



CLERK

Lindsey Marquardt

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CONTROLLER/ADMINISTRATOR

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AGENDA

THE MANISTEE COUNTY BOARD OF COMMISSIONERS WILL HOLD THEIR REGULAR MEETING ON TUESDAY, SEPTEMBER 27, 2022 AT 5:00 P.M. IN THE BOARD OF COMMISSIONERS' MEETING ROOM LOCATED IN THE MANISTEE COUNTY COURTHOUSE AND GOVERNMENT CENTER, 415 THIRD STREET, MANISTEE, MICHIGAN.

CALL TO ORDER BY THE CHAIRPERSON

PLEDGE OF ALLEGIANCE

INVOCATION

ROLL CALL

APPROVAL OF MEETING AGENDA

CONSENT AGENDA

- A) The minutes of the August 16, 2022 Board meeting.
- B) The minutes of the September 7, 2022 Special Meeting.
- C) September 2021 monthly appropriations and fund transfers which are attached under APPENDIX A.

PUBLIC COMMENT

TREASURER'S REPORT – RACHEL NELSON, MANISTEE COUNTY TREASURER, will appear before the Board to present the following:

- A) Form 5840 "Foreclosing Governmental Unit Report of Real Property Foreclosure Sales.
- B) Update on the 2022 auction.

COMMITTEE REPORTS - (Reports may be given at any time during the meeting as time allows).

- A) Policy Committee Report
- * B) Ways & Means/Finance/Equalization/Physical Resources/Investment Committee
- C) Housing Review Committee Report
- D) Personnel Committee Report
- * E) Public Safety Committee Report & Sheriff Report
- * F) Technology/Information Committee Report
- G) Human Services Committee Report
- H) Executive Committee Report (Joint Court Committee)
- I) Public Defender Committee Report
- **J) Green Team/Recycling Committee Report
- K) Regional Summit Committee Report
- * L) Reports from individual Commissioners on various special assignments.
- M) Road Commission Update (Nikki Koons)
- N) Airport Authority Update

(* = Committee meetings held this month)

5:15 P.M. – PUBLIC HEARING ON AMENDMENTS TO THE MANISTEE COUNTY ADDRESS ORDINANCE OF MARCH 1985.

This agenda item includes a Public Hearing to amend the Manistee County Address Ordinance of March 1985.

IMMEDIATELY FOLLOWING THE PUBLIC HEARING, the Board will consider approval of the amendments as presented.

5:30 P.M. – JULIE STEC, MCTI GENERAL MANAGER, will be present to request approval of Resolution 2022-11 Master Agreement for Manistee County Transportation, Inc.

6:00 P.M. – PUBLIC HEARING ON THE FY 2022/23 COUNTY BUDGET:

The purpose of this hearing is to receive public comment on the Manistee County FY 2022/23 budget and the proposed tax millage rate to be levied to support the budget and County entity budgets which are supported by special millages.

On Tuesday, August 16, 2022, the Board of Commissioners adopted a FY 2022/23 tentative General Fund budget totaling \$16,616,473, and tentative Supplemental Fund budgets totaling \$14,334,708. Since that time, the tentative budget and maximum property tax millage rate of 9.4061 mills has been available for public inspection in the County Clerk’s office and on the County’s website. The County Board has reviewed the financial statements of all County entities receiving special voted millage to determine whether millage reductions should occur. The Board, during its budget study sessions have reached consensus that the following Manistee County millage should be levied in accordance with the General Property Tax Act.

| | Current Levy | Maximum Allowed Levy | Proposed Levy |
|------------------------|---------------|----------------------|---------------|
| County Operating | 5.4708 | 5.4204 | 5.4204 |
| Library | .9947 | .9855 | .9855 |
| Medical Care Facility | .4973 | .4927 | .4927 |
| Medical Care Expansion | ----- | .3379 | .3379 |
| 9-1-1/Central Dispatch | .8000 | .9855 | .9855 |
| Dial-A-Ride | .4973 | .4927 | .4927 |
| Council on Aging | .4724 | .4680 | .4680 |
| Conservation District | .0994 | .0984 | .0984 |
| Conservation District | | .1250 | .1250 |
| TOTAL | 8.8319 | 9.4061 | 9.4061 |

In addition to public input, County Administration will provide a brief overview of recommended changes to the tentative budget and answer any questions from the public and/or Board members. (A copy of the Public Comment Rules of Procedure is attached under APPENDIX B.)

IMMEDIATELY FOLLOWING THE PUBLIC HEARING, the Board will consider adoption of the 2022 General Fund Appropriations Act Resolution. This resolution adopts the FY 2022/23 General Fund and Supplemental Fund budgets. This resolution also levies under the General Property Tax Act, a total millage of 9.4061 mills for 2022/23 operations, and sets specific policies and procedures regarding the FY 2022/23 budget.

