



# Manistee County Board of Commissioners

Manistee County Courthouse • 415 Third Street • Manistee, Michigan 49660

CHAIRPERSON  
Jeffrey Dontz  
VICE-CHAIRPERSON  
Karen Goodman

Margaret Batzer  
Mark Bergstrom  
Pauline Jaquish  
Gene Lagerquist  
Richard Schmidt

CLERK  
Jill Nowak  
(231) 723-3331  
CONTROLLER/ADMINISTRATOR  
David A. Kieft, Jr.  
(231) 398-3504

## AGENDA

**THE MANISTEE COUNTY BOARD OF COMMISSIONERS WILL HOLD THEIR REGULAR MEETING ON TUESDAY, MAY 19, 2020 AT 5:00 P.M. IN THE BOARD OF COMMISSIONERS' MEETING ROOM LOCATED IN THE MANISTEE COUNTY COURTHOUSE AND GOVERNMENT CENTER, 415 THIRD STREET, MANISTEE, MICHIGAN.**

### CALL TO ORDER BY THE CHAIRPERSON

### PLEDGE OF ALLEGIANCE

### INVOCATION

### ROLL CALL

### APPROVAL OF MEETING AGENDA

### CONSENT AGENDA

- A) The minutes of the March 17, 2020 Board meeting.
- B) The minutes of the March 26, 2020 Emergency Board meeting.
- C) The minutes of the April 15, 2020 Emergency Board meeting.
- D) May 2020 monthly appropriations and fund transfers which are attached under APPENDIX A.

### PUBLIC COMMENT

### RECOGNITION & ANNOUNCEMENTS

- A) **KEN FALK, MANISTEE COUNTY SHERIFF**, will be present to recognize National Corrections Officers Week 2020 and National Police Week 2020.

### TREASURER'S REPORT (RACHEL NELSON)

### COMMITTEE REPORTS - (Reports may be given at any time during the meeting as time allows).

- \* A) Ways & Means/Finance/Equalization/Physical Resources/Investment Committee
- B) Housing Review Committee Report
- \* C) Personnel Committee Report
- D) Policy Committee Report
- E) Public Safety Committee Report & Sheriff Report
- F) Technology/Information Committee Report
- G) Human Services Committee Report
- H) Executive Committee Report (Joint Court Committee)
- I) Green Team/Recycling Committee Report
- J) Regional Summit Committee Report
- \* K) County Controller/Administrator's Report
- \* L) Reports from individual Commissioners on various special assignments.
- M) Bear Lake Improvement Board - MILFOIL (Pauline Jaquish)
- N) Bar Lake Improvement Board (Jeffrey Dontz)
- O) Road Commission Update (Gene Lagerquist)
- P) Airport Authority Update

(\* = Committee meetings held this month)

## **5:30 P.M. - BOARD/COMMISSION APPOINTMENTS**

### **PLANNING COMMISSION**

Two (2) vacancies on the County Planning Commission, each vacancy is for a three (3) year term, beginning June 10, 2020 and ending June 9, 2023.

One (1) appointment will be filled by a person representing Economic and Commercial interests in the County.

One (1) appointment will be filled by a person representing School Board interests in the County.

The County Planning Commission is responsible for preparing county-wide planning documents which formulate policy for land use decisions within Manistee County. Planning Commission members review information at the request of Townships and Villages within the County pertaining to Zoning Ordinance Amendments, Master Plans, Park and Recreation Plans and Brownfield Redevelopment, amongst other planning documents. The Planning Commission works closely with the County Planning Department to provide assistance and services to various entities within the County.

Applicants for the positions are as follows:

- 1) Phillip D. Landis – Incumbent (Economic and Commercial Interests)  
2020 Stronach Road  
Manistee, MI 49660

**MISCELLANEOUS CONTROLLER AND BOARD ITEMS.** (These items may be considered at any time during the meeting as time allows).

- A) Discussion RE: Manistee County Fair and County Liability
- B) Rob Carson, Parcel Data Fee Waiver Request
- C) Rob Carson, Request for Fee Reduction for Soil Erosion Permit
- D) Employee request for a MERS Service Credit purchase

### **CORRESPONDENCE**

- A) Resolutions from Other Counties
- B) Letter from Berrien County

### **PUBLIC COMMENT**

### **ADJOURNMENT**

visit: [www.manisteecountymi.gov](http://www.manisteecountymi.gov) to view the County Directory, Calendar of Events, Meeting Reports (under Board of Commissioners), etc.

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# APPENDIX A

## 2020 CONSENT AGENDA

### MONTHLY APPROPRIATIONS – May 2020

District Health Dept. #10 Appropriation	\$13,088.83
Centra Wellness Network	<u>\$14,493.84</u>
TOTAL	<u>\$27,582.67</u>

### FUND TRANSFERS – May 2020

Transfer from General Fund Line Item #101 103 999.013 "Transfer-Airport Fund" to the Airport Fund #295 (1/12)	\$10,000.00
Transfer from General Fund Line Item #101 131 999.002 "Transfer-Law Library Fund" to the Law Library Fund #269 (100%)	\$0.00
Transfer from General Fund Line Item #101 265 999.008 "Transfer-Capital Improvement Fund" to the Capital Improvement Fund #251 (100%)	\$0.00
Transfer from General Fund Line Item #101 142 999.015 "Transfer Out-Child Care" to the Child Care Fund #292 (1/12)	\$15,166.67
Transfer from General Fund Line Item #101 265 999.009 "Transfer Out-Building Authority Fund" to the Building Authority Debt Fund #369 (1/12)	\$13,083.33
Transfer from General Fund Line Item #101 103 999.024 "Transfer Out-Recycling Fund" to the Recycling Fund #225 (100%)	\$0.00
Transfer from General Fund Line Item #101 351 999.010 "Jail Loan Payment Fund Transfer" to the Tax Revolving Fund (100%)	\$0.00
Transfer from General Fund Line Item #101 682 999.020 "Transfer Out-Other Funds" to the Soldiers & Sailors Relief Fund #293 (100%)	\$0.00

## APPENDIX A-2

Transfer from General Fund Line Item #101 131 999.001 "Transfer Out – Community Corrections Fund #284 (100%)	\$0.00
Transfer from General Fund Line Item #101 103 999.014 "Transfer Out-OPEB Trust" to the "OPEB Trust Account" (1/12)	\$13,909.17
Transfer from General Fund Line Item #101 172 999.023 "Transfer Out – Transfer Out – Indigent Defense Fund #259 (100%)	<u>\$0.00</u>
Total Fund Transfers	<u>\$52,159.17</u>
<b>Total Appropriations and Fund Transfers =</b>	<b><u>\$79,741.84</u></b>

The County Board also approves the monthly budgeted transfer of funds from each individual departmental line item for Health Insurance, Life Insurance, Dental Insurance, and Workers' Compensation to the Employee Fringe Benefits Fund #260; the transfer of funds from individual departmental line items for Retirement to the Compensated Services Fund #297; and the transfer of funds from the individual departmental line items for sick and vacation payouts to the Employee Separation Fund #298.

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