



## AGENDA

Monday, October 9, 2023  
4:30 P.M.

Manistee County Courthouse  
415 Third Street, Manistee, MI 49660

- 1) Call to order by the Chairperson.
- 2) Pledge of Allegiance.
- 3) Roll call.
- 4) Approval of Meeting Agenda.
- 5) Approval of the meeting minutes from Monday, June 12, 2023
- 6) Review of correspondence.
- 7) Consideration to approve payment of outstanding invoices:
  - A) Manistee County, dated October 9, 2023 (Per Diem Reimbursement 10/1/22 – 9/30/23) (APPENDIX A) = \$1,619.31
- 8) Review of financial report (APPENDIX B)
- 9) Discussion regarding PILT and Casino Appraisal for year ending December 31, 2022.
- 10) Review of Cycle II – 2023 grant applications. (APPENDIX C) During this agenda time, Board members and grant applicants will be given an opportunity to discuss individual applications in greater detail.
- 11) Public Comment.
- 12) Scheduled Meetings (4:30 P.M. at Manistee County Courthouse, Board of Commissioners Meeting Room, 415 Third Street, Manistee, MI 49660):
  - Monday, December 11, 2023 (Cycle II-2023 Grant Awards)
  - Monday, February 12, 2024 (Annual Organizational Meeting pursuant to Section 6.7 of the bylaws, as amended)
- 13) Miscellaneous Board Member comment.
- 14) Adjournment.

**INVOICE**

October 09, 2023

Manistee Local Revenue Sharing Board reimbursement to Manistee County for Board Member Per Diem and related expenses for the period of October 1, 2022, through September 30, 2023:

(Note: Per Diem payment method through County approved by the Revenue Sharing Board on April 14, 2003)

<b>Meeting Date:</b>	<b>Per Diem</b>	<b>FICA</b>	<b>Workers Comp</b>	<b>Other</b>
October 10, 2022 (Grant Presentations)	\$300.00	\$22.95	\$0.91	\$0.00
December 12, 2022 (Grant Awards)	\$300.00	\$22.95	\$0.91	\$0.00
February 13, 2023 (Organizational Meeting)	\$300.00	\$22.95	\$0.91	\$0.00
April 10, 2023 (Grant Presentations)	\$300.00	\$22.96	\$0.91	\$0.00
June 12, 2023 (Grant Awards)	\$300.00	\$22.95	\$0.91	\$0.00
<b>TOTAL</b>	<b>\$1,500.00</b>	<b>\$114.76</b>	<b>\$4.55</b>	<b>\$0.00</b>

**TOTAL AMOUNT DUE = \$1,619.31**

\_\_\_\_\_  
James Henderson, Chairman      Date

\_\_\_\_\_  
Jeffrey Dontz, Vice-Chair      Date

\_\_\_\_\_  
James Grabowski, Secretary      Date

Please make check payable to Manistee County and remit to the following address:

Manistee County Courthouse  
Attn: Lisa Sagala, County Controller/Administrator  
415 Third Street  
Manistee, MI 49660

**MANISTEE LOCAL REVENUE SHARING BOARD  
FINANCE REPORT  
(Prepared for Monday, October 09, 2023 meeting)**

Total 2% funds received by the County Treasurer:

11/30/99 - 05/29/2019 (underpay 3/31/16)	= \$	35,835,293.32	
12/3/2019	= \$	966,852.93	
5/31/2020	= \$	729,683.74	
12/1/2020	= \$	648,925.21	
5/24/2021	= \$	614,299.27	
11/29/2021	= \$	849,031.90	
5/24/2022	= \$	650,460.20	
12/1/2022	= \$	847,819.22	
5/31/2023	= \$	685,433.84	
			\$ 41,827,799.63

ADD: Interest Earnings:

12/99 - 5/31/20	= \$	420,817.39	
6/1/20 - 8/31/20	= \$	16.32	
9/1/20 - 12/1/20	= \$	6,510.36	
4/1/21 - 8/31/21	= \$	45.95	
9/1/21- 2/28/22	= \$	1,070.51	
3/1/22-11/30/22	= \$	3,316.48	
12/1/22-09/30/23	= \$	14,511.47	
			\$ 446,288.48

