

c/o Manistee County Controller/Administrator's Office  
415 Third Street • Manistee, MI 49660  
Telephone: (231) 398-3500 • Fax: (231) 723-1795

**MEMBERS:**

Dennis Bjorkquist, Chairperson  
B. Allan O'Shea, Vice-Chairperson  
Colleen Kenny, Secretary

## MINUTES

Monday, November 5, 2007  
5:00 P.M.

Manistee County Road Commission Building  
8946 Chippewa Highway, Bear Lake, MI

Members Present: Dennis Bjorkquist, Chairperson; B. Allan O'Shea, Vice-Chairperson; and Colleen Kenny, Secretary

Others Present: Thomas Kaminski, Recording Secretary; Jeri Lyn Prielipp, Administrative Secretary, and numerous audience members representing Manistee County, the City of Manistee, Law Enforcement, the Townships, Villages, School Districts, the public, and the media.

The meeting was called to order at 5:00 P.M. The Pledge of Allegiance was recited. Roll call was taken.

The Chairman requested approval of the meeting Agenda.

**There was a motion by Mr. O'Shea, supported by Ms. Kenny to approve the Monday, November 5, 2007, meeting Agenda. Motion carried.**

The Chairman then requested approval of the minutes from the Monday, October 8, 2007, meeting of the Manistee Local Revenue Sharing Board.

**There was a motion by Ms. Kenny, supported by Mr. O'Shea to approve the Monday, October 8, 2007 Minutes of the Manistee Local Revenue Sharing Board, as presented. Motion carried.**

There was no public comment or correspondence for the Board to review.

The Board next discussed scheduling the Cycle I-2008 grant application deadline.

**There was a motion by O'Shea, supported by Ms. Kenny to set the Cycle I-2008 grant application deadline for 5:00 P.M. on Friday, March 7, 2008, in the County Controller/Administrator's Office, 415 Third Street, Manistee, MI, 49660.**

The Chairperson next requested the Board's consideration to approve payment of the remaining 50% owed to Manistee County for the 2007 administrative fees, per agreement, in the amount of \$25,000.00.

**There was a motion by Ms. Kenny, supported by Mr. O'Shea to approve payment of the 50% of the annual administrative fee to Manistee County in the amount of \$25,000.00.**

**A roll call vote was taken:**

**Yeas: 3 (Bjorkquist; O'Shea; and Kenny)**

**Nays: 0**

**Absent: None**

**Motion carried.**

For the Financial Report, Mr. Kaminski reported that there was little change from last month, other than subtracting the per diem payment of \$1,937.70 that was approved in October. There is still no absolute figure for interest income from April 1, 2007 to the present or beyond available, but the estimated projected interest earnings through February 2008 is approximately \$74,500. The account balance as of November 4, 2007, totaled \$1,999,591.21.

The Chairman then announced that the Board would proceed to consider authorizing grant payments based upon Cycle II-2007 Grant Applications. The minimum amount required for distribution in the form of Public Safety grants totals \$134,692.80, which is 1/8th of the 2% check received on June 8, 2007 for \$991,392.41 plus the \$10,775 shortage from 2007 Cycle I. Mr. O'Shea suggested that the Board begin by considering the grants that the three Board members had placed near the top of their priority lists. During the grant award process, Mr. Kaminski provided the Board with the balance of funds available for distribution this Cycle.

**There was a motion by Mr. O'Shea, supported by Ms. Kenny to award \$3,977.00 to the Village of Eastlake to purchase equipment for the Village Fire Department.**

**A roll call vote was taken:**

**Yeas: 3 (Bjorkquist, O'Shea and Kenny)**

**Nays: 0**

**Absent: None**

**Motion carried.**

**There was a motion by Ms. Kenny, supported by Mr. O'Shea to award \$4,450.00 to Cleon Township for the Township Fire Department to modify a 1990 International tanker truck which was received from the DNR.**

**A roll call vote was taken:**

**Yeas: 3 (Bjorkquist, O'Shea and Kenny)**

**Nays: 0**

**Absent: None**

**Motion carried.**

The Board next considered the grant application submitted by Bear Lake Township requesting \$4,600.00 to install raised rumble strips on the east and west approaches of Eight Mile Road, at the intersection of Highway US-31. All three Board members had placed this request on their priority lists, but the Board was apprehensive about granting the request at this time because the Administrator's Office was not certain if Bear Lake Township had submitted an expense report for a prior grant award. Following discussion,

**There was a motion by Mr. Bjorkquist, supported by Ms. Kenny to award \$4,600.00 to Bear Lake Township to install raised rumble strips on the east and west approaches of Eight Mile Road at the intersection of Highway US-31,**

contingent upon the expense report being submitted by Bear Lake Township to the Administrator's Office.

A roll call vote was taken:

Yeas: 3 (Bjorkquist, O'Shea and Kenny)

Nays: 0

Absent: None

Motion carried.

There was a motion by Mr. O'Shea, supported by Mr. Bjorkquist to award \$13,292.00 to the Manistee County Probation/Parole Office to equip the Probation Officers with necessary safety equipment in order to perform their duties.

