



c/o Manistee County Controller/Administrator's Office
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MEMBERS:
Dennis Bjorkquist, Chairperson
B. Allan O'Shea, Vice-Chairperson
Colleen Kenny, Secretary

MINUTES

Monday, June 14, 2010
5:00 P.M.

Manistee County Road Commission
8946 Chippewa Highway, Bear Lake, MI 49614

Members Present: Dennis Bjorkquist, Chairperson; B. Allan O'Shea, Vice-Chairperson; and Colleen Kenny, Secretary

Others Present: Thomas Kaminski, Administrative Support; Jeri Lyn Prielipp, Recording Secretary, and numerous audience members representing Manistee County, the City of Manistee, Law Enforcement, the Townships, Villages, School Districts, the public, and the media.

The meeting was called to order at 5:00 P.M. Roll call was taken. The Pledge of Allegiance was recited.

The Chairman requested approval of the meeting Agenda.

There was a motion by Mr. O'Shea, supported by Ms. Kenny to approve the Monday, June 14, 2010 Meeting Agenda, as presented. Motion carried.

The Chairman then requested approval of the minutes from the Monday, April 19, 2010 special meeting of the Manistee Local Revenue Sharing Board.

There was a motion by Ms. Kenny, supported by Mr. O'Shea to approve the minutes from the Monday, April 19, 2010 special meeting of the Manistee Local Revenue Sharing Board, as presented. Motion carried.

During public comment, Mr. Kaminski introduced Mr. Roger Elbers, who is the new Manistee County Equalization Director. Mr. Kaminski also announced that the appraisal is moving along and should be completed by the first part of August 2010, at which time the Board may choose to schedule a special meeting. Mr. Kaminski reported that all expenses reports have been submitted to his office.

The Chairman next requested the Board's consideration to approve payments to Dykema Gossett PLLC for legal services provided to the Revenue Sharing Board during the months of April and May 2010.

There was a motion by Mr. O'Shea, supported by Ms. Kenny to approve payment of invoice #1334759 dated May 10, 2010 in the amount of \$6,220.30 to Dykema Gossett, PLLC for legal services provided to the Board in April 2010; and to approve payment of invoice #1339364 dated June 8, 2010 in the amount of

\$435.63 to Dykema Gossett, PLLC for legal services provided to the Board in May 2010.

A roll call vote was taken:

Yeas: 3 (Bjorkquist; O'Shea; and Kenny)

Nays: 0

Absent: None

Motion carried.

Mr. Kaminski provided the Board with an explanation of his finance report (APPENDIX A). He announced that the 2% funds in the amount of \$1,015,869.00 were received on April 29, 2010. The total account balance as of June 13, 2010, totals \$3,808,781.81, which includes all grants awarded through December 2009, grant reimbursements received, and after deducting the Administrative fees and other invoices approved for payment through June 13, 2010. Mr. Kaminski went on to explain to the Board that he tried to keep the funds available for 2009 P.I.L.T. distribution and the 2010 P.I.L.T. distribution separate. He estimates that there will be \$1,422,843.50 available for 2009 P.I.L.T. grant distributions. Mr. Kaminski then explained that the approximate balance for grant distribution this evening is \$1,353,849.01, of which \$183,512.51 is the minimum amount required for distribution in the form of Public Safety grants, leaving an amount remaining for distribution in the form of offset, other and additional public safety grants of \$1,170,336.50.

The Chairman then announced that the Board would proceed to consider authorizing grant payments based upon Cycle I-2010 Grant Applications. The minimum required for distribution in the form of Public Safety grants is \$183,512.51. The Chairman complimented all the grant applicants for properly completing the applications and he also thanked everyone for their honesty in returning any unused grant award funds. Throughout the grant award process, Mr. Kaminski kept track of the funds dispersed and what remained available for distribution this Cycle.

There was a motion by Ms. Kenny, supported by Mr. O'Shea to award \$4,000.00 to Manistee Township to purchase two sets of turnout gear for the Fire Department and a gas monitor.

A roll call vote was taken:

Yeas: 3 (Bjorkquist; O'Shea; and Kenny)

Nays: 0

Absent: None

Motion carried.

There was a motion by Mr. O'Shea, supported by Mr. Bjorkquist to award \$1,200.00 to Stronach Township to purchase five adult/child and five infant CPR mannequins, 200 replicable lung bags, and a multi-media projector for the Fire Department.

