



**CLERK**

Jill M. Nowak  
(231) 723-3331

**CONTROLLER/ADMINISTRATOR**

Lisa Sagala  
(231) 398-3504

**GREEN TEAM/RECYCLING COMMITTEE MINUTES**

Thursday, January 21, 2021  
8:30 a.m.

Manistee County Courthouse & Government Center  
Board of Commissioners Meeting Room

**MINUTES**

Members Present: Eric Gustad (on-line, Filer Twp.), Nikki Koons (on-line, Norman Twp.) and Margaret Batzer (on-line, City of Manistee)

Members Absent: None

Others Present: Sarah Archer, Iris Waste Diversion Specialists; Lisa Sagala, County Administrator/Controller; Julie Schmeling, Administrative Secretary; Renee Mallison, Conservation District; 231-723-3552; Julie Griffis, HR Generalist and Jill M. Nowak, County Clerk

The meeting was called to Order at 8:30 a.m.

**NOTE – Items requiring Board Action are indicated in BOLD**

The County Board and its Committees are operating remotely and electronically by Zoom under PA 254 of 2020 due to the COVID-19 pandemic.

**PUBLIC COMMENT**

None.

**P.A. 69 RECYCLING UPDATE**

Sarah Archer, Iris Waste Diversion Specialists, reviewed the Manistee County Green Team Recycling Program Report dated January 21, 2021 and the Monthly Volume Data Report. (Appendix A) Ms. Archer noted that there was 246 tons of recycled materials collected at six (6) sites in seven (7) townships in Manistee County for 2020, a decrease from 2019. Ms. Archer reported it has been busy setting up Dickson Townships new recycling site. There are now 8 townships on the County's P.A. 69 Recycling Program. Costs ran higher in 2020 because of

higher hauler costs and some recycling sites are receiving materials from other than their township. Ms. Archer reported that she is still working on improvements that need to be made for relocating the Onekama Township site. Discussion was had as to non-participating townships being approached, are there comparable prices in the township site vs P.A. 69 sites? The cost assessed per township parcel/resident is \$18 per year, and that includes the collection of glass which is not done with Republic Services. The fee includes administration of the program, site monitors etc. and a partnership from the municipality. The collection of Styrofoam is being worked on with BARC to see if it is possible. The long term goal is for the recycling program to be County-wide. The Conservation District is interested in being involved and that is being explored.

The Quality Improvement Grant continued to be used for the audit of the Onekama recycling materials. Educational postcards were sent out after the first audit of the materials. The contamination rate showed a decrease after the postcards and the second audit. Ms. Archer received the okay to use remaining grant monies toward fencing for the new Onekama Recycling site.

ReCollect Waste Wizard, an online search tool is used for information management and for residents to learn options for recycling, reusing, donating, or disposing of unwanted materials. This widget, can be easily added to the County's CivicPlus website to increase access to the search directory on the County's website. People would type in the product and it will tell them how to recycle it. This widget is used across the state and can be seen on the Grand Traverse County website. The application allows for click rates and can be dropped if not used enough. It would be marketed in the monthly newsletter, the website and the local newspaper. The County is purchasing the platform, the company will do the set up, and it will be managed/updated by Ms. Archer. The cost is \$1,950 for the initial set up which can be covered by remaining funds from the EGLE Recycling Quality Improvement Grant, then there is a \$1,950 annual fee thereafter. With the extra revenue from Dickson Township, Ms. Archer thinks that the \$1,950 annual fee can be built into the regular recycling budget. Ms. Archer requested the County subscribe to the ReCollect Waste Wizard and have it added to the Recycling pages of the County website.

**Moved by Koons, seconded by Batzer to recommend approval for Manistee County to subscribe to the ReCollect Waste Wizard Application in the amount of \$1,950 annual fee to be paid from the Recycling budget. Ayes: All. Motion Carried.**

Ms. Archer requested approval to submit a grant application to the Manistee Community Foundation Limitless Fund Grant for \$5,000, to apply towards the cost of improvement necessary to the grounds at the proposed location for the Onekama Recycling site.

