

MINUTES

Monday, January 11, 2021
3:00 P.M.

Manistee County Courthouse & Government Center
Board of Commissioners' Meeting Room

Members Present: Rachel Nelson, Chair; Gary Buren, Vice Chair; Pauline Jaquish, Secretary/Treasurer; Julie Griffis

Members Absent: Tamara Buswinka

Others Present: Lindsey Traeger, Recording Secretary

Rachel Nelson, Chair, called the meeting to order at 3:01 P.M. Roll was taken by the Recording Secretary.

Ms. Nelson called for nominations of officers. It was noted that the County Treasurer is automatically the Chair of the Land Bank Authority.

There was a motion by Ms. Griffis, supported by Ms. Jaquish, to nominate Gary Buren as Vice-Chairperson, close nominations and cast a unanimous ballot for Gary Buren for the position of 2021 Vice-Chairperson.

A roll call vote was taken:

Yeas: 4 (Nelson, Jaquish, Buren, Griffis)

Nays: 0

Absent: 1 (Buswinka)

Motion carried.

There was a motion by Ms. Griffis, supported by Mr. Buren, to nominate Pauline Jaquish as Secretary/Treasurer, close nominations and cast a unanimous ballot for Pauline Jaquish for the position of 2021 Secretary/ Treasurer.

A roll call vote was taken:

Yeas: 4 (Nelson, Jaquish, Buren, Griffis)

Nays: 0

Absent: 1 (Buswinka)

Motion carried.

There was a motion by Ms. Griffis, supported by Ms. Jaquish, to approve the meeting agenda as presented. Motion carried by unanimous vote.

No public comment.

The Chair confirmed that each member had received a copy and had an opportunity to review the minutes from the regular meeting of the Land Bank Authority held on November 9, 2020.

There was a motion by Mr. Buren, supported by Ms. Jaquish, to approve the Manistee County Land Bank Authority regular meeting minutes of Monday, November 9, 2020, as presented.

Motion carried by unanimous vote.

Ms. Nelson went over the Revenue and Expenditure Report and pointed out a few items on it. (Appendix A) It is a new fiscal year, so this report covers October 1, 2020 to current.

Regarding the Bear Lake property on US 31, Mr. Buren has had recent conversation with a realtor and an interested party. Just conversation happening right now, but hopefully more to come.

Mr. Butler from Tiny Developers provided an update on the Bear Lake Maple Street property as of January 4th. They are making progress. The deeds and purchase agreement have been signed and recorded. If Tiny Developers doesn't follow through on the conditions in the purchase agreement, we have a deed from Tiny Developers back to the Land Bank that can be recorded.

The neighbor with the encroaching ½ garage in the City never responded to the offer to purchase the parcel, so the easement in gross has been recorded. This type of easement stays with the people, not the property. If they ever sell the property, it will need to be addressed at that point.

The meetings for 2021 through January 2022 will be held on the second Monday of every month at 3:00 P.M., except August 2021, which will be the 3rd Monday. There won't be a meeting in February 2021.

Mr. Buren noted that he had conversations with a developer in Benzie County regarding opportunities with the Land Bank and Brownfield Redevelopment. There are properties in Manistee County that could benefit from this.

There being no further business to come before the Authority, the meeting was adjourned at 3:46 P.M.

Respectfully Submitted,

Pauline Jaquish, Land Bank Authority Secretary/Treasurer

REVENUE AND EXPENDITURE REPORT FOR MANISTEE COUNTY
 Balances as of 12/31/2020

APPENDIX A

Fund 238 - LAND BANK AUTHORITY FUND

Account	Description	2020-21 Amended Budget	YEAR-TO-DATE THRU 12/31/20	Available Balance	% Used
Revenues					
Department 000: GENERAL					
647.000	SALE OF LAND	1,000.00	0.00	1,000.00	0.00
668.000	LAND CONTRACT				
10/02/2020	GJ JE #5809		253.20 JE# 5809		
11/02/2020	GJ JE #5870		253.20 JE# 5870		
12/01/2020	GJ JE #5902		253.20 JE# 5902		
668.000	LAND CONTRACT	3,038.00	759.60	2,278.40	25.00
Total - Dept 000		4,038.00	759.60	3,278.40	18.81
Total Revenues		4,038.00	759.60	3,278.40	18.81
Expenditures					
Department 000: GENERAL					
727.000	OFFICE SUPPLIES	413.00	0.00	413.00	0.00
806.000	ATTORNEY FEES				
11/19/2020	AP LUCAS MIDDLETON/TINY DEVELOPERS DEED ECT		150.00 Inv #: '35' Vendor '4175'		
12/18/2020	AP LUCAS MIDDLETON/TINY DEVELOPERS DEED ETC		450.00 Inv #: '38' Vendor '4175'		
806.000	ATTORNEY FEES	0.00	600.00	(600.00)	100.00
812.000	DUES AND FEES	125.00	0.00	125.00	0.00
860.000	TRAVEL	1,500.00	0.00	1,500.00	0.00
901.000	ADVERTISING	1,000.00	0.00	1,000.00	0.00
995.000	MISC. EXPENSE				
12/03/2020	AP MANISTEE CO. REGISTER OF DEEDS/RECORD EASEMENT IN GROSS		30.00 Inv #: '12/1/2020' Vendor '4205'		
12/03/2020	AP MANISTEE CO. REGISTER OF DEEDS/RECORD DEED (TO TINY DEV		30.00 Inv #: '12/1/2020' Vendor '4205'		
995.000	MISC. EXPENSE	1,000.00	60.00	940.00	6.00
Total - Dept 000		4,038.00	660.00	3,378.00	16.34
Total Expenditures		4,038.00	660.00	3,378.00	16.34
NET OF REVENUES AND EXPENDITURES		0.00	99.60	(99.60)	