

TUESDAY, FEBRUARY 16, 2021

Pursuant to law, the Board of Commissioners met on Tuesday, February 16, 2021 at 9:00 a.m. in the Board of Commissioner's Room and were called to order by the Chairperson.

Pledge of Allegiance

Invocation

PRESENT: Margaret Batzer (on-line), Jeff Dontz, Karen Goodman, Eric Gustad (on-line)
Pauline Jaquish, Nikki Koons and Richard Schmidt (on-line)

ABSENT: None

The County Board and its Committees are operating remotely and electronically by Zoom under PA 254 of 2020 due to the COVID-19 pandemic.

APPROVE MEETING AGENDA

Moved by Jaquish, seconded by Gustad to approve the Meeting Agenda.

Motion Carried

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CONSENT AGENDA

Moved by Schmidt, seconded by Batzer to approve the Consent Agenda which includes the minutes of the January 19, 2021 Board meeting, the closed session minutes from the January 19, 2021 Board Meeting and the February 2021 monthly appropriations and fund transfers.

YEAS: 7 Batzer, Dontz, Goodman, Gustad, Jaquish, Koons, Schmidt

NAYS: 0 None

Motion Carried

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PUBLIC COMMENT

Jeff Lawrence addressed the Board regarding his application for the Road Commission position. Ken Urban addressed the Board regarding his application for the Library Board position. Judy Cunningham addressed the Board regarding her application for the Road Commission. Breanna LeBrun addressed the Board regarding her application for the Library Board. Francis Wallace addressed the Board regarding her application for the Library Board.

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WAYS & MEANS COMMITTEE REPORT/FEBRUARY 3, 2021

Richard Schmidt presented the Ways & Means Committee Report of February 3, 2021.

FINANCE REPORT

Board of Commissioners
Manistee County
Manistee, Michigan 49660

We hereby submit claims for January 6, 2021 through February 1, 2021, and a summary of the On-Demand checks for their review and approval. The totals are as follows:

101 General Fund	\$239,347.94
201 County Road Fund.....	0.00
208 Parks/Recreation Trails Fund	0.00
215 Friend of the Court Fund	0.00
216 Department Contingency Fund	0.00
220 Local Revenue Sharing Grant Fund	9,092.76
225 Recycling Fund.....	0.00
234 Judicial Technology Fund	0.00
235 District Court Services Fund	0.00
236 Maintenance of Effort Fund	10,266.81
238 Land Bank Authority Fund.....	159.90
239 NF&W Foundation Grant.....	0.00
241 AIS Grant Fund	0.00
242 Bear Lake Improvement Fund.....	4,175.00
243 Brownfield Redevelopment Authority Fund	0.00
244 Brownfield Redevelopment-Joslin Cove.....	0.00
245 Public Improvement Fund	0.00
246 Township Improvement Revolving Fund.....	0.00
251 Capital Improvement Fund.....	106,115.00
252 PRE Audit Fund	0.00
253 Remonumentation Fund	15,688.68
254 Medical Care Depreciation Fund	0.00
255 Brownfield Site Assessment Fund	0.00
256 Register of Deeds Automation Fund	387.00
257 Budget Stabilization Fund	0.00
258 Mounted Search and Rescue	0.00
259 Indigent Defense Fund	2,316.28
260 Health Insurance Fund.....	157,116.94
261 9-1-1 Service Fund	0.00
262 Dive Equipment Fund	0.00
263 Sheriff's Office Forfeited Assets Fund	0.00
264 Family Counseling Services Fund.....	0.00
265 Juvenile Drug Court Fund	0.00
266 Law Enforcement Training Fund	0.00
267 Concealed Pistol Licensing Fund	0.00
268 Homeland Security Grant Fund.....	0.00
269 Law Library Fund.....	1,549.97
270 Corrections Officer Training Fund.....	0.00
271 County Library Fund	0.00
272 County Library Trust Fund.....	0.00
274 OHSP Grant Funds	0.00
275 Dial-A-Ride Fund.....	0.00
276 Forestry Fund	0.00
277 Air Photo Fund	0.00
278 LEPC Grant Fund.....	0.00
279 Economic Development - Housing Fund	0.00