A roll call vote was taken:

Yeas: 3 (Bjorkquist; O'Shea; and Kenny)

Nays: 0

Absent: None

Motion carried.

There was a motion by Ms. Kenny, supported by Mr. O'Shea to award \$9,041.00 to Maple Grove Township to purchase four sets of turnout gear for the Fire Department.

A roll call vote was taken:

Yeas: 3 (Bjorkquist; O'Shea; and Kenny)

Nays: 0

Absent: None

Motion carried.

There was a motion by Ms. Kenny, supported by Mr. O'Shea to award \$14,760.80 to Manistee County for the Sheriff's Office Jaws of Life Unit to purchase the necessary equipment and safety supplies to perform rescue operations on vehicles within the County.

A roll call vote was taken:

Yeas: 3 (Bjorkquist; O'Shea; and Kenny)

Nays: 0

Absent: None

Motion carried.

There was a motion by Ms. Kenny, supported by Mr. O'Shea to award \$4,657.80 to Manistee County on behalf of the SSCENT Team to operate a Silent Observer program in Manistee, Mason and Oceana Counties.

A roll call vote was taken:

Yeas: 3 (Bjorkquist; O'Shea; and Kenny)

Nays: 0

Absent: None

Motion carried.

There was a motion by Mr. Bjorkquist, supported by Ms. Kenny to award \$7,200.00 to Manistee County on behalf of the Prosecuting Attorney and the Child Advocacy Center for the acquisition of more space for the forensic interviewing segment of the Center.

A roll call vote was taken:

Yeas: 3 (Bjorkquist; O'Shea; and Kenny)

Nays: 0

Absent: None

Motion carried.

There was a motion by Mr. Bjorkquist, supported by Mr. O'Shea to award \$8,320.00 to Filer Township to purchase breathing air bottles for the Fire Department.

A roll call vote was taken:

Yeas: 3 (Bjorkquist; O'Shea; and Kenny)

Nays: 0

Absent: None

Motion carried.

There was a motion by Mr. O'Shea, supported by Ms. Kenny to award \$10,000.00 to Cleon Township to purchase turnout gear for 6 firefighters in the Fire Department.

A roll call vote was taken:

Yeas: 3 (Bjorkquist; O'Shea; and Kenny)

Nays: 0

Absent: None

Motion carried.

There was a motion by Ms. Kenny, supported by Mr. O'Shea to award \$5,600.00 to the City of Manistee to purchase replacement bullet-proof vests for members of the City Police and the chaplain.

A roll call vote was taken:

Yeas: 3 (Bjorkquist; O'Shea; and Kenny)

Nays: 0

Absent: None

Motion carried.

There was a motion by Ms. Kenny, supported by Mr. O'Shea to award \$12,000.00 to the City of Manistee to purchase two mobile data terminals for installation in Fire Department vehicles.

A roll call vote was taken:

Yeas: 3 (Bjorkquist; O'Shea; and Kenny)

Nays: 0

Absent: None

Motion carried.

There was a motion by Mr. O'Shea, supported by Ms. Kenny to award \$9,600.00 to East Lake Village to purchase 7 sets of turnout gear for firefighters.

A roll call vote was taken:

Yeas: 3 (Bjorkquist; O'Shea; and Kenny)

Nays: 0

Absent: None

Motion carried.

There was a motion by Ms. Kenny, supported by Mr. O'Shea to award \$35,000.00 to Onekama Township to partially fund the purchase of a new primary pumper fire truck for the Township.

A roll call vote was taken:

Yeas: 3 (Bjorkquist; O'Shea; and Kenny)

Nays: 0

Absent: None

Motion carried.

There was a motion by Mr. O'Shea, supported by Ms. Kenny to grant a partial award of \$25,000.00 to the Manistee County Road Commission to purchase new stop signs, stop ahead signs and yield signs that approach intersections throughout the County.

A roll call vote was taken:

Yeas: 3 (Bjorkquist; O'Shea; and Kenny)

Nays: 0

Absent: None

Motion carried.

There was a motion by Ms. Kenny, supported by Mr. Bjorkquist to award \$35,000.00 to West Shore Medical Center to partially fund the purchase of an infant security system.

A roll call vote was taken:

Yeas: 3 (Bjorkquist; O'Shea; and Kenny)

Nays: 0

Absent: None

Motion carried.

There was a motion by Ms. Kenny, supported by Mr. O'Shea to award \$864.89 to the Village of East Lake to purchase 6 type III road barricades.

