

Manistee County Planning Building • 395 Third Street • Manistee, Michigan 49660

DRAFT
Thursday, December 9, 2021
6:15 pm

Manistee County Board Room
415 Third Street
Manistee, Michigan

MINUTES

A. Call to Order, Pledge of Allegiance and Roll Call.

Chair Becker-Witt called the meeting to order at 6:15 p.m.

Members Present: Eleanor DeYoung, and Glenn Zaring. Zoom-- Ted Batzer--Stronach Township, Sharon Goble--Pleasanton Township, Phil Landis—Grand Rapids, MI, and Mary Becker-Witt—Norman Township

Members Absent: Margaret Batzer

Ex-OFFICIO MEMBERS PRESENT: Mike Szokola Planning Director, Zach Sompels City Zoning /Planner 1, and Nancy Baker Planning Secretary/Assistant to Planner

OTHERS PRESENT: Zoom—Bob Blackmore-Onekama Township

B. Approval of the Agenda.

Mr. Zaring moved, seconded by Mr. Landis to approve the December 9, 2021 agenda as printed.

Roll Call Vote: Yes; Mr. Batzer, Mr. Zaring, Mr. Landis, Ms. DeYoung, Ms. Goble, and Ms. Becker-Witt. No; none.

C. Public Comment.

None

F. House Keeping Business

a. Act to approve the October 28, 2021 Minutes.

Mr. Zaring moved, seconded by Mr. Landis to approve the October 28, 2021 minutes as printed.

Roll Call Vote: Yes; Mr. Batzer, Mr. Zaring, Mr. Landis, Ms. DeYoung, Ms. Goble, and Ms. Becker-Witt. No; none.

G. Unfinished Business and Reports.

1. SOPA Report USFS—Mark Herberger, USFS

The USFS did not have a representative present for the SOPA report.

2. Planning Department Update

Mr. Szokola:

- Soil Erosion:
 - Online training open, Katie and Zach do lower tier certification, allowing inspections while in the communities
 - Working on ordinance—contacted DNR/EGLE and prosecuting attorney for updating, checking into the ability to add a fine to parcel owner and contractor for work done without issued permit, more stringent fines on contractors, updated document will be made available for the PC’s review
- Master Plan RFP:
 - Working with Mary Reilly to ensure encompassing everything
 - Develop things to apply county-wide such as boundaries, soils, some zoning
 - Working to unify zoning within county per direction from County Board
 - Unified zoning: having same definitions and same processing would streamline things; these types of items would make development in county easier
 - Township control would not change
- Arcadia Township ZO Rewrite:
 - PC concerns were expressed to the township
 - MSU Extension: supplied article of what to look for when reviewing a Master Plan / Zoning Ordinance
 - Boarding neighbor township aspects
- Onekama Township Master Plan Update:
 - Beginning process of writing Master Plan
 - Giving notice to county as required
 - Will be using Beckett&Raeder for the process

Mr. Sompels: upcoming ZBA on interpretation of accessory use, 2 SUP’s and 1 PUD approaching, working on closing 2600 open permits dating back to 2000

Ms. Mehl: in attendance at Arcadia Township meeting. Mr. Szokola reported: working on enforcements, closing permits and Onekama Township PUD

3. Meetings and Trainings Attended by Planning Commission Members

Mr. Landis attended a Green Team meeting.

Mr. Batzer attended a Munson Health Board meeting. Although not related to any PC meetings, commented on the COVID situation.

Mr. Szokola; no Opening Meetings Act extension has been made therefore PC will be meeting in person after first of the year, Rec Comm looking for motions from townships, these will go to the County Board for approval, no motion from a township could take them out of the Rec Plan.

Ms. DeYoung attended the Manistee Township hearing and PC meeting.

Ms. Becker-Witt attended Norman Township PC meeting. Township is moving forward with materials they will soon make available to PC.

H. New Business & Communications

1. 2022 Meeting Calendar

There were no objections to the presented 2022 meeting schedule.

2. Onekama Township Amendments

Mr. Szokola: reviewed the proposed zoning ordinance amendments.

Ms. Goble moved, seconded by Mr. Zaring the PC appreciated the opportunity to review the zoning ordinance amendments and commend their work for the escrow language, the PC has no recommendations for changes.

Roll Call Vote: Yes; Mr. Batzer, Mr. Zaring, Mr. Landis, Ms. DeYoung, Ms. Goble, and Ms. Becker-Witt. No; none

3. Courts

The documentations were for review only. The PC had no comment on them.

4. Other Business from Planning Commission Members or Staff

Ms. Goble is the PC representative on the Recreation Commission. With her resignation from the PC, affective 12/31/2021, this appointment will be vacant. Ms. DeYoung agreed to be the representative.

Ms. Goble moved, seconded by Mr. Landis to appoint Ms. DeYoung as the PC representative on the County Recreation Commission.

Roll Call Vote: Yes; Mr. Batzer, Mr. Zaring, Mr. Landis, Ms. DeYoung, Ms. Goble, and Ms. Becker-Witt. No; none

Master Plan: Letters for bids have gone out, will have Mary Reilly-MSU Extension-review it, will bring it to the PC for their review, then present it to the County Board.

Ms. Becker-Witt will be unable to attend the meetings for the months of January, February, and March unless the zoom order goes back into effect.

The PC thanked Ms. Goble for her years of service.

G. Adjourn

The Chair declared all business complete. With no objection from the Planning Department the meeting adjourned at 7:22 pm.

Respectfully submitted,



Nancy Baker, Recording Secretary, for
Glenn C Zaring, Secretary, Manistee County Planning Commission
Date: December 9, 2021