shayne Machen, Jeff Dontz, Eric Gustad, Richard Schmidt

ABSENT: Karen Goodman, Nikki Koons, and Janice McCraner

APPROVAL OF MEETING AGENDA

Moved by Gustad, seconded by Machen to approve the Meeting Agenda.

Motion Carried

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CONSENT AGENDA

Moved by Schmidt, seconded by Gustad to approve the Consent Agenda which includes the minutes of the January 20, 2026, Board meeting, and the February 2026 monthly appropriations and fund transfers.

YEAS: 4 Dontz, Gustad, Schmidt, Machen

YAYS: 0 None

ABSENT: 3 Goodman, Koons, McCraner

Motion Carried

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PUBLIC COMMENT

Richard Schmidt addressed the board.

RECOGNITION & ANNOUNCEMENTS

None.

TUESDAY, FEBRUARY 17, 2026

WAYS & MEANS COMMITTEE MINUTES/JANUARY 7, 2026

Eric Gustad presented the Ways & Means Committee Minutes of February 4, 2026.

FINANCE REPORT

Board of Commissioners
Manistee County
Manistee, Michigan 49660

We hereby submit claims for January 1, 2026 through January 31, 2026 and a summary of the On-Demand checks for their review and approval. The totals are as follows:

**MANISTEE COUNTY
WAYS & MEANS REPORT**

FUND #	FUND NAME	01/01/2026 THRU 01/31/2026 (CHECKS)	ON DEMAND & ACH PAYMENTS	TOTAL
101	GENERAL FUND	\$ 354,442.41	69,589.28	\$ 424,031.69
102	BUDGET STABILIZATION FUND			\$ -
201	COUNTY ROAD FUND			\$ -
208	PARK/RECREATION FUND-TRAILS			\$ -
211	NATIONAL FOREST RESERVE FUND			\$ -
213	AIS GRANT FUND			\$ -
214	BEAR LAKE IMPROVEMENT FUND	\$ 50.00	-	\$ 50.00
215	FRIEND OF THE COURT FUND			\$ -
216	DEPARTMENT CONTINGENCY FUND			\$ -
217	LOCAL REVENUE SHARING GRANT FUND			\$ -
225	RECYCLING FUND	\$ 16,560.24	-	\$ 16,560.24
232	MANISTEE COUNTY DIVE EQUIPMENT FUND	\$ 197.43	-	\$ 197.43
236	MAINTENANCE OF EFFORT FUND	\$ 4,607.17	-	\$ 4,607.17
237	HOMELAND SECURITY GRANT FUND			\$ -
239	US FISH & WILDLIFE GRANT			\$ -
242	BROWNFIELD REDEVELOPMENT-JOSLIN COVE			\$ -
243	BROWNFIELD REDEVELOPMENT AUTHORITY FUND			\$ -
245	OHSP GRANT FUNDS			\$ -
246	BROWNFIELD REDEVELOPMENT FUND			\$ -
251	CAPITAL IMPROVEMENT FUND	\$ 251,235.00	-	\$ 251,235.00
252	PRE AUDIT FUND			\$ -
253	REMOUMENTATION FUND	\$ 38,802.00	-	\$ 38,802.00
256	REGISTER OF DEEDS AUTOMATION FUND	\$ 1,494.93	150.00	\$ 1,644.93
260	INDIGENT DEFENSE FUND	\$ 10,902.48	303.62	\$ 11,206.10
263	CONCEALED PISTOL LICENSING FUND			\$ -
264	CORRECTIONS OFFICER TRAINING FUND			\$ -
266	LAW ENFORCEMENT TRAINING FUND	\$ 234.72	-	\$ 234.72
269	LAW LIBRARY FUND	\$ 1,833.37	-	\$ 1,833.37
272	COMMUNITY CORRECTIONS - 511			\$ -
277	AIR PHOTO FUND			\$ -
279	HOUSING FUND			\$ -
280	HEALTH INSURANCE FUND	\$ 169,037.04	23,863.82	\$ 192,900.86
283	LAND BANK FUND	\$ 41,037.75	-	\$ 41,037.75