**Moved by Batzer, seconded by Gustad to recommend approval to allow Ms. Archer to submit a grant application to the Manistee Community Foundation Limitless Fund Grant for \$5,000, to apply towards the cost of improvements necessary to the grounds at the proposed location for the Onekama Recycling site. Ayes: All. Motion Carried.**

Ms. Archer also noted that excess funds from the Quality Improvement Grant and Manistee Community Foundation may be able to be used for matching funds for the Recycle Infrastructure State Grant.

The relocation of the recycling site in Kaleva was completed on December 18, 2020. The site was moved to the Bay Area Recycling for Charities (BARC) location thanks for BARC, Wayne Beldo, Maple Grove Township Supervisor and Mike with the Village of Kaleva DPW. The PCA trailer has been moved to the same site, signage will be in place soon. The new Dickson Township bin was also set up on December 18, 2020 and a banner has been ordered.

Ms. Archer met with Renee Mallison of the Conservation District and the Mr. Wallace, Board Chair, to discuss how the Conservation District could be involved in advancing recycling in Manistee County. Further research is still be done and a follow up meeting is scheduled. It was noted that both Missaukee and Antrim Counties partners with their Conservation Districts to some level.

Ms. Archer recommended the renewal of the annual membership of the Michigan Recycling Coalition in the amount of \$200. This coalition supports recycling and is a statewide organization.

**Moved by Batzer, seconded by Gustad to recommend approval of the annual membership of the Michigan Recycling Coalition in the amount of \$200. Ayes: All. Motion Carried.**

#### **SCHEDULE 2021 GREEN TEAM/RECYCLING COMMITTEE MEETINGS**

Ms. Sagala noted that the past meeting dates and times (Appendix B) for the Green Team/Recycling Committee have been on the fourth Friday of every month at 8:30 a.m. All members agreed to continue this meeting schedule. However, there will be no meeting in November 2021 and the December meeting will be held on December 2, 2021.

#### **OTHER ITEMS FROM COMMITTEE MEMBERS**

None.

The meeting was adjourned at the Call of the Chair at 9:24 a.m.

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Eric Gustad

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Nikki Koons

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Margaret Batzer, Chairperson

# APPENDIX A

**Manistee County Green Team  
Recycling Program Report – January 21, 2021  
Sarah Archer, Iris Waste Diversion Specialists, Inc.**

The following is a summary of Recycling Program activity since December 2, 2020.

### Meeting Attendance

- Green Team – December 2, 2021 virtual
- Household Hazardous Waste Event Coordinating Committee - January 5, 2021 virtual

### Current Volume Report

Total weight (pounds) of materials collected from 6 recycling drop-off sites. See attached Volume Report.

January	34,840	April	36,128	July	47,580	October	37,239
February	32,558	May	37,744	August	46,821	November	33,958
March	36,154	June	49,842	September	51,892	December	47,971
Total To-Date							492,727

- There was a .2% decrease in volume in 2020 compared to 2019.
- Total program costs were \$4,138.00 higher compared to 2019.

The 2020 final volume breakdown by site is as follows:

Arcadia Township Site	122,745 pounds	Brown Township Site	50,161 pounds
Cleon Township Site in Village of Copemish	35,298 pounds	Maple Grove Township Site in Village of Kaleva	72,309 pounds
Onkama Township Site	175,320 pounds	Springdale Township Site	36,894 pounds

### Education

- Monthly e-newsletters sent.
- PA69 Program Overview document updated to reflect addition of Dickson Township and 2020 program costs.

### Grant Projects

- **EGLE 2020 RECYCLING QUALITY IMPROVEMENT GRANT**
  - The follow up audit of recyclables was conducted on for Wednesday, December 16 at the American Waste Material Recovery Facility in Traverse City. Staff from Iris, SEEDS Eco-Corps, and Manistee Resident Joy Smith sorted 15 random samples of over 2,000 pounds of material collected from the PA69 Recycling Program. The contamination rate in July was 17.2%. Following the educational mailings and on-site interventions, the post audit contamination rate was 16.65%, a 3.2% decrease.
  - Reimbursement for expenditures paid to date was requested in January.
  - As a follow-up to Archer's request to subscribe to an online material search directory using the grant funds, the ReCollect Waste Wizard quote \$1,950.00 for initial set up and \$1,950.00 annually. This online search tool is easily integrated into the CivicPlus website platform and is user-friendly for information management and for residents to learn options for recycling, reusing, donating, or disposing of unwanted materials. The Waste Wizard "widget" can be easily added to municipal websites to increase access to the search directory on the County website.
  - **Archer requests approval to subscribe to the ReCollect Waste Wizard and have it added to the Recycling pages of the Manistee County website - \$1,950.00 annual fee.**

