TUESDAY, AUGUST 16, 2016

Pursuant to law, the Board of Commissioners met on Tuesday, August 16, 2016 at 9:00 a.m. in the Board of Commissioner's Room and were called to order by the Chairperson.

Pledge of Allegiance

Invocation

Roll Call was taken by Jill M. Nowak, County Clerk:

PRESENT: Mark Bergstrom, Jeff Dontz, Karen Goodman, Ken Hilliard, Alan W. Marshall, Richard Schmidt, Brook Shafer

ABSENT: None

APPROVE MEETING AGENDA

Moved by Shafer, seconded by Bergstrom to approve the Meeting Agenda.

Motion Carried

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CONSENT AGENDA

Moved by Schmidt, seconded by Shafer to approve the Consent Agenda which includes the minutes of the July 19, 2016 regular Board Meeting, as amended, to include the budget amount of $725,000 which was indicated by the Drain Commissioner in the Drain Commissioner's Update on the McGuineas Drain Project Report; the minutes of the July 25, 2016 Special Board Meeting; the minutes of the August 8, 2016 Board Budget Study Session; and the August 2016 monthly appropriations and fund transfers.

YEAS: 7 Dontz, Goodman, Hilliard, Marshall, Schmidt, Shafer, Bergstrom

NAYS: 0 None

Motion Carried

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PUBLIC COMMENT

Darwin L. Booher, State Senator of the 35th District, appeared before the Board to provide legislative updates to the Board and answer any questions. Senator Booher reported on the Detroit Public School System, the Flint water crisis, the Criminal Justice Package, Medical marijuana, Revenue Sharing monies and the status of pending legislation concerning excess proceeds on tax foreclosure sales.

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RECONGNITION, ANNOUNCEMENTS & CORRESPONDENCE

None.

WAYS & MEANS COMMITTEE MINUTES/AUGUST 3, 2016

Mark Bergstrom presented the Ways & Means Committee Minutes of August 3, 2016.

Board of Commissioners
Manistee County
Manistee, Michigan 49660

We hereby submit claims from July 6, 2016 through August 3, 2016, and a summary of the On-Demand checks for their review and approval. The totals are as follows:

101 General Fund.....$153,077.32
201 County Road Fund.....0.00
215 Friend of the Court Fund..... 0.00
216 Department Contingency Fund.....0.00
225 Recycling Fund.....6,938.00
234 Judicial Technology Fund.....0.00
235 District Court Services Fund..... 0.00
236 Maintenance of Effort Fund.....11,430.80
239 NF&W Foundation Grant.....90,000.00
241 AIS Grant Fund.....2,100.00
242 Bear Lake Improvement Fund.....00
243 Brownfield Redevelopment Authority Fund..... 0.00
244 Brownfield Redevelopment-Joslin Cove.....0.00
245 Public Improvement Fund..... 0.00
246 Township Improvement Revolving Fund.....0.00
251 Capital Improvement Fund.....0.00
252 PRE Audit Fund.....0.00
253 Remonumentation Fund.....0.00
254 Medical Care Depreciation Fund.....0.00
255 Brownfield Site Assessment Fund.....0.00
256 Register of Deeds Automation Fund.....0.00
257 Budget Stabilization Fund.....0.00
258 Mounted Search and Rescue.....0.00
259 Legal Defense Fund.....0.00
260 Health Insurance Fund.....148,942.46
261 9-1-1 Service Fund.....0.00
262 Dive Equipment Fund.....0.00
263 Sheriff's Office Forfeited Assets Fund.....0.00
264 Family Counseling Services Fund.....0.00
265 Juvenile Drug Court Fund..... 0.00
266 Law Enforcement Training Fund.....16.85
267 Concealed Pistol Licensing Fund.....233.06
268 Homeland Security Grant Fund..... 74.60
269 Law Library Fund.....2,413.96
270 Corrections Officer Training Fund.....1,333.02
271 County Library Fund.....0.00
272 County Library Trust Fund.....0.00
274 OHSP Grant Funds.....0.00
275 Dial-A-Ride Fund.....0.00
276 Forestry Fund..... 0.00
277 Air Photo Fund.....0.00