LESS: Grant Awards:

5/8/00 - 6/11/2018	= \$	32,031,646.10	
12/10/18 & 2/11/19	= \$	1,499,890.14	
6/10/2019	= \$	129,480.00	
12/9/2019	= \$	1,603,786.36	
6/8/2020	= \$	120,900.62	
12/14/2020	= \$	1,559,347.77	
6/14/2021	= \$	90,150.00	
10/11/2021	= \$	1,109,102.20	
4/11/2022	= \$	96,227.45	
12/12/2022	= \$	1,522,642.65	
6/12/2023	= \$	106,162.40	
			\$ (39,869,335.69)

ADD: Grant Reimbursements received from 9/21/07  
through 10/04/23 \$114.43 received from Cleon Twp  
\$6,387.32 received from Norman Township Cycle I 2023  
\$100,000 received of MCT for overpayment of PILT  
\$451.45 received from City of Manistee

= \$ 207,856.03

ADD: MI Township Participating Plan Dividend

= 279.19

LESS: Administrative Fees and other invoices approved for  
payment through 06/12/23

= (\$1,172,141.94)

**ACCOUNT BALANCE AS OF 06/12/23**

**\$ 1,440,745.70**

**2023 CYCLE I ESTIMATED GRANT DISTRIBUTION**

CURRENT ACCOUNT BALANCE (Includes interest earned through 4/30/23)	=	\$ 1,440,745.70
LESS: Invoices scheduled to be paid on 10/12/2023 (member per diem 10/01/22 - 09/30/23)	=	(1,619.31)
LESS: Estimate of invoice scheduled to be paid on 12/11/23 (50% of annual Administrative fee = \$12,500) for December 2023	=	(12,500.00)
LESS: Approximate amount which will remain in the account for operating expenses	=	(10,000.00)
ADD: Interest earnings 10/1/23 through Cycle II Grant distribution date (Estimate of \$75x3 months)	=	<u>\$ 225.00</u>
Balance remaining for grant distribution		\$ 1,416,851.39
LESS: Minimum amount required for distribution in the form of Public Safety Grants (\$685,433.84 x 12.5%) + \$6,953.20 reimbursement		(92,632.43)
LESS: P.I.L.T. grant obligation awarded in December 2022 and paid in February of 2023	=	<u>\$1,492,209.43</u>
Amount remaining for distribution in the form of "Offset", "Other" and additional "Public Safety" grants (Note: P.I.L.T. grants distributed in Cycle II)	=	\$ (167,990.47)

2023 - Cycle II Grant Funds Available

1. Public Safety Grants	=	\$92,632.43
2. P.I.L.T. Grants (Reduced by approx. 11.902%)	=	\$1,324,218.96
3. Offset, Other or additional Public Safety Grants	=	\$ -
TOTAL	=	<u>\$1,416,851.39</u>

(Note: Assumes approximately \$10,000 remaining in Local Revenue Sharing Board Account)

## GRANT APPLICATION SYNOPSIS - 2023 CYCLE II

(Grant Application Deadline Friday September 8, 2023)

All grant applications are listed in the approximate order they were received.

