



CLERK

Jill M. Nowak
(231) 723-3331

CONTROLLER/ADMINISTRATOR

Lisa Sagala
(231) 398-3504

Board of Commissioners

CHAIRPERSON

Jeffrey Dontz

VICE-CHAIRPERSON

Karen Goodman

Margaret Batzer

Eric Gustad

Pauline Jaquish

Nikki Koons

Richard Schmidt

WAYS & MEANS COMMITTEE

Wednesday, April 7, 2021
9:00 A.M.

Manistee County Courthouse & Government Center
Board of Commissioners Meeting Room

AGENDA

- 1) Call to Order.
- 2) Public Comment
- 3) 9:00 A.M. - Finance Report – Susan Zielinski, Finance Officer (APPENDIX A)
- 4) Register of Deeds Microfilming Project (APPENDIX B)
- 5) Review and consideration of recommending payment of the following FY 2020/21 invoices:
 - A) Payment of unused accumulated vacation, sick and personal hours to Scott Soper, who resigned from the Sheriff's Office effective March 12, 2021 = \$8,028.76. (APPENDIX C)
 - B) Payment of unused accumulated vacation, sick and personal hours to Ella Simmons, who resigned from the Sheriff's Office effective March 13, 2021 = \$4,543.33. (APPENDIX D)
- 6) Discussion RE: Grant Writer Position
- 7) Other Items from Committee Members.
- 8) Adjournment.

[js h:\agendas\W & M 040721]

**MANISTEE COUNTY
WAYS & MEANS REPORT**

FUND #	FUND NAME	03/03/2021 THRU 04/05/2021	ON DEMAND	TOTAL
101	GENERAL FUND	\$ 237,700.41		\$ 237,700.41
220	LOCAL REVENUE SHARING GRANT FUND	\$ 10,000.00		\$ 10,000.00
225	RECYCLING FUND	\$ 11,606.04		\$ 11,606.04
238	LAND BANK AUTHORITY FUND	\$ 30.00		\$ 30.00
242	BEAR LAKE IMPROVEMENT FUND	\$ 3,375.00		\$ 3,375.00
244	BROWNFIELD REDEVELOPMENT - JOSLIN COVE	\$ 9,790.81		\$ 9,790.81
251	CAPITAL IMPROVEMENT FUND	\$ 51,100.00		\$ 51,100.00
256	REGISTER OF DEEDS AUTOMATION FUND	\$ 845.12		\$ 845.12
259	INDIGENT DEFENSE FUND	\$ 1,840.76		\$ 1,840.76
260	HEALTH INSURANCE FUND	\$ 147,158.58	\$ 2,329.74	\$ 149,488.32
266	LAW ENFORCEMENT TRAINING FUND	\$ 795.00		\$ 795.00
267	CONCEALED PISTOL LICENSING FUND	\$ 345.35		\$ 345.35
269	LAW LIBRARY FUND	\$ 2,100.66		\$ 2,100.66
270	CORRECTIONS OFFICER TRAINING FUND	\$ 1,736.00		\$ 1,736.00
292	CHILD CARE FUND	\$ 1,653.22		\$ 1,653.22
295	AIRPORT AUTHORITY FUND	\$ 49,752.46		\$ 49,752.46
296	JUVENILE JUSTICE FUND	\$ 1,250.00		\$ 1,250.00
297	COMPENSATED SERVICES FUND		\$ 118,269.63	\$ 118,269.63
516	DELINQUENT TAX REVOLVING FUND	\$ 650.00		\$ 650.00
620	FORECLOSURE FUND	\$ 667.53		\$ 667.53
701	TRUST AND AGENCY FUND			\$ -
TOTALS		\$ 532,396.94	\$ 120,599.37	\$ 652,996.31
(Includes 2 accounts payable runs; on demand checks)				
TOTAL PAYROLL FOR 03/03/21 THRU 04/05/21				\$ 771,022.10
(includes 3 payrolls)				
<u>Employee Separation</u>				
PAMELA SPOOR - \$6,220.69				
GRAND TOTAL				\$ 1,424,018.41

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056484

Vendor: 1150

ALERUS FINANCIAL

Check #: 00000056484 03/10/21

Date	Invoice	Description/Detail	Amount
	297-000-995.000	626385.20210228.4.98.383351 - 02/21	11,117.83

Total: 11,117.83

Vendor: 1150

ALERUS FINANCIAL

Check #: 00000056484 03/10/21

Date	Invoice	Description/Detail	Amount
	297-000-995.000	626385.20210228.4.98.383351 - 02/21	11,117.83