- **MANISTEE COMMUNITY FOUNDATION LIMITLESS FUND GRANT**
  - **Archer requests approval to submit for \$5,000.00 to apply towards the cost of improvements necessary to the grounds at the proposed location for the Onekama recycling site.**
  - **Application deadline is February 15, 2021 with funding decisions by April 30, 2021**

#### Operations

- **Relocation of the recycling site in Kaleva was completed on December 18, 2020. The PA69 recycling bins and the PCA trailer were moved. Special thanks to Lydia Gulow with Bay Area Recycling for Charities, Wayne Beldo, Maple Grove Township Supervisor, and Mike with the Village of Kaleva DPW for their assistance in making the move happen.**
- **The recycling site road signs were delivered to the Village of Copemish for installment by their DPW.**
- **The new PA69 Recycling Program site was set up with one, 12-cubic yard recycling bin in Dickson Township on December 18, 2020. A Recycle Right banner has been ordered to educate residents about problematic materials.**
- **Archer will be contacting the Chair of the Fairgrounds Board to walk and assess the proposed location for the Onekama recycling site.**

#### Program Development

- **Archer and the Manistee Conservation District Director and Board Chair met virtually on January 13, 2020 to begin a discussion on potential partnerships/alliance for advancing recycling in Manistee County. Further research on the roles and funding of programs that are administered by conservation districts is being done by the Manistee Conservation District. A follow up meeting is scheduled for February 19, 2020.**

#### Other

- **Renewal of annual membership to the Michigan Recycling Coalition is requested in the amount of \$200.00.**

JANUARY	LBS	% Change from Previous Month
Arcadia Twp	7,480.0	13%
Brown Twp	4,176.0	19%
Cleon Twp	2,873.0	166%
Maple Grove Twp	5,759.0	18%
Onokama Twp	11,420.0	1%
Springdale Twp	3,132.0	33%
<b>JANUARY TOTALS</b>	<b>34,840.0</b>	<b>17%</b>
<b>FEBRUARY</b>		
Arcadia Twp	6,318.0	-16%
Brown Twp	3,910.0	-6%
Cleon Twp	2,533.0	-12%
Maple Grove Twp	5,453.0	-5%
Onokama Twp	11,647.0	2%
Springdale Twp	2,697.0	-14%
<b>FEBRUARY TOTALS</b>	<b>32,558.0</b>	<b>-7%</b>
<b>MARCH</b>		
Arcadia Twp	6,972.0	10%
Brown Twp	4,185.0	7%
Cleon Twp	3,134.0	24%
Maple Grove Twp	6,280.0	15%
Onokama Twp	12,356.0	6%
Springdale Twp	3,227.0	20%
<b>MARCH TOTALS</b>	<b>36,154.0</b>	<b>11%</b>
<b>APRIL</b>		
Arcadia Twp	8,316.0	19%
Brown Twp	3,990.0	-5%
Cleon Twp	2,991.0	-5%
Maple Grove Twp	5,873.0	-6%
Onokama Twp	11,967.0	-3%
Springdale Twp	2,991.0	-7%
<b>APRIL TOTALS</b>	<b>36,128.0</b>	<b>0%</b>
<b>MAY</b>		
Arcadia Twp	9,240.0	11%
Brown Twp	4,106.0	3%
Cleon Twp	2,841.0	-5%
Maple Grove Twp	6,158.0	5%
Onokama Twp	12,319.0	3%
Springdale Twp	3,080.0	3%
<b>MAY TOTALS</b>	<b>37,744.0</b>	<b>4%</b>
<b>JUNE</b>		
Arcadia Twp	13,510.0	46%
Brown Twp	4,504.0	10%
Cleon Twp	3,241.0	14%
Maple Grove Twp	6,667.0	8%
Onokama Twp	18,463.0	50%
Springdale Twp	3,457.0	12%
<b>JUNE TOTALS</b>	<b>49,842.0</b>	<b>32%</b>