A roll call vote was taken:

Yeas: 3 (Bjorkquist; O'Shea; and Kenny)

Nays: 0

Absent: None

Motion carried.

There was a motion by Mr. O'Shea, supported by Ms. Kenny to grant a partial award of \$1,269.00 to Onekama Township to purchase fire/emergency safety equipment.

A roll call vote was taken:

Yeas: 3 (Bjorkquist; O'Shea; and Kenny)

Nays: 0

Absent: None

Motion carried.

Mr. Kaminski announced that a total of \$183,513.49 was awarded this evening in the form of Public Safety grants. The Board reserved the remaining funds available in this grant cycle towards its P.I.L.T. grant obligation awarded in the fall during the Cycle II grant process.

The Chairman announced that the scheduled meetings of the Manistee Local Revenue Sharing Board are as follows:

Monday, October 11, 2010 (Cycle II-2010 Verbal Presentations)

Monday, December 13, 2010 (Cycle II-2010 Grant Awards)

Monday, January 10, 2011 (Biennial Selection Meeting pursuant to Section 6.6 of the Bylaws, as amended)

Monday, February 14, 2011 (Annual Organizational meeting pursuant to Section 6.7 of the Bylaws, as amended)

The Board previously set the deadline for the 2010-Cycle II Grant Applications for Friday, September 3, 2010 at 5:00 p.m.

Mr. O'Shea commented on how nice it is to have the ability to distribute monies to all who submitted an application.

There being no further business to come before the Revenue Sharing Board and with no other concerns from Board members, the meeting was adjourned at 5:45 P.M.

Respectfully submitted,

Colleen Kenny, Secretary

[jp c:\office\revenue_sharing\6-14-10 minutes-awards]

(APPENDIX A-1)

Total 2% funds received by the County Treasurer:

11/30/99 =	\$ 337,155.00
06/01/00 =	\$ 418,077.00
12/01/00 =	\$ 770,966.49
05/31/01 =	\$ 644,164.97
11/28/01 =	\$ 839,976.85
05/30/02 =	\$ 728,727.53
11/22/02 =	\$ 986,490.63
05/30/03 =	\$ 872,249.88
12/01/03 =	\$1,083,331.66
05/28/04 =	\$ 939,676.94
11/05/04 =	\$1,189,353.37
01/28/05 =	\$ 37,139.00
05/31/05 =	\$ 919,301.62
12/01/05 =	\$1,184,361.59
06/21/06 =	\$1,013,458.47
12/13/06 =	\$1,154,104.36
06/08/07 =	\$ 991,392.41
12/07/07 =	\$1,104,684.17
05/29/08 =	\$ 933,889.32
01/06/09 =	\$ 968,266.28
07/22/09 =	\$ 755,104.24
12/18/09 =	\$ 913,129.21
02/10/10 =	\$ 498,931.75 (08/09 Recalculation of Base)
04/29/10 =	<u>\$1,015,869.00</u>

\$20,299,801.74

ADD: Interest Earnings:

12/01-12/31/99 =	\$ 1,108.43
01/01-12/31/00 =	\$ 18,823.29
01/01-12/31/01 =	\$ 33,676.12
01/02-12/31/03 =	\$ 50,560.83
01/04-12/31/04 =	\$ 21,013.84
01/05-12/31/05 =	\$ 31,347.46
01/06-12/31/06 =	\$ 35,824.17
01/07-12/31/07 =	\$ 105,910.11
01/08-04/30/08 =	\$ 40,695.79
05/01/08-02/28/09 =	\$ 28,923.54
03/01/09-11/30/09 =	\$ 4,795.95
12/01/09-02/28/10 =	<u>\$ 2,257.73</u>

\$374,937.26

LESS: Grant Awards:

May 8, 2000 =	\$ 297,527.47
October, 9, 2000 =	\$ 405,173.66
December 11, 2000 =	\$ 2,257.83
May 14, 2001 =	\$ 747,246.00
November 5, 2001 =	\$ 635,405.82
May 6, 2002 =	\$ 578,616.00
October 28, 2002 =	\$ 970,410.94
May 12, 2003 =	\$ 385,480.00
November 10, 2003 =	\$ 395,185.96
December 8, 2003 =	\$ 198,773.01
December 19, 2003 =	\$ 838,983.71
May 10, 2004 =	\$ 405,517.12
November 8, 2004 =	\$1,559,776.68
May 16, 2005 =	\$ 561,450.60
November 7, 2005 =	\$1,552,976.22
May 8, 2006 =	\$ 238,820.98
November 6, 2006 =	\$1,976,342.94

