

**WEDNESDAY, JUNE 13, 2022**

Pursuant to law, the Board of Commissioners called a Special Board Meeting on Monday, June 13, 2022 at 1:00 p.m. in the Board of Commissioner's Room and were called to order by the Chairperson.

Pledge of Allegiance

Invocation

PRESENT: Margaret Batzer, Jeff Dontz, Pauline Jaquish, Nikki Koons and Richard Schmidt

ABSENT: Karen Goodman and Eric Gustad

**PUBLIC COMMENT**

Mark B. Griner, Cleon Township Fire Chief addressed the Board regarding the request for ARPA funds.

Tom Berard, questioned regarding the election tabulators that are used by the County as well as paper ballots. He also inquired as to the posting of minutes from committee and board meetings.

**REVIEW AND DISCUSSION REGARDING THE AMERICAN RESCUE PLAN**

**ACT FUNDS (ARPA)**

Lisa Sagala, County Administrator/Controller indicated that the purpose of the meeting was to review the County Project Requests, Grant Requests submitted by County Entities and other grant applications by non-profits, for the distribution of ARPA funds.

Jeff Dontz advocates for taking care of in-house matters before being about to take care of the other requests. Margaret Batzer inquired of when those request applications were sent and received, to be able to review them once again. Richard Schmidt wanted to know who was on the committee that reviewed and scored the other non-county requests. The committee was made up of five (5) members, including: Jared Henry, Jordan Miller, Connie Krusniak, Heather Vasquez and Lisa Sagala. The committee had 9 scorable questions on the applications. The process for reviewing and scoring is similar to how other entities like the Community Foundation reviews and processes certain grant applications they receive.

**REVIEW AND DISCUSSION REGARDING THE AMERICAN RESCUE PLAN**

**ACT FUNDS (ARPA) FOR COUNTY ENTITIES/BUILDINGS**

Discussion regarding the specifics on the County Entities/Building requests included all five grant requests that were submitted. The Lion's Pavilion is specific to that building and not to the fairgrounds. The request is for lighting and kitchen equipment in the building. The Airport request included a request for terminal and fuel updates, updates to hangars and funds for environmental cleanup and equipment. Richard Schmidt would like to further discuss the request of \$2,000,000 by the Land Bank. Jeff Dontz added that just because an entity requested a certain amount, does not mean that the full amount needs to be granted.

Moved by Koons, seconded by Batzer to have a representative from all five (5) Grant

Request by County Entities/buildings, including: the Manistee Lion's Club, the Parks and

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Recreation Commission, the Manistee Airport, the Manistee County Land Bank and Manistee Brownfield, appear to present their requests in more detail.

YEAS: 5 Batzer, Dontz, Jaquish, Koons, Schmidt  
NAYS: 0 None  
ABSENT: 2 Gustad, Goodman

Motion Carried

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**REVIEW AND DISCUSSION REGARDING THE AMERICAN RESCUE PLAN**

**ACT FUNDS (ARPA)FOR COUNTY PROJECTS**

There are fifteen (15) projects being requested by the County for the use of ARPA funds. Margaret Batzer inquired about the Hazard Pay for staff. Lisa Sagala indicated that even if these projects are approved, before works begins on any of these, they will be brought before the Ways and Means Committee for final review of costs and to review if the project is still necessary. Margaret Batzer wanted to know if the total amount indicated is adequate for all the projects listed. Ms. Sagala indicated that there is a cushion she believes within the amounts listed.

Moved by Batzer, seconded Koons to designate \$2,385,000 of the American Rescue Plan Act Funds (ARPA) Funds for the County Projects listed in Appendix A, items 1 through 15.

YEAS: 5 Dontz, Jaquish, Koons, Schmidt, Batzer  
NAYS: 0 None  
ABSENT: 2 Gustad, Goodman

Motion Carried

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**REVIEW AND DISCUSSION REGARDING THE AMERICAN RESCUE PLAN**

**ACT FUNDS (ARPA)FOR OTHER GRANT APPLICATIONS**

There was discussion regarding the scoring that was used by the five (5) person committee on the other grant applications for the use of ARPA funds. There was a total of 360 points possible, per application. The scores for each project were: Manistee Recreation Association, 319; Lakeshore Children’s Advocacy Center, 316; ECHO His Love, 302; Rolling Thunder Michigan Chapter 1, 280; Lighthouse Pregnancy Care Center, 258; Manistee Area Public Schools, 236; The Historic Vogue Theatre, 234; Friends of Orchard Beach, 210; Cleon Township, 169; Maple Grove Township, 144; Maple Grove Fire Department, 127; and Manistee Township, 83. Nikki Koons indicated that without seeing the requests and scoring that these numbers aren’t helpful. Ms. Sagala indicated that every request is important however, there are only so many funds to distribute. Margaret Batzer

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proposed narrowing down the list to those that scored 200 or higher. Ms. Sagala wondered if the Maple Grove and Manistee Township requests could be requested from the Revenue Sharing Grant Funds.