JULY	LBS	% Change from Previous Month
Arcadia Twp	9,765.0	-28%
Brown Twp	4,096.0	-9%
Cleon Twp	2,027.0	-37%
Maple Grove Twp	4,739.0	-29%
Onokama Twp	24,511.0	33%
Springdale Twp	2,442.0	-29%
<b>JULY TOTAL</b>	<b>47,580.0</b>	<b>-5%</b>
<b>AUGUST</b>		
Arcadia Twp	16,266.0	67%
Brown Twp	3,312.0	-19%
Cleon Twp	2,583.0	27%
Maple Grove Twp	4,936.0	4%
Onokama Twp	17,141.0	-30%
Springdale Twp	2,583.0	6%
<b>AUGUST TOTAL</b>	<b>46,821.0</b>	<b>-2%</b>
<b>SEPTEMBER</b>		
Arcadia Twp	15,135.0	-7%
Brown Twp	4,902.0	48%
Cleon Twp	3,777.0	46%
Maple Grove Twp	7,309.0	48%
Onokama Twp	16,992.0	-1%
Springdale Twp	3,777.0	46%
<b>SEPTEMBER TOTAL</b>	<b>51,892.0</b>	<b>11%</b>
<b>OCTOBER</b>		
Arcadia Twp	9,143.0	-40%
Brown Twp	4,064.0	-17%
Cleon Twp	2,932.0	-22%
Maple Grove Twp	5,977.0	-18%
Onokama Twp	12,191.0	-28%
Springdale Twp	2,932.0	-22%
<b>OCTOBER TOTAL</b>	<b>37,239.0</b>	<b>-28%</b>
<b>NOVEMBER</b>		
Arcadia Twp	8,277.0	-9%
Brown Twp	3,823.0	-6%
Cleon Twp	2,547.0	-13%
Maple Grove Twp	5,518.0	-8%
Onokama Twp	11,036.0	-9%
Springdale Twp	2,757.0	-6%
<b>NOVEMBER TOTAL</b>	<b>33,958.0</b>	<b>-9%</b>
<b>DECEMBER</b>		
Arcadia Twp	12,323.0	49%
Brown Twp	5,093.0	33%
Cleon Twp	3,819.0	50%
Maple Grove Twp	7,640.0	38%
Onokama Twp	15,277.0	38%
Springdale Twp	3,819.0	39%
<b>DECEMBER TOTAL</b>	<b>47,971.0</b>	<b>41%</b>

<b>YEAR TO DATE (in lbs.)</b>	<b>492,727.0</b>
<b>YEAR TO DATE (tons)</b>	<b>246.4</b>

Year to date comparison by site

Totals in pounds	Dec-19	Dec-20
Arcadia Twp	9,502.0	12,323.0
Brown Twp	4,966.0	5,093.0
Cleon Twp	2,997.0	3,819.0
Maple Grove Twp	6,722.0	7,640.0
Onokama Twp	14,234.0	15,277.0
Springdale Twp	3,619.0	3,819.0
Unassigned Extra Service	N/A	N/A
<b>Totals in pounds</b>	<b>42,040</b>	<b>47,971</b>

Totals in tons	Dec-19	Dec-20
Arcadia Twp	4.8	6.2
Brown Twp	2.5	2.5
Cleon Twp	1.5	1.9
Maple Grove Twp	3.4	3.8
Onokama Twp	7.1	7.6
Springdale Twp	1.8	1.9
Unassigned Extra Service	N/A	N/A
<b>Totals in Tons</b>	<b>21.0</b>	<b>24.0</b>

Manistee County  
Public Act 69 Recycling Program

**Introduction**

Manistee County as required by Public Act 641, 1978, as amended, has adopted a Solid Waste Management Plan and all Townships, by resolution also adopted the Manistee County Solid Waste Management Plan as its guideline for addressing the solid waste management issues of the County.

According to the solid waste management plan, Manistee County, and the City, Townships and Villages, are responsible for funding and providing recycling, composting, and hazardous waste collection programs in Manistee County.

