

Regular Meeting Minutes
Manistee County E911 Board
Manistee County Emergency Operations Center / Zoom
January 19th, 2021

1). Call to Order:

The Meeting was called to order by U/S Torrey at 9:31 am.

2). Roll Call:

Members Present: U/S Torrey, Mr. Sopha via zoom, Director Medacco, Mr. Adams, Chief Glass, Mr. Dontz, Trp. Skorka

Members Absent:

Also, present: Julie Griffis, Sheriff Gutowski, via zoom

3). Approval of the Agenda:

A motion by Mr. Dontz second by Trp. Skorka to approve the meeting agenda, with additions to new business, Pay out for Director's PR time, and Emergency Protocol 14-05 Covid Response. All in favor

4). Public Comment / Invited Guest:

None.

5). Approval of Minutes:

A motion by Mr. Adams second by Director Medacco to approve the Minutes from the regular meeting of December 15th 2021.

All in favor

6). Treasurer's Report:

Mr. Adams gave the Treasurer's report. A motion by Mr. Dontz second by Trp. Skorka to approve the Treasurer's report All votes in Favor.

Mr. Adams made a motion second by Director Medacco to approve payment of the bills totaling \$97,607.12. A roll call vote was taken.

U/S Torrey	Yes	Mr. Adams	Yes	Director Medacco	Yes	Mr. Dontz	Yes
Chief Glass	Yes	Trp. Skorka	Yes				

7). Committee Reports:

a. Executive – Met on January 11th, 2022 Minutes attached. A motion by Chief Glass second by Mr. Adams to approve the Minutes from the executive committee. All votes in favor

b. Finance – Did not meet

c. Personnel / Policy – Did not meet

d. Technology – Did not meet

8). **Director's Report:** Jim advised the Board that the audit is in progress and that he is working with a different auditor than last year.

9). **Deputy Director's Report:** Mike presented the stats for December and some discussion was held and the Board requested that they would like to see the last 2 years stats to compare.

10). **Old Business:**
None

11). **New Business:**

Ken Williams Payout: A Motion by Mr. Adams second by Mr. Dontz to approve the payout of earned Vacation time to Ken Williams totaling \$1,532.30. a roll Call vote was taken.

U/S Torrey	Yes	Mr. Adams	Yes	Director Medacco	Yes	Mr. Dontz	Yes
Chief Glass	Yes	Trp. Skorka	Yes				

Election of Officers: Chair—Mr. Dontz nominated Under Sheriff Torrey as Chair second by Trp. Skorka no other nominees Under Sheriff Accepted The nomination. A Roll Call vote was taken.

U/S Torrey	Yes	Mr. Adams	Yes	Director Medacco	Yes	Mr. Dontz	Yes
Chief Glass	Yes	Trp. Skorka	Yes				

Vice Chair-- Mr. Dontz nominated Chief Glass as Vice Chair second by Director Medacco no other nominees Chief Glass Accepted The nomination. A Roll Call vote was taken.

U/S Torrey	Yes	Mr. Adams	Yes	Director Medacco	Yes	Mr. Dontz	Yes
Chief Glass	Yes	Trp. Skorka	Yes				

Secretary / Treasurer -- Mr. Dontz nominated Mr. Adams as Secretary / Treasurer second by Director Medacco no other nominees Mr. Adams Accepted The nomination. A Roll Call vote was taken.

U/S Torrey	Yes	Mr. Adams	Yes	Director Medacco	Yes	Mr. Dontz	Yes
Chief Glass	Yes	Trp. Skorka	Yes				

Approval of the signers for the Checking account: Chief Glass made a motion second by Trp. Skorka to keep the same as last year. A roll call vote was taken.

U/S Torrey	Yes	Mr. Adams	Yes	Director Medacco	Yes	Mr. Dontz	Yes
Chief Glass	Yes	Trp. Skorka	Yes				

Approve Payout of Director's Personal Time and allow his vacation to carry over until March 31st 2022. A motion by Chief Glass second by Mr. Dontz to approve. Roll call vote was taken.

U/S Torrey	Yes	Mr. Adams	Yes	Director Medacco	Yes	Mr. Dontz	Yes
Chief Glass	Yes	Trp. Skorka	Yes				

Protocol 14-05 -- Mr. Sopha advised the Board of a change in the medical protocols 14-05 covid response. Discussion was held.

12). **Good of the Order:**
none

13). **Adjournment:**

U/S Torrey adjourned the meeting at 10:25 am.

Respectfully Submitted
Jim Espvik
911 Director