Total: 11,117.83

COUNTY OF MANISTEE • Manistee County Courthouse • Manistee, Michigan 49660

WARNING: DO NOT CASH UNLESS LOGO APPEARS IN BACKGROUND OF CHECK



COUNTY OF MANISTEE
MANISTEE COUNTY COURTHOUSE
415 THIRD STREET
MANISTEE, MICHIGAN 49660

WEST SHORE BANK
LUDINGTON, MICHIGAN
74-829724

056484

NOT VALID 90 DAYS FROM DATE

Date: 03/10/21

AMOUNT
\$11,117.83

Eleven Thousand One Hundred Seventeen and 83/100 Dollars**

PAY

TO THE ORDER OF
ALERUS FINANCIAL
ATTN: CONTRIBUTION MERS
P.O. BOX 64535
SAINT PAUL

MN 55164-0535

COUNTY CLERK

NOT NEGOTIABLE UNLESS SIGNED BY COUNTY TREASURER

COUNTY TREASURER

WARNING: DO NOT CASH UNLESS "ORIGINAL DOCUMENT" APPEARS ON BACK OF CHECK

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 101 COMMISSIONERS					
101-101-807.000	DUES	MICHIGAN RECYCLING COALI	2021 MEMBERSHIP DUES	200.00	56556
101-101-901.000	ADVERTISING	PIONEER GROUP	CLS BOARDS/COMMISSIONS & MAGISTRATE	1,197.95	56532
101-101-901.000	ADVERTISING	MICHIGAN ASSOCIATION OF	PLANNER 1 / ZONING ADVERTISEMENT	75.00	56652
Total For Dept 101 COMMISSIONERS				1,472.95	
Dept 103 GENERAL SERVICES/CONTINGENCIES					
101-103-727.010	CENTRAL SUPPLY	AMAZON CAPITAL SERVICES	3-RING BINDERS	130.94	56490
101-103-727.010	CENTRAL SUPPLY	JACKPINE BUSINESS CENTER	CENTRAL SUPPLIES - HIGHLIGHTERS W/2%	7.83	56530
101-103-733.000	COPY SUPPLIES	JACKPINE BUSINESS CENTER	COPY PAPER	577.05	56635
101-103-806.000	ATTORNEY FEES	COHL, STOKER & TOSKEY, P	LEGAL RE: UNION, M.E., ECT JAN/FEB 20	1,837.90	56505
101-103-806.000	ATTORNEY FEES	CUMMINGS, MCCLOREY, DAVI	LEGAL RE: HAMADY (DRAIN COMMISSIONER)	1,425.00	56622
101-103-806.001	CONFLICT ATTORNEY FEES	PATRICK DOUGHERTY	CRT APPT ATTY	5,082.50	56513
101-103-806.001	CONFLICT ATTORNEY FEES	GRAFF, GRAFF T HELVESTON	CRT APPT ATTY	724.17	56525
101-103-806.001	CONFLICT ATTORNEY FEES	GRAFF, GRAFF T HELVESTON	COURT APPT ATTY	340.00	56629
101-103-806.001	CONFLICT ATTORNEY FEES	PATRICK DOUGHERTY	COURT APPT ATTY	11,948.47	56656
101-103-850.000	TELEPHONE	WILLIAM GRANT	COURT APPT ATTY	1,272.50	56670
101-103-930.001	COPIER LEASE PAYMENT	A T & T	231 398-3249 245 8 ALARM SYSTEM	609.95	56603
101-103-930.001	COPIER LEASE PAYMENT	XEROX CORPORATION	PLANNING - FEB 21 - BASE&/OR COPIES	1,541.41	56591
101-103-930.002	POSTAGE METER LEASE	XEROX CORPORATION	CIRCUIT CRT - FEB '21 BASE &/OR COPIE	369.98	56671
101-103-969.008	COST ALLOCATION PLAN FEE	PITNEY BOWES	POSTAGE METER RED INK(2)	492.98	56560
MGT OF AMERICA CONSULTIN				7,500.00	56550
Total For Dept 103 GENERAL SERVICES/CONTINGENCIES				33,860.68	
Dept 131 CIRCUIT COURT					
101-131-727.000	OFFICE SUPPLIES	JACKPINE BUSINESS CENTER	OFFICE SUPPLIES	135.95	56530
101-131-728.000	POSTAGE	RESERVE ACCOUNT	POSTAGE FOR POSTAGE METER	500.00	56566
101-131-736.002	CESF - GRANT EXPENSE	CDW-G	WORDPERFECT OFFICE 2020	2,154.80	56499
101-131-736.002	CESF - GRANT EXPENSE	INSIGHT DIRECT USA. INC.	LAPTOPS, MONITORS, AND COMPUTER ACCES	13,423.32	56577
101-131-805.003	CT. APPT. ATTY. - NEGLECT/ABUSE	PATRICK DOUGHERTY	COURT APPT ATTY	1,243.50	56656
101-131-850.000	TELEPHONE	TELNET WORLDWIDE	ACCT# 9940	51.06	56663
Total For Dept 131 CIRCUIT COURT				17,508.63	
Dept 136 DISTRICT COURT					
101-136-603.000	COURT COSTS	MANISTEE CITY POLICE	FEBRUARY 2021 - OUIL/OUID REIMBURSEME	145.00	56582
101-136-603.000	COURT COSTS	MANISTEE CO. SHERIFF DEP	FEBRUARY 2021 - OUIL/OUID REIMBURSEME	125.00	56583
101-136-727.000	DISTRICT COURT	PURE WATER WORKS	HOT/COLD WATER COOLER RENTAL	11.00	56564
101-136-727.000	DISTRICT COURT	PURE WATER WORKS	PURIFIED WATER / BOTTLE DEPOSITS	57.00	56659
101-136-729.000	BOOK & PERIODICALS	THOMSON REUTERS - WEST	MONTHLY ASSURED PRINT PRICING CHARGES	563.70	56590
101-136-804.000	RECORDING SERVICES	LTB COURT RECORDING & TR	COURT RECORDING AND TRANSCRIPTION SER	1,936.54	56538
101-136-804.000	RECORDING SERVICES	LTB COURT RECORDING & TR	COURT RECORDING AND TRSCRIPTION SERV	1,936.54	56639
101-136-805.005	VISITING JUDGES	HON. ALLEN GARBRECHT	VISITING JUDGE MARCH 16 & 17, 2021	838.08	56631
101-136-808.000	WITNESS FEES	OFC. MIKKI HECKO	REPLACE STALE CK#48325 CHECK LOST & L	11.10	56597
101-136-810.000	COMPUTER PROGRAMMING	JUDICIAL MANAGEMENT SYST	FORMS	50.00	56537
101-136-850.000	TELEPHONE	CLAYTON KELLEY	CELLPHONE / EFAX REIMBURSEMENT	70.27	56619
101-136-850.000	TELEPHONE	TELNET WORLDWIDE	ACCT# 9940	38.29	56663
101-136-860.000	TRAVEL	MICHELE CHESEBRO	TRAVEL REIMBURSEMENT	317.77	56650
101-136-955.001	MISC EXP-DWI SOBRIETY COURT	HOUSE ARREST SERVICES, I	SOBER LINK SERVICES FOR SOBRIETY COUR	893.00	56529
101-136-955.001	MISC EXP-DWI SOBRIETY COURT	AMANDA KOON	SOBRIETY COURT PEER COACH - 2/07/21 -	378.75	56571
101-136-955.001	MISC EXP-DWI SOBRIETY COURT	SMART START	SOBRIETY COURT EXPENSE	280.00	56585
101-136-955.001	MISC EXP-DWI SOBRIETY COURT	AMANDA KOON	SOBRIETY COURT PEER COACH (03/8-3/20/	153.75	56606
Total For Dept 136 DISTRICT COURT				7,805.79	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 141 FRIEND OF THE COURT					
101-141-727.000	OFFICE SUPPLIES	MCCARDEL WATER CONDITION	BOTTLED WATER	34.25	56557
101-141-727.000	FRIEND OF THE COURT	PURE WATER WORKS	COOLER RENTAL	10.50	56564
101-141-727.000	OFFICE SUPPLIES	BENZIE CO. SHERIFF DEPAR	SOP 913737185/21-17213-DS	39.22	56610
101-141-727.000	OFFICE SUPPLIES	JACKPINE BUSINESS CENTER	WINDOW ENVELOPES	461.41	56635
101-141-728.000	POSTAGE	BENZIE COUNTY CLERK	BENZIE FOC POSTAGE FOR FEBRUARY 2021	112.45	56491
101-141-800.000	CONTRACTED SERVICES	MGT OF AMERICA CONSULTIN	PREP OF DHS BILLINGS AND TIME LOGS 1S	3,988.00	56648
101-141-801.000	FAMILY COUNSEL(CUSTODY/VISITATI	MICHAEL C. ELMORE	JANUARY/FEBRUARY 2021 - MEDIATION SER	1,300.00	56515
101-141-801.000	FAMILY COUNSEL(CUSTODY/VISITATI	SUSANNE E. GLYNN	FEBRUARY 2021 - MEDIATION SERVICES	375.00	56523
101-141-850.000	TELEPHONE	TELNET WORLDWIDE	ACCT# 9940	57.44	56663
101-141-860.000	TRAVEL	CANDICE SWANDER	MILEAGE REIMBURSEMENT	38.08	56584
101-141-931.000	EQUIPMENT REPAIRS & MAINTENANCE	XEROX CORPORATION	PRINT/BASE CHARGE - SERIAL# AE9-57688	185.01	56591
101-141-931.000	EQUIPMENT REPAIRS & MAINTENANCE	XEROX CORPORATION	PRINT/BASE CHARGES FEBRUARY 21	142.01	56671
Total For Dept 141 FRIEND OF THE COURT				6,743.37	
Dept 142 CIRCUIT COURT - JUVENILE DIVISION					
101-142-727.000	OFFICE SUPPLIES	CAMERON CLARK	REIMBURSEMENT MILEAGE/SUPPLIES	20.67	56496
101-142-727.000	JUVENILE COURT	PURE WATER WORKS	OFFICE SUPPLIES	11.00	56564
101-142-850.000	TELEPHONE	TELNET WORLDWIDE	ACCT# 9940	89.35	56663
101-142-860.000	TRAVEL	CAMERON CLARK	REIMBURSEMENT MILEAGE/SUPPLIES	372.40	56496
Total For Dept 142 CIRCUIT COURT - JUVENILE DIVISION				493.42	
Dept 148 PROBATE COURT					
101-148-727.000	OFFICE SUPPLIES	JACKPINE BUSINESS CENTER	OFFICE SUPPLIES	17.97	56530
101-148-729.000	BOOK & PERIODICALS	THOMSON REUTERS - WEST	MI RULES OF COURT STATE 2021	184.00	56590
101-148-805.000	COURT APPOINTED ATTORNEYS	NICHOLAS BROWN LAW, PLLC	MARCH 2021 - CONTRACT CRT APPT ATTY	700.00	56498
101-148-805.000	COURT APPOINTED ATTORNEYS	WILLIAM GRANT	MARCH 2021 - CONTRACT CRT APPT ATTY	700.00	56526
101-148-805.000	COURT APPOINTED ATTORNEYS	GABRIEL ROBERT MATTICE	MARCH 2021 - CONTRACT CRT APPT ATTY	700.00	56548
101-148-850.000	TELEPHONE	TELNET WORLDWIDE	ACCT# 9940	44.68	56663
Total For Dept 148 PROBATE COURT				2,346.65	
Dept 172 ADMINISTRATOR/CONTROLLER					
101-172-727.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	HEAVY DUTY HANGING STRIPS	23.94	56490
101-172-727.000	OFFICE SUPPLIES	JACKPINE BUSINESS CENTER	BINDERS W/2% DISCOUNT	12.84	56530
101-172-812.000	DUES AND FEES	GOVERNMENT FINANCE OFFIC	MEMBERSHIP RENEWAL	225.00	56594
101-172-850.000	TELEPHONE	TELNET WORLDWIDE	ACCT# 9940	95.73	56663
Total For Dept 172 ADMINISTRATOR/CONTROLLER				357.51	
Dept 215 COUNTY CLERK					
101-215-727.000	OFFICE SUPPLIES	JACKPINE BUSINESS CENTER	ENVELOPE SEALER	228.15	56530
101-215-727.000	COUNTY CLERK	PURE WATER WORKS	WATER COOLER RENTAL	10.50	56564
101-215-727.000	OFFICE SUPPLIES	DELRIDGE LEGAL SOFTWARE,	MI COURT FORMS UPDATE FOR WORK & WP	50.00	56624
101-215-727.000	OFFICE SUPPLIES	MANISTEE CO. CLERK PETTY	PETTY CASH	64.61	56642
101-215-728.000	POSTAGE	MANISTEE CO. CLERK PETTY	PETTY CASH	6.60	56642
101-215-729.000	BOOK & PERIODICALS	THOMSON REUTERS - WEST	MI RULES OF COURT STATE/FEDERAL 2021	393.00	56666
101-215-850.000	TELEPHONE	TELNET WORLDWIDE	ACCT# 9940	25.53	56663
Total For Dept 215 COUNTY CLERK				778.39	
Dept 228 INFORMATION TECHNOLOGY					
101-228-730.000	EQUIPMENT	CDW-G	MAIN KIT FUSER	316.40	56499
101-228-730.000	EQUIPMENT	PROVANTAGE LLC	SPARE DRIVES FOR DATA CENTER	1,280.52	56563
101-228-800.000	CONTRACTED SERVICES	GORDON MCLELLAN, III.	CONTRACTED SERVICES 02/22/21-03/04/21	2,123.08	56549
101-228-800.000	CONTRACTED SERVICES	GORDON MCLELLAN, III.	CONTRACTED SERVICES 03/08/21 - 03/19/	2,205.00	56627
101-228-800.000	CONTRACTED SERVICES	GRACON SERVICES, INC.	TECHNICAL SERVICE HOURS	9,482.67	56628