### A. CATEGORY I - Local Public Safety

APPLICANT	CONTACT	REQUESTED	AMOUNT
<p>A-1_Bear Lake TWP On behalf of the Bear Lake Fire Department</p> <p>Public Safety Grant Received on Aug. 22, 2023 @ 1:00 PM</p>	<p>Sean Adams, Fire Chief PO Box 187 Bear Lake,</p>	<p>This application request is for funding to purchase 1 Clean Geatawar Hose Washer.</p>	\$3,917.50
<p>A-2_Springdale Twp On behalf of Springdale Twp</p> <p>Public Safety Grant Received on Aug. 31, 2023 @ 2:58 PM</p>	<p>Rebecca Parmer, Grant Writer PO Box 177 Copemish 49625</p>	<p>This application request is for funding to purchase a Ground Penetrating Radar (GPR) unit in order to locate remains and plots in cemeteries.</p>	\$30,000.00
<p>A-3_Manistee County On behalf of the Manistee Sheriff's Office</p> <p>Public Safety Grant Received on Sept. 6, 2023 @ 2:35 PM</p>	<p>Brian Gutowski, Sheriff 1525 E. Parkdale Manistee 49660</p>	<p>This application request is for funding towards upgrading to new optics to improve accuracy, reliability, and uniformity in situations where there is use of patrol rifles.</p>	\$7,403.50
<p>A-4_City of Manistee On behalf of the City of Manistee Police Dept.</p> <p>Public Safety Grant Received on Sept. 7, 2023 @ 1:02 PM</p>	<p>Josh Glass, Chief of Police 70 Maple St. Manistee 49660</p>	<p>This application request is for funding to purchase first responder life jackets and throw bags which contain floating rope. Along with a life ring system for all three piers located in the City of Manistee. All items will be used to greatly improve water safety for our citizens and visitors.</p>	\$4,215.93
<p>A-5_City of Manistee On behalf of the City of Manistee Police Dept.</p> <p>Public Safety Grant Received on Sept. 7, 2023 @ 1:02 PM</p>	<p>Josh Glass, Chief of Police 70 Maple St. Manistee 49660</p>	<p>This application request is for funding to purchase a portable radar sign that creates a presence in beach, neighborhood, and school zones to deter speeding when law enforcement officers are not available.</p>	\$4,969.53

A-6_City of Manistee On behalf of the City of Manistee Fire Dept.  Public Safety Grant Received on Sept. 7, 2023 @ 1:02 PM	Tom Hernden, Fire Chief 281 First Street Manistee 49660	This application request is for funding to purchase a Fire Extinguisher Training System, which comprises a digital fire training panel and a dry chemical laser extinguisher. This will help the fire department provide well rounded and realistic fire safety education to the community.	\$13,992.74
A-7_City of Manistee On behalf of the City of Manistee Fire Dept.  Public Safety Grant Received on Sept. 7, 2023 @ 1:02 PM	Tom Hernden, Fire Chief 281 First Street Manistee 49660	This application request is for funding to purchase an ATTACK Digital Fire Training System that combines digital flames, sound, and smoke to create practical interior firefighting scenarios without the risk of live fires. This will pair well with Manistee County's Fire Training structuree at the Manistee TWP Fire Dept.	\$31,312.80
A-8_Village of East Lake On behalf of the Eastlake Fire and Rescue  Public Safety Grant Received on Sept. 8, 2023 @ 12:05 PM	Steve Bernatche, Asst. Fire Chief 175 Main St. Eastlake, 49626	This application request is for the funding towards the electrical wiring for the addition to the fire department.	\$10,250.00
		<b>TOTAL CATEGORY I - Local Public Safety Applications (8)</b>	<b>\$106,062.00</b>

## B. CATEGORY II - 2023 Payment in Lieu of Taxes

APPLICANT	CONTACT	REQUESTED	AMOUNT
		<b>TOTAL CATEGORY II - 2023 Payment in Lieu of Taxes (0)</b>	<b>\$0.00</b>

## C. CATEGORY III - Offset of Actual Operating Expenses

APPLICANT	CONTACT	REQUESTED	AMOUNT
		<b>TOTAL CATEGORY III - Offset of Actual Operating Expenses (0)</b>	<b>\$0.00</b>

## D. CATEGORY IV - Other Lawful Local Government Purposes

APPLICANT	CONTACT	REQUESTED	AMOUNT
		<b>TOTAL CATEGORY IV - Other Lawful Local Government Purposes (0)</b>	<b>\$0.00</b>

**GRANT APPLICATION SYNOPSIS - 2023 Cycle II Re-Cap**

TOTAL CATEGORY I - Local Public Safety Applications (8)	\$106,062.00
TOTAL CATEGORY - II Payment in Lieu of Taxes (0)	\$0.00
TOTAL CATEGORY III - Offset of Local Operating Costs Application (0)	\$0.00
TOTAL CATEGORY IV - Other Lawful Local Government Purposes Applications (0)	\$0.00
<b>TOTAL APPLICATION AMOUNT FOR ALL CATERGORIES CYCLE II - 2023 (8)</b>	<b>\$106,062.00</b>