Public Act 138 of 1989, as amended by Public Act 069 of 2005, allows by resolution of the County Board of Commissioners, the imposition of a surcharge on households within the County up to a maximum of a \$25.00 fee per year per household to provide for waste reduction programs for the collection of consumer source separated materials, as defined by Act 641, PA 1978, as household hazardous wastes, tires, batteries, and yard clippings.

Adequate funding is necessary for a continued recycling program plan consistent with the County Solid Waste Management Plan.

The revenues collected for this program are held with the County Treasurer and used solely for recycling.

**Program Overview**

Public Act 69 (PA69) allows Michigan Counties and Townships and municipalities to enter into an inter-local agreement to fund a residential recycling drop-off program. Participation in the Manistee County PA69 Recycling Program provides an easy to use, convenient and cost-effective drop-off program, public education, and minimal Township administration.

*Participating Townships*

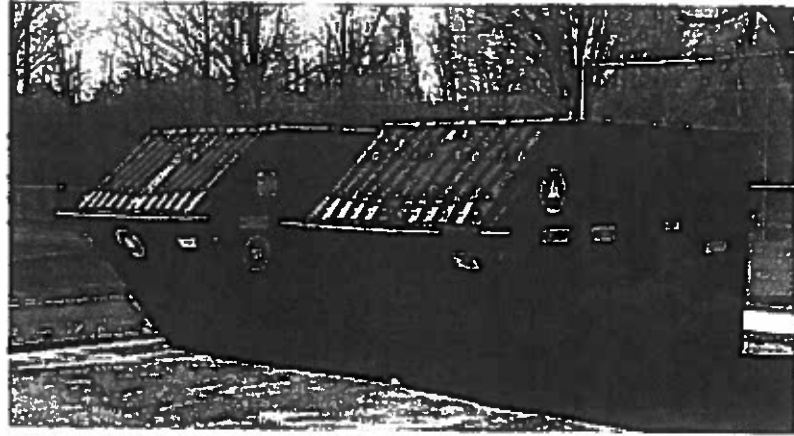
Eight of the 14 Townships in Manistee County currently participate in the PA69 Recycling Program. The Manistee County Board of Commissioners approved the recycling assessment at \$18.00 per improved residential parcel.

**Participating Townships:**

- Arcadia Township
- Brown Township
- Cleon Township/Village of Copemish
- Dickson Township/Brethren
- Maple Grove Township/Village of Kaleva
- Marilla Township
- Onekama Township/Village of Onekama
- Springdale Township



There are 7 recycling drop-off locations that are accessible year-round to residents of participating PA69 Townships. The sites are accessible during daylight hours, 7 days per week. Use of these sites is limited to PA69 Township residents only since they are funding the recycling program. Use of the PA69 recycling drop-off sites by



PA69 Recycling Bins

residents of non-participating Townships increases the volume of material collected thereby increasing the frequency and cost to empty the recycling containers. Residents of non-participating Townships have recycling opportunities available to them either within their Township or at the Manistee landfill and are encouraged to recycle during normal hours of operation. All are encouraged to recycle paper and cardboard in PCA Recycling Trailers located throughout the County to financially support local school programs.

PA69 Recycling Drop-Off Location	Acceptable Materials
Arcadia Township Hall 3422 Lake Street/Arcadia	Plastic/Metal/Glass/Paper/Cardboard
Brown Township Hall 8233 Coates Hwy/Manistee	Plastic/Metal/Glass/Paper/Cardboard
Cleon Township/Copemish Brown Street and Cleon Road (CO604)/Copemish	Plastic/Metal/Glass/Paper/Cardboard
Dickson Township/Brethren Behind Fire Hall on Wingert Street/Brethren	Plastic/Metal/Glass/Paper/Cardboard
Maple Grove/Kaleva Bay Area Recycling for Charities 14407 Industrial Drive/Kaleva	Plastic/Metal/Glass/Paper PCA Trailer On-site for Cardboard
Onkama Township Hall 5435 Main Street/Onkama	Plastic/Metal/Glass/Paper PCA Trailer On-site for Cardboard
Springdale Township Hall 14992 Glovers Lake Road/Bear Lake	Plastic/Metal/Glass/Paper/Cardboard



*Business Recycling*

The recycling drop-off sites are used frequently by local businesses however, since businesses are not assessed the recycling fee this well-intentioned activity adds increased costs to the program. To help offset the costs of business use of the recycling sites a Business Sponsorship Program is available to encourage voluntary financial support of the PA69 Recycling Program. Sponsoring businesses receive promotional benefits in exchange for their annual contribution. Information about the Business Recycling Sponsorship Program is available from the Recycling Coordinator.