A roll call vote was taken:

Yeas: 3 (Bjorkquist, O'Shea and Kenny)

Nays: 0

Absent: None

Motion carried.

There was a motion by Ms. Kenny, supported by Mr. O'Shea to award \$2,949.00 to the Manistee County Department of Human Services Board/2-1-1 to purchase the proper electronic equipment that is essential to develop and implement a Manistee County 2-1-1.

A roll call vote was taken:

Yeas: 3 (Bjorkquist, O'Shea and Kenny)

Nays: 0

Absent: None

Motion carried.

There was a motion by Ms. Kenny, supported by Mr. O'Shea to award \$11,230.00 to the City of Manistee to upgrade equipment currently used by the Fire Department.

A roll call vote was taken:

Yeas: 3 (Bjorkquist, O'Shea and Kenny)

Nays: 0

Absent: None

Motion carried.

Chairman Bjorkquist opened discussion on the application submitted by the Manistee Township Fire Department, requesting \$140,000 to purchase a water tender truck. Mr. Bjorkquist had suggested to the Fire Department that the Revenue Sharing Board would be unable to fully fund the \$140,000 and had proposed a figure of \$65,000 to assist in securing the vehicle. Mr. Bjorkquist reminded the Board that Manistee Township does receive P.I.L.T. Mr. O'Shea felt that \$140,000 was an unrealistic request

and he had some trouble with the application failing to giving a sequential breakdown of priorities, nor did it specify if the applicant would accept a lesser award. Mr. O'Shea and Ms. Kenny preferred to distribute the funds more evenly throughout the County rather than granting one-half of the available funds to just one applicant.

**There was a motion by Ms. Kenny, supported by Mr. O'Shea, to award \$10,000.00 to the Manistee County Library to redesign and rebuild the existing gallery area guardrail within the main library building.**

**A roll call vote was taken:**

**Yeas: 3 (Bjorkquist, O'Shea and Kenny)**

**Nays: 0**

**Absent: None**

**Motion carried.**

**There was a motion by Ms. Kenny, supported by Mr. O'Shea to award \$10,000.00 to West Shore Medical Center to purchase a dash monitor for the Medical/Surgical and Pediatrics Units.**

**A roll call vote was taken:**

**Yeas: 3 (Bjorkquist, O'Shea and Kenny)**

**Nays: 0**

**Absent: None**

**Motion carried.**

The Board requested that Sheriff Kowalkowski prioritize the Manistee County Sheriff Department's grant application requesting \$13,123.00 to purchase gear to equip members of the Underwater Response Unit (Dive Team). The Sheriff narrowed down the priority purchases to \$9,655.

**There was a motion by Mr. Bjorkquist, supported by Ms. Kenny to grant a partial award of \$9,655.00 to the Manistee County Sheriff's Office to purchase equipment for the Underwater Response Unit (Dive Team).**

**A roll call vote was taken:**

**Yeas: 3 (Bjorkquist, O'Shea and Kenny)**

**Nays: 0**

**Absent: None**

**Motion carried.**

**There was a motion by Ms. Kenny, supported by Mr. O'Shea to grant a partial award of \$12,500.00 to the City of Manistee Police Department to purchase a Polaris Ranger ATV beach patrol utility vehicle.**

**A roll call vote was taken:**

**Yeas: 3 (Bjorkquist, O'Shea and Kenny)**

**Nays: 0**

**Absent: None**

**Motion carried.**

There was a motion by Mr. O'Shea, supported by Ms. Kenny to award \$2,279.00 to the Manistee County Firefighters Association to purchase training DVDs for all County Fire Departments.

A roll call vote was taken:

Yeas: 3 (Bjorkquist, O'Shea and Kenny)

Nays: 0

Absent: None

Motion carried.

There was a motion by Ms. Kenny, supported by Mr. O'Shea to grant a partial award of \$9,000.00 to the Manistee County Medical Care Facility to purchase equipment for the installation of 122 CAT-5e cables for telephone use in 122 resident rooms throughout the facility.

A roll call vote was taken:

Yeas: 3 (Bjorkquist, O'Shea and Kenny)

Nays: 0

Absent: None

Motion carried.

There was a motion by Mr. Bjorkquist, supported by Ms. Kenny to award \$22,000.00 to the County of Manistee Family Division/Office of the Friend of the Court for a Program Coordinator to manage the Supervised Parenting and Safe Exchange Program in Manistee and Benzie Counties.

A roll call vote was taken:

Yeas: 3 (Bjorkquist, O'Shea and Kenny)

Nays: 0

Absent: None

Motion carried.

The Board then revisited the application submitted by Bear Lake Township for the installation of rumble strips on the east/west approaches of Eight Mile Road at the intersection of US-31. The total project cost if \$7,000.

There was a motion by Mr. Bjorkquist, supported by Mr. O'Shea to award an additional \$2,400.00 to Bear Lake Township to fund the total project cost to install raised rumble strips on the east and west approaches of Eight Mile Road at the intersection of Highway US-31.

