



**CLERK**

Lindsey Marquardt  
(231) 723-3331

**CONTROLLER/ADMINISTRATOR**

Lisa Sagala  
(231) 398-3504

## AGENDA

**THE MANISTEE COUNTY BOARD OF COMMISSIONERS WILL HOLD THEIR REGULAR MEETING ON TUESDAY, FEBRUARY 21, 2023, AT 9:00 A.M. IN THE BOARD OF COMMISSIONERS' MEETING ROOM LOCATED IN THE MANISTEE COUNTY COURTHOUSE AND GOVERNMENT CENTER, 415 THIRD STREET, MANISTEE, MICHIGAN.**

**CALL TO ORDER BY THE CHAIRPERSON**

**PLEDGE OF ALLEGIANCE**

**INVOCATION**

**ROLL CALL**

**APPROVAL OF MEETING AGENDA**

**CONSENT AGENDA**

- A) The minutes of the January 17, 2023, Board meeting.
- B) February 2023 monthly appropriations and fund transfers which are attached under APPENDIX A.

**PUBLIC COMMENT**

**RECOGNITION & ANNOUNCEMENTS**

Sheriff Brian Gutowski will appear before the board to recognize two lifesaving actions.

**COMMITTEE REPORTS** - (Reports may be given at any time during the meeting as time allows).

- A) Policy Committee Report
- \* B) Ways & Means/Finance/Equalization/Physical Resources/Investment Committee
- C) Housing Review Committee Report
- D) Personnel Committee Report
- \* E) Public Safety Committee Report & Sheriff Report
- \* F) Technology/Information Committee Report
- G) Human Services Committee Report
- H) Executive Committee Report (Joint Court Committee)
- I) Public Defender Committee Report
- \* J) Green Team/Recycling Committee Report
- \* K) Regional Summit Committee Report
- \* L) Reports from individual Commissioners on various special assignments.
- M) Road Commission Update (Nikki Koons)
- N) Airport Authority Update

(\* = Committee meetings held this month)

## **9:20 A.M. – BOARD/COMMISSION APPOINTMENTS**

### **ROAD COMMISSION**

One (1) vacancy to fill an unexpired term commencing immediately and expiring December 31, 2026.

Todd Humphrey  
22210 Adams Road  
Copemish, MI 49625

Jeffrey Seng  
1874 Guthrie Road  
Manistee, MI 49660

### **PARKS AND RECREATION COMMISSION**

One (1) vacancy to fill an unexpired term commencing immediately and expiring December 31, 2024.

No Applicants

**MISCELLANEOUS CONTROLLER AND BOARD ITEMS.** (These items may be considered at any time during the meeting as time allows).

1. Resolution 2023-3 Michigan Association of Counties 125<sup>th</sup> Anniversary.
2. DHD#10 Narcan Vending Machine.
3. Proposal for Graham Motor & Service for Generator.
4. Proposals for Planning Department Conference Room and Office updates.
5. Proposal for Body Scanner for Jail.
6. Fee Waiver Request for GIS data.
7. Proposal for RTU at Courthouse and Jail.
8. Strategic Plan Update.

### **COORESPONDENCE**

9. Planning Department Updates.
10. Various resolutions.

### **PUBLIC COMMENT**

### **ADJOURNMENT**

visit: [www.manisteecountymi.gov](http://www.manisteecountymi.gov) to view the County Directory, Calendar of Events, Meeting Reports (under Board of Commissioners), etc.

# APPENDIX A

## 2023 CONSENT AGENDA

### MONTHLY APPROPRIATIONS – FEBRUARY 2023

District Health Dept. #10 Appropriation	\$13,392.42
Centra Wellness Network	<u>\$13,600.17</u>
<b>TOTAL</b>	<b><u>\$26,992.59</u></b>

### FUND TRANSFERS – FEBRUARY 2023

Transfer from General Fund Line Item #101 103 995.013 "Transfer-Airport Fund" to the Airport Fund #295 (1/12)	\$10,833.33
Transfer from General Fund Line Item #101 283 995.002 "Transfer-Law Library Fund" to the Law Library Fund #269 (100%)	\$0.00
Transfer from General Fund Line Item #101 265 995.008 "Transfer-Capital Improvement Fund" to the Capital Improvement Fund #251 (100%)	\$0.00
Transfer from General Fund Line Item #101 284 995.015 "Transfer Out-Child Care" to the Child Care Fund #292 (1/12)	\$14,487.08
Transfer from General Fund Line Item #101 265 995.009 "Transfer Out-Building Authority Fund" to the Building Authority Debt Fund #369 (1/12)	\$14,333.33
Transfer from General Fund Line Item #101 103 995.024 "Transfer Out-Recycling Fund" to the Recycling Fund #225 (100%)	\$0.00
Transfer from General Fund Line Item #101 351 995.010 "Jail Loan Payment Fund Transfer" to the Tax Revolving Fund (100%)	\$0.00
Transfer from General Fund Line Item #101 682 995.020 "Transfer Out-Other Funds" to the Soldiers & Sailors Relief Fund #293 (100%)	\$0.00

**APPENDIX A-2**

Transfer from General Fund Line Item  
#101 131 995.001 "Transfer Out – Community"  
Corrections Fund #272 (100%) \$0.00

Transfer from General Fund Line Item  
#101 103 995.014 "Transfer Out-OPEB Trust"  
to the "OPEB Trust Account" Fund#737 (1/12) \$14,166.67

Transfer from General Fund Line Item  
#101 172 995.023 "Transfer Out – Indigent Defense Fund"  
Indigent Defense Fund #260 (100%) \$0.00

Transfer from General Fund Line Item  
#101 103 995 022 "Transfer Out – AIR PHOTO FUND"  
AIR PHOTO FUND #277 (100%) \$0.00

Transfer from General Fund Line Item  
#101 301 995.017 "Transfer Out – Law Enforcement Fund"  
Law Enforcement Training Fund #266 (100%) \$0.00

Transfer from General Fund Line Item  
#101 102 995 019 "Transfer Out – BUDGET STABILIZATION FUND"  
Budget Stabilization Fund #257 (100%) \$0.00

**TOTAL** **\$53,820.41**

**Total Appropriations and Fund Transfers = \$80,813.00**

The County Board also approves the monthly budgeted transfer of funds from each individual departmental line item for Health Insurance, Life Insurance, Dental Insurance, and Workers' Compensation to the Employee Fringe Benefits Fund #260; the transfer of funds from individual departmental line items for Retirement to the Compensated Services Fund #297; and the transfer of funds from the individual departmental line items for sick and vacation payouts to the Employee Separation Fund #298.