**Past and Current Sponsors:**

Big Apple Bar and Restaurant, Arcadia  
 Camp Arcadia, Arcadia  
 Camp Tosebo, Onkama  
 Iron Fish Distillery, Thompsonville  
 M Bank, Kaleva  
 Manistee Veterinary Clinic, Manistee  
 Rosie's Country Cafe, Thompsonville



### Benefits of the PA69 Recycling Program to Townships

*Municipal Township Program Administration*

The PA69 Recycling Program is being administered by Manistee County. Recycling collection service is negotiated and contracted by the County. Administration includes scheduling of service to recycling containers, receipt and payment of invoices, all record keeping and data reporting.

*Improved Use of Township Staff*

With the establishment of the PA69 Program, Townships can reduce expenditures in staff time to oversee and manage a township-run recycling program. The responsibility of administering the recycling program lies with Manistee County.

*Site Monitoring and Maintenance*

Communities hosting to a PA69 Recycling drop-off site can rest assured that the recycling site will be monitored and maintained to high standards. PA69 recycling sites are provided with new recycling containers that are labeled with Manistee County Recycles logo and program signage.

The County hires local site monitors to inspect the recycling sites on a weekly basis, at a minimum. Their responsibilities include tending to the contents of containers to maximize space and minimize contamination and to maintain a clean, litter free drop-off site. The local site monitors communicate regularly with the Recycling Coordinator to report any challenges or attention required by the County.

### Recycling Education

Resident education is essential to the success of recycling programs. Currently recycling education is limited or non-existent among non-PA69 Townships with a recycling program. The PA69 program offers professional, coordinated recycling education and support. Providing consistent, accurate information and guidelines for the recycling program helps to reduce contamination and increase participation. Manistee County has contracted with Sarah Archer of Iris Waste Diversion Specialists to provide education services as the program Recycling Coordinator.

PA69 Townships receive the following educational services and support:

- Recycling hotline for Townships and residents – 855-2Go-Zero
- Recycling information on the Manistee County website – [www.manisteecountymi.gov](http://www.manisteecountymi.gov)
- 2Go-Zero Recycling Guide
- Recycling site informational message center
- Recycling Volume and Financial Reports
- Recycling Guidelines flyer
- Monthly E-newsletter
- Presentations to groups and organizations
- Educational display booth at events upon request
- Volunteer opportunities for residents
- Recycling information available through Manistee 211
- Access to the Recycling Coordinator and technical assistance to support program needs
- Centralized information about available recycling and special waste handling



*Message Center at Brown Township Recycling Site*

*Providing Residents with a Cost-Effective, Standardized Recycling Program*

Providing residents with a cost-effective, standardized recycling program that is accessible county-wide is the goal of the PA69 Program. When most Townships are participating, recycling will be accessible throughout the county, be open to all residents regardless of the township they reside in, and the costs will be shared across the program.

*Pricing in Participation*

Currently non-participating Townships are independently negotiating recycling services. Pricing for the exact same service varies from Township to Township. As more Townships participate in the PA69 Recycling Program, the economies of scale will provide leverage to the County when negotiating for contracted collection services and increase the shared benefit of cost savings.

*Increased Opportunities*

The PA69 Recycling Program offers an opportunity to establish a cooperative spirit through the strategic development of a sound and comprehensive recycling program.

The current political climate in Lansing encourages cooperative programs and will link future funding to the level of cooperation in a region. The PA69 Recycling Program can serve as a model of cooperation and demonstrate the shared benefits of a county-wide program.

Through public education and outreach, the PA69 Recycling Program will serve as a catalyst to expand resource recovery efforts and environmental initiatives.

