



LAND BANK AUTHORITY

Rachel Nelson, Chair
Gary Buren, Vice-Chair
Pauline Jaquish, Secretary/Treasurer
Tamara Buswinka
Julie Griffis

www.manisteecountymi.gov

Manistee County Courthouse
415 Third Street - Manistee, Michigan 49660

MANISTEE COUNTY LAND BANK AUTHORITY AGENDA

August 15, 2022
3:00 P.M.

Manistee County Court House
Board of Commissioners' Meeting Room
415 Third St, Manistee, MI 49660

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Public Comment
5. Approval of Minutes
 - a. July 11, 2022
6. Finance Report (APPENDIX A)
 - a. Revenue & Expenditure Report (October 1, 2021 – July 31, 2022)
 - b. Trial Balance Report (as of July 31, 2022)
7. Old Business
 - a. Bear Lake (US-31) Property
 - a. Inquiries
 - b. Potential RFP
 - c. Sewer Project/Two Lakes Sewer Authority
 - d. Other Uses for Property
 - i. Flowers/plants
 - b. Bear Lake (Maple St) Property
 - c. ARPA Funds
 - d. Potential Collaboration with Habitat
8. New Business
9. Comments from the Authority Chair
10. Comments from Authority Members
11. Adjournment

APPENDIX A

Fund 238 - LAND BANK AUTHORITY FUND

Account	Description	2021-22 Amended Budget	YEAR-TO-DATE THRU 07/31/22	Available Balance	% Used
Revenues					
Department 000: GENERAL					
404.000	TAX CAPTURE - LAND BANK				
10/12/2021	CR CLEON TOWNSHIP/2021 SUMMER TAX DISBURSEMENT BLOCK: 1- 8		1.72 Receipt #: 70666		
12/28/2021	CR NORMAN TOWNSHIP/2021 TAX DISBURSEMENT WINTER: 11/30/21		180.09 Receipt #: 71497		
01/14/2022	CR MAPLE GROVE TOWNSHIP/2021 WINTER DISTRIBUTION - LAND BA		268.06 Receipt #: 71691		
01/24/2022	CR CLEON TOWNSHIP/2021 WINTER TAX DISBURSEMENT BLOCK: 1- 3		1.89 Receipt #: 71802		
04/29/2022	CR VILLAGE OF BEAR LAKE/LAND BANK DISTRIBUTION 2021		144.01 Receipt #: 73781		
05/26/2022	CR COUNTY OF MANISTEE/2021 DLQ TAX SETTLEMENT PAYMENTS		634.65 Receipt #: 74247		
07/21/2022	CR NORMAN TOWNSHIP/2022 SUMMER TAX DISBURSEMENT BLOCK: 07/		58.24 Receipt #: 75010		
07/27/2022	CR VILLAGE OF BEAR LAKE/2022 PORTION OF TAXES FOR LAND BAN		145.64 Receipt #: 75076		
404.000	TAX CAPTURE - LAND BANK	500.00	1,434.30	(934.30)	286.86
647.000	SALE OF LAND				
01/04/2022	CR MOREL DEIDRA/PURCHASE OF LAND BANK PARCEL PARCEL NO.		380.00 Receipt #: 71568		
647.000	SALE OF LAND	0.00	380.00	(380.00)	100.00
668.000	LAND CONTRACT				
10/04/2021	GJ JE# 6440		253.20 JE# 6440		
11/03/2021	GJ JE# 6503		253.20 JE# 6503		
12/31/2021	GJ JE# 6618		253.20 JE# 6618		
01/07/2022	GJ JE# 6648		1,300.00 JE# 6648		
01/07/2022	GJ JE# 6649		253.20 JE# 6649		
02/28/2022	GJ JE# 6803		253.20 JE# 6803		
03/31/2022	GJ JE# 6802		253.20 JE# 6802		
04/05/2022	GJ JE# 6819		253.20 JE# 6819		
05/03/2022	GJ JE# 6865		253.20 JE# 6865		
06/03/2022	GJ JE#6912		253.20 JE# 6912		
07/05/2022	GJ JE# 6955		253.20 JE# 6955		
668.000	LAND CONTRACT	3,038.00	3,832.00	(794.00)	126.14
Total - Dept 000		3,538.00	5,646.30	(2,108.30)	159.59
Total Revenues		3,538.00	5,646.30	(2,108.30)	159.59
Expenditures					
Department 000: GENERAL					
727.000	OFFICE SUPPLIES	500.00	0.00	500.00	0.00
800.000	CONTRACTED SERVICES				
06/16/2022	AP SPICER GROUP/SURVEY BL PROPERTY		1,350.00 Inv #: '214418' Vendor '6144'		
07/14/2022	AP MARK THOMPSON TREE & STUMP REMOVAL/TREE REMOVAL 06-481-		200.00 Inv #: '5135' Vendor '9999'		
800.000	CONTRACTED SERVICES	500.00	1,550.00	(1,050.00)	310.00
806.000	ATTORNEY FEES	1,000.00	0.00	1,000.00	0.00
812.000	DUES AND FEES				
10/21/2021	AP MICHIGAN ASSOCIATION OF LAND BANKS/2021 MALB SUMMIT VIT		50.00 Inv #: '2016' Vendor '4595'		
03/24/2022	AP MICHIGAN ASSOCIATION OF LAND BANKS/2022 - MEMBERSHIP DU		125.00 Inv #: '2022' Vendor '4595'		
06/29/2022	AP CENTER FOR COMMUNITY PROGRESS/RECLAIMING VACANT PROPERT		475.00 Inv #: '16922974' Vendor '9999'		
812.000	DUES AND FEES	125.00	650.00	(525.00)	520.00