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 228 INFORMATION TECHNOLOGY					
101-228-831.000	MISC. MAINT. CONTRACTS	CDW-G	ACCT# 4361123-RDS LICENSES FOR REMOTE	1,220.85	56499
101-228-831.000	MISC. MAINT. CONTRACTS	PENINSULA FIBER NETWORK	INTERNET SERVICE FOR CRT HOUSE AND SH	2,356.26	56561
101-228-850.000	TELEPHONE	A T & T	231 398-2831 240 5 PANIC BUTTON	413.11	56551
101-228-850.000	TELEPHONE	A T & T	231 398-2831 240 5 PANIC BUTTON	221.66	56604
101-228-850.000	TELEPHONE	TELNET WORLDWIDE	ACCT# 9940	44.68	56663
Total For Dept 228 INFORMATION TECHNOLOGY				19,664.23	
Dept 253 TREASURER					
101-253-727.000	OFFICE SUPPLIES	JACKPINE BUSINESS CENTER	TREASURER LETTERHEAD	157.00	56635
101-253-727.004	PLAT BOOK EXPENSE	MANISTEE 4-H ADVISORY CO	PLAT BOOKS	2,560.00	56641
101-253-728.000	POSTAGE	RESERVE ACCOUNT	POSTAGE FOR POSTAGE METER	1,000.00	56566
101-253-730.000	EQUIPMENT	AMAZON CAPITAL SERVICES	STOOL FOR FRONT COUNTER	51.89	56490
101-253-850.000	TELEPHONE	TELNET WORLDWIDE	ACCT# 9940	19.14	56663
Total For Dept 253 TREASURER				3,788.03	
Dept 257 EQUALIZATION					
101-257-727.000	OFFICE SUPPLIES	JACKPINE BUSINESS CENTER	OFFICE SUPPLIES	27.43	56635
101-257-810.000	COMPUTER PROGRAMMING	LAND INFORMATION ACCESS	2021 MAINTENANCE FEE	400.00	56541
101-257-850.000	TELEPHONE	TELNET WORLDWIDE	ACCT# 9940	31.91	56663
Total For Dept 257 EQUALIZATION				459.34	
Dept 261 MSU COOPERATIVE EXTENSION					
101-261-709.002	MSUE ASSESSMENT	MICHIGAN STATE UNIVERSIT	MOA FY 2021 WORK PLAN - ASSESSMENT FE	11,190.50	56653
Total For Dept 261 MSU COOPERATIVE EXTENSION				11,190.50	
Dept 262 ELECTIONS					
101-262-727.000	OFFICE/ELECTION SUPPLIES	PRINTING SYSTEMS, INC	ELECTION SUPPLIES - NOV 2020 SPRINGDA	57.03	56536
Total For Dept 262 ELECTIONS				57.03	
Dept 265 BUILDING AND GROUNDS					
101-265-743.000	GAS AND OIL	FUELMAN	FEBRUARY 2021 - BG167973 FLEET #17126	251.58	56519
101-265-775.000	REPAIR & MAINTENANCE SUPPLES	EMEDCO INC	NEW SIGNS	284.43	56512
101-265-775.000	REPAIR & MAINTENANCE SUPPLES	GILL-ROY'S HARDWARE	MAN016 - SUPPLIES	35.99	56522
101-265-775.000	REPAIR & MAINTENANCE SUPPLES	MARK'S PLUMBING PARTS	SUPPLIES	328.73	56559
101-265-775.000	REPAIR & MAINTENANCE SUPPLES	WAHR HARDWARE	#675 - SUPPLIES	18.98	56589
101-265-775.000	REPAIR & MAINTENANCE SUPPLES	MARK'S PLUMBING PARTS	SUPPLIES	172.52	56646
101-265-830.000	SNOW REMOVAL SVCS (CH & PUBLIC	GRIMM'S SNOW REMOVAL, LL	PLOWING & SALTING @ HEALTH DEPT/395 (3,970.00	56527
101-265-850.000	TELEPHONE	JAMES APPLEDOORN IV	MARCH 2021 PHONE REIMBURSMENT	25.00	56487
101-265-850.000	TELEPHONE	DANIEL JONES	MARCH 2021 PHONE REIMBURSMENT	25.00	56511
101-265-850.000	TELEPHONE	BRIAN RICHMOND	MARCH 2021 PHONE REIMBURSMENT	25.00	56570
101-265-850.000	TELEPHONE	BRUCE A. SCHIMKE	MARCH 2021 PHONE REIMBURSMENT	25.00	56575
101-265-920.000	UTILITIES	CITY OF MANISTEE	WATER CHARGES - 01/15/21 - 2/12/21	631.50	56504
101-265-920.000	UTILITIES	CONSUMERS ENERGY	1000 0006 7197 - MARCH 2021	38.43	56506
101-265-920.000	UTILITIES	DTE ENERGY	9100 211 9823 9	1,748.92	56626
101-265-920.001	UTILITIES-HEALTH DEPARTMENT	CITY OF MANISTEE	WATER CHARGES - 01/15/21 - 2/12/21	137.83	56504
101-265-920.001	UTILITIES-HEALTH DEPARTMENT	REPUBLIC SERVICES #239	ACCT#3-0239-0034399	66.05	56579
101-265-920.001	UTILITIES-HEALTH DEPARTMENT	CONSUMERS ENERGY	1000 3998 1178 HEALTH DEPT - MAR 2021	461.75	56620
101-265-920.001	UTILITIES-HEALTH DEPARTMENT	DTE ENERGY	9100 211 9836 1 (385 3RD ST)	332.91	56626
101-265-920.002	UTILITIES (395 THIRD)	CITY OF MANISTEE	WATER CHARGES - 01/15/21 - 2/12/21	56.77	56504
101-265-920.002	UTILITIES (395 THIRD)	CONSUMERS ENERGY	1030 0626 8637 (395 3RD ST) - MAR 202	413.32	56506
101-265-920.002	UTILITIES (395 THIRD)	REPUBLIC SERVICES #239	ACCT#3-0239-0034399	66.05	56579
101-265-920.002	UTILITIES (395 THIRD)	DTE ENERGY	9100 343 3424 3 (395 3RD ST)	280.15	56626
101-265-930.001	COURTHOUSE CONTRACTUAL REAPIRS	ALLEN SUPPLY	CIRCUIT CRT FOB READER	1,474.85	56486