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278 LEPC Grant Fund	0.00
279 Economic Development - Housing Fund	14.00
280 MSHDA Grant Fund	0.00
281 Law Enforcement Technology Fund	0.00
282 Community Wildfire Grant Fund	4,232.28
283 F.I.A. Benzie County	0.00
284 Community Corrections Fund	0.00
285 Drunk Driving Case Flow Fund	0.00
286 Juvenile Intervention Fund	0.00
287 Juvenile Accountability Fund	1,044.00
290 Department of Human Services Fund	0.00
292 Child Care Fund	20,490.99
293 Soldiers & Sailors Relief Fund	724.59
294 Veterans Trust Fund	0.00
295 Airport Authority Fund	28,095.34
296 Juvenile Justice Fund	0.00
297 Compensated Services Fund	89,319.69
298 County Employee Separation Fund	0.00
299 Unemployment Fund	0.00
356 Fair Board Debt Fund	0.00
360 9-1-1 Expansion Construction Fund	0.00
361 Jail Expansion Construction Fund	0.00
362 Jail Building Bond	0.00
368 Library Loan Fund	0.00
369 Building Authority Debt Fund	0.00
370 County Road Building Debt Fund	0.00
461 Building Authority Construction Fund	0.00
462 County Road Construction Fund	0.00
512 Medical Care Facility Fund	0.00
606 Tax Revolving Fund	0.00
609 2009 Tax Revolving Fund	0.00
610 2010 Tax Revolving Fund	0.00
611 2011 Tax Revolving Fund	0.00
612 Delinquent Taxes	0.00
613 2013 Tax Revolving Fund	0.00
614 2014 Tax Revolving Fund	0.00
615 2015 Tax Revolving Fund	400,000.00
620 Tax Revolving - State Sales	727.54
701 Trust and Agency	8,719.85
702 OPEB Trust Fund	0.00
801 Drain Fund	11,393.13
Total:	$981,321.48
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On Demand checks total (included in total amount above): $88,217.43

Payroll for the period of July 6, 2016, through August 3, 2016 (Includes 2 payrolls)	+$457,664.61
Total to be claimed and allowed August 16, 2016	$1,438,986.09
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Moved by Bergstrom, seconded by Schmidt to approve the on demand checks, bills and payroll, be accepted in the amount of $1,438,986.09, and that the same be paid and placed on file.

YEAS: 7 Goodman, Hilliard, Marshall, Schmidt, Shafer, Bergstrom, Dontz

NAYS: 0 None

Motion Carried

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Items Not Requiring Board Action

POTENTIAL PURCHASE OF COUNTY OWNED PROPERTY BY WSMC

Richard Wilson, Legal Counsel for West Shore Medical Center (WSMC), had appeared before the Ways & Means Committee and presented a proposal to potentially purchase county-owned property, which connects to the hospital and the medical office buildings property. Mr. Wilson indicated there is approximately six and one-half (6 ½) acres of land behind the Medical Office Building and the Coastline Office Building. WSMC/Munson would like to obtain that property, an expression of interest, to possibly construct a new medical office building in the future. Mr. Dontz indicated the County may be interested in selling this property. An Appraisal would need to be done then negotiations could continue.

Moved by Shafer, seconded by Schmidt to accept the Ways & Means Committee Minutes of August 3, 2016.

Motion Carried

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PERSONNEL COMMITTEE MINUTES/AUGUST 3, 2016

Ken Hilliard presented the Personnel Committee Minutes of August 3, 2016.

RENEWAL OF EMPLOYMENT CONTRACTS

Moved by Hilliard, seconded by Shafer to approve effective October 1, 2016, the Employment contracts of the County Planner, Human Resources Manager /Assistant Administrator, Maintenance Supervisor, Director of Equalization, Finance Officer and Lt. Jail Administrator be renewed for a one-year period with a 2% increase in the wage for each position and Except as otherwise provided in the Agreement, the Employee shall be entitled to the same economic fringe benefits provided to non-Union, non-Court staff, including any required premium contribution(s), excluding any benefits not appropriate for an executive employees and authorize the County Board Chairperson to sign the same.

YEAS:	6	Hilliard, Schmidt, Shafer, Bergstrom, Dontz, Goodman
NAYS:	1	Marshall

Motion Carried

TUESDAY, AUGUST 16, 2016

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RECOMMENDATION REGARDING CHANGES TO HEALTH CARE PLAN AND REQUIRED EMPLOYEE CONTRIBUTION AMOUNT

Moved by Hilliard, seconded by Bergstrom to approve that the County continue to provide Blue Cross PPO 15 Health Care Plan with self-funding being changed from a Blue Cross PPO3 to a Blue Cross PPO4 Health Care Plan; and that the required employee contribution amount remain at 9%.

YEAS:	7	Marshall, Schmidt, Shafer, Bergstrom, Dontz, Goodman, Hilliard
NAYS:	0	None

Motion Carried

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RECOMMENDATION REGARDING WAGE INCREASES

Moved by Hilliard, seconded by Schafer to approve a two (2) percent wage increase for all non-union, Court Employees and Elected Officials effective October 1, 2016.

