



# Manistee County Board of Commissioners

Manistee County Courthouse • 415 Third Street • Manistee, Michigan 49660

CHAIRPERSON  
Jeffrey Dontz  
VICE-CHAIRPERSON  
Karen Goodman

Margaret Batzer  
Mark Bergstrom  
Pauline Jaquish  
Gene Lagerquist  
Richard Schmidt

CLERK  
Jill Nowak  
(231) 723-3331  
CONTROLLER/Administrator  
David A. Kieft, Jr.  
(231) 398-3504

## **PUBLIC SAFETY COMMITTEE**

Friday, June 5, 2020  
2:00 P.M.

Manistee County Courthouse & Government Center  
Board of Commissioners Meeting Room via Zoom

### **AGENDA**

- 1) Call to Order
- 2) Public Comment
- 3) Sheriff Items
  - A) Sheriff's Office Statistics (APPENDIX A)
  - B) City of Manistee Public Safety Items
  - C) State Police Items
  - D) Tribal Police Items
  - E) North Flight EMS Items (APPENDIX B)
- 4) Emergency Management Coordinator Items
- 5) Jail Administrator Items
- 6) 9-1-1 Director Items
- 7) Manistee County Fair
- 8) Other Items from Committee Members
- 9) Adjournment

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**Manistee County Sheriff's Department**  
**Manistee County Station Daily**

Month	APRIL 2020																														Monthly
Day:	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	Totals
Date	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	Totals

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**Officers on duty:**

<b>Officers</b>	4	4	4	4	4	5	4	4	4	5	5	5	4	3	5	7	6	6	5	4	5	5	6	3	4	4	5	7	5	4
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**Daily Activities:**

Patrol	16.5	19.0	15.5	16.5	22.0	30.5	18.0	19.0	20.5	28.0	33.0	9.0	19.0	22.5	9.0	27.0	26.0	17.5	18.5	20.5	24.0	9.5	20.5	8.0	5.5	13.0	2.5	11.5	21.5	21.0	544.5	
Complaint	9.0	11.0	10.5	6.5	10.5	8.0	3.5	3.5	4.0	9.0	14.0	9.5	5.0	2.0	10.0	4.5	6.5	20.5	12.5	12.5	14.5	10.0	10.0	6.0	6.5	18.5	9.5	12.0	10.5	7.0	277.0	
Report Writing	20.5	14.5	16.0	18.5	8.5	17.5	21.0	10.0	16.5	17.0	11.0	7.0	8.5	7.0	11.0	14.0	12.0	13.0	13.0	4.0	4.5	4.5	5.5	4.0	4.0	5.0	8.0	29.0	15.0	16.0	356.0	
Court														0.5										0.5							1.0	
Transport		2.0										19.0															6.0				27.0	
Airport																															0.0	
ZTP																															0.0	
ACO			0.5														1.0							2.0							3.5	
Inmate Services																															0.0	
Liquor Inspection																															0.0	
Civil Process												0.5				1.0															1.5	
Community Policing																															0.0	
Training				1.0				1.5			2.0			11.0	11.0	11.0		3.0	12.0	12.0							1.0	2.0		67.5		
Administrative	2.0	16.0	6.5	5.0	7.0	4.0	5.5	14.0	7.0	6.0	2.0	17.5	15.5	3.5	19.0	25.5	12.5	15.0	13.0		7.0	34.0	34.0	17.5	30.0	16.0	38.0	24.5	13.0	2.0	412.5	
<b>Total Hours Daily:</b>	<b>48.0</b>	<b>62.5</b>	<b>49.0</b>	<b>47.5</b>	<b>48.0</b>	<b>60.0</b>	<b>48.0</b>	<b>48.0</b>	<b>48.0</b>	<b>60.0</b>	<b>62.0</b>	<b>62.0</b>	<b>48.0</b>	<b>36.0</b>	<b>60.0</b>	<b>82.0</b>	<b>70.0</b>	<b>66.0</b>	<b>60.0</b>	<b>49.0</b>	<b>62.0</b>	<b>58.0</b>	<b>70.0</b>	<b>36.0</b>	<b>48.0</b>	<b>52.5</b>	<b>58.0</b>	<b>84.0</b>	<b>60.0</b>	<b>48.0</b>	<b>0.0</b>	<b>1690.5</b>