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 265 BUILDING AND GROUNDS					
101-265-930.001	COURTHOUSE CONTRACTUAL REAPIRS	FORBES SANITATION & EXCA	RESET TOILET AND OPEN PLGGED SEWER LI	300.00	56520
101-265-930.001	COURTHOUSE CONTRACTUAL REAPIRS	JUS-GREEN	EARLY SPRING PROGRAM	330.00	56534
101-265-930.001	COURTHOUSE CONTRACTUAL REAPIRS	LUDINGTON PAINT & GLASS	NEW GLASS TOPS IN BOARD ROOM	264.50	56540
101-265-930.002	JAIL CONTRACTUAL REPAIRS	HAGLUND'S FLOOR COVERING	REPAIRS TO FLOOR IN CELL #1	200.00	56528
101-265-930.002	JAIL CONTRACTUAL REPAIRS	HURST MECHANICAL	INSPECT TOILETS & SINKS IN E-BLOCK	527.50	56632
101-265-930.006	JAIL/SEWER/GREASE TRAP MAINT.	FORBES SANITATION & EXCA	GREASE TRAP CLEANING	500.00	56520
101-265-930.010	CONTRACTUAL REPAIRS (395 THIRD)	ALLEN SUPPLY	NEW HANDICAP PAD & SWITCH	186.50	56486
Total For Dept 265 BUILDING AND GROUNDS				13,179.26	
Dept 267 PROSECUTING ATTORNEY					
101-267-727.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	ETHERNET CABLE	47.40	56490
101-267-727.000	OFFICE SUPPLIES	JACKPINE BUSINESS CENTER	PAPER, LGL RLD, SUPPLIES	35.98	56530
101-267-727.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	BLUE FOLDERS	133.94	56607
101-267-727.000	OFFICE SUPPLIES	JACKPINE BUSINESS CENTER	LETTERHEAD	117.00	56635
101-267-729.000	BOOK & PERIODICALS	THOMSON REUTERS - WEST	SUBSCRIPTION PRODUCT CHARGES	1,179.00	56666
101-267-736.002	CESF - GRANT EXPENSE	CDW-G	ACCT# 4361123 RDS LICENSES	813.90	56499
101-267-736.002	CESF - GRANT EXPENSE	INSIGHT DIRECT USA. INC.	ELITE NOTEBOOKS (7) W/MONITOR	10,067.49	56577
101-267-736.002	CESF - GRANT EXPENSE	AMAZON CAPITAL SERVICES	LAPTOP CASES/WIRELESS	370.20	56607
101-267-800.001	PROFESSIONAL SERVICES	RELX INC. DBA LEXISNEXIS	FEBRUARY 2021 - LEXIS NEXIS	132.00	56494
101-267-802.000	TRANSCRIPTS	LTB COURT RECORDING & TR	TRANSCRIPTS	19.50	56538
101-267-802.000	TRANSCRIPTS	LTB COURT RECORDING & TR	DISTRICT COURT TRANSCRIPT	36.30	56639
101-267-850.000	TELEPHONE	TELNET WORLDWIDE	ACCT# 9940	89.35	56663
101-267-850.000	TELEPHONE	VERIZON WIRELESS	MOBILE PHONES	148.63	56667
101-267-931.000	EQUIPMENT REPAIRS & MAINTENANCE	XEROX CORPORATION	MAINTENANCE/LEASE - SER# X76-374030	148.83	56591
101-267-931.000	EQUIPMENT REPAIRS & MAINTENANCE	XEROX CORPORATION	PRINT/BASE DECEMBER 2020	150.56	56671
Total For Dept 267 PROSECUTING ATTORNEY				13,490.08	
Dept 268 REGISTER OF DEEDS					
101-268-727.000	OFFICE SUPPLIES	JACKPINE BUSINESS CENTER	OFFICE SUPPLIES	19.45	56530
101-268-850.000	TELEPHONE	TELNET WORLDWIDE	ACCT# 9940	19.15	56663
Total For Dept 268 REGISTER OF DEEDS				38.60	
Dept 301 SHERIFF					
101-301-716.018	LEGAL REPRESENTATION PLAN	POLC LEGAL SERVICE PLAN	LEGAL SERVICE PLAN - MARCH 2021	155.00	56565
101-301-727.000	OFFICE SUPPLIES	GILL-ROY'S HARDWARE	MAN009 - OFFICE KEYS	4.48	56521
101-301-727.000	OFFICE SUPPLIES	GOVERNMENTAL PRODUCTS, I	UNIFORM LAW CITATIONS	632.50	56524
101-301-727.000	OFFICE SUPPLIES	JACKPINE BUSINESS CENTER	HEAVY DUTY JAIL MAIL STAMP	64.95	56530
101-301-727.001	MISC. SUPPLIES	CDM MOBILE SHREDDING, LL	ONSITE DOCUMENT DESTRUCTION	90.00	56503
101-301-728.000	POSTAGE & SHIPPING	GOVERNMENTAL PRODUCTS, I	UNIFORM LAW CITATIONS	49.88	56524
101-301-728.000	POSTAGE	PITNEY BOWES	POSTAL METER RENTAL 4/01/21 - 06/30/2	71.25	56658
101-301-736.002	CESF - GRANT EXPENSE	CDW-G	RDS LICENSES FOR CESF LAPTOPS	949.55	56499
101-301-736.002	CESF - GRANT EXPENSE	DASH MEDICAL GLOVES	VITAGARD NITRILE EXAM GLOVES	593.40	56516
101-301-736.002	CESF - GRANT EXPENSE	INSIGHT DIRECT USA. INC.	7-ELITEBOOKS W/ASSESSORIES	11,745.41	56577
101-301-736.002	CESF - GRANT EXPENSE	NICHOLS PAPER & SUPPLY C	DEFENSE 360 CLEANER/DISINFECTANT	1,082.96	56654
101-301-743.000	GASOLINE AND OIL	FUELMAN	ACCT# BG167971	1,519.02	56518
101-301-743.000	GASOLINE AND OIL	BLARNEY CASTLE FLEET PRO	ACCT # BC397 02/03/21 - 03/05/21	1,744.71	56611
101-301-850.000	TELEPHONE	A T & T	231 398 3249 245 8 ALARM SYSTEM	1,196.79	56553
101-301-850.000	TELEPHONE	VERIZON WIRELESS	ACCT# 683748977-00001 CELLPHONES	282.15	56588
101-301-850.000	TELEPHONE	A T & T	1498 FAX	1,278.50	56602
101-301-850.000	TELEPHONE	TELNET WORLDWIDE	CORP-009945 TELEPHONES	557.10	56664
101-301-850.000	TELEPHONE	VERIZON WIRELESS	ACCT# 683748977-00001	212.43	56668
101-301-852.000	INVESTIGATION EXPENSES	ELECTROMEDIA	CAMERA SWITCCH - INTERVIEW ROOM	792.00	56517
101-301-852.000	INVESTIGATION EXPENSES	JACKPINE BUSINESS CENTER	DRY ERASE BOARD	94.97	56530