YEAS:	7	Schmidt, Shafer, Bergstrom, Dontz, Goodman, Hilliard, Marshall
NAYS:	0	None

Motion Carried

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APPLICATION FOR THE PURCHASE OF MICHIGAN EMPLOYMENT RETIREMENT SYSTEM (MERS) YEARS OF SERVICE

Moved by Hilliard, seconded by Bergstrom to approve an application be submitted to MERS to allow an employee to purchase three (3) years and seven (7) months of service at no cost to the County.

YEAS:	7	Shafer, Bergstrom, Dontz, Goodman, Hilliard, Marshall, Schmidt
NAYS:	0	None

Motion Carried

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TUESDAY, AUGUST 16, 2016

Moved by Hilliard, seconded by Bergstrom to accept the Personnel Committee Meeting Minutes of August 10, 2016 including the Closed Session minutes regarding P.O.L.C. Grievance #16-42.

Motion Carried

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MOTION TO ENTER INTO A PUBLIC HEARING ON THE FY 2016/17 COUNTY BUDGET

Moved by Hilliard, seconded by Bergstrom to enter into a Public Hearing on the FY 2016/17 County Budget.

YEAS:	7	Bergstrom, Dontz, Goodman, Hilliard, Marshall, Schmidt, Shafer
NAYS:	0	None

Motion Carried

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PUBLIC HEARING ON THE FY 2016/17 COUNTY BUDGET

The purpose of this hearing is to receive public comment on the Manistee County FY 2016/17 budget and the proposed tax millage rate to be levied to support the budget and County entity budgets which are supported by special millages.

On Tuesday, July 19, 2016, the Board of Commissioners adopted a FY 2016/17 tentative General Fund budget totaling $10,968,418, and tentative Supplemental Fund budgets totaling $7,507,998. Since that time, the tentative budget and maximum property tax millage rate of 8.7300 mills has been available for public inspection in the County Clerk's Office and on the County's website. The County Board has reviewed the financial statements of all county entities receiving special voted millage to determine whether millage reductions should occur. The Board, during its budget study sessions have reached consensus that the following Manistee County millage should be levied in accordance with the General Property Tax Act:

County Allocated Operating	5.5000
Library Operations	1.000
Medical Care Operations	.5000
9-1-1 Emergency Operations	1.000
Dial-A-Ride Operations	.3300
Council on Aging Operations	.3000
Conservation District	.1000
TOTAL	8.7300 Mills

In addition to public input, County Administration provided a brief overview of recommended changes to the tentative budget, and answered any questions from the public and/or Board members.

TUESDAY, AUGUST 16, 2016

PUBLIC COMMENT

Donna Nieman, Centra Wellness, appeared before the Board to ask for a re-consideration of the 2016/17 Centra Wellness Annual appropriation. The original amount requested by Centra Wellness was $163,857, of which last year's amount of $157,891 was approved. Ms. Nieman explained that without the additional $5,966, Centra Wellness could not bill 3rd party insurance.

No other public comment.

MOTION TO ENTER BACK INTO THE REGULAR SESSION OF THE COUNTY BOARD OF COMMISSIONERS

Moved by Hilliard, seconded by Marshall to close the Public Hearing to receive Public Comment on the Manistee County FY 2016/17 Budget and the proposed tax millage rate to be levied to support the budget.

YEAS:	7	Dontz, Goodman, Hilliard, Marshall, Schmidt, Shafer, Bergstrom
NAYS:	0	None

Motion Carried

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RETURN TO REGULAR SESSION OF THE BOARD OF COMMISSIONERS

GENERAL APPROPRIATIONS ACT – 2016 RESOLUTION #2016-25

RESOLUTION #2016-25

MANISTEE COUNTY BOARD OF COMMISSIONERS

COUNTY OF MANISTEE
GENERAL APPROPRIATIONS ACT - 2016

A Resolution appropriating monies and adopting the FY 2016/17 Manistee County General Fund budget, and FY 2016/17 Supplemental Fund budgets.

It being the finding and opinion of the Manistee County Board of Commissioners:

> The County Board of Commissioners have had under consideration the taxes of local units of government and the budgetary needs of various County departments/budgetary units.
>
> The County Board of Commissioners, after considerable deliberations, has recommended adoption of the FY 2016/17 Budget.