**Daily Stats:**

Verbal Warnings			2.0	2.0	1.0									1.0	2.0					1.0	1.0	1.0	1.0								12.0
Traffic															1.0							1.0									2.0
Misd.	1.0			1.0											1.0								1.0					1.0			5.0
Felony																															0.0
Property Inspections	10.0	8.0	4.0		7.0	4.0	9.0	7.0	9.0	5.0	9.0		12.0		1.0	4.0	1.0	5.0	1.0		2.0		1.0		2.0	1.0				102.0	
Civil Papers											1.0		1.0			1.0		1.0													4.0
Traffic Stops			2.0	3.0	1.0								1.0	3.0					2.0	1.0	2.0	1.0								16.0	
Persons Investigated	13.0	10.0	24.0	15.0	22.0	9.0	4.0	6.0	7.0	8.0	12.0	10.0	9.0	6.0	14.0	4.0	6.0	5.0	4.0	7.0	7.0	10.0	14.0	12.0	11.0	17.0	20.0	12.0	5.0	3.0	306.0
Vehicles Assisted	2.0	2.0	1.0	2.0	4.0	1.0	1.0	1.0	1.0	1.0	5.0	4.0	1.0	1.0	3.0		4.0	4.0	3.0	1.0	4.0		1.0	1.0	2.0	3.0	3.0	5.0	2.0	2.0	65.0
Mileage	594	653	430	476	570	798	521	285	448	568	993	833	436	365	325	613	597	600	548	474	645	153	260	239	359	434	183	478	576	478	14932.0
PI / OWI																															0.0
OWI	1.0														1.0																2.0
PIA ONLY																															0.0
PDA		1.0	1.0	1.0		1.0						2.0																		1.0	7.0





# Manistee County Sheriff's Department

## Bailiff Daily Stats

Month	APRIL 2020																														Monthly	
Day:	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	Totals	
Date	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	Totals	
									H		H																					
<b>Officers on duty:</b>																																
<b>Officers</b>	3	2	2			3	3	3	2	2			3	3	3	2	2			3	3	3	2	2			3	3	2	2		
<b>Daily Activities:</b>																																
<b>Court Duties</b>		1.5				4.0	0.5						4.0						2.5						5.0					17.5		
<b>Inmate Services</b>																															0.0	
<b>Transport</b>																															0.0	
<b>Report Writing</b>																															0.0	
<b>Training</b>																															0.0	
<b>Court Security</b>	18.5	16.5	17.5			17.0	17.5	16.5	18.0	14.0			17.5	16.0	16.0	17.5	17.0			17.5	17.5	16.5	17.0	18.0		14.0	15.5	17.5	15.5	368.5		
<b>Total Hours Daily:</b>	18.5	18.0	17.5	0.0	0.0	21.0	18.0	16.5	18.0	14.0	0.0	0.0	21.5	16.0	16.0	17.5	17.0	0.0	0.0	20.0	17.5	16.5	17.0	18.0	0.0	0.0	19.0	15.5	17.5	15.5	0.0	386.0







**Manistee County Sheriff's Department  
Animal Control Officer Station Daily**

Month Date	April 2020																														Monthly Totals
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	

**Daily Stats/Monthly:**

Patrol					6.0	4.0	3.0	5.0	5.0						5.0	3.0	5.0													4.0	4.0	44.0		
Complaint							1.0	1.0	2.0						1.0	1.0														1.0	5.0	12.0		
Report Writing							1.0	2.0	1.0						1.0	3.0														1.0		9.0		
Assist Other Agency																																0.0		
Pound (Misc.)					4.0	4.0	4.0	5.0	2.0				10.0	3.0	3.0	5.0	10.0							10.0	10.0	10.0				10.0	4.0	5.0	6.0	105.0
<b>Total Hours Daily:</b>	0.0	0.0	0.0	0.0	0.0	10.0	10.0	10.0	10.0	10.0	0.0	0.0	10.0	10.0	10.0	10.0	10.0	0.0	0.0	0.0	10.0	10.0	10.0	0.0	0.0	0.0	10.0	10.0	10.0	10.0	0.0	<b>170.0</b>		

**Monthly Stats Only:**

Citations Issued							1.0								2.0																	3.0
Verbal Warnings							3.0		2.0					1.0	3.0																	9.0
Warrant Arrests																																0.0
Impounds																																0.0

**Monthly Township**

Arcadia Township					1.0																											1.0
Bear Lake Township							2.0																									2.0
Brown Township							1.0							1.0																		2.0
Cleon Township					1.0																											1.0
Dickson Township							1.0	1.0	1.0	2.0				1.0	2.0	1.0												1.0	1.0			11.0
Filer Township									0.5	1.0																					1.0	2.5
Manistee Township					1.0				0.5	1.0				1.0	1.0	1.0												1.0	1.0			7.5
Maple Grove Twp							1.0							1.0	1.0														5.0			8.0
Marilla Township									1.0					1.0	1.0																	3.0
Norman Township									1.0					1.0	1.0													1.0				4.0
Onekama Township					1.0			1.0																								2.0
Pleasanton Township					1.0	2.0																										3.0
Springdale Township					1.0																											1.0
Stronach Township									1.0	2.0																			1.0	1.0		5.0
Manistee City																												1.0				1.0





## NORTH FLIGHT EMS

To: Manistee County Board of Commissioners  
From: Paul Owens, General Manager  
Date: March 17, 2020  
SUBJECT: **911 Requests/Response Time Average Report**

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Attached is the *911 Requests/Response Time Average Report*.