(APPENDIX A-2)

May 7, 2007 =	\$ 133,488.89	
November 5, 2007 =	\$2,039,267.85	
May 12, 2008 =	\$ 138,086.00	
December 8, 2008 =	\$1,894,835.01	
June 8, 2009 =	\$ 129,436.00	
December 14, 2009 =	<u>\$ 101,261.00</u>	(\$16,186,319.69)

ADD: Grant Reimbursements received from 9/21/07 through 10/14/09
(all funds redistributed as Public Safety grants on December 14, 2009) = \$6,872.56

ADD: Grant Reimbursement from Village of Eastlake
(Check #11331, dated 3/10/10) = \$42.00

ADD: Grant Reimbursement from the Manistee County Library
(Check #037149, dated 3/10/10) = \$6,577.77

ADD: Grant Reimbursement from the Manistee County Firefighters Association
(Check #37177, dated 4/23/10) = \$385.12

LESS: Administrative Fees and other invoices
approved for payment through 06/13/10 = (\$693,514.95)

ACCOUNT BALANCE AS OF 06/13/10 = \$3,808,781.81
(Note: Balance does not include interest earnings from 03/01/10 to present)

ESTIMATED 2009 CYCLE II AVAILABLE PILT GRANT FUNDS

CURRENT ACCOUNT BALANCE = (Includes interest earned through 02/28/10)	\$3,808,781.81
LESS: December 18, 2009 2% Payment from Casino =	(\$913,129.21)
LESS: February 10, 2010 08/09 Recalculation of Base Payment from Casino =	(\$498,931.75)
LESS: March 10, 2010 Grant Reimbursements =	(\$6,619.77)
LESS: April 29, 2010 2% Payment from Casino =	(\$1,015,869.00)
LESS: April 23, 2010 Grant Reimbursements =	(\$385.12)
ADD: All expenses incurred from 1/1/10 through 6/13/10 =	<u>\$48,996.54</u>
Amount available for 2009 P.I.L.T. Grant distribution =	<u>\$1,422,843.50</u>

2010 CYCLE I ESTIMATED GRANT DISTRIBUTION

CURRENT ACCOUNT BALANCE = (Includes interest earned through 02/28/10)	\$3,808,781.81
LESS: Amount reserved for 2009 P.I.L.T. Grant distribution =	(\$1,422,843.50)
LESS: April 29, 2010 2% Payment from the Casino =	(\$1,015,869.00)
LESS: Expenses expected to be approved for payment on 6/14/10 =	(\$6,220.30)
LESS: Approximate amount which will remain in the account for operating expenses =	(\$10,000.00)

(APPENDIX A-3)

ADD: Interest earnings 03/01/10 through 2010 Cycle I grant distribution date =	?

Approximate balance remaining for grant distribution =	\$1,353,849.01
LESS: Minimum amount required for distribution in the form of Public Safety Grants (\$913,129.21 X 12.5%) + (\$498,931.75 x 12.5%) + (\$7,004.89 reimbursements received from grant recipients from 3/10/10 through 6/13/10) =	<u>(\$183,512.51)</u>
Amount remaining for distribution in the form of "Offset", "Other" and additional "Public Safety" grants =	<u>\$1,170,336.50</u>
(Note: P.I.L.T. Grants distributed in Cycle II)	

(NOTE: The Board may consider reserving a portion of the account balance for P.I.L.T. payments awarded in November/December 2010 and paid in February 2011. The following is an estimate of the amount that may be needed to pay the 2010 P.I.L.T. obligation:

2% payment from Casino received April 29, 2010 =	\$1,015,869.00
Less: Estimated Minimum Public Safety grant obligation in November/December 2010 (\$1,015,869.00 x 12.5%) =	(\$126,984)
Less: Estimated Administrative expenses, insurance premiums, legal fees, per diem, appraisal fee, etc. (6/10 thru 11/10) =	(\$58,000)
Add: Estimated interest earnings (3/10 thru 11/10) (Interest estimated at \$750 per month) =	\$6,750
Less: Normal reserved account balance =	(\$10,000)
Less: Total estimated 2010 P.I.L.T. payment (based on previous year estimate) =	(\$2,500,000)

Estimated amount which will be available for "Offset", "Other", and additional "Public Safety" grants in November/December 2010 =	<u>(-\$1,672,365)</u>