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280 MSHDA Grant Fund	0.00
281 Law Enforcement Technology Fund	0.00
282 Care Act Fund	0.00
283 F.I.A. Benzie County	0.00
284 Community Corrections Fund	0.00
285 Drunk Driving Case Flow Fund	0.00
286 Juvenile Intervention Fund	0.00
287 Juvenile Accountability Fund	0.00
290 Department of Human Services Fund	0.00
292 Child Care Fund	7,686.17
293 Soldiers & Sailors Relief Fund	0.00
294 Veterans Trust Fund	0.00
295 Airport Authority Fund	87,530.12
296 Juvenile Justice Fund	1,250.00
297 Compensated Services Fund	127,321.07
298 County Employee Separation Fund	0.00
299 Unemployment Fund	60.00
356 Fair Board Debt Fund	0.00
360 9-1-1 Expansion Construction Fund	0.00
361 Jail Expansion Construction Fund	0.00
362 Jail Building Bond	0.00
368 Library Loan Fund	0.00
369 Building Authority Debt Fund	0.00
370 County Road Building Debt Fund	0.00
461 Building Authority Construction Fund	0.00
462 County Road Construction Fund	0.00
512 Medical Care Facility Fund	0.00
516 Delinquent Tax Revolving Fund	564.37
606 Tax Revolving Fund	0.00
609 2009 Tax Revolving Fund	0.00
610 2010 Tax Revolving Fund	0.00
611 2011 Tax Revolving Fund	0.00
612 Delinquent Taxes	0.00
613 2013 Tax Revolving Fund	0.00
614 2014 Tax Revolving Fund	0.00
615 2015 Tax Revolving Fund	0.00
616 2016 Tax Revolving Fund	0.00
617 2017 Tax Revolving Fund	0.00
618 2018 Tax Revolving Fund	0.00
618 2018 Tax Revolving Fund	0.00
619 2019 Tax Revolving Fund	0.00
620 Foreclosure Fund	150.77
701 Trust and Agency	22,066.76
702 OPEB Trust Fund	0.00
801 Drain Fund	0.00

Total: \$792,845.57

(includes 2 acct. payable runs; on demand checks): \$137,800.11

Payroll for the period of Jan 6, 2021 thru Feb 1, 2021 + \$578,968.77

(incl. 2 payrolls) and also includes:

Personal Hours Payout - \$34,423.45

Employee Separation

Brian Gutowski (Sheriff's Office)	\$11,980.24
James Frost (Jail)	\$ 2,204.68
Susan Almy (Prosecuting Attorney)	\$ 1,254.43

Total to be Claimed and allowed February 16, 2021 \$1,371,814.34

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Moved by Schmidt, seconded Batzer to approve the on-demand checks, bills and payroll, be accepted in the amount of \$1,371,814.34; and that the same be placed on file.

YEAS: 7 Dontz, Goodman, Gustad, Jaquish, Koons, Schmidt, Batzer
NAYS: 0 None

Motion Carried

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PAYMENT OF UNUSED ACCUMULATED VACATION AND PERSONAL HOURS

Moved by Schmidt, seconded by Batzer to approve payment for unused accumulated vacation and personal hours to Tad Schmeling, former Sheriff’s Deputy, who resigned from the Sheriff’s Office effective January 16, 2021 = \$2,522.36; to be paid from the Employee Separation Fund #298 000 701.001.

YEAS: 7 Goodman, Gustad, Jaquish, Koons, Schmidt, Batzer, Dontz
NAYS: 0 None

Motion Carried

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COUNTY ADMINISTRATOR CONTINGENCY FUND TRANSFER

Moved by Schmidt, seconded by Batzer, to approve the transfer of funds not to exceed \$14,000 from the County Contingency Fund line item #216 000 390.025 to the Contracted Services-Audit line item #101 103 800.002, to pay for the OPEB Actuarial Valuation.

YEAS: 7 Gustad, Jaquish, Koons, Schmidt, Batzer, Dontz, Goodman
NAYS: 0 None

Motion Carried

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Moved by Schmidt, seconded by Batzer to accept the Ways & Means Committee Minutes of February 5, 2021.

Motion Carried

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TUESDAY, FEBRUARY 16, 2021

ROAD COMMISSION APPOINTMENT

One (1) vacancy on the Manistee County Road Commission to fill an unexpired six (6) year term, commencing immediately expiring December 31, 2022.

Four (4) Applicants:

Judith Cunningham Craig Peterson Jeffrey Lawrence James Wisniski, Sr.