In recognition of the above-listed findings and opinions:

TUESDAY, AUGUST 16, 2016

The Manistee County Board of Commissioners hereby resolves to levy, under the General Property Tax Act, the total millage of 8.7300 mills for FY 2014/15 operations. Included in this total millage are:

County Allocated Operating	5.5000
County Library Voted	1.0000
Medical Care Voted	.5000
9-1-1 Voted	1.000
Dial-A-Ride Voted	.3300
Council on Aging Voted	.3000
Conservation District	.1000

The Board further resolves to adopt the FY 2016/17 General Fund Operating Budget at a total of $10,983,512 and FY 2016/17 Supplemental Fund budgets totaling $7,474,748.

The Board further resolves to approve all wage increases for FY 2016/17 in accordance with the Union Labor Contracts and various other agreements reached between the Manistee County Board of Commissioners, and the Elected Officials, employees, and Chief Judges of the Circuit, District, and Probate Courts.

The Board further resolves that the FY 2016/17 Budget will follow the philosophy of a line item expenditure control budget for all County Departments and Courts with specific end results with a basic approach as follows:

> In the event that a department finishes the fiscal year with non-personnel related funds continuing to be available, one-half of that amount would be set aside into an account specifically dedicated to departmental purchases. That amount could be used in future years by the department to cover cost overruns. That amount could accrue from year to year to the benefit of the departments. Expenditures from that account could only be made for departmental services, equipment or programs. The other one-half of any annual budget underrun would revert to the General Fund balance for use at the discretion of the County Board of Commissioners. The Board resolves to implement this program subject to modifications which may be required and subject to elimination of the program after some experience if the plan does not provide the anticipated benefits.

The Board further resolves that an appropriation is not a mandate to spend but shall limit the amount which may be spent for such purposes as are defined by the Board of Commissioners and which shall be limited to the time period of October 1, 2016 through September 30, 2017. The Board further resolves that any County department, Court, agency, board, commission or unit whatsoever, and any organization, public or private, which accepts a County appropriation, shall do so subject to an agreement which provides for an inspection and/or audit by the Manistee County Board or its designee. The Board or its designee shall have access for the purpose of audit and examination to any and all books, documents, papers and records of the recipient organization. Each funded agency shall also be required to provide the County with its annual budget each year.

The Board further resolves that in the event the State of Michigan fails to provide certain revenue transfer payments as required by State law and/or contractual agreements between the State of Michigan and Manistee County, the specific programs funded by such State revenue transfer payments shall bear the full impact of such revenue reduction. In the event the State of Michigan defaults or otherwise fails to provide general, unrestricted revenue transfer payments, the Board, upon the recommendation of the Ways & Means Committee shall allocate

said revenue reduction in its legislative judgment. **The Manistee County Board of Commissioners can not and will not absorb the program costs created by revenue transfer payment default by the State of Michigan.**

The Board further resolves that the budget may be amended as conditions indicate, provided the budget remains in a balanced state.

The Board further resolves to authorize the Board Chairman and County Clerk to sign the amended form L-4029 which is attached to this resolution, and which lists the millage to be levied on December 1, 2016 and July 1, 2017 totaling 8.7300 mills.

Michigan Department of Treasury 6/14/2012 AMENDED 8/16/2016

This form is issued under MCL Sections 211.24a, 211.24 and 211.24d. Filing is mandatory. Penalty applies.

ORIGINAL TO: County Clerk(s)
COPY TO: Equalization Dept(s)
COPY TO: Each Twp or City Clerk

L-4029

2016 TAX RATE REQUEST
MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

County	2016 Taxable Value of All Properties in the Unit as of 5/22/16
MANISTEE	(Not including Ren Zone) 1,085,474,984
Local Government Unit	
MANISTEE COUNTY	

PLEASE READ THE INSTRUCTIONS ON THE REVERSE SIDE CAREFULLY.

You must complete this form for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec. 211.119.

The following tax rates have been authorized for levy on the 2016 tax roll

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Millage Authorized by Election, Charter, etc.	(5) 2015 Millage Rate Permanently Reduced by MCL 211.34d	(6) 2016 Current Year Millage Reduction Fraction	(7) 2016 Millage Rate Permanently Reduced by MCL 211.34d	(8) Sec. 211.34 Millage Rollback Fraction	(9) Maximum Allowable Millage Levy*	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
ALLOCATION	OPERATING	11/08/11	5.5000	5.5000	1.0000	5.5000	1.0000	5.5000	5.5000		Dec-2016
VOTED	LIBRARY	11/06/12	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000		1.0000	Dec-2017
VOTED	MEDICAL CARE	08/02/16	0.5000	0.5000	1.0000	0.5000	1.0000	0.5000		0.5000	Dec-2020
VOTED	911	11/06/12	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000		1.0000	Dec-2017
VOTED	DIAL A RIDE	08/05/14	0.3300	0.3300	1.0000	0.3300	1.0000	0.3300		0.3300	Dec-2018
VOTED	COUNCIL ON AGING	08/02/16	0.3000	0.3000	1.0000	0.3000	1.0000	0.3000		0.3000	Dec-2020
VOTED	CONSERVATION DISTRICT	08/05/14	0.1000	0.1000	1.0000	0.1000	1.0000	0.1000		0.1000	Dec-2018