TUESDAY, FEBRUARY 17, 2026

284	OPIOID SETTLE FUND			\$ -
292	CHILD CARE FUND	\$ 2,946.85	1,259.04	\$ 4,205.89
293	SOLDIERS & SAILORS RELIEF FUND	\$ 575.40	-	\$ 575.40
295	AIRPORT AUTHORITY FUND	\$ 74,589.73	481,059.00	\$ 555,648.73
296	JUVENILE JUSTICE FUND	\$ -	4,333.00	\$ 4,333.00
297	COMPENSATED SERVICES FUND	\$ -	174,859.09	\$ 174,859.09
299	UNEMPLOYMENT FUND	\$ 4,580.00	-	\$ 4,580.00
369	BUILDING AUTHORITY FUND			\$ -
370	COUNTY ROAD BUILDING FUND			\$ -
481	AIRPORT CAPITAL IMPROVEMENT FUND	\$ 5,882.21	-	\$ 5,882.21
516	DELINQUENT TAX FUND			\$ -
620	FORECLOSURE FUND	\$ 6,408.47	-	\$ 6,408.47
701	TRUST AND AGENCY FUND			\$ -
737	OPEB TRUST FUND	\$ 12,315.31	9,791.22	\$ 22,106.53
801	DRAIN FUND			\$ -

TOTALS (Includes 2 accounts payable runs; ACH payments)	\$ 997,732.51	765,208.07	\$1,762,940.58
TOTAL PAYROLL FOR 01/01/26 THRU 01/31/26 (includes 3 payrolls)			<u>\$1,031,852.52</u>
Employee Separation Payouts			
 GRAND TOTAL			<u>\$2,794,793.10</u>

Moved by Gustad, seconded by Schmidt to approve the on-demand checks, bills and payroll, be accepted in the amount of \$2,794,793.10 and that the same be placed on file.

YEAS: 4 Gustad, Schmidt, Machen, Dontz
 NAYS: 0 None
 ABSENT: 3 Goodman, Koons, McCraner

Motion Carried

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OPEB ACTUARIAL SERVICES

Moved by Gustad, seconded by Schmidt to enter into an agreement between Manistee County and Gabriel, Roeder, Smith & Company for the OPEB Actuarial Services.

TUESDAY, FEBRUARY 17, 2026

YEAS: 4 Gustad, Schmidt, Machen, Dontz
NAYS: 0 None
ABSENT: 3 Koons, McCraner, Goodman

Motion Carried

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PAYMENT OF INVOICES UNUSED ACCUMULATED PTO

Moved by Gustad, seconded by Machen to pay Candy Dancz for unused accumulated PTO in the amount of \$311.68 to be paid from the Employee Separations Account.

YEAS: 4 Schmidt, Machen, Dontz, Gustad
NAYS: 0 None
ABSENT: 3 Goodman, Koons, McCraner

Motion Carried

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Moved by Gustad, seconded by Schmidt to approve the Ways & Means Committee Minutes of February 4, 2026.

Motion Carried

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PUBLIC SAFETY COMMITTEE MINUTES/FEBRUARY 6, 2026

Jeff Dontz presented the Public Safety Committee Minutes of February 6, 2026.

Moved by Machen, seconded by Gustad to approve the Public Safety minutes of February 6, 2026.

Motion Carried

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TUESDAY, FEBRUARY 17, 2026

MISCELLANEOUS CONTROLLER AND BOARD ITEMS

COUNTY-WIDE ORV ORDINANCE

Katie Gruenberg, Planning Director updated the board of commissioners on the County-Wide ORV Ordinance.

BOARD / COMMISSION APPOINTMENTS

MANISTEE COUNTY FAIR BOARD

No applications were received for the member at large opening.

COORESPONDENCE

None.

PUBLIC COMMENT

None.

Adjourn at the Call of the Chair at 9:25 a.m.

/s/ Melissa Bjorkquist Chief Deputy County Clerk
Melissa Bjorkquist