

Regular Meeting Minutes
Manistee County E911 Board
Manistee County Emergency Operations Center / Zoom
January 17th, 2024

1). Call to Order:

The Meeting was called to order by Undersheriff Torrey at 09:31.

2.)

Members Present: U/S Torrey, Chief Glass, Chief Glass Director Medacco, Trp. Skorka and Mr. Mosholder.
Members Absent: Mr. Adams

Also, present: 911 Director Mike Machen, 911 Deputy Director Alvin Rischel, Fred Craigin, Generalist Julie Griffis (via zoom), and Lt. House (via zoom).

3). Approval of the Agenda:

A motion by Trp. Skorka seconded by Chief Glass to approve the agenda. All in favor

4). Public Comment / Invited Guest:

None

5). Approval of Minutes:

U/S Torrey made a motion seconded by Chief Glass to rescind the December's Payment of the Bills motion. A roll call vote was held:

Chief Glass	Yes	Mr. Dontz	Yes	Director Medacco	Yes
Trp. Skorka	Yes	Mr. Mosholder	Yes	U/S Torrey	Yes

U/S Torrey made a motion seconded by Mr. Mosholder to pay December's Bills totaling \$435,633.46. A roll call vote was held:

Mr. Dontz	Yes	Director Medacco	Yes	Trp. Skorka	Yes
Mr. Mosholder	Yes	U/S Torrey	Yes	Chief Glass	Yes

A motion by Director Medacco seconded by Chief Glass to approve the amended regular meeting minutes on December 20th, 2023. All in favor.

6). Treasurer's Report:

Director Machen provided the Board a financial report for Manistee County 911 for the month of January. Mr. Dontz made a motion seconded by Chief Glass approve the Treasurer's report. All in favor.

Chief Glass made a motion seconded by Director Medacco to approve payment of the December bills totaling \$150,244.75. A roll call vote was held:

Director Medacco	Yes	Trp. Skorka	Yes	Mr. Mosholder	Yes
U/S Torrey	Yes	Chief Glass	Yes	Mr. Dontz	Yes

7). Committee Reports:

- a. Executive – Did not meet.
- b. Finance – Did not meet.
- c. Personnel / Policy – Did not meet.
- d. Technology –Did not meet

8). Director's Report:

Mr. Machen advised the Board of updates on the Radio and MDT projects.
Mr. Machen advised the Board of training updates for the Center.
Mr. Machen advised the Board on staffing levels.
Mr. Machen advised the Board the Financial Audit for Manistee County 911 has begun.

9). Deputy Director Report/EM Report:

Mr. Rischel advised the Board on the 3 year stats for December.
Mr. Rischel advised the Board of upcoming training opportunities being provided by Region 7.

10). Old Business:

U/S Torrey updated the Board on the status of the Director and Deputy Director's Retirement.

11). New Business:

Mr. Dontz made a motion seconded by Chief Glass to appoint U/S Torrey as the 911 Chairman. A roll call vote was held:

Trp. Skorka	Yes	Mr. Mosholder	Yes	U/S Torrey	Yes
Chief Glass	Yes	Mr. Dontz	Yes	Director Medacco	Yes

U/S Torrey made a motion seconded by Mr. Dontz to appoint Chief Glass as the 911 Vice Chairman. A roll call vote was held:

Mr. Mosholder	Yes	U/S Torrey	Yes	Chief Glass	Yes
Mr. Dontz	Yes	Director Medacco	Yes	Trp. Skorka	Yes

U/S Torrey made a motion seconded by Mr. Dontz to appoint Mr. Adams as the 911 Treasurer. A roll call vote was held:

U/S Torrey	Yes	Chief Glass	Yes	Mr. Dontz	Yes
Director Medacco	Yes	Trp. Skorka	Yes	Mr. Mosholder	Yes

Mr. Machen presented a proposal to increase the bandwidth through PFN. Discussion was held. Topic was tabled until further information is gathered.

12). Good of the Order:

Chief Glass advised the Board Sgt. Steve Schmeling would be retiring on Thursday January 18th, 2024. There would be a retirement party at City Hall from 11:00am to 1:00pm that day. All are invited to celebrate Sgt. Schmeling's 3 decades of Law Enforcement Service.

13). Adjournment:

U/S Torrey adjourned the meeting at 10:05am.

Respectfully Submitted
Mike Machen
911 Director