An Applicant must receive at least four (4) votes to be appointed.

1st vote

Cunningham - 1 Peterson - 0 Lawrence - 5 Wisniski - 1

Jeffrey Lawrence is appointed to the Manistee County Road Commission to fill an unexpired six (6) year term, commencing immediately and expiring December 31, 2022.

AIRPORT AUTHORITY APPOINTMENT

One (1) vacancy on the Airport Authority to serve a three (3) year term commencing immediately and expiring December 31, 2023.

Two (2) Applicants:

Andrew Gentile Daniel Laskey

1st vote

Gentile – 6 Laskey – 1

Andrew Gentile is appointed to the Airport Authority for a three (3) year term commencing immediately and expiring December 31, 2023.

CENTRA WELLNESS BOARD OF DIRECTORS APPOINTMENT

One (1) vacancy on the Central Wellness Board of Directors for an unexpired three (3) year term, commencing immediately and expiring March 31, 2022.

One (1) Applicant:

James Uhl

Moved by Schmidt, seconded by Gustad to cast a unanumaous vote for James Uhl to fill an unexpired three (3) year term, commencing immediately and expired March 31, 2022.

YEAS: 7 Batzer, Dontz, Goodman, Gustad, Jaquish, Koons, Schmidt,

NAYS: 0 None

Motion Carried

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TUESDAY, FEBRUARY 16, 2021

LIBRARY BOARD APPOINTMENT

One (1) vacancy on the Library Board to fill an unexpired five (5) year term, commencing immediately and expiring December 31, 2022.

Five (5) Applicants:

Lisa Allen LaVonne Beebe Breanna LeBrun Kenneth Urban Frances Wallace

1st Vote

Urban – 5 Wallace – 1 LeBrun – 1 Allen – 0 Beebe – 0

Kenneth Urban is appointed to the Manistee County Library Board to fill an unexpired five (5) year term, commencing immediately and expiring December 31, 2022.

PERSONNEL COMMITTEE MINUTES/FEBRUARY 5, 2021

Karen Goodman presented the Personnel Committee Minutes of February 5, 2021.

WAGE DETERMINATION FOR UNDERSHERIFF

Moved by Goodman, seconded by Gustad to approve the wage for Undersheriff Jason Torrey be set at \$66,459.41.

YEAS: 7 Goodman, Gustad, Jaquish, Koons, Schmidt, Batzer, Dontz,

NAYS: 0 None

Motion Carried

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Moved by Goodman, seconded by Gustad to accept the Personnel Committee Minutes of February 5, 2021.

Motion Carried

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GREEN TEAM MINUTES/JANUARY 21, 2021

Margaret Batzer presented the Green Team minutes of January 21, 2021.

RECOLLECT WASTE WIZARD APPLICATION

Moved by Batzer, seconded by Jaquish to approve that Manistee County subscribe to the ReCollect Waste Wizard Application in the amount not to exceed \$1,950 annually to be paid from the Recycling budget.

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YEAS: 7 Gustad, Jaquish, Koons, Schmidt, Batzer, Dontz, Goodman

NAYS: 0 None

Motion Carried

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MANISTEE COMMUNITY FOUNDATION

LIMITLESS FUND GRANT APPLICATION

Moved by Batzer, seconded by Gustad to allow Ms. Archer to submit a grant application to the Manistee County Community Foundation Limitless Fund Grant for \$5,000, to apply towards the cost of improvements necessary to the grounds at the proposed location for the Onekama Recycling site.

YEAS: 7 Koons, Schmidt, Batzer, Dontz, Goodman, Gustad, Jaquish

NAYS: 0 None

Motion Carried

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ANNUAL MEMBERSHIP OF THE MICHIGAN RECYCLING COALITION

Moved by Batzer, seconded by Gustad to approve the annual membership of the Michigan Recycling Coalition in the amount of \$200.

YEAS: 7 Schmidt, Batzer, Dontz, Goodman, Gustad, Jaquish, Koons

NAYS: 0 None

Motion Carried

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Moved by Batzer, seconded by Gustad to approve the Green Team Committee meeting minutes of January 21, 2021.

Motion Carried

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MANISTEE COUNTY SHERIFF’S OFFICE YEAR IN REVIEW

Sheriff Brian Gutowski appeared before the Board to present the Manistee County Sheriff’s Office 2020 year in review.