MISCELLANEOUS CONTROLLER AND BOARD ITEMS. (These items may be considered at any time during the meeting as time allows).

1. Approval of Veteran’s Services Fund Contract.
2. Approval of grant application for Railroad Relocation project.
3. Manistee County Recreation Commission ARPA funds.
4. OPIOID update.
5. Strategic Plan Update.

CORRESPONDENCE

1. Planning Department Updates.
2. Resolutions from various counties.

PUBLIC COMMENT

ADJOURNMENT

visit: www.manisteecountymi.gov to view the County Directory, Calendar of Events, Meeting Reports (under Board of Commissioners), etc.

APPENDIX A

2022 CONSENT AGENDA

MONTHLY APPROPRIATIONS – September 2022

| | |
|---|---------------------------|
| District Health Dept. #10 Appropriation | \$13,392.22 |
| Centra Wellness Network | <u>\$13,356.00</u> |
| TOTAL | <u>\$26,748.22</u> |

FUND TRANSFERS – September 2022

| | |
|--|-------------|
| Transfer from General Fund Line Item #101 103 999.013 "Transfer-Airport Fund" to the Airport Fund #295 (1/12) | \$10,833.37 |
| Transfer from General Fund Line Item #101 131 999.002 "Transfer-Law Library Fund" to the Law Library Fund #269 (100%) | \$0.00 |
| Transfer from General Fund Line Item #101 265 999.008 "Transfer-Capital Improvement Fund" to the Capital Improvement Fund #251 (100%) | \$0.00 |
| Transfer from General Fund Line Item #101 142 999.015 "Transfer Out-Child Care" to the Child Care Fund #292 (1/12) | \$14,339.25 |
| Transfer from General Fund Line Item #101 265 999.009 "Transfer Out-Building Authority Fund" to the Building Authority Debt Fund #369 (1/12) | \$13,083.37 |
| Transfer from General Fund Line Item #101 103 999.024 "Transfer Out-Recycling Fund" to the Recycling Fund #225 (100%) | \$0.00 |
| Transfer from General Fund Line Item #101 351 999.010 "Jail Loan Payment Fund Transfer" to the Tax Revolving Fund (100%) | \$0.00 |
| Transfer from General Fund Line Item #101 682 999.020 "Transfer Out-Other Funds" to the Soldiers & Sailors Relief Fund #293 (100%) | \$0.00 |

APPENDIX A-2

| | |
|---|---------------------------|
| Transfer from General Fund Line Item #101 131 999.001 "Transfer Out - Community" Corrections Fund #284 (100%) | \$0.00 |
| Transfer from General Fund Line Item #101 103 999.014 "Transfer Out-OPEB Trust" to the "OPEB Trust Account" (1/12) | \$13,909.13 |
| Transfer from General Fund Line Item #101 172 999.023 "Transfer Out - Indigent Defense Fund" Indigent Defense Fund #259 (100%) | \$0.00 |
| Transfer from General Fund Line Item #101 301 999.017 "Transfer Out - Law Enforcement Fund" Law Enforcement Training Fund #266 (100%) | \$0.00 |
| TOTAL | <u>\$52,165.12</u> |

Total Appropriations and Fund Transfers = \$78,913.34

The County Board also approves the monthly budgeted transfer of funds from each individual departmental line item for Health Insurance, Life Insurance, Dental Insurance, and Workers' Compensation to the Employee Fringe Benefits Fund #260; the transfer of funds from individual departmental line items for Retirement to the Compensated Services Fund #297; and the transfer of funds from the individual departmental line items for sick and vacation payouts to the Employee Separation Fund #298.

APPENDIX B

MANISTEE COUNTY BOARD OF COMMISSIONERS PUBLIC COMMENT PROCEDURE

The Manistee County Board of Commissioners welcomes public comment in support of its decision-making process. To assure an orderly, fair and balanced process, the Board asks that participants observe the following rules of procedure:

- 1) Please reserve your time to speak by listing your name and address on the Public Hearing sign-up sheet.
- 2) The Chairman will recognize each speaker. When a speaker has the floor, he/she is not to be interrupted unless time has expired. Persons speaking without being recognized shall be out of order.
- 3) Speakers shall address all comments and questions to the Board Chairman.
- 4) Public comment shall be limited to five (5) minutes per speaker, one time only. If a group of people wish to be heard, a spokesperson may be designated who may request that more than five (5) minutes be permitted for the collective comments of that group as presented by that speaker.
- 5) The Chairman may request that repetitive comments be limited or abbreviated in the interest of saving time and allowing others to speak.
- 6) Normal civil discourse and decorum is expected at all times. Applause, shouting, outbursts, demonstrations, name-calling or other provocative speech or behavior is not helpful to the decision-making process and may result in removal from the hearing or an adjournment.

Thank you for your interest in the work of the Manistee County Board of Commissioners and for your cooperation with these rules.

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