



**CLERK**

Jill M. Nowak  
(231) 723-3331

**CONTROLLER/ADMINISTRATOR**

Lisa Sagala  
(231) 398-3504

## AGENDA

**THE MANISTEE COUNTY BOARD OF COMMISSIONERS WILL HOLD THEIR REGULAR MEETING ON TUESDAY, JANUARY 18, 2022, AT 9:00 A.M. IN THE BOARD OF COMMISSIONERS' MEETING ROOM LOCATED IN THE MANISTEE COUNTY COURTHOUSE AND GOVERNMENT CENTER, 415 THIRD STREET, MANISTEE, MICHIGAN.**

**CALL TO ORDER BY THE CHAIRPERSON**

**PLEDGE OF ALLEGIANCE**

**INVOCATION**

**ROLL CALL**

**APPROVAL OF MEETING AGENDA**

**CONSENT AGENDA**

- A) The minutes of the December 21, 2021, Board meeting.
- B) The minutes of the January 3, 2022, Organizational Board meeting.
- C) January 2022 monthly appropriations and fund transfers which are attached under APPENDIX A.

**PUBLIC COMMENT**

**TREASURER'S REPORT – RACHEL NELSON, MANISTEE COUNTY TREASURER,** will appear before the Board to present the following:

- A) Quarterly Investment Update
- B) Annual Land Bank Report

**COMMITTEE REPORTS - (Reports may be given at any time during the meeting as time allows).**

- A) Policy Committee Report
- \* B) Ways & Means/Finance/Equalization/Physical Resources/Investment Committee
- C) Housing Review Committee Report
- \* D) Personnel Committee Report
- \* E) Public Safety Committee Report & Sheriff Report
- F) Technology/Information Committee Report
- G) Human Services Committee Report
- \* H) Executive Committee Report (Joint Court Committee)
- I) Public Defender Committee Report
- J) Green Team/Recycling Committee Report
- K) Regional Summit Committee Report
- \*L) Reports from individual Commissioners on various special assignments.
- M) Road Commission Update (Nikki Koons)
- N) Airport Authority Update

(\* = Committee meetings held this month)

### **9:15 A.M. – BOARD/COMMISSION APPOINTMENTS**

**A) 2022 TAX ALLOCATION BOARD**

One (1) individual to be appointed to the 2022 Tax Allocation Board. No applications were received for this position.

**B) LIBRARY BOARD**

One (1) individual to serve an unexpired five (5) year term which will begin immediately and expire December 31, 2026. Applicants for the position are as follows:

- 1) Mark E. Fedder  
251 Tenth St.  
Manistee, MI 49660

**9:25 A.M. – RICHARD STREVEY, GENERAL MANAGER OF MANISTEE COUNTY TRANSPORTATION, INC.,** will appear before the Board to request approval of a Resolution of Intent to apply for State financial assistance for Fiscal year 2023 under Act 51 of the Public Acts of 1951, as amended. The resolution further states Manistee County's intention to provide public transportation services and appoints Richard Strevey as the Transportation Coordinator for all public transportation matters in Manistee County. This resolution is required to be filed annually with the Michigan Department of Transportation.

**9:30 A.M. – TAMARA BUSWINKA, FILER TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY DIRECTOR** – Will appear before the Board to present The Hamlet at Filer Township.

**10:00 A.M. – MARK NOTTLEY** – Will appear before the Board to present the 2021 Wage Classification report.

**MISCELLANEOUS CONTROLLER AND BOARD ITEMS.** (These items may be considered at any time during the meeting as time allows).

1. Michigan Infrastructure Grant Application.
2. 2022-2024 Lease Agreements with District Health Department.
3. Gabridge & Company Financial Audit
4. Continued discussion regarding ARPA Funds.
5. Strategic Plan Update.

### **COORESPONDENCE**

6. Various resolutions.

### **PUBLIC COMMENT**

### **ADJOURNMENT**

visit: [www.manisteecountymi.gov](http://www.manisteecountymi.gov) to view the County Directory, Calendar of Events, Meeting Reports (under Board of Commissioners), etc.

# APPENDIX A

## 2022 CONSENT AGENDA

### MONTHLY APPROPRIATIONS – January 2022

|   |                           |
|---|---------------------------|
| District Health Dept. #10 Appropriation | \$13,392.46               |
| Centra Wellness Network                 | <u>\$13,356.00</u>        |
| <b>TOTAL</b>                            | <b><u>\$27,582.67</u></b> |

### FUND TRANSFERS – January 2022

|  |             |
|--|-------------|
| Transfer from General Fund Line Item<br>#101 103 999.013 "Transfer-Airport Fund"<br>to the Airport Fund #295 (1/12)                                | \$10,833.33 |
| Transfer from General Fund Line Item<br>#101 131 999.002 "Transfer-Law Library Fund"<br>to the Law Library Fund #269 (100%)                        | \$0.00      |
| Transfer from General Fund Line Item<br>#101 265 999.008 "Transfer-Capital Improvement<br>Fund" to the Capital Improvement Fund #251 (100%)        | \$0.00      |
| Transfer from General Fund Line Item<br>#101 142 999.015 "Transfer Out-Child Care"<br>to the Child Care Fund #292 (1/12)                           | \$14,339.25 |
| Transfer from General Fund Line Item<br>#101 265 999.009 "Transfer Out-Building Authority Fund"<br>to the Building Authority Debt Fund #369 (1/12) | \$13,083.33 |
| Transfer from General Fund Line Item<br>#101 103 999.024 "Transfer Out-Recycling Fund"<br>to the Recycling Fund #225 (100%)                        | \$0.00      |
| Transfer from General Fund Line Item<br>#101 351 999.010 "Jail Loan Payment Fund Transfer"<br>to the Tax Revolving Fund (100%)                     | \$0.00      |
| Transfer from General Fund Line Item<br>#101 682 999.020 "Transfer Out-Other Funds"<br>to the Soldiers & Sailors Relief Fund #293 (100%)           | \$0.00      |

## APPENDIX A-2

|   |                           |
|---|---------------------------|
| Transfer from General Fund Line Item<br>#101 131 999.001 "Transfer Out – Community"<br>Corrections Fund #284 (100%)                         | \$0.00                    |
| Transfer from General Fund Line Item<br>#101 103 999.014 "Transfer Out-OPEB Trust"<br>to the "OPEB Trust Account" (1/12)                    | \$13,909.17               |
| Transfer from General Fund Line Item<br>#101 172 999.023 "Transfer Out – Indigent Defense Fund"<br>Indigent Defense Fund #259 (100%)        | \$0.00                    |
| Transfer from General Fund Line Item<br>#101 301 999.017 "Transfer Out – Law Enforcement Fund"<br>Law Enforcement Training Fund #266 (100%) | \$0.00                    |
| <b>TOTAL</b>  | <b><u>\$52,165.08</u></b> |

**Total Appropriations and Fund Transfers = \$79,747.75**

The County Board also approves the monthly budgeted transfer of funds from each individual departmental line item for Health Insurance, Life Insurance, Dental Insurance, and Workers' Compensation to the Employee Fringe Benefits Fund #260; the transfer of funds from individual departmental line items for Retirement to the Compensated Services Fund #297; and the transfer of funds from the individual departmental line items for sick and vacation payouts to the Employee Separation Fund #298.