*Program Benefits*

- The recycling program supports the local economy by bringing residents into business districts of Townships.
- The PA69 supports local schools. The recycling container for glass, metals and plastic share the same location as the Packaging Corporation of America (PCA) paper recycling trailers at Onkama Township and the Village of Kaleva. Promotion for the PA69 Recycling Program includes the PCA School Fundraiser Program.
- The recycling program has attracted recycling businesses to the County.
- Visitors from larger metropolitan areas are accustomed to recycling. The availability of recycling while away from home is a positive reason to vacation in Manistee County.
- Recycling is an activity that is viewed as protecting the environment and therefore aligns with the image of Manistee County as a paradise of vast natural beauty.
- Recycling is a key component of Manistee County Solid Waste Plan and the PA69 program supports the goals and objectives of the plan.

*Program Staff and Coordinator*

Sarah Archer, Recycling Coordinator is the main point of contact for the PA69 Recycling Program. She is available to meet with a Township representative and to make a board presentation about the program and its benefits. Sarah can be reached at:

Cell Phone: 734-476-2186

Email: sarah@iriswds.com

**Frequently Asked Questions**

*How do we become a participating Township?*

1. To participate in the Manistee County PA69 Recycling Program requires Township Board approval to allow the imposition and collection by the County Treasurer an annual surcharge of \$18.00 per residential parcel to cover costs of waste reduction programs and collection of consumer source separated material, as defined by Act 641, PA 1978.
2. After Board approval, an inter-local agreement is signed by the Chair of the County Board of Commissioners and the Township Supervisor.
3. It is recommended that a Township representative is designated as the main recycling contact to ensure consistent communication regarding the program.

*Is there a deadline to sign on?*

Ideally, Township Board approval should be made by September 30 to allow sufficient time to be included in winter tax bills. However, Townships can sign on at any time throughout the year.

*When is the surcharge collected?*

The special assessment for recycling is billed to the Township with winter taxes. In some circumstances, Townships may pay the recycling program fee from their General Fund directly to the County.

*Are all residential parcels included in the special assessment?*

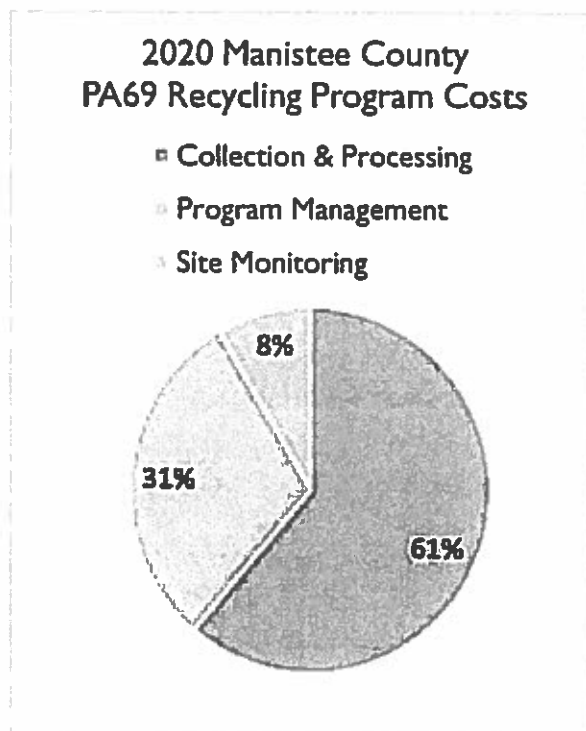
Only improved residential parcels are included.

*Will the \$18.00 fee be increased?*

Every effort is made to avoid increasing the per parcel recycling fee and an increase will not be made without a thorough analysis of the program and solid grounds to substantiate the need for an increase. Any increase to the recycling fee must be approved by the Manistee County Board of Commissioners.

*How are the PA69 recycling funds used?*

The revenues collected for this program are held with the County Treasurer and used solely for the recycling program. Much of the costs are operational and associated with container rental, collection service, recyclable material processing and site monitoring. Program management, operational oversight, and public education account for the remaining costs.