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 301 SHERIFF					
101-301-901.000	ADVERTISING	PIONEER GROUP	POSITION OPENING/CORRECTIONS OFFICER	30.00	56532
101-301-931.001	AUTO REPAIRS & MAINTENANCE	PARKDALE AUTO	5111 FORD EXP-REPLACE STARTER	581.43	56569
Total For Dept 301 SHERIFF				23,728.48	
Dept 332 SNOWMOBILE PATROL					
101-332-743.000	GASOLINE AND OIL	BLARNEY CASTLE FLEET PRO	ACCT # BC397 02/03/21 - 03/05/21	438.52	56611
101-332-931.001	AUTO REPAIRS & MAINTENANCE	MANISTEE FORD, INC.	5116 - DIAG & DISABLE BROKEN DOOR KEY	105.00	56542
Total For Dept 332 SNOWMOBILE PATROL				543.52	
Dept 335 K-9 UNIT					
101-335-741.000	ANIMAL FOOD	BRANDON GILLISPIE	SUPPLIES REIMBURSEMENT	128.73	56614
Total For Dept 335 K-9 UNIT				128.73	
Dept 351 JAIL					
101-351-760.000	PRISONER MEDICAL	ALL ACCESS CARE PLLC	FEBRUARY 2021 - INMATE HEALTHCARE CON	11,245.68	56485
101-351-760.000	PRISONER MEDICAL	CORRECTIONAL RECOVERY	PAID CLIAMS - JAIL/RECOVERY FEES	13,253.67	56621
101-351-814.000	PRISONER MEALS	CANTEEN SVCS. OF NORTHER	INMATE MEALS 01/31/21-02/06/2021	3,051.86	56555
101-351-814.000	PRISONER MEALS	CANTEEN SVCS. OF NORTHER	INMATE MEALS 02/21/21-02/27/21	3,553.17	56615
101-351-830.000	SNOW REMOVAL	GRIMM'S SNOW REMOVAL, LL	PLOWING & SALTING @ JAIL (FEB 2021)	1,910.00	56527
101-351-850.000	TELEPHONE	VERIZON WIRELESS	ACCT# 683748977-00001 CELLPHONES	37.19	56588
101-351-850.000	TELEPHONE	A T & T LONG DISTANCE	MARCH 2021 - 231-723-3170/1498 TELEPH	0.16	56605
101-351-850.000	TELEPHONE	VERIZON WIRELESS	ACCT# 683748977-00001	37.19	56668
101-351-920.000	UTILITIES	CITY OF MANISTEE	WATER CHARGES - 01/15/21 - 2/12/21	437.44	56504
101-351-920.000	UTILITIES	CONSUMERS ENERGY	ACCT# 100 1926 6558 (MCSO SIGN)	3,462.73	56506
101-351-920.000	UTILITIES	MANISTEE TOWNSHIP	ACCT# 003/1525 SEWER (01/15/21 TO 02/	988.91	56546
101-351-920.000	UTILITIES	DTE ENERGY	UTILITIES 2/9/21 - 3/8/21	1,485.60	56626
101-351-930.005	GARBAGE COLLECTION	REPUBLIC SERVICES #239	ACCT# 3-0239-0000437 (02/01/21-02/28/	502.08	56578
Total For Dept 351 JAIL				39,965.68	
Dept 421 EMERGENCY MANAGEMENT					
101-421-727.000	OFFICE SUPPLIES	MCCARDEL WATER CONDITION	MARCH 2021 - EOC WATER COOLER FEES	38.00	56557
101-421-810.000	COMPUTER PROGRAMMING	JACKPINE BUSINESS CENTER	USB HUB/NEW COMPUTER INSTALL	15.99	56530
101-421-850.000	TELEPHONE	AT&T MOBILITY	ACCT# 287297517274	49.19	56554
101-421-850.000	TELEPHONE	AT&T MOBILITY	US TORREY EMC CELL PHONE	49.19	56609
Total For Dept 421 EMERGENCY MANAGEMENT				152.37	
Dept 430 ANIMAL CONTROL					
101-430-743.000	GASOLINE AND OIL	BLARNEY CASTLE FLEET PRO	ACCT # BC397 02/03/21 - 03/05/21	299.56	56611
101-430-850.000	TELEPHONE	VERIZON WIRELESS	ACCT# 683748977-00001 CELLPHONES	36.01	56588
101-430-850.000	TELEPHONE	A T & T	ACO PHONE	609.46	56602
101-430-850.000	TELEPHONE	A T & T LONG DISTANCE	MARCH 2021 - 231-723-3170/1498 TELEPH	1.01	56605
101-430-850.000	TELEPHONE	VERIZON WIRELESS	ACCT# 683748977-00001	36.03	56668
101-430-940.000	RENT	MANISTEE CO. HUMANE SOCI	APRIL 2021 - CONTRACT	3,416.67	56643
Total For Dept 430 ANIMAL CONTROL				4,398.74	
Dept 648 MEDICAL EXAMINER					
101-648-727.000	MISC. SUPPLIES	AMAZON CAPITAL SERVICES	CD-R RECORDABLE DIS	26.05	56607
101-648-836.000	TRANSPORTATION SERVICES	MOBILE MEDICAL RESPONSE	AMBULANCE TRANSPORT (02/19/2021)	635.44	56586
101-648-837.000	AUTOPSY/TOXIC./LAB FEES	NMS LABS	LAB FEES - FORENSIC TOXICOLOGY ANALYS	2,121.00	56568
101-648-837.000	AUTOPSY/TOXIC./LAB FEES	MCLAREN MEDICAL LABORATO	LAB FEES	231.00	56647
101-648-837.000	AUTOPSY/TOXIC./LAB FEES	NMS LABS	LAB FEES - FORENSIC TOXICOLOGY ANALYS	688.50	56655
101-648-931.001	AUTO REPAIRS & MAINTENANCE	BLARNEY CASTLE OIL COMPA	NO# 124623 - OIL CHANGE - EXPRESS LUB	56.50	56612
Total For Dept 648 MEDICAL EXAMINER				3,758.49	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 682 VETERANS AFFAIRS					
101-682-955.003	CVSF GRANT - EXPENDITURES	GRANDVILLE TRAILER	CVSF GRANT - TRAILER	345.00	56595
		Total For Dept 682 VETERANS AFFAIRS		345.00	
Dept 721 PLANNING					
101-721-727.000	OFFICE SUPPLIES	JACKPINE BUSINESS CENTER	OFFICE SUPPLIES	47.75	56635
101-721-800.000	CONTRACTED SERVICES (SOIL EROSI	MICHAEL J. SOLOMON	SOIL EROSION WK OF 02/18/21 & 02/23/2	367.31	56581
101-721-800.000	CONTRACTED SERVICES (SOIL EROSI	MICHAEL J. SOLOMON	SOIL EROSION INSPECTION (3/3/21 - 3/1	571.56	56649
101-721-850.000	TELEPHONE	TELNET WORLDWIDE	ACCT# 9940	31.91	56663
		Total For Dept 721 PLANNING		1,018.53	
Dept 957 APPROPRIATIONS					
101-957-969.002	APPROPRIATIONS - DISTRICT HEALT	DISTRICT HEALTH DEPARTME	MARCH 2021 - APPROPRIATIONS	13,088.83	56625
101-957-969.006	APPROPRIATIONS - CENTRA WELLNES	CENTRA WELLNESS NETWORK	MARCH 2021 - APPROPRIATIONS	14,337.58	56617
101-957-969.032	APPROPRIATIONS - HSCB	MANISTEE COUNTY HSCB	FY 20/21 APPROPRIATION	3,000.00	56645
		Total For Dept 957 APPROPRIATIONS		30,426.41	
		Total For Fund 101 GENERAL FUND		237,700.41	
Fund 220 LOCAL REVENUE SHARING GRANT FUND					
Dept 000 GENERAL					
220-000-555.000	LOCAL REVENUE SHARING GRANT	MANISTEE LOCAL REVENUE S	UNUSED PORTION OF SAFETY GRANT FOR GR	84.50	56593
220-000-995.000	PUBLIC SAFETY GRANT - CYCLE II	MANISTEE CO. SHERIFF DEP	PUBLIC SAFETY GRANT - CYCLE II (DEC 2	9,915.50	56598
		Total For Dept 000 GENERAL		10,000.00	
		Total For Fund 220 LOCAL REVENUE SHARING GRANT FUND		10,000.00	
Fund 225 RECYCLING FUND					
Dept 000 GENERAL					
225-000-800.000	CONTRACTED SERVICES	AREA 31 RECYCLING & DISP	RECYCLING SERVICES - JANUARY 2021	8,306.04	56608
225-000-800.001	PROFESSIONAL SERVICES	CARISSA SMITH	SITE MONITORING FOR DICKSON	40.00	56502
225-000-800.001	PROFESSIONAL SERVICES	ERSIE SCHMIDT	SITE MONITORING FOR MAPLE GROVE	80.00	56510
225-000-800.001	RECYCLING SITE MONITOR - SPRING	MICHAEL J. LONGO	SITE MONITORING FOR CLEON & SPRINGDAL	80.00	56544
225-000-800.001	RECYCLING SITE MONITOR - ARCADI	JAMES M. ROBINSON	SITE MONITORING FOR ONEKAMA & ARCADIA	200.00	56572
225-000-800.001	RECYCLING SITE MONITOR - BROWN	MICHELLE PIENTA	SITE MONITORING FOR BROWN TOWNSHIP	40.00	56573
225-000-800.001	PROFESSIONAL SERVICES	IRIS WASTE DIVERSION SPE	RECYCLING EDUCATION (01/21 - 2/27/21)	2,400.00	56634
225-000-800.001	PROFESSIONAL SERVICES	CARISSA SMITH	RECYCLING SITE MONITOR - DICKSON	40.00	56683
225-000-800.001	PROFESSIONAL SERVICES	ERSIE SCHMIDT	RECYCLING SITE MONITOR - MAPLE GROVE	80.00	56684
225-000-800.001	RECYCLING SITE MONITOR - ARCADI	JAMES M. ROBINSON	RECYCLING SITE MONITOR - ONEKAMA/ARCA	200.00	56685
225-000-800.001	RECYCLING SITE MONITOR - SPRING	MICHAEL J. LONGO	RECYCLING SITE MONITOR - CLEON / SPRI	100.00	56686
225-000-800.001	RECYCLING SITE MONITOR - BROWN	MICHELLE PIENTA	RECYCLING SITE MONITOR - BROWN TWP	40.00	56687
		Total For Dept 000 GENERAL		11,606.04	
		Total For Fund 225 RECYCLING FUND		11,606.04	
Fund 238 LAND BANK AUTHORITY FUND					
Dept 000 GENERAL					
238-000-995.000	MISC. EXPENSE	MANISTEE CO. REGISTER OF	RECORDING FEE - BAKER	30.00	56547
		Total For Dept 000 GENERAL		30.00	
		Total For Fund 238 LAND BANK AUTHORITY FUND		30.00	
Fund 242 BEAR LAKE IMPROVEMENT FUND					
Dept 000 GENERAL					
242-000-800.001	PROFESSIONAL SERVICES	RESTORATIVE LAKE SCIENCE	PROF SERVICES - 2ND QUARTER	3,375.00	56567

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 242 BEAR LAKE IMPROVEMENT FUND					
Dept 000 GENERAL					
Total For Dept 000 GENERAL				3,375.00	
Total For Fund 242 BEAR LAKE IMPROVEMENT FUND				3,375.00	
Fund 244 BROWNFIELD REDEVELOPMENT-JOSLIN COVE					
Dept 000 GENERAL					
244-000-404.000	TAX CAPTURE - BROWNFIELD	CITY OF MANISTEE	TAX CAPTURE - JOSLIN BROWNFIELD	284.72	56618
244-000-404.000	TAX CAPTURE - BROWNFIELD	MANISTEE CO. TREASURER	TAX CAPTURE - JOSLIN BROWNFIELD	9,506.09	56644
Total For Dept 000 GENERAL				9,790.81	
Total For Fund 244 BROWNFIELD REDEVELOPMENT-JOSLIN CO				9,790.81	
Fund 251 CAPITAL IMPROVEMENT FUND					
Dept 000 GENERAL					
251-000-800.005	CONTRACTUAL - COURTHOUSE PROJEC	CUSTOM SHEET METAL & HEA	PO# 3993 - ROOF TOP REPLACEMENTS AT C	34,600.00	56623
251-000-800.006	CONTRACTUAL - JAIL PROJECTS	HURST MECHANICAL	INSTALL NEW (4) ROOF TOP UNITS AT JAI	16,500.00	56576
Total For Dept 000 GENERAL				51,100.00	
Total For Fund 251 CAPITAL IMPROVEMENT FUND				51,100.00	
Fund 256 REGISTER OF DEEDS AUTOMATION FUND					
Dept 000 GENERAL					
256-000-800.000	CONTRACTED SERVICES	FIDLAR TECHNOLOGIES, INC	JANUARY 2021 - LOREDO USEAGE	845.12	56514
Total For Dept 000 GENERAL				845.12	
Total For Fund 256 REGISTER OF DEEDS AUTOMATION FUND				845.12	
Fund 259 INDIGENT DEFENSE FUND					
Dept 000 GENERAL					
259-000-727.000	OFFICE SUPPLIES	JACKPINE BUSINESS CENTER	FLASH DRIVES	64.91	56530
259-000-727.000	OFFICE SUPPLIES	MCCARDEL WATER CONDITION	WATER/COOLER RENTAL	27.50	56557
259-000-727.000	OFFICE SUPPLIES	JACKPINE BUSINESS CENTER	#1- ENVELOPES / STAPLES	17.95	56635
259-000-727.000	OFFICE SUPPLIES	XEROX CORPORATION	METER USAGE 02/01/21 TO 03/01/21	214.37	56671
259-000-728.000	POSTAGE	BENZIE COUNTY CLERK	BENZIE POSTAGE	30.40	56491
259-000-728.000	POSTAGE	RESERVE ACCOUNT	POSTAGE FOR POSTAGE METER	300.00	56566
259-000-729.000	BOOK & PERIODICALS	THOMSON REUTERS - WEST	MAR 2021 - MI COURT RULES/MI SENTENCI	102.60	56590
259-000-733.000	COPY SUPPLIES	RECORD CONNECT	MEDICAL RECORDS FROM MUNSON MANISTEE	53.86	56661
259-000-735.000	SOFTWARE PURCHASES	RELX INC. DBA LEXISNEXIS	FEBRUARY 2021 - LEXIS NEXIS	220.00	56495
259-000-735.000	SOFTWARE PURCHASES	JUSTICE WORKS	FEB 2021 - 6-ACTIVE USERS	150.00	56535
259-000-800.000	CONTRACTED SERVICES-INVESTIGATO	GRAND SLAM INVESTIGATION	INTERVIEW	90.00	56630
259-000-802.000	TRANSCRIPTS	LTB COURT RECORDING & TR	TRANSCRIPTS	55.35	56538
259-000-802.000	TRANSCRIPTS	LTB COURT RECORDING & TR	TRANSCRIPTS	102.50	56639
259-000-850.000	TELEPHONE	VERIZON WIRELESS	#642342231-00001 - CELLULAR PHONES	203.48	56587
259-000-860.000	TRAVEL	JULIE MODJESKI	TRAVEL REIMBURSEMENT	73.92	56558
259-000-860.000	TRAVEL	JULIE MODJESKI	TRAVEL REIMBURSEMENT	73.92	56638
259-000-861.000	STAFF DEVELOPMENT	WILLIAM GRANT	CDAM TRAINING	60.00	56670
Total For Dept 000 GENERAL				1,840.76	
Total For Fund 259 INDIGENT DEFENSE FUND				1,840.76	
Fund 260 HEALTH INSURANCE FUND					
Dept 000 GENERAL					
260-000-716.004	LIFE INSURANCE	MADISON NATIONAL LIFE IN	APRIL 2021 - LIFE INS/ADD & STD	375.81	56640
260-000-716.005	STD INSURANCE	MADISON NATIONAL LIFE IN	APRIL 2021 - LIFE INS/ADD & STD	6,354.20	56640