A roll call vote was taken:

Yeas: 3 (Bjorkquist, O'Shea and Kenny)

Nays: 0

Motion carried.

There was a motion by Ms. Kenny, supported by Mr. O'Shea to award \$12,000.00 to West Shore Medical Center to purchase a Life Pack 12 Monitor for the W.S.M.C. Cardio-Pulmonary Department.

**A roll call vote was taken:**

**Yeas: 3 (Bjorkquist, O'Shea and Kenny)**

**Nays: 0**

**Absent: None**

**Motion carried.**

**There was a motion by Mr. Bjorkquist, seconded by Mr. O'Shea to award an additional \$3,468.00 to the Manistee County Sheriff's Office, and making a full award of \$13,123.00 to the Manistee County Sheriff's Office to purchase equipment for the Underwater Response Unit (Dive Team).**

**A roll call vote was taken:**

**Yeas: 3 (Bjorkquist, O'Shea and Kenny)**

**Nays: 0**

**Absent: None**

**Motion carried.**

The Board then revisited the application submitted by the Manistee County Medical Care Facility to purchase phone cables for telephone use in resident rooms throughout the Facility.

**There was a motion by Mr. O'Shea, supported by Ms. Kenny award an additional \$1,000.00 to the Manistee County Medical Care Facility to purchase equipment for the installation of 122 CAT-5e cables for telephone use in 122 resident rooms throughout the facility.**

**A roll call vote was taken:**

**Yeas: 3 (Bjorkquist, O'Shea and Kenny)**

**Nays: 0**

**Absent: None**

**Motion carried.**

The Chairman then directed the Board's attention to Category II, 2007 Payment in Lieu of Taxes. At the October meeting of the Revenue Sharing Board, the Chairman instructed Mr. Kaminski to inform all P.I.L.T. recipients that in all likelihood, the P.I.L.T. payment they receive in February 2008 would be reduced by 11.82%.

**There was a motion by Mr. Bjorkquist, supported by Ms. Kenny to authorize 2007 P.I.L.T. payments in the total amount of \$1,904,467.85 as follows:**

<b>West Shore Community College</b>	<b>\$164,808.99</b>
<b>300 N. Stiles Road</b>	
<b>Scottville, MI 49454 (operating 3.0907 mills)</b>	
<b>Manistee Intermediate School District</b>	<b>\$111,303.52</b>
<b>225 Ninth Street, Manistee, MI 49660</b>	
<b>A) Operating (.2977) = \$15,874.60</b>	
<b>B) Special Education voted (1.7896) = \$95,428.92</b>	

Manistee Area Public Schools = \$1,086,746.48  
550 Maple Street, Manistee, MI 49660  
A) Non Homestead (18) = \$959,834.97  
B) School Debt (2.3800) = \$126,911.51

Manistee County = \$443,768.99  
415 Third Street, Manistee, MI 49660  
A) County Operating (5.4615) = \$291,229.92  
B) County Library (.9575) = \$51,057.88  
C) County Medical Care (.4965) = \$26,475.44  
D) County 9-1-1 (.7884) = \$42,040.76  
E) Dial-A-Ride (.3276) = \$17,468.99  
F) Council on Aging (.2906) = \$15,496.00

Manistee Township \$97,839.87  
410 Holden Street, Manistee, MI 49660  
A) Operating (1.4812) = \$78,983.75  
B) 1% Admin. Fee (\$1,885,611.73 x 1%) = \$18,856.12

**A roll call vote was taken**

**Yeas: 3 (Bjorkquist, O'Shea and Kenny)**

**Nays: 0**

**Absent: None**

**Motion carried.**

Chairman Bjorkquist announced that the next meeting of the Manistee Local Revenue Sharing Board is the **Organizational Meeting scheduled for Monday, February 11, 2008, at 5:00 P.M. and will be held at in the Board of Commissioners' meeting room at the Manistee County Courthouse, 415 Third Street, Manistee, Michigan.**

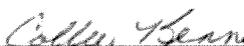
Under miscellaneous Board comments, Chairman Bjorkquist thanked everyone for their time and patience. The Chairman publicly acknowledged the County Administrator and his staff for all their hard work.

Mr. O'Shea commented that he is really struggling with the fact that the Board has reduced the P.I.L.T. distributions and suggested that the Board consult with Legal Counsel to see if they have the authority to freeze or roll back the P.I.L.T. or SEV to the 2005 levels so that the 2% funds can be distributed more evenly throughout the County to areas other than Public Safety and P.I.L.T. Chairman Bjorkquist offered to contact the Governor's Office, the Bureau of Indian Affairs Office, and the State Assessor's Office to see if they can offer any suggestions on how this Board should proceed. The Compact is vague on what portion of the SEV should be attributed to P.I.L.T.

The Chairman suggested holding a special meeting immediately after the conclusion of the Organizational Meeting in February 2008.

There being no further business to come before the Revenue Sharing Board and with no other concerns from Board members, the meeting was adjourned at 6:10 P.M.

Respectfully submitted,

  
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Colleen Kenny, Secretary