

AGENDA

July 12, 2021
3:00 P.M.

Manistee County Court House
Board of Commissioners' Meeting Room and via Zoom
415 Third St, Manistee, MI 49660

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Public Comment
5. Approval of Minutes
 - a. June 14, 2021
6. Finance Report (APPENDIX A)
 - a. Revenue & Expenditure Report (October 1, 2020 – June 30, 2021)
 - b. Trial Balance Report (as of June 30, 2021)
7. Old Business
 - a. Bear Lake (US-31) Property
 - b. Bear Lake (Maple St) Property
 - c. Potential ARPA Funds
 - d. Consumers Energy Grant
8. New Business
 - a. Manistee County Regional Summit, September 16, 2021
 - b. Review 2021 Foreclosure List
9. Comments from the Authority Chair
10. Comments from Authority Members
11. Adjournment

APPENDIX A

Fund 238 - LAND BANK AUTHORITY FUND

Account	Description	2020-21 Amended Budget	YEAR-TO-DATE THRU 06/30/21	Available Balance	Used
Revenues					
Department 000: GENERAL					
404.000	TAX CAPTURE - LAND BANK				
01/13/2021	CR		417.91 Receipt #: 65986		
404.000	TAX CAPTURE - LAND BANK	0.00	417.91	(417.91)	100.00
647.000	SALE OF LAND				
03/10/2021	CR SALE OF LAND BANK PARCEL		3,155.00 Receipt #: 66990		
05/05/2021	CR SALE OF LAND (511003537504)		380.00 Receipt #: 68521		
647.000	SALE OF LAND	1,000.00	3,535.00	(2,535.00)	353.50
668.000	LAND CONTRACT				
10/02/2020	GJ JE #5809		253.20 JE# 5809		
11/02/2020	GJ JE #5870		253.20 JE# 5870		
12/01/2020	GJ JE #5902		253.20 JE# 5902		
01/01/2021	GJ JE #6022		253.20 JE# 6022		
01/07/2021	GJ JE #6023		2,900.00 JE# 6023		
02/10/2021	GJ JE #6088		253.20 JE# 6088		
03/04/2021	GJ JE #6122		253.20 JE# 6122		
04/06/2021	GJ JE #6165		253.20 JE# 6165		
06/08/2021	GJ JE #6238		506.40 JE# 6238		
668.000	LAND CONTRACT	3,038.00	5,178.80	(2,140.80)	170.47
Total - Dept 000		4,038.00	9,131.71	(5,093.71)	226.14
Total Revenues		4,038.00	9,131.71	(5,093.71)	226.14
Expenditures					
Department 000: GENERAL					
727.000	OFFICE SUPPLIES				
04/08/2021	AP JACKPINE BUSINESS CENTERS/ENVELOPES & LETTERHEAD		229.00 Inv #: '463545-0' Vendor '3400'		
727.000	OFFICE SUPPLIES	413.00	229.00	184.00	55.45
806.000	ATTORNEY FEES				
11/19/2020	AP LUCAS MIDDLETON/TINY DEVELOPERS DEED ECT		150.00 Inv #: '35' Vendor '4175'		
12/18/2020	AP LUCAS MIDDLETON/TINY DEVELOPERS DEED ETC		450.00 Inv #: '38' Vendor '4175'		
02/10/2021	AP LUCAS MIDDLETON/BOTTRELL ENCROACHMENT		100.00 Inv #: '56' Vendor '4175'		
04/08/2021	AP LUCAS MIDDLETON/BAKER SALE		200.00 Inv #: '70' Vendor '4175'		
806.000	ATTORNEY FEES	0.00	900.00	(900.00)	100.00
812.000	DUES AND FEES				
05/20/2021	AP MICHIGAN ASSOCIATION OF LAND BANKS/2021 MEMBERSHIP DUES		125.00 Inv #: '2021' Vendor '4595'		
812.000	DUES AND FEES	125.00	125.00	0.00	100.00
860.000	TRAVEL				
04/08/2021	AP RACHEL NELSON/MILEAGE REIMBURSEMENT		37.24 Inv #: '4/6/21' Vendor '5022'		
860.000	TRAVEL	1,500.00	37.24	1,462.76	2.48
901.000	ADVERTISING	1,000.00	0.00	1,000.00	0.00

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Fund 238 - LAND BANK AUTHORITY FUND

Account	Description	2020-21 Amended Budget	YEAR-TO-DATE THRU 06/30/21	Available Balance	Used
Expenditures					
Department 000: GENERAL					
995.000	MISC. EXPENSE				
12/03/2020	AP MANISTEE CO. REGISTER OF DEEDS/RECORD EASEMENT IN GROSS		30.00	Inv #: '12/1/2020' Vendor '4205'	
12/03/2020	AP MANISTEE CO. REGISTER OF DEEDS/RECORD DEED (TO TINY DEV		30.00	Inv #: '12/1/2020' Vendor '4205'	
01/14/2021	AP BEAR LAKE TOWNSHIP TREASURER/WINTER 2020 TAXES		159.90	Inv #: '32-221-732-06' Vendor '1420'	
02/11/2021	AP CITY OF MANISTEE/2020 WINTER TAX		16.45	Inv #: '51-664-703-05' Vendor '1800'	
03/11/2021	AP MANISTEE CO. REGISTER OF DEEDS/RECORDING FEE - BAKER		30.00	Inv #: '3/8/2021' Vendor '4205'	
05/05/2021	AP MANISTEE CO. REGISTER OF DEEDS/RECORDING FEE - HAMRICK		30.00	Inv #: '4/26/2021' Vendor '4205'	
995.000	MISC. EXPENSE	1,000.00	296.35	703.65	29.64
Total - Dept 000		4,038.00	1,587.59	2,450.41	39.32
Total Expenditures		4,038.00	1,587.59	2,450.41	39.32
NET OF REVENUES AND EXPENDITURES		0.00	7,544.12	(7,544.12)	

PERIOD ENDING 06/30/2021

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GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	BALANCE DEBIT	BALANCE CREDIT
Fund 238 - LAND BANK AUTHORITY FUND				
238-000-001.000	CASH		24,825.05	
238-000-202.000	ACCOUNTS PAYABLE			
238-000-214.000	DUE TO OTHER FUNDS			
238-000-390.000	FUND BALANCE			17,280.93
238-000-400.000	REVENUE CONTROL	0.00		
238-000-404.000	TAX CAPTURE - LAND BANK	0.00		417.91
238-000-540.000	STATE REIMBURSEMENTS	0.00		
238-000-647.000	SALE OF LAND	1,000.00		3,535.00
238-000-668.000	LAND CONTRACT	3,038.00		5,178.80
238-000-699.020	TRANSFER IN - OTHER FUNDS	0.00		
238-000-727.000	OFFICE SUPPLIES	413.00	229.00	
238-000-800.000	CONTRACTED SERVICES	0.00		
238-000-806.000	ATTORNEY FEES	0.00	900.00	
238-000-807.000	DUES	0.00		
238-000-812.000	DUES AND FEES	125.00	125.00	
238-000-860.000	TRAVEL	1,500.00	37.24	
238-000-901.000	ADVERTISING	1,000.00		
238-000-995.000	MISC. EXPENSE	1,000.00	296.35	
Total Fund 238 - LAND BANK AUTHORITY FUND		0.00	26,412.64	26,412.64