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 260 HEALTH INSURANCE FUND					
Dept 000 GENERAL					
260-000-717.000	HEALTH INSURANCE PREMIUMS - ADM	44 NORTH	FEBRUARY 2021 - VSP, HRA/FLEX, COBRA,	10,726.23	56601
260-000-717.001	SILVERSCRIPT - RETIREE PRESCRIP	SILVERSCRIPT	APRIL 2021 - RETIREE PRESCRIPTIONS	2,726.28	56580
260-000-717.001	HEALTH INSURANCE PREMIUMS - BC/	BLUE CROSS BLUE SHIELD O	APRIL 2021 - 007016448710 0000	126,678.06	56613
260-000-717.004	LIFE INSURANCE PREMIUM	TGG SOLUTIONS	APRIL 2021 - LIFE INSURANCE PREMIUM	298.00	56665
Total For Dept 000 GENERAL				147,158.58	
Total For Fund 260 HEALTH INSURANCE FUND				147,158.58	
Fund 266 LAW ENFORCEMENT TRAINING FUND					
Dept 000 GENERAL					
266-000-812.000	DUES AND FEES	DEWOLF & ASSOCIATES	F.T.O. TRAINING / TRAEGER	795.00	56599
Total For Dept 000 GENERAL				795.00	
Total For Fund 266 LAW ENFORCEMENT TRAINING FUND				795.00	
Fund 267 CONCEALED PISTOL LICENSING FUND					
Dept 000 GENERAL					
267-000-727.000	OFFICE SUPPLIES	IDENTIPHOTO COMPANY	5-PRINTER RIBBONS	345.35	56633
Total For Dept 000 GENERAL				345.35	
Total For Fund 267 CONCEALED PISTOL LICENSING FUND				345.35	
Fund 269 LAW LIBRARY FUND					
Dept 000 GENERAL					
269-000-729.000	BOOK & PERIODICALS	RELX INC. DBA LEXISNEXIS	LAW LIBRARY	572.00	56492
269-000-729.000	BOOK & PERIODICALS	RELX INC. DBA LEXISNEXIS	FEB 2021 - ONLINE ACCESS LAW LIBRARY	264.00	56493
269-000-729.000	BOOK & PERIODICALS	THOMSON REUTERS - WEST	FEB 2021 - MI CRIMINAL LAW & PROCEDUR	632.33	56590
269-000-729.000	BOOK & PERIODICALS	THOMSON REUTERS - WEST	SUBSCRIPTION CHARGES MARCH 21 - MI CR	632.33	56666
Total For Dept 000 GENERAL				2,100.66	
Total For Fund 269 LAW LIBRARY FUND				2,100.66	
Fund 270 CORRECTIONS OFFICER TRAINING FUND					
Dept 000 GENERAL					
270-000-862.001	C.O. TRAINING & TRAVEL	KEVIN RIZE	CJO JASON GOLEMBIEWSKI (HREG RE-CERTI	350.00	56574
270-000-862.001	C.O. TRAINING & TRAVEL	WEST SHORE COMMUNITY COL	COR 240 41 LOCAL CORRECTIONS OFFICER	1,386.00	56669
Total For Dept 000 GENERAL				1,736.00	
Total For Fund 270 CORRECTIONS OFFICER TRAINING FUND				1,736.00	
Fund 292 CHILD CARE FUND					
Dept 000 GENERAL					
292-000-832.000	IHC - CONTRACTUAL	LORI RENEE WADE	MARCH 2021 - SOCIAL WORK SERVICES	1,250.00	56539
292-000-840.000	NON SCHEDULED PAYMENTS	CARLY BAILEY	MILEAGE/SUPPLIES REIMBURSE	22.02	56488
292-000-840.000	NON SCHEDULED PAYMENTS	CATHOLIC HUMAN SERVICES,	ASSESSMENTS	186.00	56616
292-000-850.000	TELEPHONE	CARLY BAILEY	MILEAGE/SUPPLIES REIMBURSE	50.00	56488
292-000-850.000	TELEPHONE	CAMERON CLARK	REIMBURSEMENT MILEAGE/SUPPLIES	50.00	56496
292-000-860.000	TRAVEL	CARLY BAILEY	MILEAGE/SUPPLIES REIMBURSE	95.20	56488
Total For Dept 000 GENERAL				1,653.22	
Total For Fund 292 CHILD CARE FUND				1,653.22	
Fund 295 AIRPORT AUTHORITY FUND					
Dept 000 GENERAL					