Moved by Batzer, that the scoring cutoff be 200 and to request that the top 8 entities present their projects to the Board for further consideration.

No Second.

Motion Failed

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Moved by Koons, seconded by Schmidt to have all twelve (12) grant applications on Appendix B, make a full presentation to the Board regarding their project and fund request.

YEAS: 4 Jaquish, Koons, Schmidt, Batzer  
NAYS: 1 Dontz  
ABSENT: 2 Gustad, Goodman

Motion Carried

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PUBLIC COMMENT

Mark Griner, Cleon Township Fire Chief, indicated that the timeline for the use of Revenue Sharing Grant Funds has a very short window and isn't a possibility for the scope of their project.

Adjourn at the Call of the Chair at 1:55 p.m.

\_\_\_\_\_, Clerk  
Lindsey Marquardt

COUNTY REQUESTS

APPENDIX A

PROJECTS	COST	TOTAL PROJECT COST
1 <u>Allocation in FY 2021/22 Budget</u>	\$ 700,000	\$ 700,000
2 <u>Board Room Addition</u> 40 % Contingency	\$ 258,000 \$ 103,200	\$ 361,200
3 <u>New Carpet Hallways Only</u>	\$ 25,000	\$ 25,000
4 <u>Hallway/Office Painting</u>	\$ 60,000	\$ 60,000
5 <u>Energy Efficient Equipment Upgrades</u>	\$ 56,000	\$ 56,000
6 <u>Secure Counter in Equalization</u>	\$ 2,000	\$ 2,000
7 <u>Circuit Court Room</u> Court Room Chairs Jury Room Table & Chairs Reconfigure Jury Box Updated Sound System & Cameras for Zoom Replace Blinds in Court Room	\$ 7,000 \$ 2,000 \$ 1,000 \$ 1,500 \$ 3,000	\$ 14,500
8 <u>395 Third Street Building</u> Meeting Room Upgrades Basic Office Maintenance	\$ 6,500 \$ 10,000	\$ 16,500
9 <u>Bathroom Upgrades</u>	\$ 13,000	\$ 13,000
10 <u>Water Bottle Filling Stations</u>	\$ 6,800	\$ 6,800
11 <u>Capital Improvement Fund</u>	\$ 150,000	\$ 150,000
12 <u>Nottley Study</u>	\$ 60,000	\$ 60,000
13 <u>Budget Stabilization</u> \$250k x 3 years + Increase in Utilities	\$ 750,000	\$ 750,000
14 <u>Additional Technology Project</u>	\$ 27,000	\$ 27,000
15 <u>Hazard Pay</u> \$750 for anyone that didn't get 1st Round \$500 for all	\$ 73,000 \$ 70,000	\$ 143,000
		\$ 2,385,000
<u>Grant Requests - County</u>		
1 Lions Pavilion Kitchen/Hallway	\$ 21,700	
2 Parks & Rec Commission	\$ 15,000	
3 Airport - 3 requests	\$ 295,000	
4 Land Bank	\$ 2,000,000	
5 Brownfield	\$ 60,000	\$ 2,391,700
		\$ 4,776,700

Total Award	\$ 4,770,104
County Request	\$ 2,385,000
Remaining	\$ 2,385,104

Organization	Project Name	Overall Score Placement -	Amount Requested
Manistee Recreation Association	Financial Reimbursement due to Pandemic	1	\$ 30,000
Lakeshore Children's Advocacy Center	CAC Child Abuse Response	2	\$ 85,800
ECHO His Love	MANNA Pantry - Food Hub	3	\$ 20,000
Rolling Thunder Michigan Chapter 1	Rolling Thunder Homebase	4	\$ 100,000
Lighthouse Pregnancy Care Center	Safety and Weatherization Building Maintenance	5	\$ 42,750
Manistee Area Public Schools	Manistee Early Childhood Education Center	6	\$ 649,703
The Historic Vogue Theatre	Third Screen Project	7	\$ 250,000
Friends of Orchard Beach	Universally Accessible Playground	8	\$ 68,700
Cleon Township	Cleon 2022 Fire Station Bond	9	\$ 300,000
Maple Grove Township	Community Center Renovation	10	\$ 10,000
Maple Grove Fire Department	Finalizing new Brush Fire Truck	11	\$ 12,000
Manistee Township	MTFD Unit 135-R Replacement	12	\$ 50,000
			\$ 1,618,953