# Manistee County, MI - New Deal

Manistee County, MI  
415 3rd Street  
Manistee, MI 49660  
United States

Sarah Archer  
Manistee County Recycling Coordinator  
sarah@rswastediversion.com  
989.272.5057 ext 1

Reference: 20201211-083830663  
Prepared: December 11, 2020  
Expires: February 28, 2021  
Prepared by: Tim Adkins  
tim.adkins@recollect.net  
(360) 219-9787

### Products & Services

Item & Description	SKU	Quantity	Unit Price	Total
Waste Wizard	SWR-PRD-WIZ-STD	1	\$1,950.00 / year	\$1,950.00 / year for 1 year
Website Tool	SWR-OPT-WEB-STD	1	\$0.00 / year	\$0.00 / year for 1 year
Essential Success Package	SCS-PKG-ESS	1	\$0.00 / year	\$0.00 / year for 1 year
<b>Subtotals</b>				
Annual subtotal				\$1,950.00
				<b>Total \$1,950.00</b>

### Purchase Terms

#### Standard Conditions

Please refer to the attached Standard Conditions of Sale for this quote. The quote is valid for 30 days from the date of issue. Payment terms are Net 30. The quote is subject to the availability of the products and services. The quote is not binding until a purchase order is received from the client.

To move forward with this quotation, please issue a Purchase Order to or request a "Service Agreement" from tim.adkins@recollect.net

### Questions? Contact me



Tim Adkins  
tim.adkins@recollect.net  
(360) 219-9787

Recollect Systems Inc  
3381 Cambie Street, Suite 528  
Vancouver, BC V5Z 4R3  
CA

A-11

INVOICE 3588

Michigan Recycling Coalition  
PO Box 10070  
Lansing, MI 48901  
United States  
517-974-3672



Manistee County  
415 Third St.  
Manistee, MI 49660  
United States

Invoice # 3588  
Invoice Date 01/14/2021  
Invoice Due Due Upon Receipt

<b>Amount Due</b>	<b>\$ 200.00</b>
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Transactions

Description	Amount
Membership Renewal - Nonprofit and Government - Manistee County - (through January 14, 2022)	\$ 200.00

<b>Total Amount</b>	<b>\$ 200.00</b>
<b>Amount Paid</b>	<b>-\$ 0.00</b>
<b>Amount Due</b>	<b>\$ 200.00</b>

# 2021 CALENDAR

www.wiki-calendar.com

JANUARY							FEBRUARY							MARCH									
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T
					1	2		1	2	3	4	5	6		1	2	3	4	5	6			
3	4	5	6	7	8	9	7	8	9	10	11	12	13	7	8	9	10	11	12	13	4	5	6
10	11	12	13	14	15	16	14	15	16	17	18	19	20	14	15	16	17	18	19	20	11	12	13
17	18	19	20	21	22	23	21	22	23	24	25	26	27	21	22	23	24	25	26	27	18	19	20
24	25	26	27	28	29	30	28							28	29	30	31	25	26	27			
31																							

MAY							JUNE							JULY							A		
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T
						1			1	2	3	4	5					1	2	3	5	6	7
2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10	1	2	3
9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17	8	9	10
16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24	15	16	17
23	24	25	26	27	28	29	27	28	29	30	25	26	27	28	29	30	31	22	23	24			
30	31																		29	30	31		

SEPTEMBER							OCTOBER							NOVEMBER							DE		
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T
			1	2	3	4						1	2										
5	6	7	8	9	10	11	3	4	5	6	7	8	9	7	8	9	10	11	12	13	5	6	7
12	13	14	15	16	17	18	10	11	12	13	14	15	16	14	15	16	17	18	19	20	12	13	14
19	20	21	22	23	24	25	17	18	19	20	21	22	23	21	22	23	24	25	26	27	19	20	21
26	27	28	29	30			24	25	26	27	28	29	30	28	29	30	26	27	28				
							31																

### HOLIDAYS AND OBSERVANCES:

- Jan 1 - New Year's Day
- Jan 18 - Martin Luther King Jr Day
- Feb 14 - Valentine's Day
- Feb 15 - Presidents' Day (Most regions)
- Mar 17 - St. Patrick's Day
- Apr 4 - Easter Sunday

- Apr 5 - Easter Monday
- Apr 15 - Tax Day
- May 5 - Cinco de Mayo
- May 9 - Mother's Day
- May 31 - Memorial Day
- Jun 20 - Father's Day

- Jul 4 - Independence Day
- Jul 5 - 'Independence Day' observed
- Sep 6 - Labor Day
- Oct 11 - Columbus Day (Most regions)
- Oct 31 - Halloween
- Nov 2 - Election Day

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