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 295 AIRPORT AUTHORITY FUND					
Dept 000 GENERAL					
295-000-727.002	MISC. SUPPLIES	ORCHARD BEACH AVIATION,	REIMBURSEMENT ADVERTISING/SUPPLIES	349.43	56562
295-000-743.000	GAS AND OIL	BLARNEY CASTLE OIL COMPA	FUEL FOR AIRPORT - 06-0002735	1,134.61	56497
295-000-743.000	GAS AND OIL	BLARNEY CASTLE OIL COMPA	FUEL FOR AIRPORT (06-0002735)	830.10	56674
295-000-800.000	CONTRACTED SERVICES	PRIMARY AIRPORT SERVICES	PFC PROGRAM	362.70	56680
295-000-801.000	CONTRACTED SERVICES - MANAGEMEN	BARRY LIND	FEBRUARY 2021 - AIRPORT MANAGEMENT	4,000.00	56543
295-000-801.001	CONTRACTED SERVICES - MAINT.	ORCHARD BEACH AVIATION,	02/2021 AIRPORT MAINTENANCE AND PART	23,665.03	56562
295-000-850.000	TELEPHONE	A T & T	231 723-4351 182 4 AIRPORT 02/2021	394.44	56552
295-000-850.000	TELEPHONE	A T & T	231 723-4251 182 4 AIRPORT 03/2021	198.83	56673
295-000-901.000	ADVERTISING	RIGHTSIDE DESIGN, LLC	MARKETING 01/2021	1,750.00	56509
295-000-901.000	ADVERTISING	ORCHARD BEACH AVIATION,	REIMBURSEMENT ADVERTISING/SUPPLIES	411.34	56562
295-000-901.000	ADVERTISING	RIGHTSIDE DESIGN, LLC	MARKETING FEBRUARY 2021	250.00	56681
295-000-920.000	UTILITIES	CONSUMERS ENERGY	ACCT# 1000 0022 2016	3,904.01	56506
295-000-920.000	UTILITIES	CONSUMERS ENERGY	1000 1891 5668 AIRPORT 02/2021	2,834.16	56507
295-000-920.000	UTILITIES	ORCHARD BEACH AVIATION,	REIMBURSEMENT ADVERTISING/SUPPLIES	65.73	56562
295-000-920.000	UTILITIES	DTE ENERGY	9100 282 2469 9 AIRPORT 03/2021	1,245.02	56677
295-000-931.000	REPAIRS & MAINTENANCE	AUTO-WARES GROUP	ACCT# 29904100 - SUPPLIES	18.54	56489
295-000-931.000	REPAIRS & MAINTENANCE	GILL-ROY'S HARDWARE	MAN018 - SUPPLIES	94.07	56521
295-000-931.000	REPAIRS & MAINTENANCE	JUS-GREEN	YEARLY BUG GUARD PROGRAM	355.00	56533
295-000-931.000	REPAIRS & MAINTENANCE	BLUE GLOBES, LLC	LAMPS, ECT.	513.37	56675
295-000-931.000	REPAIRS & MAINTENANCE	CARL'S EXCAVATING INC.	SAND	409.50	56676
295-000-931.000	REPAIRS & MAINTENANCE	GALAXY ELECTRIC	REPAIR RUNWAY CROSSING SIGNS	3,625.00	56678
295-000-931.000	REPAIRS & MAINTENANCE	GILL-ROY'S HARDWARE	MAN 018 - SUPPLIES	141.19	56679
295-000-931.000	REPAIRS & MAINTENANCE	ULINE	HIGH VISCOSITY ELECTRIC DRUMPUMP	1,542.80	56682
295-000-995.000	MISC. EXPENSE	USDA, APHIS, GNERAL	ANIMAL AND PLANT HEALTH INSPECTION SE	1,657.59	56600
Total For Dept 000 GENERAL				49,752.46	
Total For Fund 295 AIRPORT AUTHORITY FUND				49,752.46	
Fund 296 JUVENILE JUSTICE FUND					
Dept 000 GENERAL					
296-000-800.000	CONTRACTED SERVICES	LORI RENEE WADE	MARCH 2021 - SOCIAL WORK SERVICES	1,250.00	56539
Total For Dept 000 GENERAL				1,250.00	
Total For Fund 296 JUVENILE JUSTICE FUND				1,250.00	
Fund 516 DELINQUENT TAX REVOLVING FUND					
Dept 000 GENERAL					
516-000-806.000	ATTORNEY FEES	LUCAS MIDDLETON	2020 FORECLOSURE PETITION	650.00	56545
Total For Dept 000 GENERAL				650.00	
Total For Fund 516 DELINQUENT TAX REVOLVING FUND				650.00	
Fund 620 FORECLOSURE FUND					
Dept 000 GENERAL					
620-000-930.001	COPIER LEASE PAYMENT	XEROX CORPORATION	TREASURER - FEB 21 - BASE&/OR COPIES	167.53	56591
620-000-995.000	MISC. EXPENSE	MICHIGAN ASSOC. COUNTY T	LEGAL DEFENSE FUND	500.00	56651
Total For Dept 000 GENERAL				667.53	
Total For Fund 620 FORECLOSURE FUND				667.53	

INVOICE GL DISTRIBUTION REPORT FOR MANISTEE COUNTY

EXP CHECK RUN DATES 03/03/2021 - 04/05/2021

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

A-12

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 101 GENERAL FUND	237,700.41
Fund 220 LOCAL REVENUE	10,000.00
Fund 225 RECYCLING FUN	11,606.04
Fund 238 LAND BANK AUT	30.00
Fund 242 BEAR LAKE IMP	3,375.00
Fund 244 BROWNFIELD RE	9,790.81
Fund 251 CAPITAL IMPRO	51,100.00
Fund 256 REGISTER OF D	845.12
Fund 259 INDIGENT DEFE	1,840.76
Fund 260 HEALTH INSURA	147,158.58
Fund 266 LAW ENFORCEME	795.00
Fund 267 CONCEALED PIS	345.35
Fund 269 LAW LIBRARY F	2,100.66
Fund 270 CORRECTIONS O	1,736.00
Fund 292 CHILD CARE FU	1,653.22
Fund 295 AIRPORT AUTHO	49,752.46
Fund 296 JUVENILE JUST	1,250.00
Fund 516 DELINQUENT TA	650.00
Fund 620 FORECLOSURE F	667.53

Total For All Funds:	532,396.94
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Manistee County, MI Media Conversion Contract

Estimated Investment Summary: Professional Services Rendered

In exchange for products and services outlined in this Professional Services Contract, Manistee County agrees to pay Fidlar Technologies the total amount due in the following payment schedule:

- ✓ **Scan, Capture, & Image Processing** **\$6,198.57**
 - Includes Scanning, Image Cropping, Border Removal, Image Enhancements, Grouping/Naming of Images & Rollfilm creation.
- ✓ **Project Resource Management & Import** **\$2,240.00**

TOTAL INVESTMENT **\$8,438.57**

****Total Investment is based on estimated quantities. Final invoice will reflect actual quantities.**

Billing Milestones

1. 25% due upon signing of this Professional Services Contract agreement.
\$ 2,109.64
2. 50% due upon scanning completion.
\$ 4,219.28
3. Balance due upon completion of importing of documents/images (based on actual quantities of scanned and processed images), with prior approval by County Recorder if the total investment exceeds the estimate.
\$ 2,109.65 (**Estimated)

** Your final invoice will be charged based upon the final document count after grouping and naming. This charge may vary from the estimated count found during discovery.

These payments are not "deferred payments" under section 3.10 and are subject to County's statutory claims procedure.



Schedule "A" – Media Conversion Project

This Agreement is made this ___ day of _____, 2019, by and between FIDLAR TECHNOLOGIES, (FIDLAR) and MANISTEE COUNTY, MI (the "CLIENT").

RECITALS

- A. FIDLAR provides various image archival services, all of which are hereinafter referred to as "ARCHIVAL SERVICES."
- B. CLIENT desires to purchase from FIDLAR image archival services for the purpose of indexing and imaging documents electronically.

TERMS OF AGREEMENT

In consideration of the facts mentioned above and the mutual promises set out below, the parties agree as follows:

ARTICLE I - GENERAL TERMS

- 1.1 ARCHIVAL SERVICES: CLIENT agrees to buy from FIDLAR, and FIDLAR agrees to sell to CLIENT, image archival service(s) described in the Image Archival Services Statement of Work, at the price quoted and subject to the terms of this Agreement. Article II describes the terms of this Agreement as it relates to the services.
- 1.2 ACCEPTANCE BY CLIENT: CLIENT agrees to accept the image archival services at the conclusion of the project referenced in the Image Archival Services Statement of Work. If CLIENT notifies FIDLAR of a material problem with the services within 30 days of installation and testing, FIDLAR will use its best efforts to correct such problems; otherwise, CLIENT will be conclusively presumed to have accepted the services upon completion of installation and testing.



Manistee County, MI Media Conversion Contract

- 1.3 DELIVERY: FIDLAR will deliver the image archival services to CLIENT at CLIENT'S facility located at:

Manistee County Register of Deeds
 Ms. Marylynn Wrzesinski
 415 Third Street
 Manistee, MI 49660

ARTICLE II – SERVICES PERFORMED

- 2.1 FIDLAR shall perform the work in accordance with currently approved methods and standards of practice in the image archival professional specialty.
- 2.2 All images, film, documents, books and other memoranda or writings relating to the work and services hereunder, shall remain or become the property of the CLIENT whether executed by or for FIDLAR for CLIENT and all such documents and copies thereof shall be returned or transmitted to CLIENT forth with upon CLIENT termination or completion of the work under this Agreement.

ARTICLE III

- 3.1 CONFIDENTIAL INFORMATION: FIDLAR and CLIENT agree that information designated in writing as proprietary by one party shall be held in confidence by the other party.
- 3.2 EXCLUSIVE REMEDY: CLIENT's exclusive remedy against FIDLAR for any breach of warranty under this Agreement is limited to repair, replacement or refund with respect to the item in question, at FIDLAR's option and subject to applicable law. CLIENT will only be entitled to the direct damages that CLIENT actually incurs in reasonable reliance, up to the amount of a refund of the price (plus sales tax) that CLIENT paid for the item. CLIENT will not be entitled to any incidental, consequential or other damages, including but not limited to damages for loss of profits or confidential or other information, for business interruption, for personal injury, for loss of privacy for failure to meet any duty including of good faith or of reasonable care, for negligence or negligent misrepresentation, and for any other pecuniary or other loss whatsoever, even in the event of the fault of FIDLAR (or any supplier), of tort (including negligence),



Manistee County, MI Media Conversion Contract

strict or product liability, breach of contract or breach of warranty, and even if FIDLAR or any supplier has been advised of the possibility of such damages. These limitations and exclusions regarding damages will apply even if any remedy fails.

3.3 **WAIVER:** Any waiver by either party of any provision of this Agreement shall not imply a subsequent waiver of that, or any other provision.

3.4 **NOTICES:** Any notices or demands required to be given herein shall be given to the parties in writing, and by mailing to the address hereinafter set forth, or to such other addresses as the parties may hereinafter substitute by written notice given in the manner prescribed in this Section.

a. **Notice to FIDLAR:** Fidlar Technologies, Inc.
350 Research Parkway
Davenport, IA 52806
Attn: Ernest Rikken, President

b. **Notice to CLIENT:** Ms. Marylynn Wrzesinski
415 Third Street
Manistee, MI 49660

3.5 **ENTIRE AGREEMENT:** It is expressly agreed that this Agreement embodies the entire contractual agreement and that there is no other oral or written agreement or understanding between the parties at the time of the execution hereunder. Further, this Agreement cannot be modified except by written agreement of all parties hereto.