Truth in Taxation procedure accomplished through annual budget process

Prepared by	Title	Date
Roger Elbers	Equalization Director	AUGUST 16, 2016

As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced if necessary, to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24a, 211.24, and for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage MCL 380.1211(3).

		Signature	Type Name	Date
X	Clerk Secretary	Jill Nowak	Jill Nowak	8-16-16
X	Chairperson President	Jeff Dentz	Jeff Dentz	8/16/16

*Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. A public hearing and determination is required for an operating levy which is larger than the base tax rate but not larger than the rate in column 5.

** IMPORTANT: See instructions on the reverse side for the correct method of calculating the millage rate in column (5).

Moved by Schmidt, seconded by Shafer to adopt the above Resolution #2016-25, The General Appropriations Act which adopts the General Fund Budget of $10,983,512 and the Supplemental Fund budget of $7,474,748. Also, under the General Property Tax Act, levy a total millage of 8.7300 mills for 2017 operations, and set specific policies and procedures regarding the FY 2016/17 budget; and this Resolution amends the L-4029 Report.

TUESDAY, AUGUST 16, 2016

YEAS: 7 Goodman, Hilliard, Marshall, Schmidt, Shafer, Bergstrom, Dontz

NAYS: 0 None

NOT VOTING: 0 None

Motion Carried

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NETWORKS NORTHWEST FY 2015 ANNUAL REPORT

Elaine Wood, Chief Executive Officer of Networks Northwest, appeared before the Board to present the organizations FY 2015 Annual Report.

TREASURER'S RPORT

Russell Pomeroy, County Treasurer, presented his monthly report which included details of the Tax Foreclosure Sale which will be held on Thursday, August 18, 2016 at noon at the Little River Casino Resort. There will be 22 parcels, some with structures that will be in the sale.

Mr. Pomeroy also discussed proposed legislation concerning excess proceeds from Tax Foreclosure Sales that could affect the Delinquent Tax Fund if passed. He is keeping an eye on it.

Mr. Pomeroy also reported on the Hardenburgh Principal Residence Exemption (PRE) court case, the period for a Motion for Reconsideration on the Application for Leave has passed. Therefore, the case is ended. There is however, a case still pending with the Department of Treasury in regards to interest being waived.

JOINT MANISTEE-BENZIE COURT COMMITTEE MINUTES/JULY 21, 2016

Jeff Dontz presented the Joint Manistee-Benzie Court Committee Minutes of July 21, 2016.

No Action Items.

Items Not Requiring Board Action.

Previous motions in this County Board Meeting addressed the wage proposals and health care plan for Court employees.

Moved by Schmidt, seconded by Shafer to accept the Joint Manistee-Benzie Court

Committee Minutes of July 21, 2016.

Motion Carried

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TUESDAY, AUGUST 16, 2016

REGIONAL SUMMIT COMMITTEE MINUTES/AUGUST 5, 2016

Brook Shafer presented the Regional Summit Committee Minutes of August 5, 2016.

No Action Items.

Items Not Requiring Board Action.

The Committee reviewed the Regional Summit Invitation, the Registration and Presenter Forms.

The Road Commission is working on the Road Improvement Survey to be available at the Summit.

Moved by Schmidt, seconded by Shafer to accept the Regional Summit Committee

Minutes of August 5, 2016.

Motion Carried

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MISCELLANEOUS CONTROLLER AND BOARD ITEMS

IRIS WASTE DIVERSION SPECIALISTS, INC. CONTRACT

Moved by Shafer, seconded by Schmidt to approve renewing the current contract with Iris Waste Diversion Specialists, Inc. for two (2) years and four (4) months effective through December 2018, at the current rate with no changes; for the purpose of administering the County's Recycling Program.

YEAS:	7	Hilliard, Marshall, Schmidt, Shafer, Bergstrom, Dontz, Goodman
NAYS:	0	None

Motion Carried

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PUBLIC COMMENT

None.

Adjourn at the Call of the Chair at 11:49 p.m.

_____ Clerk