



# Manistee County Board of Commissioners

Manistee County Courthouse • 415 Third Street • Manistee, Michigan 49660

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## PERSONNEL COMMITTEE

Friday, October 02, 2020  
9:00 A.M.

Courthouse & Government Center  
Board of Commissioner's Room

### AGENDA

1. Call to Order
2. Public Comment
3. Continued discussion and recommendation regarding transfer of Child Support duties from the Prosecutor's Office to the Friend of the Court. Appendix A
4. Administrator's Office Open position.
5. Other items from Committee members.
6. Adjournment.

MEMORANDUM

To: Personnel Committee  
From: Connie Krusniak, FOC  
RE: Staffing and Wages for FOC/PA offices  
Date: Thursday, October 01, 2020

The PA office and the FOC office have explored the possibility of transferring the Child Support services in the PA office to the FOC office. We believe we have reached an agreement on the transfer. The matter before the committee is the staffing for both offices, incident to the transfer of services.

The proposal for staffing and compensation for both offices is as follows:

The PA office staffing will remain unchanged.

The FOC office staffing will remain unchanged.

The FOC staff (5) will each receive a \$1 per hour pay increase.

The additional payroll expense of the FOC not reimbursed under the CRP contract will be reimbursed from the 215 Fund - 20/21 fiscal year

I will conduct a time study during the 20/21 fiscal year to determine what the staffing needs are for this work.

The FOC staffing and wage issue will be revisited in the next budget cycle.

The goal is to have this transfer of services be budget neutral for the General Budget in the 20/21 fiscal year.

I anticipate the FOC incentive payments will increase for the next fiscal year. I believe there is potential to collect more money under the CRP contract.

The 215 Fund is under the control of the Chief Judge and is dedicated to child support matters. This work and the transfer of services is consistent with the purpose of the Fund. Judge Thompson has agreed to this arrangement.

Thank you for your consideration.