



## MINUTES

Monday, February 14, 2022  
5:00 P.M.

Manistee County Courthouse & Government Center  
Board of Commissioner's Meeting Room  
415 Third St., Manistee, MI 49660

Members Present: James Henderson Chair; Jeff Dontz, Vice Chair; and James Grabowski Secretary

Members Absent: None

Others Present: Lisa Sagala, Administrative Support; Kristyn Malkowski, Recording Secretary;  
and Manistee Chief of Police, Josh Glass.

The meeting was called to order at 5:00 P.M. Roll call was taken, and the Pledge of Allegiance was recited.

Mr. Henderson requested approval of the meeting agenda.

**There was a motion by Mr. Dontz, supported by Mr. Henderson, to approve the Monday, February 14, 2022, meeting agenda as presented. Motion carried.**

Pursuant to Article IV of the Local Revenue Sharing Bylaws, as amended (APPENDIX A), the Board considered the election of officers for the positions of Chair, Vice Chair, and Secretary.

**There was a motion by Mr. Dontz supported by Mr. Grabowski, to nominate James Henderson, the Manistee Township representative as Chair, close nominations and cast a unanimous ballot for the Manistee Township representative for the position of 2022 Chair. Motion carried.**

**There was a motion by Mr. Henderson, supported by Mr. Grabowski, to nominate Jeff Dontz, the Manistee County representative as Vice Chair, close nominations and cast a unanimous ballot for the Manistee County representative for the position of 2022 Vice Chair. Motion carried.**

**There was a motion by Mr. Henderson, supported by Mr. Dontz, to nominate James Grabowski, the City of Manistee representative as Secretary, close nominations and cast a unanimous ballot for the City of Manistee representative for the position of 2022 Secretary. Motion carried.**

The Board next discussed establishing meeting dates, times, and locations for 2022/2023, pursuant to Article VI, Section 6.7 and 6.8 of the Revenue Sharing Bylaws, as amended. It was noted that the 2022 Cycle I grant application deadline has already been set for Friday, March 11, 2022, at 5:00 P.M.

**There was a motion by Mr. Henderson, supported by Mr. Grabowski, to post the 2022/23 meeting schedule of the Manistee Local Revenue Sharing Board for 5:00 P.M. at the Manistee County Government Center, Manistee County Library, Manistee County Road Commission & the Manistee Township Hall as follows:**

**All meetings will be held in the Board Room at the Manistee County Government Center on 415 Third St., Manistee.**

**Monday, April 11, 2022 (Cycle I-2022 Verbal Presentation Meeting)**  
**Monday, June 13, 2022 (Cycle I-2022 Grant Award Meeting)**  
**Monday, October 10, 2022 (Cycle II-2022 Verbal Presentation Meeting)**  
**Monday, December 12, 2022 (Cycle II-2022 Grant Award Meeting)**  
**Monday, February 13, 2023 (Annual Organizational Meeting pursuant to Section 6.7 of the Bylaws, as amended)**

**Motion carried.**

The Chair then requested approval of the minutes from the Monday, October 11, 2021, meeting of the Manistee Local Revenue Sharing Board.

**There was a motion by Mr. Dontz, supported by Mr. Grabowski, to approve the October 11, 2021, meeting minutes of the Manistee Local Revenue Sharing Board, as presented. Motion carried.**

The Board reviewed an outstanding invoice for the Administrative Fees due to Manistee County pursuant to the agreement (amendment 4/12/10).

**There was a motion by Mr. Dontz, supported by Mr. Grabowski, to approve the outstanding invoice for Administrative Fees to Manistee County. (\$25,000 x 50% = \$12,500.00.) Motion carried.**

There being no further business to come before the Local Revenue Sharing Board, the meeting was adjourned at 5:12 P.M.

Respectfully Submitted,

  
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James Grabowski, Secretary