

Manistee County Planning Building • 395 Third Street • Manistee, Michigan 49660

DRAFT
Thursday, February 23, 2023
Immediately following the
Brownfield Redevelopment Authority Meeting

Manistee County Board Room
415 Third Street
Manistee, Michigan

MINUTES

A. Call to Order, Pledge of Allegiance and Roll Call.

The meeting was called to order by Vice Chair Zaring at 7:14 pm.

Members Present: Eleanor DeYoung, Glenn Zaring, Ted Batzer, and Margaret Batzer

Members Absent: Duane Jones, Mary Becker-Witt, and Phil Landis

Ex-OFFICIO MEMBERS PRESENT: Mike Szokola Planning Director, Katie Mehl City Zoning /Planner 1, Nancy Baker Planning Secretary/Assistant to Planner

OTHERS PRESENT: None

B. Approval of the Agenda

Mr. Batzer moved, seconded by Ms. Batzer to approve the February 23, 2023, agenda as printed. Motion passed with a voice vote.

C. Public Comment.

None

D. House Keeping Business

Act to approve the December 8, 2022 Minutes.

Mr. Batzer moved, seconded by Ms. Batzer to approve the December 8, 2022, minutes as printed. Motion passed with a voice vote.

E. Unfinished Business and Reports

1. Planning Department Update

Mr. Szokola:

- Budget percentage to be corrected, over budget in 1 area, rest is underbudget
- Leadership Committee; lifejacket stations in 5 communities
- Will attend GALA
- Working with HAT
- Tracie Davis-housing; facilitating housing issues, City turned down the presented duplex request to prevent duplexes from being turned into short term rentals (str)
- Zoning; Arcadia str and many hours with Onekama Village
- Planning Department conference room being renovated

- City contract: letter to Ms. Sagala, requesting from the city increase in contract pay for 2 planners and supporting staff, change contract from 5 years to 3 years

Ms. Mehl:

- Arcadia str enforcement through zoning ordinance
- Meetings with Tracie Davis- housing coordinator and Marc Miller- Chamber
- City had 5 SUPs and a ZBA request, Onekama Township had a SUP and ZBA request

2. Meetings and Trainings Attended by Planning Commission Members

Mr. Batzer: prison meeting-short on staff throughout the state; Mr. Szokola commented on the leadership training dog program and the great job being done.

Ms. Batzer: County Board approved letter of support for charter broadband grant to connect Northeast and Central parts of the county (Springdale, Cleon, Maple Grove, Marilla, Dickson, Norman, Stronach Townships); smart grant for trails-application postponed-will apply next round; grant submitted for new recycling location at County Fairgrounds for area townships; Mr. Szokola-state is putting large emphasis on biodegradables-organic composing-a vermicomposting location is within the city.

F. New Business and Communications

1. Cutters Ridge Drive—Road Name Change

Mr. Szokola: Filer Township approved the private road name change of Cutters Ridge Drive to National Drive, 1 address is to a home-others are the golf course structures.

**Ms. Batzer motioned, seconded by Mr. Batzer to approve the road name change of 51-06-136-400-15, 200 Cutters Ridge Dr, to 200 National Dr.
51-06-136-275-01, 215 Cutters Ridge Dr, to 245 National Dr.
51-06-135-275-01, 250 Cutters Ridge Dr, to 250 National Dr.
51-06-136-275-01, 303 Cutters Ridge Dr, to 243 National Dr.
51-06-136-275-01, 4554 US-31 South, to 32 National Dr.
51-06-136-275-01, 4580 US-31 South, to 30 National Dr., Manistee, MI 49660.**

With a roll call vote: Motion passed.

Yes: Ms. Batzer, Mr. Batzer, Ms. DeYoung, Mr. Zaring. No: None.

2. Planning Commission Quarterly Meeting Memo

Mr. Szokola:

- Approached by County Controller to consider meeting quarterly
- Easy to cancel a meeting,
- Documents may come before PC requiring review within 30 days or said number of days therefore making it so the PC must meet monthly to accomplish business within the required timeframe

PC consensus is to stay with a monthly schedule and cancel meetings when possible.

3. Onekama Township Community Master Plan

Mr. Szokola: PC has 63 days from January 18, 2023 to review the plan, make comments as needed, the official Master Plan will be made available for PC review.

4. Other business from Planning Commission members or its staff

The Annual Address Report was presented to the PC. Many city addresses were issued due to apartment developments.

G. Adjourn

Meeting was adjourned by call of the Chair at 7:52 pm.

Respectfully submitted,

Nancy Baker

Nancy Baker, Recording Secretary, for

Eleanor DeYoung, Secretary, Manistee County Planning Commission

Date: February 23, 2023