MANISTEE AREA PUBLIC SCHOOLS MILLAGE

Ron Stoneman, Superintendent, Manistee Area Public Schools, appeared before the Board to present information on the upcoming school millage.

MANISTEE AREA CHAMBER OF COMMERCE YEAR IN REVIEW

Stacie Bytwork and Marc Miller, Manistee Area Chamber of Commerce, appeared before the Board to present the Manistee Chamber of Commerce year in review.

PUBLIC SAFETY COMMITTEE MINUTES/FEBRUARY 5, 2021

Pauline Jaquish presented the Public Safety Committee Minutes of February 5, 2021.

No Action Items.

Sheriff Brian Gutowski appeared before the Board to present the Use of Force Report.

Moved by Jaquish, seconded by Batzer to accept the Public Safety Committee Minutes of February 5, 2021.

Motion Carried

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MISCELLANEOUS CONTROLLER AND BOARD ITEMS

No action was taken on the following item:

- Resolutions from various counties.

RESOLUTION 2021-3

RESOLUTION SUPPORTING AN UPDATE OF THE MANISTEE COUNTY-WIDE

PARK AND RECREATION PLAN

At a regular meeting of the Manistee County Board of Commissioners held in the Manistee County Courthouse & Government Center, 415 Third Street, Manistee, Michigan, on the 16TH Day of February, 2021.

PRESENT: Batzer, Dontz, Goodman, Gustad, Jaquish, Koons, Schmidt

ABSENT: None

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The following resolution was offered by Goodman and seconded by Jaquish:

WHEREAS, the State of Michigan Department of Natural Resources has established a standard process for municipal governments to follow to receive State approval of a locally developed Park and Recreation Plan; and

WHEREAS, the State of Michigan Department of Natural Resources requires that a locally developed Park and Recreation Plan meet State guidelines and approval to be eligible for grant funding through the Natural Resources Trust Fund; and

WHEREAS, the Manistee County Recreation Commission in conjunction with the Manistee County Planning Department and Networks Northwest are leading a process to update the 2016-2021 Manistee County-Wide Park and Recreation Plan that will meet the requirements and approval of the State of Michigan Department of Natural Resources; and

WHEREAS, the Michigan Department of Natural Resources requirements met by the Manistee County-Wide Park and Recreation Plan will accomplish the same for each participating municipality within Manistee County, thereby updating a total of 21 approved plans under the umbrella of the County-Wide Plan; and

WHEREAS, Manistee County recognizes the significant and positive economic impact that recreation presents to Manistee County and all local municipalities contained within; and

WHEREAS, the development, improvement and creation of recreational sites and assets provides opportunities for increased tourism and recreation site participation, in addition to these sites' contribution to the development of a sense of community and improved health; and

WHEREAS, support and participation within the planning process requires an \$8,000 in-kind contribution; and

WHEREAS, Manistee County recognizes that the County-Wide Park and Recreation Plan will involve a mix of stakeholder and local official input throughout the process to update required information, goals and the action program; and

NOW THEREFORE BE IT RESOLVED that Manistee County supports the development of the Manistee County-Wide Park and Recreation Plan and seeks to participate throughout the process, and subsequently adopting said plan if it meets the intent and desire of the residents of Manistee County.

Moved by Goodman, seconded by Schmidt to adopt the above Resolution #2021-3, Resolution Supporting an Update of the Manistee County-Wide Park and Recreation Plan.

YEAS: 7 Batzer, Dontz, Goodman, Gustad, Jaquish, Koons, Schmidt

NAYS: 0 None

Motion Carried

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LETTER TO LEGISLATORS REGARDING P.A. 166 OF 2020, SECTION 928

Karen Goodman presented a draft letter that Chip Johnston, Centra Wellness Executive Director, prepared for Legislators regarding P.A. 166 of 2020, Section 928 as it relates to MDHHS funding and local match requirement.

Moved by Schmidt, seconded by Goodman to draft a letter to Legislators regarding P.A. 166 of 2020, Section 928 as it relates to MDHHS funding of Centra Wellness.

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YEAS: 7 Dontz, Goodman, Gustad, Jaquish, Koons, Schmidt, Batzer

NAYS: 0 None

Motion Carried

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PUBLIC COMMENT

None, neither in person nor on-line.

Adjourn at the Call of the Chair at 11:48 a.m.

Jill M. Nowak Clerk

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