REVENUE AND EXPENDITURE REPORT FOR MANISTEE COUNTY
 Balances as of 07/31/2022

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Fund 238 - LAND BANK AUTHORITY FUND

Account	Description	2021-22 Amended Budget	YEAR-TO-DATE THRU 07/31/22	Available Balance	% Used
Expenditures					
Department 000: GENERAL					
860.000	TRAVEL				
07/19/2022	AP VISA/ADVERTISING/DUES/SUPPLIES/TRAVEL/CONFERE		245.37		
				Inv #: '0701 - JUNE 22' Vendor '6780'	
860.000	TRAVEL	500.00	245.37	254.63	49.07
901.000	ADVERTISING	500.00	0.00	500.00	0.00
995.000	MISC. EXPENSE				
01/04/2022	CD RECORD DEED (MOREL)		30.00		
				Check #: '58922 GENWS' Vendor '4205'.	
995.000	MISC. EXPENSE	413.00	30.00	383.00	7.26
Total - Dept 000		3,538.00	2,475.37	1,062.63	69.97
Total Expenditures		3,538.00	2,475.37	1,062.63	69.97
NET OF REVENUES AND EXPENDITURES		0.00	3,170.93	(3,170.93)	

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GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	BALANCE DEBIT	BALANCE CREDIT
Fund 238 - LAND BANK AUTHORITY FUND				
238-000-001.000	CASH		28,282.44	
238-000-202.000	ACCOUNTS PAYABLE			
238-000-214.000	DUE TO OTHER FUNDS			
238-000-390.000	FUND BALANCE			25,111.51
238-000-400.000	REVENUE CONTROL	0.00		
238-000-404.000	TAX CAPTURE - LAND BANK	500.00		1,434.30
238-000-540.000	STATE REIMBURSEMENTS	0.00		
238-000-647.000	SALE OF LAND	0.00		380.00
238-000-668.000	LAND CONTRACT	3,038.00		3,832.00
238-000-699.020	TRANSFER IN - OTHER FUNDS	0.00		
238-000-727.000	OFFICE SUPPLIES	500.00		
238-000-800.000	CONTRACTED SERVICES	500.00	1,550.00	
238-000-806.000	ATTORNEY FEES	1,000.00		
238-000-807.000	DUES	0.00		
238-000-812.000	DUES AND FEES	125.00	650.00	
238-000-860.000	TRAVEL	500.00	245.37	
238-000-901.000	ADVERTISING	500.00		
238-000-995.000	MISC. EXPENSE	413.00	30.00	
Total Fund 238 - LAND BANK AUTHORITY FUND		0.00	30,757.81	30,757.81