



CLERK

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CONTROLLER/ADMINISTRATOR

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AGENDA

THE MANISTEE COUNTY BOARD OF COMMISSIONERS WILL HOLD THEIR REGULAR MEETING ON TUESDAY, APRIL 11, 2023, AT 9:00 A.M. IN THE BOARD OF COMMISSIONERS' MEETING ROOM LOCATED IN THE MANISTEE COUNTY COURTHOUSE AND GOVERNMENT CENTER, 415 THIRD STREET, MANISTEE, MICHIGAN.

CALL TO ORDER BY THE CHAIRPERSON

PLEDGE OF ALLEGIANCE

INVOCATION

ROLL CALL

APPROVAL OF MEETING AGENDA

CONSENT AGENDA

- A) The minutes of the March 21, 2023, Board meeting.
- B) April 2023 monthly appropriations and fund transfers which are attached under APPENDIX A.

PUBLIC COMMENT

TREASURER'S REPORT – RACHEL NELSON, MANISTEE COUNTY TREASURER, will appear before the Board to present the following:

- A) Quarterly Investment Update
- B) Update on the 2023 Foreclosures

COMMITTEE REPORTS - (Reports may be given at any time during the meeting as time allows).

- *A) Policy Committee Report
- *B) Ways & Means/Finance/Equalization/Physical Resources/Investment Committee
 - C) Housing Review Committee Report
- *D) Personnel Committee Report
- E) Public Safety Committee Report & Sheriff Report
- F) Technology/Information Committee Report
- G) Human Services Committee Report
- H) Executive Committee Report (Joint Court Committee)
- I) Public Defender Committee Report
- *J) Green Team/Recycling Committee Report
- K) Regional Summit Committee Report
- *L) Reports from individual Commissioners on various special assignments.
- M) Road Commission Update (Nikki Koons)
- N) Airport Authority Update

(* = Committee meetings held this month)

9:20 A.M. – BOARD/COMMISSION APPOINTMENTS

A) CENTRA WELLNESS BOARD OF DIRECTORS

One (1) individual to serve a three (3) year term which will begin April 1, 2023 and expire March 31, 2026.

There were two applicants.

Teresa Pechacek (Incumbent)
9225 Woodland Dr.
Onkama, MI 49675

Jack Loynes
3100 Crescent Beach Road
Manistee, MI 49660

B) MANISTEE COUNTY JURY BOARD

One (1) individual to serve a six (6) year term which will begin May 1, 2023 and expire April 30, 2029.

The Jury Board consists of three (3) qualified electors of the County appointed by the County Board of Commissioners on recommendation of the Circuit Court Judge of the Judicial Circuit in which the County is situated, not more than two (2) of whom shall be members of the same political party. The duties of the Jury Board include meeting monthly to organize and mail juror questionnaires, reviewing returned questionnaires and qualifying jurors in accordance with the law.

Hon. David A. Thompson, 19th Circuit Judge is recommending that the following individual be re-appointed to the Manistee County Jury Board for the six (6) year term listed above:

Theresa Mandeville (Incumbent)
4306 W. Fox Farm Rd.
Manistee, MI 49660

9:25 A. M. – STACIE BYTWORK, MANISTEE CHAMBER OF COMMERCE PRESIDENT & CEO, will appear before the board to present their annual report.

9:45 A.M. HEATHER VASQUEZ, EQUALIZATION DIRECTOR, will address the board to present the following reports:

- A) 2023 Equalization Report
- B) Forms L-4024 and L-4037, State Tax Commission Assessment Roll Certification for each Local Unit of Government.
- C) Resolution #2023-7, which adopts the 2023 County Equalization Report and its accompanying statements, including acceptance of the L-4037 forms.

MISCELLANEOUS CONTROLLER AND BOARD ITEMS. (These items may be considered at any time during the meeting as time allows).

- 1. County Veterans Service Fund Grant FY 2024.
- 2. Michigan Indigent Defense Grant Budget for FY 2023/24.
- 3. Strategic Plan Adoption.

COORESPONDENCE

- 4. Various resolutions.

PUBLIC COMMENT

ADJOURNMENT

visit: www.manisteecountymi.gov to view the County Directory, Calendar of Events, Meeting Reports (under Board of Commissioners), etc.

APPENDIX A

2023 CONSENT AGENDA

MONTHLY APPROPRIATIONS – APRIL 2023

District Health Dept. #10 Appropriation	\$13,392.42
Centra Wellness Network	<u>\$13,600.17</u>
TOTAL	<u>\$26,992.59</u>

FUND TRANSFERS – APRIL 2023

Transfer from General Fund Line Item #101 103 995.013 "Transfer-Airport Fund" to the Airport Fund #295 (1/12)	\$10,833.33
Transfer from General Fund Line Item #101 283 995.002 "Transfer-Law Library Fund" to the Law Library Fund #269 (100%)	\$0.00
Transfer from General Fund Line Item #101 265 995.008 "Transfer-Capital Improvement Fund" to the Capital Improvement Fund #251 (100%)	\$0.00
Transfer from General Fund Line Item #101 284 995.015 "Transfer Out-Child Care" to the Child Care Fund #292 (1/12)	\$14,487.08
Transfer from General Fund Line Item #101 265 995.009 "Transfer Out-Building Authority Fund" to the Building Authority Debt Fund #369 (1/12)	\$14,333.33
Transfer from General Fund Line Item #101 103 995.024 "Transfer Out-Recycling Fund" to the Recycling Fund #225 (100%)	\$0.00
Transfer from General Fund Line Item #101 351 995.010 "Jail Loan Payment Fund Transfer" to the Tax Revolving Fund (100%)	\$0.00
Transfer from General Fund Line Item #101 682 995.020 "Transfer Out-Other Funds" to the Soldiers & Sailors Relief Fund #293 (100%)	\$0.00

APPENDIX A-2

Transfer from General Fund Line Item #101 131 995.001 "Transfer Out – Community" Corrections Fund #272 (100%)	\$0.00
Transfer from General Fund Line Item #101 103 995.014 "Transfer Out-OPEB Trust" to the "OPEB Trust Account" Fund#737 (1/12)	\$14,166.67
Transfer from General Fund Line Item #101 172 995.023 "Transfer Out – Indigent Defense Fund" Indigent Defense Fund #260 (100%)	\$0.00
Transfer from General Fund Line Item #101 103 995 022 "Transfer Out – AIR PHOTO FUND" AIR PHOTO FUND #277 (100%)	\$0.00
Transfer from General Fund Line Item #101 301 995.017 "Transfer Out – Law Enforcement Fund" Law Enforcement Training Fund #266 (100%)	\$0.00
Transfer from General Fund Line Item #101 102 995 019 "Transfer Out – BUDGET STABILIZATION FUND" Budget Stabilization Fund #257 (100%)	\$0.00
TOTAL	<u>\$53,820.41</u>

Total Appropriations and Fund Transfers = \$80,813.00

The County Board also approves the monthly budgeted transfer of funds from each individual departmental line item for Health Insurance, Life Insurance, Dental Insurance, and Workers' Compensation to the Employee Fringe Benefits Fund #260; the transfer of funds from individual departmental line items for Retirement to the Compensated Services Fund #297; and the transfer of funds from the individual departmental line items for sick and vacation payouts to the Employee Separation Fund #298.