3.6 **GOVERNING LAW:** The parties agree that this Agreement shall be governed by the laws of the State of Michigan.

3.7 **BINDING EFFECT:** This Agreement shall inure to the benefit of and bind the parties hereto, their successors and assigns.

3.8 **AUTHORITY:** FIDLAR and CLIENT each hereby warrant and represent that their respective signatures set forth below have been and are on the date of this Agreement duly authorized by all necessary and appropriate corporate and/or governmental action to execute this Agreement.



Manistee County, MI Media Conversion Contract

- 3.9 SECTION HEADINGS: All section headings contained herein are for convenience or reference only and are not intended to define or limit the scope of any provision of this Agreement.
- 3.10 DEFERRED PAYMENT: To the extent that this Agreement includes deferred payments, such payments will include an imputed interest factor based on a current market rate. Deferred payments are defined as payments which extend beyond completion of the project installation and acceptance. Deferred payments are exempt from interest under the Installment Payment Agreement attached hereto and made a part hereof, except as may be provided for late charges as described in Section I of the Installment Payment Agreement.



Manistee County, MI Media Conversion Contract

This Agreement has been executed by the parties as of the aforementioned date.

ACCEPTANCE AND AUTHORIZATION:

Manistee County may designate acceptance of this proposal by signature of a duly authorized officer of the company. Total costs for initial implementation and ongoing costs have been described herein.

In exchange for products and services outlined in this proposal, Manistee County agrees to pay Fidlar Technologies, the total amount due within 30 days from the date of invoice. Fidlar Technologies also reserves the right to collect monies owed in the event of nonpayment and recover any and all legal fees in addition to the unpaid balance.

ACCEPTED:

Ms. Marylynn Wrzesinski
Manistee County, MI
415 Third Street
Manistee, MI 49660

Print _____
Signature _____
Title _____
Date _____

ACCEPTED:

Fidlar Technologies
350 Research Parkway
Davenport, IA 52806

Print _____
Signature _____
Title _____
Date _____

FIDLAR APPROVED:

BY: _____

DATED: _____, 2019



B-7

04/05/2021 11:46 AM
 User: SAZIELINSKI
 DB: Manistee

REVENUE AND EXPENDITURE REPORT FOR MANISTEE COUNTY
 Balances as of 03/31/2021

Page: 4/4

Fund 256 - REGISTER OF DEEDS AUTOMATION FUND

Account	Description	2020-21 Amended Budget	YEAR-TO-DATE THRU 03/31/21	Available Balance	% Used
Revenues					
Department 000: GENERAL					
03/11/2021	CR DOCUMENT FEES (\$5)		130.00 Receipt #: 67015		
03/12/2021	CR DOCUMENT FEES (\$5)		210.00 Receipt #: 67023		
03/15/2021	CR DOCUMENT FEES (\$5)		45.00 Receipt #: 67040		
03/16/2021	CR DOCUMENT FEES (\$5)		185.00 Receipt #: 67094		
03/17/2021	CR DOCUMENT FEES (\$5)		145.00 Receipt #: 67110		
03/18/2021	CR DOCUMENT FEES (\$5)		220.00 Receipt #: 67139		
03/22/2021	CR DOCUMENT FEES (\$5)		275.00 Receipt #: 67181		
03/24/2021	CR DOCUMENT FEES (\$5)		105.00 Receipt #: 67221		
03/25/2021	CR DOCUMENT FEES (\$5)		70.00 Receipt #: 67306		
03/25/2021	CR DOCUMENT FEES (\$5)		255.00 Receipt #: 67356		
03/26/2021	CR DOCUMENT FEES (\$5)		125.00 Receipt #: 67357		
03/30/2021	CR DOCUMENT FEES (\$5)		100.00 Receipt #: 67393		
03/30/2021	CR DOCUMENT FEES (\$5)		170.00 Receipt #: 67482		
03/31/2021	CR DOCUMENT FEES (\$5)		160.00 Receipt #: 67486		
			185.00 Receipt #: 67535		
615.005	DOCUMENT FEES (\$5)	0.00	19,265.00	(19,265.00)	100.00
665.000	INTEREST EARNED	0.00	0.00	0.00	100.00
Total - Dept 000		30,671.00	31,694.25	(1,023.25)	103.34
Total Revenues		30,671.00	31,694.25	(1,023.25)	103.34
Expenditures					
Department 000: GENERAL					
730.000	EQUIPMENT	0.00			
800.000	CONTRACTED SERVICES		0.00	0.00	100.00
10/01/2020	GJ TO REVERSE MANUAL JOURNAL ENTRY: 5852		(829.62) JEM 5855		
10/22/2020	AP FIDLAR TECHNOLOGIES, INC./LOREDO USAGE MONTH OF SEPT 20		829.62 Inv #: '0226140-IN' Vendor '2152'		
12/03/2020	AP FIDLAR TECHNOLOGIES, INC./LOREDO USAGE MONTH OF OCTOBER		834.16 Inv #: '0226352-IN' Vendor '2152'		
12/17/2020	AP FIDLAR TECHNOLOGIES, INC./LOREDO USAGE MONTH OF NOVEMBER		778.04 Inv #: '0226561-IN' Vendor '2152'		
12/17/2020	AP COTT SYSTEMS INC/GENEALOGY PROJECT COMPLETED		62,230.00 Inv #: '137632' Vendor '2508'		
12/17/2020	AP COTT SYSTEMS INC/SITE MAINTENANCE		150.00 Inv #: '137766' Vendor '2508'		
01/14/2021	AP MICHIGAN ASSOC. OF REG. OF DEEDS/MEMBERSHIP DUES 2021		237.00 Inv #: '01/05/2021' Vendor '4701'		
01/14/2021	AP COTT SYSTEMS INC/SITE MAINTENANCE		150.00 Inv #: '138179' Vendor '2508'		
02/11/2021	AP FIDLAR TECHNOLOGIES, INC./LOREDO USAGE DECEMBER 2020		885.50 Inv #: '0226781-IN' Vendor '2152'		
02/11/2021	AP COTT SYSTEMS INC/SITE MAINTENANCE		150.00 Inv #: '138700' Vendor '2508'		
03/11/2021	AP FIDLAR TECHNOLOGIES, INC./JANUARY 2021 - LOREDO USAGE		845.12 Inv #: '226990' Vendor '2152'		
800.000	CONTRACTED SERVICES	30,671.00	66,259.82	(35,588.82)	216.03
970.000	CAPITAL EQUIPMENT	0.00	0.00	0.00	100.00
Total - Dept 000		30,671.00	66,259.82	(35,588.82)	216.03
Total Expenditures		30,671.00	66,259.82	(35,588.82)	216.03
NET OF REVENUES AND EXPENDITURES		0.00	(34,565.57)	34,565.57	



MEMORANDUM

TO: Manistee County Board of Commissioners
FROM: Julie Griffis, HR Generalist
DATE: March 19, 2021
RE: Unused Accumulated Vacation, Sick Time and Personal Day Payment

Employee Name: Scott Soper
Department: Sheriff
Employee #: 1521
Hourly Rate: \$26.30
Resignation Date: March 12, 2021

2021 Unused Vacation Hours:	224.00
2022 Earned Vacation Hours:	41.68
2021 Unused Accumulated Sick Hours:	0.0
2021 Unused Personal Day Hours:	48.00
2021 Unused Vacation Payment:	\$5,891.20
2022 Earned Vacation Payment:	\$1,096.18
2021 Unused Sick Time Payment:	\$0.00
2021 Unused Personal Day Payment:	\$1,262.40
2021 Unused Cleaning Allowance Due County:	-\$320.44
2021 Shift Differential Due Employee:	\$99.42
Total Amount Due:	<u>\$8,028.76</u>

Payment to be made from the "Employee Separations" Account #298 000 701.001.

Approved for payment by the Manistee County Board of Commissioners on Tuesday,
April 20, 2021.

Jeffery Dontz, County Board Chairperson



MEMORANDUM

TO: Manistee County Board of Commissioners
FROM: Julie Griffis, HR Generalist
DATE: March 18, 2021
RE: Unused Accumulated Vacation, Sick Time and Personal Day Payment

Employee Name: Ella Simmons
Department: Sheriff
Employee #: 1554
Hourly Rate: \$20.76
Resignation Date: March 13, 2021

2021 Unused Vacation Hours: 164.00
2022 Earned Vacation Hours: 45.38
2021 Unused Accumulated Sick Hours: 0.0
2021 Unused Personal Day Hours: 20.00

2021 Unused Vacation Payment: \$3,404.64
2022 Earned Vacation Payment: \$942.09
2021 Unused Sick Time Payment: \$0.00
2021 Unused Personal Day Payment: \$415.20

2021 Unused Cleaning Allowance Due County: -\$319.36
2021 Shift Differential Due Employee: \$100.76

Total Amount Due: \$4,543.33

Payment to be made from the "Employee Separations" Account #298 000 701.001.

Approved for payment by the Manistee County Board of Commissioners on Tuesday,
April 20, 2021.

Jeffrey Dontz, County Board Chairperson