**Operations:** There were no customer concerns for February 2020.

**Financials:**

- Year-to-date total unrestricted revenue was \$1,019,942. The budgeted amount was \$1,059,036, which resulted in a negative variance of (\$39,094).
- The total "requests for service" for February 2020 was 271.
- The total "billable requests for service" for February 2020 was 200.

**Miscellaneous:**

- Total transfers out of Manistee Hospital: 49.
- Monthly contractual write offs for February 2020 totaled \$250,839.
- Uncompensated care write off for February 2020 totaled \$11,941.

Rationale      Current Month Data  
Feb                              2020

**911 Requests by Township/City and 911 Response Time Avg**

<b>Response Times</b>		
<b>Township</b>	<b>Requests</b>	<b>Minutes</b>
Arcadia	6	20.09
Bear Lake	7	8.28
Brown	2	10.63
Cleon	6	12.95
Dickson	10	11
Filer	19	8.42
Manistee	72	6.5
Maple Grove	15	7.11
Marilla	1	0.01
Norman	22	18.53
Onkama	14	7.39
Pleasanton	1	12.22
Springdale	12	15.28
Stronach	3	7.32
Manistee City	7	5.97
Eastlake City	0	0

**Total Requests = 197                              9.35**



# NORTH FLIGHT EMS

To: Manistee County Board of Commissioners  
From: Paul Owens, General Manager  
Date: April 22, 2020  
**SUBJECT: 911 Requests/Response Time Average Report**

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Attached is the *911 Requests/Response Time Average Report*.

**Operations:** There were no customer concerns for March 2020.

**Financials:**

- Year-to-date total unrestricted revenue was \$1,113,077. The budgeted amount was \$1,198,798, which resulted in a negative variance of (\$85,721).
- The total "requests for service" for March 2020 was 211.
- The total "billable requests for service" for March 2020 was 155.

**Miscellaneous:**

- Total transfers out of Manistee Hospital: 36.
- Monthly contractual write offs for March 2020 totaled \$176,792.
- Uncompensated care write off for March 2020 totaled \$10,178.

Rationale      Current Month Data  
 March                      2020

**911 Requests by Township/City and 911 Response Time Avg**

<b>Response Times</b>		
<b>Township</b>	<b>Requests</b>	<b>Minutes</b>
Arcadia	8	12.71
Bear Lake	15	11.49
Brown	2	8.93
Cleon	7	12.48
Dickson	10	12.56
Filer	16	8.47
Manistee	45	4.76
Maple Grove	16	7.63
Marilla	0	0
Norman	15	17.44
Onkama	13	10.39
Pleasanton	2	9.23
Springdale	4	13.8
Stronach	8	12.2
Manistee City	2	9.74
Eastlake City	0	0

**Total Requests: 163**

**9.74**



# NORTH FLIGHT EMS

To: Manistee County Board of Commissioners  
From: Paul Owens, General Manager  
Date: May 18, 2020  
SUBJECT: 911 Requests/Response Time Average Report

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Attached is the *911 Requests/Response Time Average Report*.

**Operations:** There were no customer concerns for April 2020.

**Financials:**

- Year-to-date total unrestricted revenue was \$1,213,636. The budgeted amount was \$1,340,315, which resulted in a negative variance of (\$126,679).
- The total "requests for service" for April 2020 was 206.
- The total "billable requests for service" for April 2020 was 160.

**Miscellaneous:**

- Total transfers out of Manistee Hospital: 54.
- Monthly contractual write offs for April 2020 totaled \$207,233.
- Uncompensated care write off for April 2020 totaled \$11,294.

Rationale      Current Month Data  
April                      2020

**911 Requests by Township/City and 911 Response Time Avg**

<b>Response Times</b>		
<b>Township</b>	<b>Requests</b>	<b>Minutes</b>
Arcadia	7	16.19
Bear Lake	8	15.51
Brown	1	12.22
Cleon	13	17.27
Dickson	5	15.17
Filer	14	9.93
Manistee	25	7.2
Maple Grove	12	8.43
Marilla	3	25.26
Norman	15	17.27
Onkama	8	12.17
Pleasanton	2	17.84
Springdale	14	15.52
Stronach	5	10.15
Manistee City	9	5.55
Eastlake City	4	5.8

**Total Request: 145                      12.14**